

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

BOARD OF CHIROPRACTIC EXAMINERS

MINUTES OF THE MEETING

Friday & Saturday, January 20th – 21st, 2017

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Chiropractic Examiners was held at the State Office Building, 333 Willoughby Avenue in Juneau, Alaska on Friday, January 20th and at the Westmark Baranof Hotel in Juneau, Alaska on Saturday, January 21st, 2017.

Friday, January 20th, 2017

Agenda Item 2 Call to Order Time: 9:10 a.m.

Garret Hussion, Daniel Costello, Levi Baron, James Ryan, Jeffrey Sturgill, Steven Rupp, Aaron Shoemaker, and Lena Nazarek entered the room for their oral interviews with the Board. The Board, as led by the Chair, Dr. Daniel Holt, informed all the examination candidates of the Alaska Chiropractic Society, which is a great resource to keep them informed of current issues, topics and up-to-date laws related to the chiropractic profession.

Dr. Daniel Holt called for a break at 9:50 a.m.

Off the record at 9:50 a.m.

Back on record at 10:06 a.m.

Agenda Item 3 Call to Order/Roll Call Time: 10:06 a.m.

The meeting was called to order by Chair, Daniel Holt at 10:06 a.m.

Board Members Present, constituting a quorum:

Daniel Holt, Doctor of Chiropractic
Edward Barrington, Doctor of Chiropractic
Walter Campbell, Doctor of Chiropractic
Jeffrey Reinhardt, Doctor of Chiropractic
John Wayne Aderhold, Public Member

Division Staff present were:

Aiko Zaguirre, Licensing Examiner
Laura Carrillo, Records and Licensing Supervisor
Janey Hovenden, Division Director
Jun Maiquis, Regulations Specialist
Heather Noe, Accounting Technician I/Division Travel Desk Personnel

Present from the Public:

Via teleconference:

James Heston, Doctor of Chiropractic, and former Board Chair
Sheri Ryan, Chief Operating Officer, Alaska Chiropractic Society
Gerry Andrews, Apprenticeship Coordinator, Alaska Department of
Labor and Workforce Development
Isaac Diboue, Business Connection Representative, Alaska Department of
Labor and Workforce Development
Marla Thompson, Director, Alaska Division of Motor Vehicles

Agenda Item 4 Review Agenda Time: 10:07 a.m.

The Board reviewed the agenda for their January 20th and 21st meeting.

**On a motion duly made by Edward Barrington, seconded by Jeffrey Reinhardt,
and approved unanimously, it was**

RESOLVED to accept the agenda as written.

Agenda Item 5 Review Minutes Time: 10:09 a.m.

The Board reviewed the minutes from the October 6th, 2016 meeting.

**On a motion duly made by Jeffrey Reinhardt, seconded by Edward Barrington,
and approved unanimously, it was**

RESOLVED to approve the minutes of the October 6th, 2016 meeting minutes.

Agenda Item 6

Board Business

Time: 10:10 a.m.

Ethics Report

Chair, Dr. Holt addressed ethics reporting. There were no ethics violations to report at this time.

Ratify Licenses

The Board recalled the exam candidates from the previous meeting in October. It was noted that three applicants—Joseph Sullivan, Rhiannon Ellingson, and Rebecca Fidler have not been licensed yet, due to outstanding fees.

On a motion duly made by Walter Campbell, seconded by Jeffrey Reinhardt, and approved unanimously, it was

RESOLVED to ratify the licenses for Benjamin Andrews, Nellie Keys, and Lance Lorio.

Review Continuing Education Applications

The Board proceeded to the review of continuing education applications. Aiko Zaguirre informed the Board that the first five applications in the Board packet were recommended for approval by Dr. William Risch. Dr. Holt suggested that the succeeding CE applications be reviewed by e-mail ballot to refrain from delays in reviewing during in-person meetings.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve course #15636 – “Accident Reconstruction: Causality, Bodily Injury, Force Coefficients & Equations” submitted by Texas Chiropractic College.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve course #15638 – “New Medicare Changers Conference” submitted by National Provider Compliance Corporation.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve course #15638 – “New Medicare Changers Conference” submitted by National Provider Compliance Corporation.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve course #15644 – “FMT Blades” submitted by Rocktape.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve course #15646 – “Cardiometabolic Advanced Practice Module” submitted by Northwestern Health Sciences University.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve course #15647 – “Immune Advanced Practice Module” submitted by Northwestern Health Sciences University.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve course #15658 – “25th Annual ICA Symposium on Natural Fitness and Sports” submitted by Life Chiropractic College West.

The Board then reviewed the previously tabled continuing education application submitted by Dr. Stephen Lowe. The Board had a discussion on what can be acceptable for the courses and how many hours it would total. Dr. Walter Campbell suggested that the applicant should specify which courses he wants to be approved.

On a motion duly made by Walter Campbell, seconded by Edward Barrington and approved by roll call vote, it was

RESOLVED to require the applicant, Stephen Lowe, to delineate which specific classes are to be approved and applied toward the re-licensure requirements, per 12 AAC 16.290. The classes must be appropriate for the

time frame of the acceptable continuing education (January 1st, 2014 to December 31st, 2016) and fit the specific renewal requirements. In addition, per 12 AAC 16.310, one college credit hour is equivalent to fifteen (15) hours of continuing education for renewal.

Roll Call Vote:

Board Member	Approve	Deny	Abstain
Dr. Daniel Holt	X		
Dr. Edward Barrington	X		
Dr. Walter Campbell	X		
Dr. Jeffrey Reinhardt	X		
Mr. John Wayne Aderhold	X		

Board Position Statements

After the review of the continuing education applications, the Board moved to the review of position statements. The Board reviewed the position statements that were previously drafted and tabled: *advertisement of free services, injectable nutrients, sexual harassment, valid therapies under chiropractic manipulation, and massage therapists under chiropractic license.*

The Board discussed their position in regards to injectable nutrients. Dr. Edward Barrington suggested that the Board might want to pursue this topic as a regulation change. Dr. Walter Campbell explained that the issue that can arise from the injectable nutrients topic is determining what prescription drugs are, as these are specifically prohibited in their scope of practice. Dr. Barrington agreed with Dr. Campbell, and stated that although nutrients are included within the chiropractic scope of practice, this can be an issue in the future as with other countries, where vitamins or nutrients are being classified as prescriptive drugs. Dr. Barrington and Dr. Campbell suggested that the position statement on injectable nutrients be tabled in order to further define and clarify which would fall as a prescription drug. Dr. Campbell also suggested that the Board 'should draft a position statement on dry needling, to which Dr. Barrington agreed.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved by roll call vote, it was

RESOLVED to approve the Board's position statements on Advertisement of Free Services and Massage Therapists under Chiropractic Licenses.

Board Member	Approve	Deny	Abstain
Dr. Daniel Holt	X		
Dr. Edward Barrington	X		
Dr. Walter Campbell	X		
Dr. Jeffrey Reinhardt	X		
Mr. John Wayne Aderhold	X		

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved by roll call vote, it was

RESOLVED to table the Board's position statements on Injectable nutrients, Sexual harassment, and Valid Therapies under Chiropractic Manipulation.

Board Member	Approve	Deny	Abstain
Dr. Daniel Holt	X		
Dr. Edward Barrington	X		
Dr. Walter Campbell	X		
Dr. Jeffrey Reinhardt	X		
Mr. John Wayne Aderhold	X		

Review Goals and Objectives

With no further discussion on the Board's position statements, Chair, Dr. Holt proceeded to the review of goals and objectives. Dr. Holt suggested that the Board's goals and objectives should be put right after the Ethics report on the Agenda of every meeting, to remind the current status and stance of the Board.

Laura Carrillo pointed out that on Goal 7, Objective 1, the statutory authority related to the National Criminal History Record checks, is under AS 12.62.400, not AS 12.62.200. Ms. Carrillo stated that the Certified Real Estate Appraiser Board also addressed this as they found out that they were one of the professions that are included under AS 12.62.400. Dr. Holt asked Ms. Carrillo if the Board can partner with the Real Estate Appraiser Board, since that is the case. Dr. Barrington recalled that Dr. Heston was previously contacted by a staff from Senator Seaton's office regarding the issue, which would need to be followed-up.

TASK:

The examiner will correct Goal 7, Objective 1 as under AS 12.62.400.

TASK:

John Wayne Aderhold will get in touch with a staff from Senator Seaton's office to ask for an advice to pursue Goal 7, Objective 1.

On a motion duly made by Walter Campbell, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to approve the Goals and Objectives as amended.

Agenda Item 7 Investigative Report Time: 10:58 a.m.

The Board reviewed the investigative report that the Board's assigned investigator, Brian Howes, has provided. On the report, it was noted that there were no opened matters between October 1, 2016 to December 31, 2016 and one matter was closed since their last meeting. Dr. Holt read the report that Mr. Howes has prepared, as he was not available to call-in during the meeting.

Dr. Campbell expressed his delight that there is not much complaint being received against the chiropractic profession, which he believed is directly related to the fact that they are receiving fair recompense within the State. Dr. Barrington added that historically, the chiropractic profession has always had few complaints.

Agenda Item 14 Correspondence Time: 11:00 a.m.

There was no correspondence to report.

Agenda Item 15 Utilization Review Committee Time: 11:02 a.m.

Since no correspondence was reported, Chair, Dr. Holt proceeded to discussing the Utilization Review Committee, previously known as the "Peer" Review Committee. Ms. Carrillo noted that the change in name was due to Senate Bill 69 (SB69). Dr. Holt explained that almost all of the members were appointed at the same year, which has left the committee with only one active member. Dr. Holt explained that the reason for having the same appointment dates for most of them was due to the Board learning there were no members in the committee after receiving a complaint in the past, thus, the urgency to appoint members in a non-staggered manner. The Board discussed ways to ease the application process to become a member of the utilization review committee. Dr. Holt suggested that the application and reappointment processes should be easier, as these members are busy and simply volunteering. Dr. Holt recommended that just as how the Board members are reappointed, for instance, the same procedure should be allowed for the utilization review committee reappointments, which is simply

being phoned. The Board then discussed the new term expiration dates for the members, as they are still currently serving. Since the three members whose terms had expired in 2015 are still serving, Ms. Carrillo clarified that they should have been reappointed on October 6th, 2016, which was the Board's previous meeting date, so they can technically still be part of the committee. The Board then suggested that the review committee members should be contacted first in order to know if they would still want to serve and be reappointed with new term expiration dates.

TASK:

The examiner will contact the utilization review committee members to ask if they would like to be reappointed.

Dr. Holt commended the service of the current members of the utilization review committee. The Board expressed their gratitude towards the members of the peer review committee, and asked the examiner to create a certificate of appreciation to be provided to the members.

The Board reviewed the flowchart in regards to the peer review process. It was noted that the examiner should be included in the process on how to handle utilization review requests. Ms. Carrillo suggested that the Board should consider updating the flowchart as it has not been restructured in years. Ms. Carrillo also asked the Board if they would like to assign a liaison between the Board and the committee. Dr. Reinhardt recalled that he was previously assigned by the Board as the liaison and would like to continue doing so. Ms. Carrillo reminded Dr. Reinhardt of his duties as the liaison and encouraged him to be more involved to limit discrepancies in terms of the correct way to process review requests. It was noted that the liaison should continuously update the Board and report on what is currently happening on every review, to which the Board agreed.

Agenda Item 9

ACS Update

Time: 11:27 a.m.

Sheri Ryan, CEO, Alaska Chiropractic Society, joined the room at 11:26 a.m.

Sheri Ryan, CEO, Alaska Chiropractic Society, left the room at 11:46 a.m.

Since there was no more discussion regarding the utilization review committee, Chair, Dr. Holt called to move to the next item on the agenda.

Sheri Ryan from the Alaska Chiropractic Society joined the meeting and updated the Board on the Alaska Worker's Compensation Board meeting that took place on January 12th, 2016, that she and Debbie Ryan attended. Ms. Ryan informed the Board that they have provided their written public comments and testimonies during the meeting. Ms.

Ryan stated that the only issue she believed would affect the Board and the Alaska Chiropractic Society would be on the regulation in the previous fee schedule printed in 2010, regarding what professions are involved, and who and what can be billed. Ms. Ryan explained that within that regulation, there was a carving out for chiropractors, which the ACS believed is not necessary, as Doctors of Chiropractic should be able to perform all services that they can under their scope of practice, without having to deal with any additional billing codes outside of their scope.

Ms. Ryan asked the Board if they have issued letters to the Alaska Worker's Compensation Board in an attempt to limit or regulate the billing codes for their profession. Dr. Campbell stated that there were drafts written, but have not yet been submitted. The Board is still contemplating on whether they should submit just one letter or several letters, and is even planning to ask previous members and chairs of the Board to also provide historical information on how this issue would affect the chiropractic profession.

Another issue that was brought to the Board by Ms. Ryan was on the Physical Therapy Board wanting to claim the term "physiotherapy," along with "physical therapy," as stated in their 2016 Annual Report. The Board and Ms. Ryan expressed their disagreement regarding this, as other health care professions will be affected by as well. Dr. Campbell suggested that there should be a neutral ground; that there should be a common term that everyone can use to encompass these modalities. Dr. Campbell also added that although the term "physiotherapy," is in the Board's statutes and regulations, almost all health care professions use this term. For the record, the Board informed other doctors in their profession not to use "physical therapy" unless they have a staff in their office that is specifically able to provide that service.

After Ms. Ryan's ACS update, Dr. Barrington invited her to call-in for the Board's meeting on Saturday for drafting the regulations in accordance with SB69, to which Ms. Ryan agreed. Dr. Campbell also asked Ms. Ryan to provide welcome packets to the examinees that passed the exam and interview earlier. Ms. Ryan gladly obliged, and stated that she would be sending the examiner the welcome packets that can be distributed to the new licensees.

Dr. Holt commended the Alaska Chiropractic Society, as they have always been helpful in providing information to the Alaska chiropractic profession.

Chair, Dr. Holt called for a lunch break at 12:00 p.m.

Off the record at 12:00 p.m.

Back on the record at 1:18 p.m.

Agenda Item 12

Old Business

Time: 1:18 p.m.

Jun Maiquis, Division Regulations Specialist, entered the room at 1:18 p.m.

Jun Maiquis, Division Regulations Specialist, left the room at 1:40 p.m.

After lunch, Jun Maiquis, the Division’s regulations specialist, spoke to the Board regarding the continuing education required to meet the renewal requirements. Mr. Maiquis discussed the number of hours required in accordance with the number of years that a licensee is in active status. Mr. Maiquis stated that the Board might have a problem with not requiring continuing education from those who have been licensed for less than a year without specifying the start and end dates or months it would be applicable to under their regulations. Mr. Maiquis stated that the Board should provide a cut-off or specify the beginning and end cycle for the CE exemption per renewal period. Dr. Campbell explained that the Board administers an exam every October, which would be problematic for those who would only have 3 months into their license before renewing to complete any required continuing education. Ms. Zaguirre explained that on the renewal form, the licensee is asked to attest that they have completed the required CE based on how long they have been licensed in the State. Mr. Maiquis asked Ms. Zaguirre if their renewal forms include an instruction where it specifies the license numbers that need to complete the full 32 hours required, and what license numbers are to be considered as falling under “prorated” renewals. Ms. Zaguirre explained that after the Division’s transition to the new system around August 2015, all licenses consist of six numbers for all programs, removing the alphanumeric codes, such as “CHI” for the chiropractic Board.

The Board agreed that they should add under their regulations a portion where it specifically states that if the license has been issued for less than a year, then they would not be required to complete the required continuing education for the renewal period.

On a motion duly made by Walter Campbell, seconded by Daniel Holt, and approved by a roll vote, it was

RESOLVED to add a line addressing applicants who have been licensed for less than one year is not required to complete continuing education but must complete an application for renewal.

Board Member	Approve	Deny	Abstain
Dr. Daniel Holt	X		
Dr. Edward Barrington		X	
Dr. Walter Campbell	X		

Dr. Jeffrey Reinhardt	X		
Mr. John Wayne Aderhold	X		

TASK:

The examiner should invite Jun Maiquis to attend the next Board meeting to discuss the continuing education regulations changes.

Mr. Maiquis will apply the changes in language for the CE regulations and forward it to the Board for final review before it goes out for public comment. The Board agreed to mail the proposed changes to the licensees.

Agenda Item 13

New Business

Time: 1:42 p.m.

James Heston, DC, previous Board Chair, joined the meeting at 2:09 p.m.

James Heston, DC, previous Board Chair, left the meeting at 2:40 p.m.

Gerry Andrews, Apprenticeship Coordinator, and Isaac Diboue, Alaska Department of Labor and Workforce Development joined the meeting at 1:41 p.m.

Gerry Andrews, Apprenticeship Coordinator, and Isaac Diboue, Alaska Department of Labor and Workforce Development left the meeting at 2:09 p.m.

Certified Clinical Chiropractic Assistants

Gerry Andrews from the Alaska Department of Labor and Workforce Development, Division of Employment and Training reported on the progress of the Certified Clinical Chiropractic Registered Apprenticeship Program, which was initially presented to the Board during the Board’s October 2016 meeting. In support with the passing of SB69, Mr. Andrews stated that in order to have a skilled workforce in the chiropractic profession in the State, they should be properly credentialed and recognized. Mr. Andrews gladly informed the Board that the program being offered is aligned with the FCLB’s standards. Mr. Andrews added that the Alaska Certified Clinical Chiropractic Assistant (CCCA) registered apprenticeship program is the first in the nation, wherein they have taken the national model for medical assistants and removed the invasive properties specifically for medical doctors’ office and replaced it with therapeutic and radiology to support chiropractic offices. Mr. Andrews added that they are currently working with the Alaska Chiropractic Society, which he indicated have been very helpful along the process. The program is approximately \$1,019, and is administered through the Alaska Healthcare Apprenticeship Consortium, that the Department of Labor and Workforce Development works with.

Mr. Isaac Diboue asked the Board if they can clarify if there is a fee to be imposed on the certification when they cover SB69 on the next day of their meeting, to which the

Board confirmed. The Board expressed their gratitude to Mr. Andrews and Mr. Diboue on the information that they have provided.

Dr. James Heston, former chair asked the Board on what they thought about the program that Mr. Andrews explained without finishing drafting the regulations in regards to SB69. Dr. Campbell stated that although it seems too much considering that the regulations have not been finalized yet, he believed that it will be helpful to the chiropractic offices overall.

Workers' Compensation

Before going in to any discussion on workers' compensation, Dr. Heston thanked the Board for the gift that he received for his service as the previous Chair. The Board, with Dr. Heston, then proceeded to discuss about Workers compensation and HB316. Dr. Heston read to the Board the statement that he presented to the Workers' Compensation Board, specifically on going against limiting the scope of practice of the Chiropractic profession, as they pursue adopting 8 AAC 45.083. Dr. Heston stated that as a licensed chiropractor in the State, he is considered a physician under the workers' compensation act, wherein physicians are considered to provide any medical service to an injured worker, if and when needed. The new regulation, according to Dr. Heston, only allows chiropractic physicians to bill for spinal manipulation codes, which he stated is improper and even illegal, as it limits and discriminates the chiropractic workforce. The Board admired Dr. Heston for his statement in front of the Workers' Compensation Board.

After the insightful discussion with Dr. Heston regarding workers' compensation and HB316, Dr. Holt asked the Board if there were any other concerns regarding the issue. Dr. Holt stated that with all the information that they have gathered from Dr. Heston, there is not any other reason to discuss HB316 any further.

Review Range for Physiotherapy Hours

Ms. Zaguirre asked the Board what they think is a realistic range for physiotherapy hours. Mr. Wayne Aderhold earlier asked Mr. Zaguirre the same question earlier, as there were a couple of applications received where the verification from their chiropractic schools have been writing a huge number on the physiotherapy hours. The Board agreed that anything above 120 hours is acceptable.

Board Members' Recognition

Dr. Campbell briefly recognized the service of the outgoing members, Drs. Holt and Barrington, and former Chair, Dr. Heston, by presenting a token of appreciation. Both Dr. Holt and Dr. Barrington expressed their gratitude to the Board for the gifts presented.

Agenda Item 14

FCLB/NBCE Updates

Time: 2:50 p.m.

The Board continued to the next item on the Agenda. Dr. Holt asked the Board who would be willing to volunteer to be part of the testing committee for the upcoming NBCE spring and fall examinations. Dr. Barrington shared his experience as the Board assigned member to attend the previous NBCE examination, and expressed that he does not wish to participate in any future conference or examination due to the issues in not being allowed to receive an honorarium. The Board then discussed the involvement of the members to national conferences and examinations. Dr. Holt asked the Board for nominations on who they would like to send to the FCLB conference in May in Orlando, Florida and the NBCE part IV proctorship. Ms. Carrillo also reminded the Board that due to budget cuts, the Division has issued travel restrictions.

On a motion duly made by Daniel Holt, seconded by Walter Campbell, and approved unanimously, it was

RESOLVED to send Dr. Walter Campbell to attend the FCLB May Conference in Orlando, Florida, and send Dr. Jeffrey Reinhardt to proctor the Spring NBCE Part IV examination.

Agenda Item 13

New Business

Time: 3:00 p.m.

Workers' Compensation

Dr. Barrington reminded the Board that they need to decide on the letter that they will be sending to the Workers' Compensation Board. Dr. Campbell, as suggested earlier that there should be various letters written from the previous and present Board Chairs to emphasize the Board's stance, adding that he can contact them.

On a motion duly made by Walter Campbell, seconded by Daniel Holt, and approved unanimously, it was

RESOLVED to table writing the letter to be sent to the workers' compensation Board, to their meeting on January 21st, 2017.

Dr. Campbell also suggested that the Board should write a position statement on protecting patient access with chiropractic care. Dr. Barrington also noted that he will be writing a position statement on dry needling as well.

On a motion duly made by Walter Campbell, seeking for unanimous consent, and approved unanimously without any objections, it was

RESOLVED to develop a letter for the Board's position on protecting patient access on chiropractic care.

Agenda Item 15

Public Comment

Time: 3:06 p.m.

There was no one present from the public.

Agenda Item 16 Budget Report/Division Update

Time: 3:08 p.m.

Janey Hovenden, Division Director, entered the room at 3:10 p.m.

Janey Hovenden, Division Director, left the room at 3:30 p.m.

Chair, Dr. Holt proceeded to review the Board's budget reports. Ms. Zaguirre informed the Board that Martha Hewlett, the Division's Administrative Officer will not be able to explain the budget report as she is out of the office, and Sara Chambers, the Division Operations Manager will also be unavailable due to legislative session, and because she is occupied with the Alaska Alcohol and Marijuana Control Office as its Acting Director.

The Board reviewed their budget reports for the fourth quarter of the FY 2016, and FY 2017's first quarter. Janey Hovenden explained the Board's budget report in lieu of Ms. Hewlett. Dr. Holt suggested to do more teleconferences instead of having an in-person meetings to limit costs. Ms. Hovenden informed the Board of their current financial status as she has just received FY 2017's second quarter. Ms. Hovenden stated that the due to renewals, the Board will be out of deficit, giving the Board around 26,000 back to the positive side. Although that was the case, the Board still thought that amount will not be enough for the Board to be financially stable for the next two years. Ms. Hovenden explained that it might take two renewal periods before the Board can fully be financially stable, which she has already informed the Board about during their October 2016 meeting. Ms. Hovenden insisted that compared to the other Boards, the Chiropractic Board is actually in good shape. The Board is primarily concerned about the travel costs. Ms. Hovenden explained that each time travel approval requests reach hers and the commissioner's desk, the Board's budget reports are analyzed, as well as the nature of the meetings and out-of-state conferences.

Agenda Item 13**New Business****Time: 3:14 p.m.****Issuance of Handicapped Parking Permit***Marla Thompson joined the meeting at 3:14 p.m.**Marla Thompson left the room at 3:19 p.m.*

Dr. Barrington brought to the attention to the Board an issue regarding chiropractic physicians being removed from the professions who are able to issue handicapped parking permits. The Board was able to speak with Marla Thompson, the Division of Motor Vehicle Director to address the issue. Ms. Thompson. Dr. Holt asked Ms. Thompson if this was indeed the case or if this was simply an oversight, and if there is a way for this to be corrected. Ms. Thompson explained that the previous Director have cleared out other professions, as their statute only allows physicians, physician's assistants, and nurse practitioners to issue handicap permits. Dr. Campbell clarified that doctors of chiropractic are classified as physicians, together with MDs, DOs, DPMs, and dentists. Ms. Thompson agreed to the Board that chiropractic physicians should be included as it is within their scope of practice to issue disability ratings. However, Ms. Thompson indicated that she is not certain if under AS 28.10.181(d), the chiropractic profession is included. Ms. Thompson stated that since they are currently working on a bill, she will include this statute to be changed and have the chiropractic physicians added to being allowed again to issue handicapped parking permits.

TASK:

Ms. Carrillo will be in touch with Ms. Thompson in regards to the addition of chiropractic physicians to the allowed professions that may issue handicapped parking permits.

Agenda Item 16 Budget Report/Division Update**Time: 3:20 p.m.**

The Board continued to discuss their budget report with Director Hovenden. Dr. Holt asked Ms. Hovenden what constitutes "personal services," under 1970. Ms. Hovenden stated that she will speak with Ms. Hewlett for this information and relay it to the examiner so she can forward it to the Board. Ms. Hovenden also informed the Board that Ms. Hewlett will explain more on the FY 2017 second quarter report at their next meeting. Ms. Carrillo asked the Board if they know the expected revenue on how much regulating preceptors, interns, and assistants would generate. The Board indicated that it would not be much as processing them would also cost the Board. The Board also discussed how they will be able to do an examination and interview via teleconference to cut the travel expenses.

TASK:

The licensing examiner will forward to the Board the information on personal services, once she receives the information from Director Hovenden.

Agenda Item 17 Administrative Business

Time: 3:30 p.m.

Heather Noe, Accounting Technician I, entered the room at 3:21 p.m.

Heather Noe, Accounting Technician I, left the room at 4:00 p.m.

Board Travel

With no further questions regarding the Board's budget, the Board moved forward to discussing the travel procedures with Heather Noe, the Division's travel desk personnel. Ms. Noe explained to the Board the frequently asked questions relating to Board travel, as well as instructions for who to call, in case they would encounter any problems while traveling, and for making changes on State travel.

Next Meeting Dates

The Board proceeded to setting their next meeting date.

On a motion duly made by Walter Campbell, seeking for unanimous consent, and approved unanimously without any objections, it was

RESOLVED to set the next board meeting date to May 12th, 2017 in Anchorage.

On a motion duly made by Daniel Holt, seeking for unanimous consent, and approved unanimously without any objections, it was

RESOLVED to have Dr. Reinhardt attend the May 19th-21st, 2017 Spring NBCE Part IV exam as a member of the testing committee.

The Board also decided to form a subcommittee to work on the Board's regulations projects.

On a motion duly made by Daniel Holt, seconded by Edward Barrington, and approved unanimously, it was

RESOLVED to assign Dr. James Heston and Dr. Edward Barrington as part of a subcommittee to assist on the regulatory matters involving the Board.
New Board Appointments

On a motion duly made by Daniel Holt, seeking for unanimous consent, and approved unanimously without any objections, it was

RESOLVED to assign Dr. Walter Campbell, as the Board President, Dr. Jeffrey Reinhardt, as the Vice President, and Mr. John Wayne Aderhold as the Secretary effective March 1st, 2017.

Agenda Item 18 Adjourn Time: 4:07 p.m.

On a motion duly made by Daniel Holt, seeking for unanimous consent, and approved unanimously without any objections, it was

RESOLVED to adjourn the meeting at 4:07 p.m.

Saturday, January 21st, 2017

Agenda Item 1 Call to Order/Roll Call Time: 9:32 a.m.

The meeting was called to order by Chair, Daniel Holt at 9:32 a.m.

Board Members Present, constituting a quorum:

Daniel Holt, Doctor of Chiropractic
Edward Barrington, Doctor of Chiropractic
Walter Campbell, Doctor of Chiropractic (*via teleconference*)
Jeffrey Reinhardt, Doctor of Chiropractic
John Wayne Aderhold, Public Member

Division Staff present were:

Aiko Zaguirre, Licensing Examiner
Laura Carrillo, Records and Licensing Supervisor

Present from the Public:

James Heston, Doctor of Chiropractic, and former Board Chair *(via teleconference)*
Sheri Ryan, Chief Operating Officer, Alaska Chiropractic Society *(via teleconference)*

Agenda Item 2 Draft Regulations (SB69) Time: 9:34 a.m.

Sheri Ryan, CEO, Alaska Chiropractic Society, joined the room at 9:40 a.m.
Sheri Ryan, CEO, Alaska Chiropractic Society, left the room at 12:00 p.m.
James Heston, DC, previous Board Chair, joined the room at 9:40 a.m.
James Heston, DC, previous Board Chair, left the room at 12:00 p.m.


The Board, led by Chair, Dr. Daniel Holt, began to review the draft that was written by Dr. Edward Barrington and Laura Carrillo. The Board was joined by Ms. Ryan and Dr. Heston, and provided their input regarding the regulations that the Board was drafting in accordance with SB 69. The Board has drafted regulations to add applications for certified chiropractic clinical assistants, interns, and preceptors.

Agenda Item 3 Adjourn Time: 12:00 p.m.


On a motion duly made by Edward Barrington, seconded by Walter Campbell, and approved unanimously, it was

RESOLVED to adjourn the meeting at 12:00 p.m.

Respectfully Submitted by:

Thomas Bay  for _____
Aiko Zaguirre
Licensing Examiner

Approved by:

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Dr. Daniel Holt, Chair
Alaska State Board of Chiropractic Examiners