

CITY OF KAKE, ALASKA
ORDINANCE 2016-01

**A NON- CODE ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KAKE, ALASKA,
ADOPTING THE FISCAL YEAR 2017 ANNUAL OPERATING BUDGET.**

WHEREAS, The Kake Municipal Code 52.10.010 requires that the mayor arrange for the preparation of an annual budget, the City Manager has been tasked with that responsibility; and,

WHEREAS, The City Council is empowered with making appropriations for the General Fund, and the Harbor Enterprise Fund.

THE KAKE CITY COUNCIL NOW THEREFORE ORDAINS;

SECTION 1. The attached document is the authorized budget of revenues and expenditures for the period July 1, 2016 through June 30, 2017 and is made a matter of public record.

SECTION 2. That any transfers from the General Fund to the Harbor Enterprise Fund be conducted only at such time that the Enterprise Funds revenues are insufficient to meet their current expenses.

SECTION 3. That this Ordinance becomes effective at 12.01 a.m. July 1, 2016.

First Reading May 3, 2016, Public Hearing June 14, 2016

PASSED AND APPROVED BY A DULY CONSTITUTED QUORUM OF THE CITY

COUNCIL THIS 14th DAY OF June, 2016.

Christine Bitterman
Christine Bitterman, Mayor of Kake

ATTEST:

Charley Johnson
Charley Johnson, City Clerk

Voting:

Joann Jackson	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Paul Rostad	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Lloyd Davis	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Paulette Jackson	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Falen Mills	Yea <input checked="" type="checkbox"/> Nay <input type="checkbox"/>
Marla Howard	Yea <input type="checkbox"/> Nay <input type="checkbox"/>
Christine Bitterman	Yea <input type="checkbox"/> Nay <input type="checkbox"/>



FY 17 BUDGET SUMMARY - REVENUES

CITY OF KAKE

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LOCALLY GENERATED REVENUES:

		Line reference
Tax Revenues	173929	1
Special Assessments	\$ _____	2
Licenses & Permits	2000	3
Fines & Penalties	\$ _____	4
Contracted Services	80028	5
Service Charges	\$ _____	6
Enterprise Revenues	184680	7
Rentals	_____	8
Leases	43785.6	9
Sales	2500	10
Other Local Revenues	5200	11
Total Locally Generated Revenues	492122.6	12 Subtotal

OUTSIDE REVENUE SOURCES:

State of Alaska Shared Revenues	79879	13
State Operating Grants	\$ _____	14
Federal Operating Revenues & Grants	123611	15
Other Outside Revenues	5000	16
Total Outside Revenues	208490	17 Subtotal

TOTAL FY 17 OPERATING REVENUES	700612.6	18 Total
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BUDGETED OPERATING REVENUES

LOCALLY GENERATED

FOR FISCAL YEAR 17 Ending 6/30/17		PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET	Budget Summary Line Reference
Taxes:	Sales Taxes	196111	172,929	
	Sales Tax Penalties & Interest	\$	\$	
	Harbor Tax	\$	1000	
	Property Tax Penalties & Interest	\$	\$	
	Hotel/Motel Taxes	\$	\$	
	Hotel Tax Penalties & Interest	\$	\$	
	Motor Vehicle Taxes	\$	\$	
	Other:	\$	\$	
	Other:	\$	\$	
	Total Taxes	\$	173,929	Enter on line 1
Special Assessments:		\$	\$	Enter on line 2
Licenses and Permits:		\$	2000	Enter on line 3
Fines and Penalties:		\$	\$	Enter on line 4
Contracted Services:	AVEC Reimbursement	\$	\$	
	Seal Point Forest Service Agreeeme	\$		
	Road Maintenance Contract w/State	88920	80028	
	SEARHC Plow Agreement	\$		
	Other:	\$	\$	
	Other:	\$	\$	
	Total Contracted Services	\$	80028	Enter on line 5
Service Charges:	Photocopies	\$	\$	
	Other:	\$	\$	
	Other:	\$	\$	
	Total Service Charges	\$	\$	Enter on line 6
Enterprises:	Electric Utility: Customer Payments	85000	145680	
	Dumpster fees	\$	7200	
	Open Gym		3000	
	Transient Moorage	\$	4000	
	Customer Moorage	\$	8000	
	Kitchen Rental	\$	300	
	Gym Rental	\$	1000	
	Dog Impound fees	\$	500	
	Wharfage	\$	15000	
	Bingo / Pull Tab Receipts	\$	\$	
	Mass Transit	\$	\$	
	Phone Utility	\$	\$	
	Other:	\$	\$	
	Other:	\$	\$	
	Total Enterprise Revenues	\$	184680	Enter on line 7
Rentals:	Lot Rental	\$		
	Equipment Rentals	\$	\$	
	Other:	\$	\$	
	Total Rentals	\$	0	Enter on line 8

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BUDGETED OPERATING REVENUES

LOCALLY GENERATED

FOR FISCAL YEAR 17 Ending 6/30/17		PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET	Budget Summary Line Reference
Leases:	Alaska Court System	\$	16785.6	
	Kake Heritage Foundation	\$	3300	
	Cabin Rental		6000	
	Gift Shop		1200	
	Headstart		0	
	FAA		1200	
	Arrowhead		4500	
	Alaska Marine Lines		7200	
	Gunnuk Creek Mechanics	\$	3600	
	Total Leases	\$	43785.6	
Sales:	Land Sales	\$		
	Gravel Sales	\$	2500	
	Pop Sales/Concessions	\$	\$	
	Other:	\$	\$	
	Total Sales	\$	2500	
Other Revenues:	Chamber Rental	\$	200	
	Harbor Launch Fees	\$		
	Backhoe rental	\$	2500	
	Grader rental	\$	2500	
	Total Other	\$	5200	
TOTAL LOCALLY GENERATED REVENUES		\$	492122.6	Enter on line 12

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BUDGETED OPERATING REVENUES

OUTSIDE SOURCES

FOR FISCAL YEAR 17 Ending 6/30/17

		PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET	Budget Summary Line Reference
Shared Revenues State of Alaska:	Community Revenue Sharing	118541	79879	
	Raw Fish Tax Refunds (D of Rev)	14901		
	Shared Fisheries Tax	\$		
	Resource Landing Tax	\$		
	Amusement / Gaming Tax Refunds	\$	\$	
	Liquor License Tax Refunds	\$	\$	
	Other:	\$	\$	
	Other:	\$	\$	
Total State Shared Revenues		\$	79879	Enter on line 13
State of Alaska Operating Grants:	Library Grant	\$	\$	
	Suicide Prevention Grant	\$	\$	
	JTPA Grant	\$	\$	
	Other:	\$	\$	
	Other:	\$	\$	
Total State Operating Grants		\$	\$	Enter on line 14
Federal Revenues Passed Through The State of Alaska:	Payment in Lieu of Taxes	154514	123611	
	National Forest Receipts	\$	\$	
	Other:	\$	\$	
	Other:	\$	\$	
	Other:	\$	\$	
Total Federal Revenues		\$	123611	Enter on line 15
Other Outside Revenues:	American Tower	\$	5000	
	Other:	\$	\$	
	Other:	\$	\$	
Total Other Outside Revenues		\$	5000	Enter on line 16
TOTAL OUTSIDE OPERATING REVENUES		\$	208490	Enter on line 17
TOTAL FY 17 OPERATING REVENUES			700612.6	Enter on line 18

FY 17 BUDGET SUMMARY - EXPENDITURES

CITY OF KAKE

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Line reference

Administration and Finance	313920	23
Council	49480	24
Planning and Zoning	\$	
Police	\$	25
Fire	\$	26
Ambulance	\$	
Other Public Safety	\$	
Roads	80028	27
Airport	\$	28
Harbor	30100	29
Electric Utility	\$	30
Utilities	174000	31
Washeteria	\$	32
Garbage and Landfill	\$	33
Fuel Sales	\$	
Cable TV	\$	
Bingo and Pull Tabs	\$	
Mass Transit	\$	
Phone Utility	\$	
Other Enterprise: _____	\$	
Other Enterprise: _____	\$	
Other Public Works	\$	
Health Facility	\$	34
Other Health and Welfare Services	\$	
Parks and Recreation	\$	
Library	\$	
Museum and Cultural	\$	
Other Public Service: _____	\$	
Other: _____	\$	
Other: _____	\$	

TOTAL FY 17 OPERATING EXPENDITURES

647528

35 Total

BUDGETED OPERATING EXPENDITURES

GENERAL		PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET
Personal Services:	Salaries	\$	141000
	Stipends	\$	\$
	Payroll Taxes	\$	12500
	Workers Compensation	\$	15320
	Retirement / Pension	\$	\$
	Other:	\$	\$
	Other:	\$	\$
Total Personal Services		\$	168820
Travel:	Airfare	\$	1500
	Per Diem	\$	600
	Training, Workshop & Conference Fees	\$	800
	Hotel	\$	1000
	Other:	\$	\$
Total Travel		\$	3900
Facility Expenses:	Telephone	\$	1500
	Heating Oil	\$	11000
	Electricity	\$	10000
	Propane	\$	15000
	Internet	\$	
	Building Maintenance	\$	5000
	Other Energy Costs/Source:	\$	\$
Other:	\$	\$	
Total Facility Expenses		\$	42500
Supplies:	Supplies	\$	6000
		\$	
		\$	
	Other:	\$	\$
Total Supplies		\$	6000
Equipment:	Equipment	\$	\$
	Vehicle / Equipment Maintenance	\$	\$
	Other:	\$	\$
Total Equipment		\$	\$
Other Operating Expenses:	Computer Support	\$	500
	Insurance & Bonding	\$	55000
	Membership Dues	\$	3000
	Bank Charges	\$	2200
	Attorney	\$	500
	Contractual: Accounting / Audit Services	\$	21000
	Backhauling	\$	5000
	Kake Day	\$	1500
	Independence Day Supplies	\$	4000
Total Other		\$	92700
TOTAL ADMINISTRATION & FINANCE BUDGET		\$	313920

Enter on line 23 of Budget Summary

BUDGETED OPERATING EXPENDITURES **COUNCIL**

	PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET
Personal Services:		
Mayor Salary 750 mo	\$	9000
Council Stipends 150 per meeting	\$	12600
Payroll Taxes	\$	1500
Committee Meetings 75 per meeting	\$	16200
Retirement / Pension	\$	\$
Other:	\$	\$
Other:	\$	\$
Total Personal Services	\$	39300
Travel:		
Airfare	\$	2500
Per Diem	\$	2500
Training, Workshop & Conference Fees	\$	1200
Car Rental	\$	500
Hotel	\$	2500
Ferry	\$	500
Total Travel	\$	9700
Facility Expenses:		
Telephone	\$	480
Rent	\$	\$
Electricity	\$	\$
Water & Sewer	\$	\$
Fuel Oil	\$	\$
Other Heating Costs	\$	\$
Other Energy Costs/Source:	\$	\$
Other:	\$	\$
Total Facility Expenses	\$	480
Supplies:		
Office & Clerical Supplies	\$	\$
Postage Supplies	\$	\$
Copier Supplies	\$	\$
Other:	\$	\$
Other:	\$	\$
Total Supplies	\$	\$
Equipment:		
Equipment	\$	\$
Vehicle / Equipment Maintenance	\$	\$
Other:	\$	\$
Other:	\$	\$
Total Equipment	\$	\$
Other Operating Expenses:		
Interest & Late Charges	\$	\$
Insurance & Bonding	\$	\$
Membership Dues & Fees / Subscriptions	\$	\$
Bank Charges	\$	\$
Other Contractual:	\$	\$
Other:	\$	\$
Other:	\$	\$
Total Other	\$	\$
TOTAL COUNCIL BUDGET	\$	49480

Enter on line 24 of Budget Summary

BUDGETED OPERATING EXPENDITURES

ROADS		PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET
Personal Services:	Salaries	\$	52384
	Stipends	\$	\$
	Payroll Taxes	\$	4500
	Workers Compensation	\$	2700
	Retirement / Pension	\$	\$
	Other:	\$	\$
	Other:	\$	\$
Total Personal Services		\$	59584
Travel:	Airfare	\$	\$
	Per Diem	\$	\$
	Training, Workshop & Conference Fees	\$	\$
	Other:	\$	\$
	Other:	\$	\$
Total Travel		\$	\$
Facility Expenses:	Telephone	\$	600
	Rent	\$	\$
	Electricity	\$	4000
	Road Fuel	\$	3000
	Freight	\$	1000
	Other Heating Costs	\$	\$
	Other Energy Costs/Source:	\$	\$
Other:	\$	\$	
Total Facility Expenses		\$	8600
Supplies:	Supplies	\$	0
	Postage Supplies	\$	\$
	Copier Supplies	\$	\$
	Other:	\$	\$
	Other:	\$	\$
Total Supplies		\$	0
Equipment:	Equipment/Maintenance Supplies	\$	8844
	Vehicle / Equipment Maintenance	\$	\$
	Fuel:	\$	\$
	Other:	\$	\$
Total Equipment		\$	8844
Other Operating Expenses:	Interest & Late Charges	\$	\$
	Insurance & Bonding	\$	3000
	Membership Dues & Fees / Subscriptions	\$	\$
	Bank Charges	\$	\$
	Other Contractual:	\$	\$
	Other:	\$	\$
Other:	\$	\$	
Total Other		\$	3000
TOTAL ROADS BUDGET		88920	80028

Enter on line 27 of Budget Summary

BUDGETED OPERATING EXPENDITURES

HARBOR		PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET
Personal Services:	Salaries	\$	20800
	Stipends	\$	\$
	Payroll Taxes	\$	1800
	Workers Compensation	\$	1800
	Retirement / Pension	\$	\$
	Other:	\$	\$
	Total Personal Services	\$	24400
Travel:	Airfare	\$	\$
	Per Diem	\$	\$
	Training, Workshop & Conference Fees	\$	\$
	Other:	\$	\$
	Other:	\$	\$
	Total Travel	\$	\$
Facility Expenses:	Road Fuel	\$	1200
	Propane	\$	250
	Electricity	\$	3300
	Water & Sewer	\$	\$
	Fuel Oil	\$	\$
	Other Heating Costs	\$	\$
	Other Energy Costs/Source:	\$	\$
	Other:	\$	\$
Total Facility Expenses	\$	4750	
Supplies:	Office & Clerical Supplies	\$	500
	Postage Supplies	\$	\$
	Copier Supplies	\$	\$
	Other:	\$	\$
	Other:	\$	\$
	Total Supplies	\$	500
Equipment:	Equipment	\$	\$
	Vehicle / Equipment Maintenance	\$	\$
	Fuel:	\$	\$
	Other:	\$	\$
	Total Equipment	\$	\$
Other Operating Expenses:	Interest & Late Charges	\$	\$
	Insurance & Bonding	\$	\$
	Membership Dues & Fees / Subscriptions	\$	450
	Bank Charges	\$	\$
	Other Contractual:	\$	\$
	Other:	\$	\$
	Total Other	\$	450
TOTAL HARBOR BUDGET		\$	30100

Enter on line 29 of Budget Summary

BUDGETED OPERATING EXPENDITURES

UTILITIES		PREVIOUS FY ACTUALS (Estimated)	FY 17 BUDGET
Personal Services:	Salaries	\$	88000
	Stipends	\$	\$
	Payroll Taxes	\$	7500
	Workers Compensation	\$	4000
	Retirement / Pension	\$	\$
	Other:	\$	\$
	Other:	\$	\$
Total Personal Services		\$	99500
Travel:	Airfare	\$	\$
	Per Diem	\$	\$
	Training, Workshop & Conference Fees	\$	\$
	Other:	\$	\$
	Other:	\$	\$
Total Travel		\$	\$
Facility Expenses:	Telephone	\$	
	Rent	\$	
	Electricity	\$	19000
	Water & Sewer Parts	\$	4000
	Road Fuel	\$	7000
	Freight	\$	5000
	Other:	\$	\$
Other:	\$	\$	
Total Facility Expenses		\$	35000
Supplies:	Chemicals	\$	38000
	Postage Supplies	\$	\$
	Copier Supplies	\$	\$
	Other:	\$	\$
	Other:	\$	\$
Total Supplies		\$	38000
Equipment:	Equipment	\$	\$
	Vehicle / Equipment Maintenance	\$	1500
	Other:	\$	\$
	Other:	\$	\$
Total Equipment		\$	1500
Other Operating Expenses:	Interest & Late Charges	\$	\$
	Insurance & Bonding	\$	
	Membership Dues & Fees / Subscriptions	\$	\$
	Bank Charges	\$	\$
	Other Contractual:	\$	\$
	Other:	\$	\$
Total Other		\$	0
TOTAL WATER & SEWER BUDGET		\$	174000

Enter on line 31 of Budget Summary