

INSTRUCTIONS FOR FORM 10-422:

1. The form is due by the 20th of the month following the month of disposition for all facilities capable of disposition.
2. Do not report gas lift (recycled) gas on this form.
3. Report whole numbers only, except decimals may be use in Box 20.
4. Facility Number: Enter the 10-digit number that corresponds to the correct facility. Contact aogcc.reporting@alaska.gov for the appropriate 10 digit number

For Block:

- 6: Enter one volume (gas and NGL equivalent). Use Remarks Section (#19) to identify.
- 7: Enter volume of gas reinjected.
- 8: Enter volume of gas flared less than or equal to one hour.
- 9: Enter volume of gas flared greater than one hour.
- 10: Enter a volume for pilot and purge. Use the Remarks section to explain specific volume, if necessary. (Pilot/Purge is the gas necessary to maintain a safe source of ignition when a flare incident occurs).
- 11: Enter assist gas as a separate volume. Use the Remarks section to explain volume if necessary. Used for the prevention of black smoke.
- 12: Enter volume for fuel gas used in lease operations. Use the Remarks section to explain specific volume, if necessary.
- 13: Enter one volume. Use the Remarks block to describe specific volumes, if necessary (Examples: Meter factor, Shrinkage, or other).
- 14: Total Volume (Items 6-13). This gas is produced within the same unit (AK DNR's definition of a unit).
- 15: Enter total NGL gas equivalents produced.
- 16: Enter purchased gas only. This gas is not entered in blocks 6-13. This gas is from another unit and royalties are paid.
- 17: Enter the total amount of gas transferred from (received from) other facilities within the same unit as one volume. In the Remarks section list the individual facilities and their corresponding volumes. Royalties are not paid yet.
- 18: Enter the total amount of gas transferred to (sent to) other facilities within the same unit (expressed as a negative number). In the Remarks section list the individual facilities and their corresponding volumes. Royalties are not paid yet.
- 19: Remarks.
- 20: Production from multiple pools: list contribution of each pool as a % of Total Volume.

5. Form 10-422 submitted to the AOGCC must be in PDF format, must match AOGCC formatting, and must be signed with a certified e-signature.
6. Revisions should be submitted on a current 10-422 form as soon as errors or omissions are discovered. Revision box must be checked and date of revision included. All associated greater than 1 hour flaring material must be re-submitted as well, if volumes have changed.

The 10-422 report, the Gas Disposition Import Form (Excel spreadsheet), the Flaring 1 Hour Import Form (Excel spreadsheet), and a supplemental narrative report shall be submitted electronically to aogcc.reporting@alaska.gov. The Excel spreadsheets for the Gas Disposition and Flaring 1 Hour Import Forms are provided online at <https://www.commerce.alaska.gov/web/aogcc/Forms.aspx>. The narrative report for flaring events greater than 1 hour shall list the event date, start and end times, whether the event was planned or unplanned, provide volume of gas, explain why gas was flared or vented, and describe action taken to minimize the volume.