



"Strengthening competitive insurance markets while protecting Alaskans."

STATE OF ALASKA

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT

Division of Insurance

Email: Insurance@Alaska.Gov

Website: Insurance.Alaska.Gov

Tel: 907.465.2515 • Fax: 907.465.3422

Juneau Physical Address:
State Office Building, 9th Floor
333 Willoughby Avenue
Juneau, AK 99811

Juneau Mailing Address:
Division of Insurance
PO Box 110805
Juneau, AK 99811

Anchorage Office:
(Physical and Mailing Address)
Division of Insurance
Robert B. Atwood Building
550 W 7th Avenue, Suite 1560
Anchorage, AK 99501
Tel: 907.269.7900
Fax: 907.269.7910

Public Records Request

Public records of property and casualty rates, rules, and forms filed with the Division of Insurance are now available online through SERFF Filing Access. For other Division public records requests, use this form.

Under the Alaska Public Records Act, AS 40.25.100 – 40.25.295, a person may request a public agency's public records. The agency must disclose the requested records unless they are protected from disclosure by a state or federal law, including a court order, or are statutorily excluded from the Act.

Under the Alaska Public Records Act, I am requesting an opportunity to inspect or obtain copies of the following public records:

Are you such a requester?

- Yes
 No

I understand that the Division of Insurance (Division) may require that I pay an estimate of any reimbursable costs before it begins or continues any search or copying and that I must pay all reimbursable costs before it provides any records. For paper copies, the Division charges \$0.25 per page, plus postage. A certified copy of a document costs \$25. Additionally, the Division may charge handling costs (if the records have been archived) and personnel costs (if the time required to search for and/or copy records exceeds five person-hours in any calendar month). The Division may also charge for other reimbursable costs.

Full Name:	
Mailing Address:	
Contact Phone:	
Email Address:	

Press this button to email the records request to the Division of Insurance:	
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Public Records Request

The Division of Insurance (Division) is committed to complying with its responsibilities under the Alaska Public Records Act to disclose requested non-protected records subject to the Act.

The Division has 10 business days to provide an initial response to your request. The initial response might do the following:

1. ask you to clarify your request to identify the records requested, speed the response, or lessen the administrative burden of processing an overly broad request;
2. notify you that the Division is responding under AS 40.25.115, which governs requests for electronic services and products;
3. provide a cost estimate;
4. take an extension of time;
5. provide responsive records; and/or
6. wholly or partially deny the request for any of the following reasons:
 - a. the record is protected from disclosure,
 - b. the Division does not possess or control the record, or
 - c. the Division believes the record is in its possession or control but has not yet located it.

These are a few categories of records that the Division may or must withhold:

1. Medical and public health records;
2. Records required to be kept confidential by a federal law or regulation or by a state law (such as article 1, section 1 of the Alaska Constitution, which protects confidential business information, and the Alaska Uniform Trade Secrets Act, AS 45.50.910 – 45.50.945), including a federal or state court order or a common law privilege or protection (such as the attorney-client privilege, the attorney work-product doctrine, the executive communications privilege, and the deliberative process privilege); this includes records containing information, including in some cases contact information, protected under the right to privacy (e.g., in article 1, section 22 of the Alaska Constitution), the Alaska Personal Information Protection Act, AS 45.48.010 – 45.48.995, and/or the balance-of-interests principle; and
3. Certain law enforcement records, including certain records of Division investigators.

You may appeal a denial of a request for public records subject to the Act to the Division Director by following the requirements of 2 AAC 96.340. You may seek judicial review of such a denial by pursuing an injunction from the superior court under AS 40.25.125.

This is not a comprehensive summary of your rights and the Division's responsibilities under the Alaska Public Records Act. If you have questions, the Division suggests that you review the Act and the regulations, 2 AAC 96.100 – 2 AAC 96.470, and/or contact an attorney.