



DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

CONTRACTOR LICENSING SECTION
333 WILLOUGHBY AVENUE, 9TH FLOOR, JUNEAU, AK 99801
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PHONE: (907) 465-8443
WEBSITE: www.commerce.alaska.gov/occ/

CERTIFICATION OF PERSONAL SUPERVISION

Sec. 08.40.195. Personal supervision. A person licensed under AS 08.40.005 B AS 08.40.200 as an electrical administrator who is responsible for the installation or repair of electrical wiring, conduits, devices, fixtures, equipment, or other electrical materials for transmitting, using, or consuming electrical energy or who is responsible for certifying that the installation or repair complies with applicable electrical codes shall personally inspect those materials after installation and repair unless the installation or repair amounts to simple or highly standardized work performed in less than 24 man hours by personnel generally under the supervision of the electrical administrator.

12 AAC 32.903. SUPERVISION RESPONSIBILITY. (a) A licensed electrical administrator is responsible for supervising all electrical work performed under that administrator's license in accordance with AS 08.40.195. (b) Completion of work conducted under an electrical administrator's license constitutes certification by the administrator that work performed and materials used conform to applicable codes and standards. (c) In compliance with AS 08.40.195, an electrical administrator shall maintain a record of supervised work on a form provided by the department. The electrical administrator must sign the certification statement on that form, verifying the administrator's supervision of any work for which the administrator had responsibility or control. An electrical administrator shall submit the records of supervised work upon request by the department and shall retain the records for a minimum of three years from the date the certification statement is signed.

As authorized by AS 08.40.195 and 12 AAC 32.903, this form must be completed for all work for which you have had responsibility or control and retained for a minimum of three years.

Under penalty of perjury, I hereby certify that I am the holder of Electrical Administrator License No. _____

assigned to _____
(contractor name)

in the category of (UCW) (IC) (UL) (OC) (RW) (CNTR) and that I have personally supervised or inspected all electrical
indicate category(ies)

installation/repair work performed at:

| JOB SITE | DATES WORK WAS SUPERVISED |
|----------|---------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

ALL ELECTRICAL INSTALLATION/REPAIR WORK CONFORMS TO APPLICABLE CODE REQUIREMENTS.

Upon request by the department, this document must be submitted for review.

Signature Date

Print or Type Name

Street or Mailing Address

City State ZIP Code