



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,  
and Economic Development

DIVISION OF INSURANCE

P.O. Box 110805  
Juneau, AK 99811-0805  
Main: 907.465.2515  
Fax: 907.465.3422

December 11, 2023

To all Attorney-in-Facts licensed in the State of Alaska

Re: Instructions for 2024 Annual Continuation Form and Continuation of License Fee Payment

In compliance with Alaska Statute (AS) 21.75.045(g), an attorney-in-fact is required to renew its Alaska license when the annual statement for the reciprocal insurer is filed under AS 21.75.130. The due date for the annual statement is March 1, 2024.

The Alaska Division of Insurance web site has an annual continuation form that must be filled out and submitted along with the license continuation fee of \$500. The form is located on our web site: <https://www.commerce.alaska.gov/web/ins/insurers.aspx> then Annual Filing & Taxes > Attorney-in-fact. If the company contacts have changed, at the same website under Amendments is the contact forms to file.

- Please mail the annual continuation form and payment by March 1, 2024, postmark is acceptable, to:
- |                                    |  |
|------------------------------------|--|
| <b>By USPS:</b>                    | <b>Other Shipping Method:</b>                      |
| Alaska Division of Insurance    or | Alaska Division of Insurance                       |
| PO Box 110805                      | 333 Willoughby Avenue, 9 <sup>th</sup> Floor State |
| Juneau, AK 99811-0805              | Office Building                                    |
|                                    | Juneau, AK 99801                                   |

If you would like to pay by credit card and email the form, please send the form to me at [rebecca.nesheim@alaska.gov](mailto:rebecca.nesheim@alaska.gov). An email will be sent back with a payment link.

If you have any questions, please contact me at (907) 465-2584 or preferably by email [rebecca.nesheim@alaska.gov](mailto:rebecca.nesheim@alaska.gov)

Sincerely,

Rebecca Nesheim  
Tax Auditor