

**STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
BOARD OF PSYCHOLOGIST AND PSYCHOLOGICAL ASSOCIATE EXAMINERS**

**MINUTES OF MEETING
June 21-22, 2007**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Psychologist and Psychological Associate Examiners was held June 21-22, 2007, at the Department of Transportation, 2301 Peger Road, Fairbanks, AK.

Thursday – June 21, 2007

Call to Order/Roll Call

The meeting was called to order at 8:37 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist
Destiny Sargeant, Psychologist
Cam Carlson, Public Member
Lisa Turner, Psychological Associate
John DeRuyter, Psychologist

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Jan Mays, Licensing Examiner
Susan Winton, Investigator (via teleconference)

Agenda Item 1 – Review Agenda

The Board reviewed the agenda and changed the start times for the following items and added a teleconference with Susan Winton, Investigator to Item 17.

June 21, 2007

- Lunch Break 10:00 a.m. – 11:00 a.m.
- Item 5 – 11:00 a.m.
- Item 6 – 11:15 a.m.
- Item 7 – 12: 15 p.m.
- Item 8 – 12:30 p.m.

June 22, 2007

- Item 17 – teleconference with Susan Winton, Investigator

Upon a motion by Dr. Sargeant, seconded by Mrs. Carlson and approved unanimously, it was:

MOVED to approve the agenda as amended.

Agenda Item 2 – Ethics Disclosure

There were no ethics conflicts to disclose.

Agenda Item 3 – Investigative Report

The Board called Susan Winton, Investigator.

Upon a motion by Ms. Turner, seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to enter into executive session to discuss the investigative report.

Executive session at 8:55 a.m.; back on record at 9:01 a.m.

Ms. Winton presented the investigator report to the Board.

Open Complaint:

2902-07-001 Violating Professional Ethics Inquiry on-going

Open Investigations:

2900-04-003 Violating Professional Ethics Pending investigation and expert review.

2900-06-001 Violating Professional Ethics Amended MOA under review by licensee.

Probation:

2902-06-001 Substance Abuse In compliance; see supplemental report.

Agenda Item 4 – Review/Approve Minutes

December 7-8, 2006

The Board approved these minutes at the April 12-13, 2007. Dr. Bradbury signed the meeting minutes.

April 12-13, 2007

- Page 7 – item 14, fifth paragraph delete “having had”.

Upon a motion by Dr. Sargeant, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve the April 12-13, 2007 meeting minutes as amended.

The Board discussed adding to all future agendas “Review Tasks” as a follow up to see if the tasks were completed. This item will be discussed prior to “Review Agenda”.

May 10, 2007 Teleconference

- Page 1 – item 1, add at the beginning “Dr. Arundale requested to address to the Board. Dr. Arundale was informed by the Board chair that there is no public comment”.

Upon a motion by Mrs. Carlson, seconded by Dr. Sargeant and approved unanimously it was:

MOVED to approve the December 10, 2007 teleconference meeting minutes as amended.

Agenda Item 5 – Public Comment

There were no individuals in attendance for public comment.

Agenda Item 6 – State Law & Ethics Exam Review

The Board reviewed the June 4, 2007 State Law & Ethic Examination scores.

Upon a motion by Dr. DeRuyter, seconded by Ms. Turner and approved unanimously, it was:

MOVED to enter into executive session to discuss the State Law & Ethics Examination.

Enter executive session at 10:33 a.m.; back on the record at 10:38 a.m.

Break at 10:38 a.m.; back on the record at 10:52 a.m.

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to enter into executive session to continue discussing the State Law & Ethics Examination.

Enter executive session at 10:56 a.m.; back on the record at 12:17 p.m.

Break at 12:18 p.m.; back on the record at 12:53 p.m.

Agenda Item 7 – Correspondence

Mary DuHoux

The Board called Jenna Conley, Attorney with Department of Law via teleconference.

Agenda Item 8 – Correspondence

Chelsea Cowan & Nadine Baker

The Board reviewed the email correspondence from Chelsea Cowan and Nadine Baker. Both are requesting the Board to preapprove a doctoral program. The Board stated that they do not preapprove programs. Programs need to meet the requirements of 12 AAC 60.083(1).

The Board discussed having a draft standard letter or email stating the Board does not preapprove programs and citing the statutory/regulation requirements. Ms. Turner volunteered to draft the letter.

ASPPB Disciplinary Data Report

The Board reviewed and had a brief discussion on the ASPPB Disciplinary Data Report

Fred Wise

The Board reviewed the correspondence that was sent by Cori Hondolero, Records & Licensing Supervisor stating the EPPP score is one of the requirements to be licensed in the State of Alaska. The Board had no comment to add to the correspondence.

Agenda Item 9 – Application Review

Lawrence Maile – CE

Dr. Maile was randomly selected for the continuing education audit. The audit was for July 1, 2003 – June 30, 2005 license renewal. The request was received and did meet the criteria.

Upon a motion by Ms. Turner, seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to approve the continuing education from Dr. Lawrence Maile, for licensing renewal July 1, 2003 – June 30, 2005.

Ellen Lehman

The Board reviewed a letter from the State of California stating at the time of Dr. Lehman's licensure, EPPP exam was not a requirement. Mrs. Mays stated that numerous attempts were made to contact Dr. John Doris to ask for explanation regarding answering "yes" to Question 8 on the reference letter.

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to table Dr. Lehman's application for psychologist by credentials, pending EPPP score and explanation from Dr. John Doris regarding question 8 on the reference letter.

Peter Igwacho

Upon a motion by Ms. Turner, seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to deny Peter Igwacho's application for psychological associate based on the ASPPB Disciplinary Data Report of March 2007 for fraud and deceit or material omission in obtaining license credential and in accordance with AS 08.86.160(a)(2) and 12 AAC 60.055(3).

Lawrence Norton

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Norton's post-doctoral supervision plan and issue a temporary license.

Mary DuHoux

Upon a motion by Ms. Turner, seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to deny Dr. DuHoux's application for psychologist by examination. Applicant does not meet the doctoral degree in accordance with AS 08.86.130(a)(1) and no proof of a course taken in "Biological Basis of Behavior" in accordance with 12 AAC 60.083(2)(b)(i).

Stephen Mailloux

Upon a motion by Ms. Turner, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to approve Dr. Mailloux's reinstatement of licensure as a psychologist, pending proof of 3 additional CEU's in professional ethics per licensing period in accordance with 12 AAC 60.260.

Agenda Item 10 – Education Requirements

The Board discussed possible changes to 12 AAC 60.084, Additional Criteria for Master's Degree. Dr. Bradbury will email Mrs. Mays the changes to give to Jun Maiquis, Regulation Specialist for public comment.

Upon a motion by Ms. Turner, seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to send the changes to 12 AAC 60.084 to Jun Maiquis, Regulation Specialist to post for public comment.

Agenda Item 11 – Licensing Requirements

The Board had a discussion on Alaska Statute 08.86.18. The Board agreed to work on the following Alaska Statute changes from now until the September meeting. Changes will be discussed at the September 20-21, 2007 meeting.

- 08.86.135
- 08.86.162
- 08.86.180
- 08.86.230

Break at 3:27 p.m.; back on record at 3:33 p.m.

Agenda Item 12 – ASPPB Conference – Kentucky

Dr. Sargeant gave a brief discussion on her experience at the ASPPB Conference in Louisville, Kentucky. The main conference theme was competencies as a supervisor. Ways to examine competencies both of graduate training and potentially of clinical supervisors were discussed. Dr. Sargeant stated that a training manual for new board members was provided and suggested that our Board create a similar manual for new Board members. Dr. Sargeant presented the Board meeting materials from the conference and shared some of the handouts and things distributed from the conference.

Upon a motion by Ms. Turner, seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to adjourn at 3:56 p.m.

There being no further business, the meeting adjourned at 3:56 p.m.

Friday – September 22, 2007

Call to Order/Roll Call

The meeting was called to order at 8:36 a.m. by Dr. Bradbury.

Those present, constituting a quorum of the Board:

Lorin L. Bradbury, Psychologist
Destiny Sargeant, Psychologist
Cam Carlson, Public Member
Lisa Turner, Psychological Associate
John DeRuyter, Psychologist

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Jan Mays, Licensing Examiner
Susan Winton, Investigator (via teleconference)

Guest Present:

Dr. Phillip Baker – Alaska Psychological Association (AK-PA) (via teleconference)

Agenda Item 14 – Board Meeting Location

Dr. Sargeant requested to add to the agenda “Board Meeting Location” for discussion.

Upon a motion by Dr. Sargeant, seconded by Ms. Turner and approved unanimously, it was:

MOVED to approve adding “Board Meeting Location” to the agenda.

Dr. Sargeant suggested the meeting locations be rotated amongst Juneau, Fairbanks and Anchorage. This would help cut the Board’s travel costs. Having the meetings held in rural areas is costing the Board and does not seem to accomplish the Boards goal of being available for Public Comment.

Upon a motion by Dr. Sargeant, seconded by Ms. Turner and approved unanimously, it was:

MOVED to have three meetings a year in Anchorage and the fourth meeting will rotate between Juneau and Fairbanks.

A motion was made by Mrs. Carlson to amend the original motion, to have all meetings in Anchorage. There was no second to the motion.

The Board went on discussing the issue further and agreed to amend the original motion.

Upon a motion by Mrs. Carlson, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to amend the original motion, to have three meetings in Anchorage and the fourth meeting will be determined by the Board.

Agenda Item 15 – Ak-Pa

The Board called Dr. Phil Baker with AK-PA via teleconference. Dr. Baker stated that Ak-Pa had their last meeting on June 11th, 2007 and that Ak-Pa is in the process of electing officers.

Dr. Baker addressed the issue of TriCare, regarding how psychological associate’s were excluded from military insurance. TriCare stated that psychological associates are not mental health providers. This issue has been resolved.

Dr. Baker went over his discussion with Dr. Patricia Sandberg on education requirements. Dr. Baker asked the Board if there was anything that AK-PA needs to be aware of.

Agenda Item 16 – Regulation Update

The Board reviewed the Notice of Proposed Changes in the Regulations drafted May 16, 2007.

Upon a motion by Dr. Sargeant, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adopt 12 AAC 60.040(a).

Upon a motion by Dr. Sargeant, seconded by Dr. DeRuyter and approved unanimously, it was:

MOVED to adopt 12 AAC 60.080(a) (4)

The Board made one minor change under 12 AAC 60.083(a) (2) (B) (iv), to drop the word “the” before “persons with disabilities”.

Upon a motion by Dr. Sargeant, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adopt 12 AAC 60.083(a) as amended.

Upon a motion by Ms. Turner, seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to adopt 12 AAC 60.150(a).

Upon a motion by Dr. DeRuyter, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adopt 12 AAC 60.170.

Upon a motion by Dr. Sargeant, seconded by Ms. Turner and approved unanimously, it was:

MOVED to adopt 12 AAC 60.180(a) & (b), 12 AAC 60.190 and 12 AAC 60.200.

Dr. Sargeant suggested that the Board should have an alternative for applicants who are missing a practicum. Dr. Sargeant suggested revising 12 AAC 60.083(a)(2)(C)(ii) which allows them to provide either a second APA post-doctoral program or internship with full hours.

Dr. Bradbury stated the regulation is based on APA standards. Dr. Bradbury suggested that Dr. Sargeant contact Janet Pippin or an APA lawyer on why there isn't an alternative to a practicum.

Break at 10:20 a.m.; back on record at 10:34 a.m.

Agenda Item 17 – Civil Protection for Mandated Reporters

Ms. Turner explained to the Board that questions were brought up at the April 12-13, 2007 meeting regarding Civil Protection for Mandated Reporters. Ms. Turner stated that it is established in Alaska under Sec. 47.17.050.

Agenda Item 18 – Criminal Background Checks

The Board reviewed the information that was provided by Ms. Winton prior to the meeting.

Break at 11:19 a.m.; back on record at 11:40 a.m.

The Board called Ms. Winton via teleconference. The Board thanked Ms. Winton for providing information regarding criminal background checks. The Board asked if there are different types of background checks.

Ms. Winton suggested using the Board of Nursing as an example. The Board of Nursing requires two fingerprints; one goes to Division of Public Safety and another one to Department of Justice. Dr. Bradbury asked if there is a form that requires a formal consent from the applicant. Ms. Winton stated that by submitting the fingerprint card the applicant is consenting to the criminal background check, application is not considered complete without the fingerprint cards.

In addition, Ms. Winton pointed out in the centralized regulations; the Board has the authority to conduct criminal history background checks on any applicant if a complaint has been made.

Dr. Bradbury brought up another issue on whether an application that raises question to the Board should be forwarded to the investigator. Ms. Winton recommends the Board forward any application problems to the Investigative Unit.

Upon a motion by Dr. Sargeant, seconded by Ms. Turner and approved unanimously, it was:

MOVED to forward Dr. Ellen Lehman application for psychologist to Ms. Winton for further investigation.

Agenda Item 19 – Administrative Issues

Budget Report

The Board reviewed the Expenditure and Revenue Report. The Board was pleased to see the decrease in the license renewal fee. However, the travel expense has increased from FY 2005 to FY 2007; the Board is aware and will take this into consideration.

Sign Wall Certificate

The Board signed one wall certificate for Jennifer Beathe, Psychologist.

Schedule Next Meeting

The Board decided to change the next three meeting locations to Anchorage and the fourth will be determined by the Board. The Board requested two full days for future meetings.

The Board set the following meeting dates for 2007 and two for 2008:

September 20-21, 2007 in Anchorage
December 13-14, 2007 in Anchorage
March 13-14, 2008 in Anchorage
June 19-20, 2008 (will be determined by the Board)

Task Lists

Jan Mays

- Revise Exam Question 43
- Email Exam Question 26, 30, 38 to Dr. Bradbury
- Email Exam Question 28 to Dr. DeRuyter
- Email Exam Question 39 to Mrs. Carlson
- Email Exam Question 37 to Ms. Turner
- Email Title 47 link to all Board members
- Email the list of materials that in the State Exam
- Email template for the Annual report to Dr. Bradbury
- Request ASPPB to setup an account for Ms. Turner and Dr. DeRuyter
- Ask Chris Wyatt or Rhonda Leatham what “commission sales” are in the expenditure report. Email explanation to Board.
- Follow-up on the status of Dr. Ellen Lehman from Ms. Winton. Provide status to board at the September meeting.

Dr. Bradbury

- Revise Exam Question 26, 30, 28
- Revise CE on renewal

Dr. DeRuyter

- Revise Exam Question 28

Mrs. Carlson

- Revise Exam Question 39

Ms. Turner

- Revise Exam Question 37
- Draft standard letter on residency requirements

Dr. Sargeant

- Exam the case law report

Upon a motion by Ms. Turner, Seconded by Dr. Sargeant and approved unanimously, it was:

MOVED to adjourn the meeting.

There being no further business, the meeting adjourned at 11:59 a.m.

Respectfully Submitted:

Jan Mays
Licensing Examiner

Approved:

Dr. Lorin Bradbury, Ph.D, Chair

Date: _____

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