



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

BAH

FOR DIVISION USE ONLY

Board of Barbers and Hairdressers

PO Box 110806, Juneau, AK 99811

Phone: (907) 465-2550

Email: BoardOfBarbersHairdressers@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov/BoardOfBarbersHairdressers

Barber and Hairdresser Student/Apprentice

Notice of Termination of Training

This form is to be used when a student/apprentice has not completed their training.

12 AAC 09.130(e) and 12 AA 09.190(j) require that within 20 working days after termination of instruction of a student/apprentice a school owner or apprentice instructor must notify the department, on a form provided by the department, of the termination. The termination report must include the date of the student's/apprentice's enrollment, the date of termination, the total number and types of operations performed by the student/apprentice, and the total number of hours and types of training received by the student/apprentice. The termination report is subject to audit and may be utilized to establish credit hours for transfer and reenrollment under 12 AAC 09.135. **Please return the completed form directly to the Alaska Board of Barbers and Hairdressers at the letterhead address.**

PART I Student/Apprentice Information

Student/Apprentice Name:		Student/Apprentice Permit Number:	
Mailing Address:	P.O. Box or Street	City	State Zip
School or Shop Name:			
Date Enrolled:		Date Terminated:	

PART II Practical Operations

Subject	Number of Practical Operations Performed
Wet hair styling and drying, including hair analysis, shampooing, finger waving, pin curling and comb outs.	
Thermal hair styling and drying, including hair analysis, straightening, waving, curling with hot combs and hot curling irons, and blower styling.	
Permanent waving, including hair analysis and chemical waving.	
Chemical straightening, including hair analysis and the use of sodium hydroxide and other base solutions, in accordance with 12 AAC 09.160(c).	
Haircutting, including hair analysis and the use of the razor, scissors, electric clippers, and thinning shears, for wet and dry cutting.	

PART II Practical Operations (continued)

Subject	Number of Practical Operations Performed
Haircoloring and bleaching, including hair analysis, predisposition tests, safety precautions, formula mixing, tinting, bleaching, and the use of dye removers, but not including color rinses.	
Scalp and hair treatments, including hair and scalp analysis, brushing, electric and manual scalp manipulation and other hair treatments.	
Beard trimming (for barber and hairdresser curriculum).	
Beard shaving (for barber curriculum).	
Eyebrow arching and hair removal, including the use of wax, manual or electric tweezers and depilatories for the removal of superfluous hair.	
Makeup, including skin analysis, complete and corrective makeup, and the application of false eyelashes.	
Manicure.	

PART III Theory Hours & State Law

Subject	Number of Hours
Theory Hours.	
State Law (Statutes and Regulations).	

PART IV Total Hours

Total Hours of Training Received:	
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PART V Signature

I hereby certify that the above-named student/apprentice obtained the following Practical Operations in accordance with 12 AAC 09.160. The total number of operations performed is indicated above. I further certify that the aforementioned student/apprentice received the above-listed hours of training in accordance with 12 AAC 09.160.

I understand that this termination report is subject to audit and may be utilized to establish credit hours for transfer and reenrollment under 12 AAC 09.135.

Notary Stamp	Instructor or School Owner Printed Name:		
	Instructor or School Owner Signature:		
	Notary Public for State of:		Subscribed and Sworn to Before me on This Day:
	Notary Signature:		My Commission Expires: