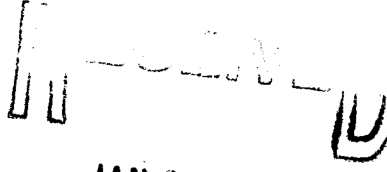


January 18, 2003

Mr. Dan Bockhorst
Local Boundary Commission
Division of Community & Business Development
Department of Community & Economic Development
550 West 7th Avenue, Suite 1770
Anchorage, Alaska
99501-3510


JAN 22 2003
Local Boundary Commission

Dear Mr. Bockhorst and Members of the Commission:

Enclosed please find our Petition for Incorporation as a Second Class City. We have followed the "Instructions to Petitioners for Incorporation of a Second Class City in the Unorganized Borough", and look forward to your consideration of our petition.

We have held extensive public meetings since July, 2002, beginning with information gathering, then disseminating, and finally polling and petition development. Through this process we have found strong support for incorporating. Our straw poll, conducted in November, 2002, had 119 votes in favor of incorporation and 41 votes opposed to incorporation. A copy of the results of that poll is included in this package. In addition, at the last Gustavus Community Association meeting, which occurred on January 9, 2003, a vote was taken to accept the recommendations of the Governance Committee to proceed with the petition. That vote succeeded with 48 votes in favor of proceeding, 4 votes opposed to proceeding, and 1 abstention.

Thank you for your past assistance with this matter. We look forward to working with you as we move on to the next stage in the process. Please don't hesitate to contact me for any reason.

Sincerely,



Shana S. Crondahl
Co-Chairman, Governance Committee
Board Member, Gustavus Community Association
P.O. Box 278
Gustavus, Alaska
99826-0278
(907) 697-2778
cwilson@gustavus.ak.us

PETITION FOR INCORPORATION OF A SECOND CLASS CITY WITHIN THE UNORGANIZED BOROUGH

The petitioners hereby request that the Alaska Local Boundary Commission approve this petition for incorporation of the second-class city government in the unorganized borough as described herein. Petitioners seek the proposed city incorporation under the provisions of AS 29.05.011 - AS 29.05.021, AS 29.05.060 - AS 29.05.150; 3 AAC 110.005 - .042, 3 AAC 110.400 - .660 and 3 AAC 110.900 - .990.

Section 1. NAME OF PROPOSED CITY

Upon incorporation, the city government shall be known as the "City of Gustavus", a second-class city organized under the laws of the State of Alaska.

Section 2. GENERAL DESCRIPTION OF AREA PROPOSED FOR CITY INCORPORATION

A concise, general description of the territory proposed for incorporation is provided below.

The area proposed for incorporation as the city of Gustavus includes all State owned and privately owned lands in and around the community of Gustavus from Rink Creek on the east to the National Park boundary on the west. It also includes the Dude Creek Critical Habitat Area. The boundary includes the Glacier Bay National Park Headquarters, buildings, housing and a portion of the beach and waters in and around Bartlett Cove. The road connecting Glacier Bay National Park Headquarters with the community of Gustavus is also included.

Section 3. REASONS FOR INCORPORATION

A concise statement of the reasons that the petitioners seek to incorporate the territory in question is provided below:

The citizens of Gustavus, Alaska wish to incorporate and become a Second Class City in order to facilitate the effectiveness of service delivery for all citizens of the area. Incorporation will provide an equitable avenue to fund these services and to provide an appropriate manner in which to interact with State and other local government agencies.

Gustavus residents have long enjoyed life with very little governmental intervention. Local services desired by the population have been provided largely through revenue sharing, grants, fund raising, volunteerism, and donations. This manner of financing our Community Association Government is neither equitable nor is it effective. Our population has greatly expanded in recent years and will continue to expand resulting in a greater need for services and financial resources. The population of Gustavus varies greatly from summer to winter providing many small businesses, tour operators, fishing charters, and lodge owners the opportunity to make substantial profits on a seasonal basis. While this growth is profitable for some, it results in a significant burden for the permanent residents and a corresponding strain on the already fragile infrastructure of the community.

Incorporation as a Second Class City will enable the community to obtain grant monies, generate revenue to support necessary services, make binding decisions, and enter into

agreements with other government entities through a sanctioned form of government and to maintain a quality of life fundamental to the residents.

By incorporating, Gustavus would be able to:

- Provide a proactive and efficient approach to the decision making process.
- Provide locally generated revenues for the maintenance, operation and establishment of capital projects.
- Provide a representative council to make informed and binding decisions for the city.
- Provide an avenue for the city to interact effectively with other governmental agencies.
- Provide necessary services for an ever-expanding population.
- Provide monies for infrastructure maintenance within the community.

Section 4. LEGAL DESCRIPTION OF THE TERRITORY PROPOSED FOR INCORPORATION

A written metes and bounds legal description of the territory proposed for incorporation is provided in **Exhibit A**.

Section 5. MAPS AND PLATS

A map showing the territory proposed for incorporation, along with plats and other documents necessary to demonstrate the accuracy of the written legal description of the territory proposed for incorporation are presented in **Exhibit B**.

Section 6. SIZE

The territory proposed for incorporation encompasses 39.25 square miles. This area is comprised of 29.23 square miles of land and 10.02 square miles of water.

Section 7. PETITIONER'S REPRESENTATIVE

The following individual is the representative of the petitioners in matters concerning this incorporation proposal:

Name: Kenneth L. Klawunder
Mailing Address: P.O. Box 156
Gustavus, Alaska 99826-0156
Telephone # 907-697-2422
Fax #
E-mail address: kdklawunder@gustavus.ak.us & cspirittwo@aol.com

Further, the petitioners appoint the following person as the alternate representative on all matters regarding the proposed incorporation in the event that the primary representative is absent, resigns, or fails to perform his or her duties:

Name: Shana Crondahl
Mailing Address: P.O. Box 278
Gustavus, Alaska 99826-0278
Telephone # 907-697-2778
Fax # same as above—call before sending fax
E-mail address: cwilson@gustavus.ak.us

Section 8. POPULATION

The number of permanent residents living within the territory proposed for incorporation is estimated to be: 429 (2000 census figures).

Section 9. NUMBER OF VOTES CAST IN LAST STATE general ELECTION

The number of votes cast in the last State general election within the territory proposed for incorporation is: 191. A letter from the State Division of Elections documenting the number of votes cast is provided as **Exhibit C**.

Section 10. CITY COUNCIL

The city council will be composed of seven members elected at-large. The mayor will be elected by and from the council.

Section 11. INFORMATION RELATING TO PUBLIC NOTICE

Exhibit D offers information relevant to providing public notice of the incorporation proceedings. This includes information about local media, adjacent municipal governments, places for posting public notices, location where the public may review the petition, and parties who, because of their interest in this matter, may warrant individual notice of the incorporation proceedings.

Section 12. PROPOSED CITY TAXES

The petitioners request that proposition(s) be placed on the incorporation ballot authorizing the proposed city to levy the types of tax listed below in the left-hand column at the rates specified in the middle column.

State law allows petitioners to request that the Local Boundary Commission condition incorporation upon passage of propositions authorizing the city to levy property taxes and/or sales taxes. The right-hand column expresses the petitioners' desire concerning whether incorporation should be conditioned upon voter approval of any of the taxes.

TAX TYPE	TAX RATE	INCORPORATION CONDITIONED UPON VOTER APPROVAL
Bed tax	4%	YES (<input checked="" type="checkbox"/>) NO (<input type="checkbox"/>)
Sales Tax	2%	YES (<input checked="" type="checkbox"/>) NO (<input type="checkbox"/>)
		YES (<input type="checkbox"/>) NO (<input type="checkbox"/>)
		YES (<input type="checkbox"/>) NO (<input type="checkbox"/>)
		YES (<input type="checkbox"/>) NO (<input type="checkbox"/>)

The City of Gustavus bed tax and sales tax.

Lodges, B&B's, hotels, cabin rentals, and other short-term bed rentals will charge a bed tax of 4% on the entire vacation package. (This will include room, meals and transportation if they are all part of the package; any tours, fishing charters, or similar items should be taxed at the 2% sales tax rate). Any items taxed at the 4% bed tax rate will be exempt from the 2% sales tax. All other sales and services are subject to a 2% sales tax, unless they are exempted by council action or forbidden by state or federal law.

Section 13. TAXABLE VALUE OF PROPERTY

The taxable value of property within the territory proposed for incorporation is estimated as follows:

Real property	\$101,105,000
Personal property	\$5,950,500
TOTAL	\$107,705,500

METHOD USED TO ESTIMATE THE VALUE OF PROPERTY

The total estimated value of real and personal property within the areas proposed for incorporation is \$107,055,000. This valuation does not include the National Park Service headquarters at Bartlett Cove, Glacier Bay Lodge at Bartlett Cove, mental Health Trust lands, Cook Inlet Regional Incorporated lands, Alaska Department of Transportation and Public Facilities or Alaska Department of Natural Resources lands or buildings, or Chatham REAA lands or buildings.

This value is based on land values separate from building values. Land values were put in five classes. Commercial land is not separated from residential as there is no commercial district and commercial lands are mixed with residential areas.

Land Category	Valuation	
5 Rink Creek homesteads (subdivided)	800 ac. x \$ 9,000. =	\$7,200,000
DNR lottery parcels Rink Creek area	250 ac. x \$5,000. =	\$1,250,000
13 homesteads (subdivided)	2250 ac. x \$20,000. =	\$45,000,000
DNR lottery lots	365 ac. x \$9,000. =	\$3,285,000
DNR Agricultural Parcels	500 ac. x \$3,000 =	\$1,500,000
TOTALS	4165 ac.=	\$58,235,000

Values for buildings are estimated as follows:

Residential

345 total housing units x 1200 square feet = 414,000 square feet
x \$80.00 per square foot = \$33,120,000.

Commercial

30,000 square feet of non-lodging building at \$75.00 per square foot = \$2,250,000.

Lodge/Accommodations are estimated at 62,500 square feet at \$120.00 per square foot = \$7,500,000.

Total Commercial buildings is \$9,750,000.

TOTAL residential and commercial buildings \$42,870,000.

Personal property consists of vehicles, boats, aircraft and equipment. These numbers do not reflect any of the boats or equipment belonging to the Glacier Bay Lodge concessionaire. These values are estimated as follows:

Commercial fishing boats, charter sport fishing boats, skiffs	\$2,700,000
---	-------------

Vehicles (est. 500)	\$1,500,000
Equipment (construction)	\$1,000,000
Aircraft	\$750,000
TOTAL	\$5,950,000

Section 14. VALUE OF RETAIL SALES

The annual value of retail sales of goods and services in the territory proposed for incorporation that could be subject to a sales tax levied by the prospective city is estimated to be \$ 7,000,000.

METHODS FOR ESTIMATING REVENUES FOR RETAIL SALES

Estimates taken from the Sheinberg Associates report "Forming Glacier Bay Borough & Report on Senate Bill 48" prepared for the City of Hoonah in January 2002

On page 22 of the Sheinberg report, under Table 4 "Rough estimate of Annual Revenue a 3% Borough Sales Tax Generates", under "Estimates and Assumptions for Gustavus", Ms. Sheinberg estimates that there are 10 businesses in town each doing \$500,000/yr in sales. Gustavus has 15 charter boat operators and if these operators averaged \$70,000 per season this would total \$1,050,000. Glacier Bay Lodge is estimated by Price Waterhouse to gross \$3,500,000 in 2004. (figures are public and were supplied by J.E. Davis, Assis. Superintendent Glacier Bay National Park). Again in the Sheinberg report on page 22, she states that in 2001 Glacier Bay Lodge reported 8,649 lodge guests at \$150/night = \$1,297,350. \$3,500,000 minus \$1,297,350 = \$2,202,650 that would be subject to 2% sales tax. This figure was rounded down to \$2,000,000. Therefore, if ten businesses in Gustavus gross at least \$500,000/yr = \$5,000,000 taxes at 2% sales tax rate and add \$2,000,000 from Glacier Bay Lodge again taxed at 2% sales tax rate equals a total of \$7,000,000 to be taxed at 2% sales tax rate. These figures do not include any of the B&B's and Lodges, which will be taxed with a 4% bed tax only.

METHOD FOR ESTIMATING REVENUES FROM LODGES/BED & BREAKFAST'S

The estimates for Gustavus lodge revenues are taken from Thomas Imboden's analysis of the Sheinberg Report. Thomas is a B&B owner, Gustavus Visitor Association member and was asked by Gustavus Community Association to conduct this study to clarify the findings in the Sheinberg Report. Thomas did this report in April 2002 and updated it in Dec. of 2002. For purposes of this study he broke the lodges into two categories. 1) Group A which are Bed & Breakfast, 2) Group B which are full service lodges. A 60% occupancy for a 100 day season was used because local lodges felt that was the most realistic scenario.

Gustavus lodges Group A-- \$ 147,500
Group B-- 1,012,700
TOTAL--\$1,160,200 x 4% = 46,408

Glacier Bay Lodge—1996 (Sheinberg report pg. 22) estimates \$1,297,350 X 4%=\$51,894

Gustavus Total \$46,408

Glacier Bay Lodge 51,894

TOTAL \$98,302 divided by 2 = \$49,151.00 to the City of Gustavus and \$49,151. To the Gustavus Visitor Association promotion of projects approved the the city council.

Section 15. OTHER SOURCES OF REVENUES

The following additional sources of revenue are anticipated to be available to support services offered by the proposed city.

Revenue Source	Amount
Organizational grant	\$ 50,000
Revenue Sharing	\$ 21,000
Municipal Assist	\$ 8,089
Raw Fish Tax	\$ 4,500
DCED Fish Tax	\$ 1,659
Forest Receipts	\$ 102,000
PILT	\$ 38,850
Capital Matching Grant	\$ 25,000
Bed Tax	\$ 49,151
Sales Tax	\$140,000
TOTAL	\$440,249

Section 16. OPERATING BUDGET

An operating budget projecting income and expenditures during the city's first three full years of operation is presented as **Exhibit E**.

Section 17. SERVICES AND FACILITIES

The services and facilities to be provided by the proposed city are listed below in the left-hand column. The estimated dates when the city will begin providing the services and facilities are indicated in the middle column. The right-hand column lists the organization, if any, that currently provides each service or facility.

Service or Facility	Date when City will begin service delivery	Organization currently providing service
Gustavus Library	January 1, 2004	Gustavus Community Association
Landfill	January 1, 2004	Gustavus Community Association
Gustavus Emergency Response	January 1, 2004	Volunteers under a non-profit status organization
Road Maintenance	January 1, 2004	Local donation

Section 18. TRANSITION PLAN

Exhibit F consists of a practical plan demonstrating:

- A. The intent and capability of the proposed city to extend essential city services [as defined by 3 AAC 110.990(a)(8)] into the territory proposed for incorporation in the shortest practical time following incorporation (not to exceed two years).
- B. The manner in which the city will assume all relevant and appropriate powers, duties, rights, and functions presently exercised by any existing entity within the territory proposed for incorporation.
- C. The manner in which the city will assume and integrate all relevant and appropriate assets and liabilities of existing entities providing those services to the territory that will be assumed by the city. Such assumption and integration must occur without loss of value in assets, loss of credit reputation, or a reduced bond rating for liabilities.
- D. The manner in which all taxes will be implemented.
- E. That the plan was prepared in consultation with entities currently responsible for or otherwise providing those services to the territory that will be assumed by the city.

The plan must be designed to create an orderly, efficient and economic transition to city government.

Section 19. FEDERAL VOTING RIGHTS ACT INFORMATION

Information relevant to the federal Voting Rights Act, which is applicable to any incorporation, is provided in **Exhibit G**. This information includes the following:

- 1. Purpose and effect of incorporation as it pertains to voting.
- 2. Extent to which the incorporation proposal excludes minorities while including other similarly situated persons.
- 3. Whether the electoral system of the proposed city fails fairly to reflect minority voting strength.
- 4. Participation by minorities in the development of the incorporation proposal.
- 5. Designation of Alaska Native for U.S. Department of Justice contact.
- 6. Statement concerning the minorities' understanding of English in written and spoken forms.

Section 20. BRIEF

A written statement fully explaining how the proposed incorporation satisfies the standards set out in AS 29.05.011; AS 29.05.021; 3 AAC 110.010 - .042; and 3 AAC 110.900 - 3 AAC 110.920 is included in **Exhibit H**. The brief demonstrates that the following standards are met:

- A. That the territory proposed for incorporation must encompass a bonafide community, as defined in 3 AAC 110.920, as required by 3 AAC 110.005.
- B. A reasonable need for city government exists in the community as required by AS 29.05.011(a)(5) and 3 AAC 110.010(a).

- C. Services cannot be provided by annexation to an existing city, as required by AS 29.05.021(a) and 3 AAC 110.010(b).
- D. The economy of the proposed city includes the human and financial resources necessary to provide essential city services on an efficient, cost-effective level, as required by AS 29.05.011(a)(3) and 3 AAC 110.020(a).
- E. The population of the proposed city is sufficient large and stable to support the proposed city government, as required by AS 29.05.011(a)(4) and 3 AAC 110.030(a).
- F. The boundaries of the proposed city include all land and water necessary to provide the full development of essential city services on an efficient, cost-effective level, as required by AS 29.05.011(a)(2) and 3 AAC 110.040(a).
- G. The boundaries of the proposed city include only that territory comprising the present local community, plus reasonably predictable growth, development, and public safety needs during the 10 years following incorporation, as required by 3 AAC 110.040(b).
- H. The boundaries of the proposed city do not include entire geographical regions or large unpopulated areas, except when such boundaries are justified by the application of the city incorporation standards, as required by 3 AAC 110.040(c).
- I. The boundaries do not overlap the boundaries of an existing organized borough or city. Alternatively, the brief also addresses that circumstance, as required by 3 AAC 110.040(d).
- J. The proposed incorporation will not deny any person the enjoyment of any civil or political right, including voting rights, because of race, color, creed, sex, or national origin, in accordance with 3 AAC 110.910.
- K. Incorporation must be in the best interests of the state, as required by AS 29.05.100(a) and 3 AAC 110.042.
- L. The proposed incorporation promotes maximum local self-government with a minimum of local government units, in accordance with Article X, § 1 of the Constitution of the State of Alaska.

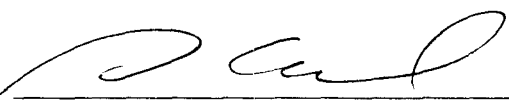
Section 21. PETITION SIGNATURES

Exhibit I contains the signatures, printed name, resident address and voter identification information of no less than 25 voters in the proposed city or at least 15 percent of the number of voters who voted in the area proposed for incorporation during the last State general election, whichever is greater.

Section 22. PETITION INFORMATION & ACCURACY

An affidavit of the petitioner’s representative affirming that the information in the petition is true and accurate is provided in Exhibit J.

DATED this 10th day of January, 2003.

By: 

Petition for Incorporation of a Second Class City Within the Unorganized Borough
Shana S. Crondahl Page 8 of 30

Petitioner's Representative

**OTHER INFORMATION NOT REQUIRED TO BE
INCLUDED WITH THE FORMAL PETITION**

The petitioners are asked to provide other information and materials that may be useful to the Department of Community and Economic Development in evaluating the petition for incorporation and in preparing the Department's reports. These materials include, but are not necessarily limited to:

1. The current operating budget of entities currently providing services in the territory
2. Relevant documents or studies relating to the need for services or other aspects of the incorporation proposal.
3. Photographs of the territory proposed for incorporation showing private and public development, land use, etc.;
4. Photographs of major public facilities in the community (e.g., community hall, schools, library, etc);
5. Photographs representing services to be provided by the city (e.g., utility operations, etc.)

Exhibit A

METES AND BOUNDS LEGAL DESCRIPTION OF BOUNDARIES OF TERRITORY PROPOSED FOR INCORPORATION

(Use additional pages, if necessary.)

Beginning at the northeast corner of section 3, T40S, R59E, Copper River Meridian (C.R.M.); as shown on USGS Quadrangle Juneau (B-5) (minor revisions 1966), the true point of beginning;

Thence south approximately 1.1 miles to the line of mean high tide of Icy Passage;

Thence continuing south 1.9 miles to a point in Icy Passage;

Thence southwesterly at approximately S75°W an approximate distance of 8.2 miles to a point in Icy Strait;

Thence north 1.2 miles to a point where the common section line between sections 20 and 21, T40S, R58E, meet the line of mean high tide;

Thence continuing north along said section line and partly along the western boundary of the Dude Creek Critical Habitat Area to the northwest corner of section 9, T40S, R58E, C.R.M.;

Thence east along the western boundary of the Dude Creek Critical Habitat Area to the northeast corner of section 9, T40S, R58E, C.R.M.;

Thence north along the western boundary of the Dude Creek Critical Habitat Area to the northwest corner of section 3, T40S, R58E, C.R.M.;

Thence west along the township line dividing T39S and T40S, C.R.M. to the line of mean high tide of Glacier Bay;

Thence continuing west approximately 375' to a point in Glacier Bay;

Thence north 1 mile to a point in Bartlett Cove;

Thence east ½ mile to a point in Bartlett Cove;

Thence northeast (N45°E) approximately ¾ mile to a point in Bartlett Cove;

Thence east approximately ¼ mile to a point where the line of mean high tide meets the south boundary of the northeast ¼ of section 29, T39S, R58E, C.R.M.;

Thence continuing east to the protracted center of section 25, T39S, R58E, C.R.M.;

Thence southeasterly to the northwest corner of section 5, T40S, R59E, C.R.M.;

Thence east to the northwest corner of section 3, T40S, R59E, C.R.M., the true point of beginning.

Note: description is based on USGS quadrangles Juneau (B-5 and B-6) with minor revisions in 1966 and 1967 respectively.

The boundaries encompass an estimated 29.23 square miles of land and 10.02 square miles of tidelands and submerged lands and are identical to those approved by the Alaska Local Boundary Commission in its' 1997 "Statement of Decision in the Matter of the Petition for Incorporation of the City of Gustavus".

Exhibit B

MAP OF TERRITORY PROPOSED FOR INCORPORATION AND OTHER DOCUMENTS

A map showing the territory proposed for incorporation, along with plats and other documents necessary to demonstrate the accuracy of the written legal description of the territory proposed for incorporation are presented as **Exhibit B**. This area is identical to that approved by the Alaska Local Boundary Commission in its' 1997 "Statement of Decision in the Matter of the Petition for Incorporation of the City of Gustavus".

A map of the area proposed for incorporation appears below.

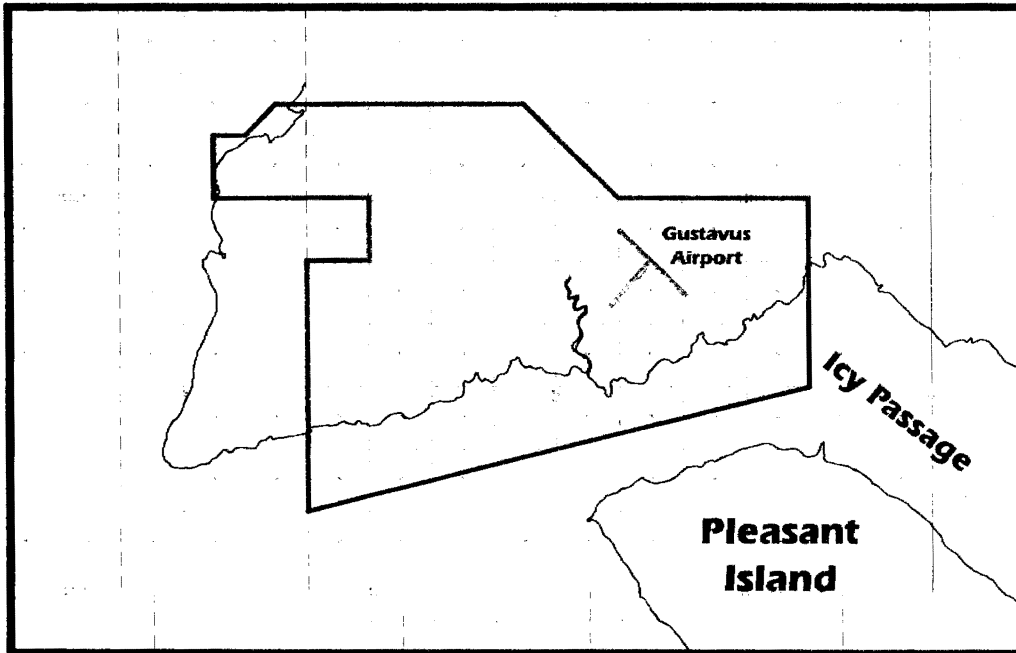


Exhibit C

Documentation of the NUMBER OF VOTERS IN TERRITORY PROPOSED FOR INCORPORATION

A letter from the State Division of Elections or other documentation indicating the number of registered voters living in the area is attached.

STATE OF ALASKA

OFFICE OF THE LT. GOVERNOR

TONY KNOWLES, GOVERNOR

DIVISION OF ELECTIONS
P.O. BOX 110017
JUNEAU, ALASKA 99811-0017
PHONE: (907) 465-4611

December 11, 2002

Diane Klawunder
P. O. Box 156
Gustavus, AK 99826-0156

Dear Ms. Klawunder:

I am providing the information that you requested for your research. This information can be found on the Division of Elections web site; www.elections.state.ak.us, so if you need further information please look here. In providing you this information I am also happy to help answer any questions or provide information to you as well. Another source of information would be the Region One office for the Division of Elections. You could speak with Pam Crowe, the Regional Supervisor.

Your questions were, a) What were the number of voters in Gustavus and b) What was the number of voters in the last General Election. The total number of registered voters, currently, in Gustavus are 459 and the number of people who voted in the last General Election, which was November 5, 2002, was 191.

Please contact me if you have further questions. The Division of Elections phone number is 465-4611.

Sincerely,



Cindy Britten

EXHIBIT D

INFORMATION RELATING TO PUBLIC NOTICE MEDIA

The following is a list of the principal media serving the area within the proposed city:

NEWSPAPER(S)

Name: Icy Passages

Address: P.O. Box 103
Gustavus, AK 99826-0103

Telephone #: 907 697 2475

Fax #: _____

Name: Juneau Empire

Address: 3100 Channel Drive
Juneau, AK 99801

Telephone # 907 586 3740

Name: Capital City Weekly

Address: 1910 Alex Holden Way
Juneau, AK 99801

Telephone # 907 789 4144

PUBLIC RADIO STATION(S)

Name: KTOO

Address: 224 4th St.
Juneau, AK 99801

Telephone # 907 586 1670

PLACES DESIGNATED FOR POSTING OF NOTICES RELATING TO INCORPORATION

The following three or more public and prominent places *within the territory proposed for incorporation* are designated for posting of notices concerning this incorporation proposal.

- Post Office Bulletin Board
- Beartrack Mercantile Bulletin Board
- Gustavus Public Library Bulletin Board
- Glacier Bay National Park Headquarters

MUNICIPALITIES ADJACENT TO THE TERRITORY PROPOSED FOR INCORPORATION

The following is a list of cities and organized boroughs whose boundaries extend within 20 miles of the boundaries of the proposed city.

- City of Hoonah
- Haines Borough

CONCERNING WHERE THE PETITION MATERIALS WILL BE AVAILABLE FOR PUBLIC REVIEW

The petitioners will comply with 3 AAC 110.460(b) by providing a full set of petition documents for public review at the location(s) listed below which are open to the public on the dates and times listed below.

Location	Times
Gustavus Public Library	Monday 7-9 p.m. Tuesday 1-5 p.m. Wednesday 7-9 p.m. Thursday 10 a.m.-12 p.m. Friday 1:30-3:30 p.m. Saturday 12-4 p.m. Sunday 3-6 p.m.
Beartrack Mercantile	During store hours (usually 11:30 a.m. - 5:30 p.m., M-Sat.)
U.S. Post Office Lobby	Open 24 hours a day
Glacier Bay National Park Headquarters	Open M-F, 8:00 a.m. - 5:00 p.m.

OPERATING BUDGET - Exhibit E

Projections of city income and expenditures during the city's first three full years of operation are included in this exhibit.

		Year 1	Year 2	Year 3
EXPENSES	City Clerk ¹	46,000	46,000	46,000
	CPA Fees ²	11,000	4,000	4,000
	Insurance ³	15,000	15,000	15,000
	Attorney ⁴	20,000	12,000	12,000
	Equipment	7,000	7,000	7,000
	Gustavus Emergency Response	10,000	10,000	10,000
	Phone/postage	1,500	1,500	1,500
	Elections costs	1,000	1,000	1,000
	Planning (retainer fees) ⁵	12,000	12,000	12,000
	Travel	6,000	6,000	6,000
	Library	10,000	10,000	10,000
	Landfill	10,000	10,000	10,000
	Road Maintenance ⁶	60,000	60,000	60,000
	Contractual ⁷	60,000	60,000	60,000
	Reserve Fund ⁸	75,000	75,000	75,000
TOTAL EXPENSES	\$344,500	\$329,500	\$329,500	
INCOME	Organizational grant	50,000	25,000	
	Revenue Sharing	21,000	21,000	21,000
	Municipal Assistance	8,089	8,089	8,089
	Raw Fish Tax	4,500	4,500	4,500
	DCED Fish Tax	1,659	1,659	1,659
	Forest Receipts ⁹	102,000	102,000	102,000
	PILT ¹⁰	38,850	38,850	38,850
	Capital Matching Grant	25,000	25,000	25,000
	2% bed tax ¹¹	49,151	49,151	49,151
2% sales tax ¹²	140,000	140,000	140,000	
TOTAL INCOME	\$440,249	\$415,249	\$390,249	
SURPLUS	\$95,749	\$85,749	\$60,749	

¹ This can be one full time or two half time positions.

² First year expense includes audit to change from GCA to City of Gustavus. Each preceding year includes an amount for an audit, which will be done every three years. Includes yearly income tax preparation.

³ Insurance for all buildings, including the library and all GER vehicles

⁴ Excess fees included for the first year to set up the new government

⁵ Fees to be paid to engineers etc. for planning & improvements. Some grants require projects to be plan ready

⁶ Paid for from Forest receipt funds. We plan to maintain all 50 miles of public roads that are not State maintained.(as funds allow) City will not purchase or maintain any equipment, but will contract road work.

⁷ Examples of contractual services might be Gustavus Community Clinic and Government consultants. No dollar amount can be given for these services at this time, until initial government formation and further public discussion.

⁸ Reserve fund will hold funds that may be used each year or carried over to the next year. They may be used for repair and improvements for landfill, GER. Roads, dock and harbor, health clinic, library, and other public facilities.

⁹ These monies would go to the borough if Glacier Bay Borough forms and would be used for schools. A portion would be passed back to the City of Gustavus (Sheinberg report)

¹⁰ These monies would go to the borough if Glacier Bay Borough forms and then pass back to City (Sheinberg report)

¹¹ Actual bed tax will be 4%, but one half of this goes to Gustavus Visitor Association, an amount of \$49,000, for advertising for GVA.

¹² Based on report done by Sheinberg Assoc. for the City of Hoonah in Jan. 2001 re Glacier Bay Borough formation

Exhibit F

TRANSITION PLAN

The attached transition plan provides a detailed plan providing for the transition to city government, including tentative dates for the assumption of powers, duties, assets and liabilities.

The transition plan demonstrates:

- M. The intent and capability of the proposed city to extend essential city services [as defined by 3 AAC 110.990(a)(8)] into the territory proposed for incorporation in the shortest practical time following incorporation (not to exceed two years).
- N. The manner in which the city will assume all relevant and appropriate powers, duties, rights, and functions presently exercised by any existing entity within the territory proposed for incorporation.
- O. The manner in which the city will assume and integrate all relevant and appropriate assets and liabilities of existing entities providing those services to the territory that will be assumed by the city. Such assumption and integration must occur without loss of value in assets, loss of credit reputation, or a reduced bond rating for liabilities.
- P. The manner in which all taxes will be implemented.
- Q. That the plan was prepared in consultation with entities currently responsible for or otherwise providing those services to the territory that will be assumed by the city.

The plan is designed to create an orderly, efficient and economic transition to city government.

The City of Gustavus intends to assume control of the Landfill, Public Library, Gustavus Emergency Response (GER), and all other responsibilities of the Gustavus Community Association on Jan 1, 2004, assuming incorporation takes place in late 2003. The library and landfill have previously been under the umbrella of the Gustavus Community Association, a non-profit organization. GER has been an independent, non-profit organization, but desires to be part of the City of Gustavus for insurance and grant purposes.

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Members of the clinic, landfill, library and Gustavus Emergency Response were consulted and included in developing an orderly transisition plan.

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FEDERAL VOTING RIGHTS ACT INFORMATION

(Use additional pages, if necessary)

Information relevant to the federal Voting Rights Act is provided in **Exhibit G**. This includes the following:

1. Purpose and effect of incorporation as it pertains to voting.
2. Extent to which the incorporation proposal excludes minorities while including other similarly situated persons.
3. Whether the electoral system of the proposed city fails fairly to reflect minority voting strength.
4. Participation by minorities in the development of the incorporation proposal.
5. Designation of minority person for U.S. Department of Justice contact. (Include name, address and telephone number of individual)
Dorothy A. Braman
P.O. Box 272
Gustavus, Ak. 99826-0272
907-697-2361
6. Statement concerning the minorities' understanding of English in written and spoken forms.
7. Population of the territory proposed for incorporation by race.

FEDERAL VOTING RIGHTS ACT INFORMATION

1. Purpose and effect of incorporation as it pertains to voting.
We do not foresee any effect on the voting rights of minorities should the proposed territory incorporate as the second class City of Gustavus.
2. Extent to which the incorporation proposal excludes minorities while including other similarly situated person.
All citizens of Gustavus have been and will continue to be included in all discussions and may serve on all committees. All meeting are open and times and places posted at least one week in advance.
3. Whether the electoral system of the proposed city fails fairly to reflect minority strength.
The electoral system of the proposed city will follow all State electoral laws and will include all registered voters in the District. We do not foresee any effect on the voting rights of minorities should the proposed territory incorporate.
4. Participation by minorities in the development of the incorporation proposal.
All residents of Gustavus, including minorities, have been encouraged to participate in the development of the incorporation proposal. Meeting dates and times have been posted throughout the town. Minorities have attended meetings and responded to surveys.
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(Include name, address and telephone number of individual)

Dorothy A. Braman
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6. Statement concerning the minorities' understanding of English in written and spoken forms.

We are not aware of any minorities in the territory proposed for incorporation who do not speak or write English. We had no persons at any meetings who did not understand English.

7. Population of the territory proposed for incorporation by race.

348, Caucasian, 18 American Indian or Alaska native, 1 Eskimo, 1 Asian, 1, Hawaiian Native, 6 Hispanic origin, 35 all or part Alaska Native/Indian (8.2%) 6 other races

Source: 2000 U.S. Census Information, as compiled in DCRA's Gustavus Community Profile

Exhibit H

PETITIONERS' BRIEF

Attached is a written statement fully explaining how the incorporation satisfies all the standards set forth in the standards established in AS 29.05.011; AS 29.05.021; 3 AAC 110.005 - .042; and 3 AAC 110.900 - 3 AAC 110.920.

The brief addresses each of these standards in detail and explains why the proposed incorporation is good public policy. Assertions are supported with detailed facts, including census data and reports from state or federal agencies.

The brief may also address constitutional principles relating to local government in Alaska. These include Article X, Section 1 promoting maximum local self-government with a minimum of local government units.

The standards for incorporation of a second-class city in the unorganized borough consist of the following:

- A. As required by 3 AAC 110.005, the territory proposed for incorporation must include a bonafide community that meets the standards in 3 AAC 110.920.
- B. A reasonable need for city government exists in the community as required by AS 29.05.011(a)(5) and 3 AAC 110.010(a).
- C. Services cannot be provided by annexation to an existing city as required by AS 29.05.021(a) and 3 AAC 110.010(b).
- D. The economy of the proposed city includes the human and financial resources necessary to provide essential city services on an efficient, cost-effective level as required by AS 29.05.011(a)(3) and 3 AAC 110.020(a).
- E. The population of the proposed city is sufficient large and stable to support the proposed city government as required by AS 29.05.011(a)(4) and 3 AAC 110.030(a).
- F. The boundaries of the proposed city include all land and water necessary to provide the full development of essential city services on an efficient, cost-effective level as required by AS 29.05.011(a)(2) and 3 AAC 110.040(a).
- G. The boundaries of the proposed city must include only that territory comprising the present local community, plus reasonably predictable growth, development, and public safety needs during the 10 years following incorporation as required by 3 AAC 110.040(b).
- H. The boundaries of the proposed city do not include entire geographical regions or large unpopulated areas, except when such boundaries are justified by the application of the city incorporation standards as required by 3 AAC 110.040(c).
- I. The boundaries do not overlap the boundaries of an existing organized borough or city. Alternatively, the brief also addresses that circumstance as required by 3 AAC 110.040(d).
- J. The proposed incorporation will not deny any person the enjoyment of any civil or political right, including voting rights, because of race, color, creed, sex, or national origin in accordance with 3 AAC 110.910.

- K. Incorporation must be in the best interests of the state, as required by AS 29.05.100(a) and 3 AAC 110.042.
- L. The proposed incorporation must promote maximum local self-government with a minimum of local government units in accordance with Article X, § 1 of the Constitution of the State of Alaska.

PETITIONERS' BRIEF

A – The territory proposed for incorporation as a city includes a bonafide community

Gustavus was established in the 1920's by a small group of homesteaders. The population of the area remained small until the 1960's when fishing, tourism and expanding operations at Glacier Bay National Park attracted additional residents. Gustavus is now a rapidly growing community almost surrounded by Glacier Bay National Park and Preserve making it the 'Gateway' to this very beautiful but remote tourist attraction. Because Gustavus is almost surrounded by Glacier Bay National Park, where no private land is available, rapid growth will undoubtedly continue. Recent census figures verify this growth trend. Census population history shows 98 residents in 1980, 258 in 1990 and 429 in 2000.

B – A reasonable need for government exists in the community

Many of the residents who have relocated here recently chose Gustavus for the lifestyle, the nearness to natural resources, the beauty of the area and for subsistence reasons. Lodges, B & B's, fishing charters, and tours of all types were rapidly established due to the influx of tourists to the region starting in the 1980's and this growth continues. Glacier Bay National Park continues to expand, providing many new federal employment jobs, as well as contract labor jobs.

During the months of May through September, the population of Gustavus increases dramatically with summertime residents returning, small businesses resuming work, and the influx of the many tourists who visit the area. Permanent residents of Gustavus number approximately 429, however, the number doubles in the summer. In addition to the residents, approximately 60,000 tourists visit this small community annually. This condition greatly taxes the infrastructure and the fragile services that are mostly provided by volunteers. The Landfill, Library, Gustavus Emergency Response, clinic, roads, airport, and small dock in Icy Passage are all pressed to the limit of their function. A small community attempting to provide all these services through volunteers, donations and small grants has led to inequitable pressure on the permanent residents and increasingly inadequate provision of services. The need for incorporation is long overdue.

Gustavus currently has Gustavus Emergency Response (combined fire and ambulance service) for emergencies, and a clinic with a physician's assistant, both of which are incorporated as non-profit agencies. The Gustavus Emergency Response maintains its budget by running the crash-response vehicle at the airport during the summer months on contract with ADOT/PF. The income from this service is inadequate to cover insurance and other fixed operating costs. Second Class City status would permit GER and other non-profit agencies to enter an insurance pool, receive funding from the City of Gustavus, and seek other grants that would permit expansion of their functions to further protect life and property in the area.

The proposed city of Gustavus, a community very dependent upon the sea, presently finds itself with a very old, inefficient, and ineffective dock. The last engineering survey conducted by the State Department of Transportation & Public Facilities found some of the structural members of the dock to be 90% rotten. Freight crossing this dock must be of the break/bulk type that is very inefficient. There are few carriers who will come to this community due to the poor facility. The community has no ferry service forcing residents to rely upon the more expensive air travel. Small tours, fishing charters, whale-watching vessels, fishing boats, crab boats and the freight haul businesses all must compete for space on this limited facility.

Gustavus presently has no boat harbor. Small boats are now run up the Salmon River during high tides and permitted to go dry on the beach in a haphazard fashion. Some are attached to small docks that are placed in the river and attached to shore. These docks also go dry at low tide and consequently alter the flow of river water. There are no regulations or controls over what is presently done on the river and there is no maintenance of the area or the boat ramp that is almost unusable.

The community at present has no formal way of planning or directing growth, or of separating various sorts of land use. There have already been problems between neighbors resulting from intermingling of residential and industrial land uses. Such conflicts will become more problematic as human activity in Gustavus increases.

All of the above-mentioned needs could be rectified by a government with authority over these essential facilities.

C – Services cannot be provided by annexation to an existing city

Gustavus is almost alone on the north side of Icy Strait except for a small, unorganized community of residents in Excursion Inlet, presently part of the Haines Borough. Gustavus is not linked to any of the other communities in Icy Strait by ferry service, making even casual contact an expensive proposition. Hoonah, a First Class City on Chichagof Island, is 25 miles south of Gustavus across Icy Strait. There are no governmental entities in the area that could in any way assist the people of Gustavus in finding solutions to its problems.

In the Alaska Local Boundary Commission's 1997 "Statement of Decision in the Matter of the Petition for Incorporation of the City of Gustavus" on page 9 in the Findings & Conclusions states that, "The prospect that local service needs in Gustavus could be satisfied by any existing city government is clearly implausible. Hoonah is the nearest city government to Gustavus. Even so, Hoonah and Gustavus are relatively distant and inaccessible to one another." That statement supports the fact that even a borough would not fill adequate local service needs in the community, since Gustavus would possibly be too far removed from any borough seat of government to adequately address local needs and concerns.

The City of Hoonah has recently begun a feasibility study toward the formation of a Borough. Gustavus is the only community of any size in the Icy Strait area that does not have a local government that can conduct business with other State, Federal, or City agencies. Pelican and Hoonah are First Class Cities, while Tenakee Springs is a Second Class City. The two other communities in the area, Elfin Cove and Excursion Inlet, are very small and have shown no interest in becoming a city of any kind. It is the view of most citizens of Gustavus that inclusion into a Borough would only be equitable for this community if we also had city status. Gustavus deems it necessary to have the

same governmental status as the other communities that may make up this new Glacier Bay Borough. It is essential for all members of this proposed Borough to have the same governmental power as they negotiate the guidelines for this new organization.

The Alaska Dept. of Transportation and Public Facilities maintains about eight miles of surfaced roads in Gustavus including the highway to the Park and the one to the dock. There are, however, more than 50 miles non-surfaced roads in the proposed city, which are presently being maintained privately in a haphazard, inequitably financed manner. With incorporation, these non-surfaced roads could be maintained much better with money gained through taxation and through Forest Receipt monies.

D&E - The proposed city has the financial and human resources necessary to support a government and necessary services

The community of Gustavus has a population of 429 persons in 199 households. The population consists of skilled and professional people sufficient to support a local government. The K-12 Chatham School District school employs four teachers and a number of teacher aides. There is a post office and a permanent DOT/PF person on staff throughout the year. Presently there are 14 lodges or B & B's that provide a full range of accommodations and 18 charter businesses that provide various tour activities. Most of these businesses operate during the summer months, May through Sept., however, there are 10 service oriented businesses, 9 professional services, 6 contractors, 3 retail stores, 2 construction contractors, and 5 transport businesses most of which continue activity throughout the year. There are three art galleries along with many artists. The Glacier Bay National Park and Preserve employs 55 persons in full time staff positions, a work force that grows to include 50 additional seasonal workers from May through September. Gold Belt Corporation, the Concessionaire that contracts the use of the Glacier Bay Lodge, also employs many workers on a summertime basis. Because the community does not have ferry service, there are four small airlines that conduct scheduled flights to Juneau everyday throughout the year and charter flights on an as needed basis. In the summer, an Alaska Airline flight lands everyday along with the flights of two additional small airlines to accommodate the increase in tourist activity. In December 2002, Gustavus formally requested that DOT provide ferry service, build a ferry terminal and construct a docking facility to accommodate roll-on roll-off freight.

F & G - The boundaries of the proposed city include all land and water necessary to provide essential city services

The proposed area for incorporation is large enough to provide the full development of essential city services in an efficient and cost-effective manner. The proposed area for city incorporation is bounded on three sides by Glacier Bay National Park and on the south side by the waters of Icy Passage. Most of the inhabited area is accessible by vehicle and will be served by the Gustavus Emergency Response, the clinic and the Fire Dept. The 29.23 square miles of the Gustavus Proposed City is situated in a single compact block. State, local, and subdivision roads connect most areas of the proposed city. The proposed area of incorporation is the same as that which was approved by the Alaska Local Boundary Commission in its' 1997 "Statement of Decision in the Matter of the Petition for Incorporation of the City of Gustavus".

The community of Gustavus is situated on a very flat glacial out-wash plain formed during the Little Ice Age by the rock, sand, and silt carried by the waters of the melting

ice and glaciers as they receded from the area. The soil is very thin due to a very short period of being exposed to weathering and the soil producing plant life of the area. The vegetation of the area is dependent upon the composition of the soil and the underlying strata and by the proximity of streams and ditches. Areas that consist of lenses of clay may have a perched water table restricting the types of plant life that can exist there. In other locations where the underlying strata consist of sand or gravel, the vegetation is lush with mature stands of spruce and hemlock forests. Near the Headquarters of the Glacier Bay National Park, terminal and medial moraine deposits permit the growth of mature forests of spruce and hemlock. Many of the areas that are subjected to flooding, because of an underlying clay lenses, support pine forest, willow / alder thickets or open wetlands.

During the years since the glaciers receded from the vicinity of the proposed city of Gustavus, the land has risen due to the rebounding of the land after the extreme weight of the glaciers no longer exerts its pressure. Accretion land near the Icy Passage boundary of the proposed city has enlarged the area of Gustavus by many acres. Some of this land belongs to the State of Alaska while other areas now belong to residents who own adjacent property.

The conditions stated above present Gustavus with benefits and obstacles to overcome. The lush forest in the area provides the raw materials for several small businesses with saw mills, as well as businesses that depend upon tourists who desire to hike trails and fish the area streams. Where the drainage is good, the flat land makes construction of houses easy. The elevated water table makes the acquisition of water as easy as a driven point and a pump.

There are, however, shortcomings of this flat sandy soil. Some roads situated in areas poorly drained may be under water during heavy rain times. Septic systems for homes in those poorly drained areas are themselves poorly drained and many times demand a raised septic tank and drain field. Poor drainage and the raised water table presents a threat to the safety of drinking water in areas with a condensed population raising the desire for sewer facilities that are not possible without an incorporated city. The road surfaces, unless paved, are constructed of the native material, mainly sand and silt. These materials do not retain a satisfactory surface for very long in this wet climate, raising the demand for better road maintenance and ditching. Many old roads are actually below the level of the surrounding landscape resulting in a submerged road in times of heavy rain.

It should be clear that this landscape on which Gustavus finds itself, is both a boon and a threat and a liability that demands the attention of an organized city.

H – The boundaries of the proposed city conform as required by 3AAC

110.040(c)

There are no large undeveloped, unpopulated areas within the proposed city boundaries. Some of the more remote areas are poorly drained and unpopulated but within the proposed city area. Those are in the Dude Creek Critical Habitat region and some areas along the Rink Creek road. The area does include a portion of Glacier Bay National Park & Preserve because it is populated and linked by paved highway with the community of Gustavus, which provides postal service, the school, stores, the library, health care, fire & emergency services, and other services to the employees and residents of Glacier Bay National Park & Preserve.

I – The boundaries of the proposed city do not overlap the boundaries of an existing city

The boundaries of the newly proposed city do not overlap any other local government entity. Excursion Inlet is the nearest populated area and is presently part of the Haines Borough. No other government entities exist along any boundary of the proposed city.

J – The incorporation of the proposed city will not deny any person any rights in accordance with 3 AAC 110.910

The proposed city incorporation will not deny any person the enjoyment of any civil or political right, including voting rights, because of race, color, creed, sex, or national origin. All residents of the proposed city speak and comprehend the English Language, the language used during all meetings. The council will be formed with an elected 7-member board, with one of the members being elected by the board as the Mayor. All meetings will be advertised in writing one full week in advance, all meetings will be open to the public, and on most decisions, the council members will act as representatives of the population at large.

K – Incorporation is in the best interest of the State of Alaska

The incorporation of the city of Gustavus will provide an entity with whom the State government agencies may contact and with whom those agencies may enter into contractual agreements. The city of Gustavus will take ownership of and provide maintenance for those facilities that support the community as rapidly as the city can assume that responsibility.

L – The proposed incorporation promotes maximum local government through the least number of government units

The proposed city will replace the Gustavus Community Association to become the only governmental entity in the area. Presently, Gustavus is an unincorporated community within the Unorganized Borough of Alaska.

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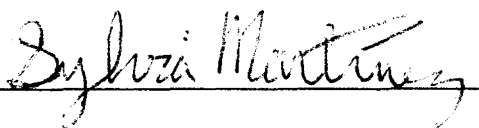
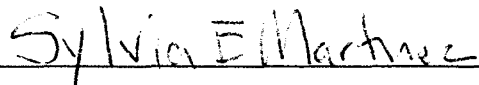
EXHIBIT I



SIGNATURES OF RESIDENT VOTERS LOCATED WITHIN AREA PROPOSED FOR INCORPORATION

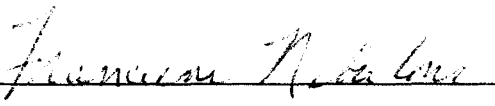
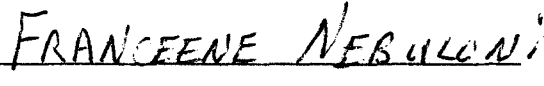
Note: Please sign and print your name clearly and exactly as it appears in the State voter registration records. Please include your State voter identification number or your social security number to help verify your voter registration status.

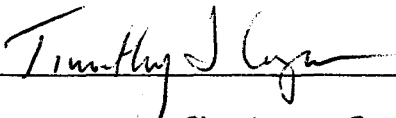

WE, THE UNDERSIGNED, hereby petition for city incorporation as set out in the complete petition. Further, we affirm that:

1. We have read and understood the contents of this petition, including Exhibits A through J.
2. We are registered and otherwise qualified to vote in State of Alaska elections.
3. We currently maintain our principal place of residence within the area proposed for incorporation by this petition.

	
Signature	Printed Name
117 Bridget Cove Gustavus AK 99826	[REDACTED]
Street Address (or equivalent)	ID # or SSN

	
Signature	Printed Name
6000 RIVERIZ, GUSTAVUS, AK 99826	[REDACTED]
Street Address (or equivalent)	ID # or SSN

	
Signature	Printed Name
#26 SNOW STREET GUSTAVUS, 99826	[REDACTED]
Street Address (or equivalent)	ID # or SSN

	
Signature	Printed Name
89 Same Old Road	[REDACTED]
Street Address (or equivalent)	ID # or SSN

--	--

Judith A Chaloner Wood JUDITH A CHALONER-WOOD
Signature Printed Name
25 PARKER RD [REDACTED]
Street Address (or equivalent) ID # or SSN

Lois G. Nixon Lois G. Nixon
Signature Printed Name
end of Chase Drive [REDACTED]
Street Address (or equivalent) ID # or SSN

L. James deLaBruere L. James deLaBruere
Signature Printed Name
120 Harry Hall Dr [REDACTED]
Street Address (or equivalent) ID # or SSN

Lewis Shorman LEWIS SHARMAN
Signature Printed Name
Good River Road [REDACTED]
Street Address (or equivalent) ID # or SSN

BRUCE T. TOSTEN BRUCE TOSTEN
Signature Printed Name
Box 153 [REDACTED]
Street Address (or equivalent) ID # or SSN

Gregory P. Streveter Gregory P. Streveter
Signature Printed Name
1/3 mile Spruce Lane [REDACTED]
Street Address (or equivalent) ID # or SSN

James E. Danner James E. Danner
Signature Printed Name
1 mile Tony Rd [REDACTED]
Street Address (or equivalent) ID # or SSN

<u>Karla Tedtsen</u>	<u>KARLA TEDTSEN</u>
Signature	Printed Name
Box #153	[REDACTED]
Street Address (or equivalent)	ID # or SSN

<u>Julie Williams</u>	<u>Julie Williams</u>
Signature	Printed Name
Box 346	[REDACTED]
Street Address (or equivalent)	ID # or SSN

<u>Chris M. Gahr</u>	<u>CHRIS GABRIEL</u>
Signature	Printed Name
PO Box 204	[REDACTED]
Street Address (or equivalent)	ID # or SSN

<u>Sandy Schroth</u>	<u>Sandy Schroth</u>
Signature	Printed Name
PO Box 300	[REDACTED]
Street Address (or equivalent)	ID # or SSN

<u>Laura Ross</u>	<u>LAURA ROSS</u>
Signature	Printed Name
PO Box 48	[REDACTED]
Street Address (or equivalent)	ID # or SSN

<u>Lisa R. Bruce</u>	<u>Lisa R. Bruce</u>
Signature	Printed Name
PO Box 242	[REDACTED]
Street Address (or equivalent)	ID # or SSN

<u>Paul N Berry</u>	<u>Paul N Berry</u>
Signature	Printed Name
1 Bear Way Gustavus	[REDACTED]
Street Address (or equivalent)	ID # or SSN

Denise L Healey Denise L Healey
Signature Printed Name
#4 Riverbend Street Address (or equivalent) ID # or SSN

George H. Jensen Jr George H. Jensen Jr
Signature Printed Name
#4 Jensen Road Street Address (or equivalent) ID # or SSN

Baitlett Cove Baitlett Cove
Signature Printed Name
Street Address (or equivalent) ID # or SSN

Carmen Coccioppo Carmen Coccioppo
Signature Printed Name
211 Sockeye Street Address (or equivalent) ID # or SSN

Low Coccioppo Low Coccioppo
Signature Printed Name
211 Sockeye Street Address (or equivalent) ID # or SSN

Glen R Nelson GLEN R NELSON
Signature Printed Name
1/8 mile Rock Road Street Address (or equivalent) ID # or SSN

Judith T. Brakel Judith T. Brakel
Signature Printed Name
Spruce Lane Street Address (or equivalent) ID # or SSN

Lynne M. Jensen Lynne M. Jensen
Signature Printed Name
#4 Jensen Road, Gustavus (-2259) [REDACTED]
Street Address (or equivalent) ID # or SSN

James R. Healey JAMES R. HEALEY
Signature Printed Name
#4 RIVERBEND [REDACTED]
Street Address (or equivalent) ID # or SSN

Charlotte D. Damico CHARLOTTE D. DAMICO
Signature Printed Name
#3 PINE CORNER [REDACTED]
Street Address (or equivalent) ID # or SSN

John E. Davis John E. Davis
Signature Printed Name
123 Dolly Varden Lane [REDACTED]
Street Address (or equivalent) ID # or SSN

[REDACTED] KIM NEY
Signature Printed Name
007 RUTABAGA ROW [REDACTED]
Street Address (or equivalent) ID # or SSN

Melanie Nelson Melanie Nelson
Signature Printed Name
PO Box 132 [REDACTED]
Street Address (or equivalent) ID # or SSN

Wayne K. Howell Wayne K. Howell
Signature Printed Name
007 Rutabaga Row [REDACTED]
Street Address (or equivalent) ID # or SSN

Kelly D. Graham Kelly D. Graham
Signature Printed Name
2 Grandpa Sam Rd. [REDACTED]
Street Address (or equivalent) ID # or SSN


Arch R. Thompson Arch R. Thompson
Signature Printed Name
Qtes 9B Bartlett Cove, GUN N.P. [REDACTED]
Street Address (or equivalent) ID # or SSN


Diane S. Klawunder Diane S. Klawunder
Signature Printed Name
4012 Mountain View Rd. [REDACTED]
Street Address (or equivalent) ID # or SSN


Shana S. Crondahl Shana S. Crondahl
Signature Printed Name
Gustavus, AK 99826 [REDACTED]
Street Address (or equivalent) ID # or SSN


DAVID NEMETH DAVID NEMETH
Signature Printed Name
12 MEADOW BROOK LANE, GST. 99826 [REDACTED]
Street Address (or equivalent) ID # or SSN


Aaron Bohlle Aaron Bohlle
Signature Printed Name
27 Snow St. Gustavus, AK 99826 [REDACTED]
Street Address (or equivalent) ID # or SSN


Sandi Marchbanks SANDI MARCHBANKS
Signature Printed Name
P.O. Box 5 1 Mile Tong Rd., Gustavus 
Street Address (or equivalent) ID # or SSN


Forrest Braden Forrest Braden
Signature Printed Name
PO Box 982, 101 Steelwood Gustavus, AK 99826 
Street Address (or equivalent) ID # or SSN


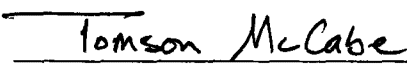

Craig Wilson CRAIG WILSON
Signature Printed Name
Dungeness Way 
Street Address (or equivalent) ID # or SSN

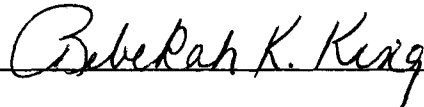
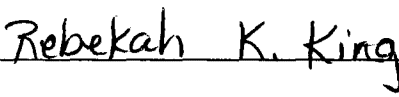

Kathy Cozby Kathy Cozby
Signature Printed Name
49 Wild Goose Rd 
Street Address (or equivalent) ID # or SSN

Kim Cozby Kim D Cozby
Signature Printed Name
18 Jacob Ave 
Street Address (or equivalent) ID # or SSN

Lynn Savonen Lynn Savonen
Signature Printed Name
3011 Mountain View Hwy 
Street Address (or equivalent) ID # or SSN

Cynthia McFeeters Cynthia McFeeters
Signature Printed Name
220 Tong Rd 
Street Address (or equivalent) ID # or SSN

	
Signature	Printed Name
1555 Gustaves Road	
Street Address (or equivalent)	ID # or SSN

	
Signature	Printed Name
# 8 Venetta Rd	
Street Address (or equivalent)	ID # or SSN

Signature	Printed Name
Street Address (or equivalent)	ID # or SSN

Signature	Printed Name
Street Address (or equivalent)	ID # or SSN

Signature	Printed Name
Street Address (or equivalent)	ID # or SSN

Signature	Printed Name
Street Address (or equivalent)	ID # or SSN

Signature	Printed Name
Street Address (or equivalent)	ID # or SSN

Exhibit J

AFFIDAVIT CONCERNING THE SOURCE AND ACCURACY OF THE INFORMATION IN THE PETITION

STATE OF ALASKA)
Juneau JUDICIAL DISTRICT) ss.

AFFIDAVIT OF PETITIONERS' REPRESENTATIVE

I, Shana S. Crondahl, representative of the petitioners for incorporation of the City of Gustavus, being sworn, state the following:

- 1. The description of the boundaries of the territory proposed for incorporation presented in Exhibit A was prepared by: Alaska Local Boundary Commission (1997 "Statement of Decision in the Matter of the Petition for Incorporation of the City of Gustavus")
2. The map depicting the boundaries of the territory proposed for incorporation presented in Exhibit B was prepared by: Alaska Local Boundary Commission (1997 "Statement of Decision in the Matter of the Petition for Incorporation of the City of Gustavus")
3. The estimated population of the territory proposed for incorporation presented in section 7 of the petition was provided by: 2000 U.S. Census
4. The information provided in section 13 of the petition concerning the taxable value of property in the area proposed for incorporation was provided by: Diane S. Klawunder
5. The information provided in section 14 of the petition concerning the estimated value of annual retail sales in the area proposed for incorporation was provided by: Diane S. Klawunder
6. The transition plan presented as Exhibit F was prepared in consultation with the following persons on the dates listed below: Paul Berry, Shana Crondahl, Becky King, Diane Klawunder, Ken Klawunder, Kathy Leary, Sandi Marchbanks, Colleen Stansbury, Bruce Tedtsen, Craig Wilson, Rita Wilson (plus other members of the public who participated in the meetings listed below) November 12, 2002, December 10, 2002, December 19, 2002, January 6, 2003
7. The information contained in the petition for incorporation is complete and factual to the best of my knowledge

[Signature]
Petitioners' Representative

SUBSCRIBED AND SWORN TO before me on January 17th, 2003



[Handwritten signature]

Notary Public in and for Alaska
My Commission expires: N/A

POSTMASTER
PO BOX 9998
GUSTAVUS AK 99826

Results of November, 2002 GCA Straw Poll Balloting on Incorporation

	# Votes	% Votes Cast			
In favor of incorporation	119	74.38%	or	25.43%	of registered voters
In favor of keeping GCA	41	25.63%	or	8.76%	of registered voters
Total votes cast	160		or	34.19%	of registered voters
11.70% margin of error at 99% confidence level					

	# Votes	% Votes Cast			
In favor of 2nd class city	139	91.45%	or	29.70%	of registered voters
In favor of home rule city	13	8.55%	or	2.78%	of registered voters
Total votes cast	152		or	32.48%	of registered voters
7.70% margin of error at 99% confidence level					

Total registered voters 468

**GOVERNANCE DOCUMENT
WHICH GOVERNMENT FOR GUSTAVUS?**

October 6, 2002

In the following four pages you will find information about the different governance options for Gustavus. We, the Governance Committee, would like your input by **November 11th** regarding the different possibilities of government for Gustavus. Return comments/suggestions in writing to GCA, Governance Committee, P. O. Box 62, Gustavus, AK 99826-0062, or place in one of the drop boxes located at businesses around town. If you have questions about any portion of this document please call one of the following people: Rita Wilson at 697-2245, Bruce Tedtsen at 697-2290, Jim Donner at 697-2464, Ken Klawunder at 697-2422, Lena Boesser-Koschmann at 697-2301, Shana Crondahl at 697-2778, or Pedr Turner at 697-2429.

An informal straw poll will be taken in November asking residents to select one of the four options listed below:

- A. No action. Keep GCA Board and Community Forum format, with or without formation of an Icy Strait Borough.
- B. Incorporate and form a Second Class City, with or without formation of an Icy Strait Borough.
- C. Incorporate and form a Home Rule City, with or without formation of an Icy Strait Borough.
- D. Try to become a Service Area within Icy Strait Borough (if formed)

The purpose of this document is to help guide us through the process of selecting the best governmental course of action for our community. Regardless of whether an Icy Strait Borough forms, we will face one of the following three scenarios:

- 1. No action by Hoonah or the State Legislature, we stay in unorganized borough
- 2. Hoonah initiates borough formation for Icy Strait communities
- 3. Legislature mandates that we form an Icy Strait Borough

We have all enjoyed the benefits of living in our small, isolated community, learning to meet many of our basic needs through cooperative efforts, a high degree of volunteerism, generous donations, and an informal 'town hall' form of government that thrives on individual involvement and input. So far our essential needs have been met through local contributions, grants, and state funding sources. However, some of our immediate needs cannot be funded easily, such as our deteriorating dock and waterfront infrastructure. Community members who have dealt with the dock and other important issues have repeatedly been told that if Gustavus were an incorporated city we would have much more clout in seeking the ever-dwindling funds available from State and Federal sources. We also find ourselves involved in discussions regarding the formation of an Icy Strait Borough. **Hoonah notified GCA on Sept. 30th that they have requested contract bids for a feasibility study regarding the formation of an Icy Strait Borough.** The time has come to evaluate how this host of changes may affect us and to decide how we will respond to them.

MISSION STATEMENT: The mission of the Governance Committee is to gather, analyze and disseminate to GCA and the community information pertaining to issues of governance including borough and city formation and their relations and functions, and to formulate strategies and offer recommendations to help GCA and the community address these issues.

Please read this short summary about Second Class Cities, Home Rule Cities, Service Areas, and continuance of GCA to better familiarize yourself with the different governmental options.

SECOND CLASS CITIES gain their powers from state laws and have no charter. A second class city may exercise a power not otherwise prohibited by law. A second class city has no power to establish a public school district under any circumstance. If a second class city is within the unorganized borough, it has the option (but not the duty) to exercise planning and zoning. To incorporate as a second class city, a

community must have at least 25 permanent registered voters who are willing to petition for incorporation. Of the 113 second class cities, only four have populations exceeding 1,000. Those are Bethel with 5,471 residents, Kotzebue with 3,082 residents, Houston with 1,202 residents, and Hooper Bay with 1,014 residents. The least populous second class city is Kupreanof with only 23 residents. Sixty-four of the 113 second class cities have incorporated since 1970. Another 42 incorporated during the 1960's. The remaining 7 incorporated prior to 1960. The City of Eagle, which incorporated in 1901, is the oldest second class city in Alaska. A second class city would be entitled to 10% of the state-owned land classified as "vacant, unappropriated, and unreserved" in the community, and could keep the Glacier Bay Fish Compensation monies.

HOME RULE CITIES have individual charters that establish their structure, powers, and duties. A home rule charter is like a constitution for the local government. A home rule city may exercise all legislative powers not prohibited by law or charter. Most of the express limitations on home rule cities are found in AS 29.10.200. If a home rule city is within the unorganized borough, the city is required by Alaska Statute to operate a public school district. Except, however, a new city school district with fewer than 250 students cannot be formed unless the Commissioner of the Alaska Department of Education and Early Development determines that formation of such a district would be in the best interests of the state and the proposed district. A home rule city in the unorganized borough is required to exercise planning and zoning authority. If a home rule city is in an organized borough, the borough has responsibility for schools and planning and zoning. However, the borough may delegate planning zoning powers to a home rule city. In order to incorporate as a home rule city, the community must have at least 400 permanent residents. Home rule cities tend to be among the older and more populous cities in Alaska. Ten of the 12 home rule cities each have a population greater than 2,500, the largest being Fairbanks with 30,224 and Nenana being the smallest with 402 residents. A home rule city would be entitled to 10% of the state-owned land classified as "vacant, unappropriated, and unreserved" in the community, and could keep the Glacier Bay Fish Compensation monies.

SERVICE AREAS are areas in which the organized borough provides higher or different levels of service than it provides on a borough-wide basis or in the part of the borough outside of incorporated cities. Service areas are not local governments (i.e., they have no legislative power, no power to tax, and no corporate status). A service area is merely a defined territory in which a borough provides particular services not generally available throughout the borough. The borough creates a service area. Authority for the borough to exercise powers within a service area generally must be approved by registered voters within the service area. The borough may provide for an elected or appointed board to supervise the delivery of services within a service area. A local service area board in Gustavus could make recommendations to the Borough Assembly to provide the desired services. The Borough would levy taxes within the service area for those services, and all the tax monies levied for those services would be used within the service area. However, taxes assessed in Gustavus for borough-wide services, such as education, planning and zoning, and administration, would still go to the borough government and would not come back to the community. Service Areas derive their protection from Title 29 of the State Constitution of Alaska General Law. Gustavus would not gain the 10% of state lands available to home rule and 2nd class cities, but could keep the Glacier Bay Fish Compensation monies.

GUSTAVUS COMMUNITY ASSOCIATION serves several functions in our unincorporated community and the unorganized borough. It serves as a point of contact with other governments, as an administrative overseer for community organizations, and as a pass-through agency for funds for community organizations. Only voters registered to vote in Gustavus are allowed to vote at GCA meetings. If Gustavus become part of an incorporated borough, all community concerns and requests to the state and federal governments would be directed through the borough government, and would have little weight if made directly by GCA. Gustavus would not gain the 10% of state lands available in the area, but could keep the Glacier Bay Fish Compensation monies. In the unorganized borough, the state

legislature, in effect, is our assembly; in an incorporated borough, the borough assembly would be Gustavus' governing body.

The following is a comparison of the four options Gustavus has for governance.

	GUSTAVUS COMMUNITY ASSOCIATION	HOME RULE CITY	2ND CLASS CITY	SERVICE AREA IN ICY STRAIGHTS BOROUGH
GOVERNING BODY	State legislature is assembly. Must be a registered Gustavus voter in attendance at GCA meeting to vote.	City Council, # determined by charter.	7-member council elected at large. Mayor is elected by council & has no veto power.	Service area board oversees services provided. Borough assembly is governing body.
PUBLIC EDUCATION	Remain in REAA, unless borough is formed, then borough would provide for education.	Remain in REAA if school has less than 250 students. If borough is formed, then borough must provide for education.	Remain in REAA unless a borough is formed, then borough would provide for education.	Borough must provide for education.
PLANNING & ZONING	No powers.	Must exercise planning & zoning, if not in a borough.	May exercise planning & zoning, but not mandatory.	Borough will have planning & zoning powers.
PROPERTY TAX	Cannot tax.	May levy up to 30 mils. Voter approval necessary only if written into charter.	May levy up to 20 mils - voter approval required.	Borough may tax, service area board cannot.
SALES TAX	Cannot tax.	The amount of tax to be levied and whether voter approval is necessary would be contained in the charter.	No limit on amount levied, but voter approval is required.	Borough may tax. Taxes levied for service area services require voter approval if borough is general law. If borough is home rule, the charter would determine procedures for sales tax.
EMINENT DOMAIN	No power.	Permitted by Alaska Statute.	Permitted by Alaska Statute, but voter approval is required.	Borough power permitted by Alaska Statute.
OTHER POWERS	None.	May exercise other powers not prohibited by state law or charter.	May exercise other powers not prohibited by state law.	Borough has all other powers not prohibited by state law. Service area has no powers, but borough may exercise broad powers within service area – typically subject to service area voter approval.

PROS & CONS of the proposed forms of government - Please add any you can think of.

Form of Government	Pro	Con
GCA BOARD / COMMUNITY FORUM	<ol style="list-style-type: none"> 1. Encourages community involvement. 2. Keeps government to a minimum. 3. Not responsible for education. 4. No taxing authority. 	<ol style="list-style-type: none"> 1. Important decisions are often made by just the few who attend meetings. 2. Too many voices speaking for the community. 3. Lack of clout with State & Feds. 4. Cannot select 10% of state lands in area.
HOME RULE CITY	<ol style="list-style-type: none"> 1. Government power limited by charter. 2. More clout w/ State & Feds. 3. Has planning & zoning authority. 4. Could select 10% of state lands in Gustavus when formed. 5. Encourages community involvement. 	<ol style="list-style-type: none"> 1. Must exercise planning & zoning authority. 2. Lengthy charter process would require many volunteers.
2ND CLASS CITY	<ol style="list-style-type: none"> 1. Less expensive than home rule because it doesn't have lengthy charter process. 2. Voter approval required before property or sales taxation could occur. 3. More clout w/ State & Feds. 4. Could select 10% of state lands in Gustavus. 5. Encourages community involvement. 	<ol style="list-style-type: none"> 1. Another level of government. 2. May exercise planning & zoning authority. 3. Does not have a charter: citizen's rights follow state & U.S. constitutions & law.
SERVICE AREA IN ICY STRAIGHTS BOROUGH	<ol style="list-style-type: none"> 1. Eliminates lengthy government setup. 2. Taxes levied for services in Gustavus are spent only in Gustavus. 	<ol style="list-style-type: none"> 1. Has no power to tax or enact laws. 2. Will not be able to select 10% of state lands in Gustavus when formed. 3. The only voice Gustavus will have on the State & Federal level will be through the borough assembly.

Please send your comments and suggestions (including additional pros and cons) to: GCA, Governance Committee, P.O. Box 62, Gustavus, AK 99826-0062, or leave in a drop box in several local businesses by November 11th, 2002.

Gustavus Community Association Balance Sheet As of August 31, 2002

Aug 31, '02

ASSETS

Current Assets

Checking/Savings

ACT	3,353.35
Arts Check	3,278.08
Community Chest	5,027.94
Community Network	12,686.25
General Check	473.14
Gustavus Lands Legacy	18,621.21
Landfill	8,796.42
Landfill Closure Preform. Bond	31,075.73
Library Building Act.	4,997.60
Library Building CD Act.	4,000.00
Library Check	21,627.86
Palne Webber	
- 4th of July (48%)	14,564.24
Aware (3%)	705.31
- Disaster Relief (30%)	8,399.50
Float Use Fund (3%)	789.67
GCA General Act.(3%)	924.72
Landfill (6%)	1,558.86
Scrap Metal (7%)	1,857.01

Total Palne Webber 28,899.31

Preschool CD 3,500.00

Preschool New 1,762.49

Total Checking/Savings 148,097.38

Other Current Assets

Cash on Hand 30.00

Total Cash on Hand 30.00

Total Other Current Assets 30.00

Total Current Assets 148,127.38

Other Assets

OUTHOUSE
LANDFILL >

Audio&Video 2,749.27

Bldgs & Improv. 62,323.01

Books LIB PURCHASES 39,277.90

Equipment Inv.

Furniture/Fixtures LIBRARY 19,617.33

Equipment Inv. - Other Bob CAT comput 94,618.58

Total Equipment Inv. 114,235.91

Library Construction 337,300.71

Library Mat'ls 103.48

Software 1,366.89

Total Other Assets 557,357.17

TOTAL ASSETS 705,484.55

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Payroll Liabilities

FICA

Employee -0.01

Total FICA -0.01

SUI

Company 128.43

Employee 64.21

Total SUI 192.64

monies owed
GCA for 911
taxes Aug & July
↓
\$1444.32 ACT
1649.55 Landfill

3093.87
+ 473.14

3567.01

**Gustavus Community Association
Balance Sheet
As of August 31, 2002**

	<u>Aug 31, '02</u>
Payroll Liabilities - Other	<u>-112.15</u>
Total Payroll Liabilities	80.48
Summer/Non-Resident Deposits	<u>880.00</u>
Total Other Current Liabilities	960.48
Total Current Liabilities	960.48
Total Liabilities	960.48
Equity	
Opening Bal Equity	100.32
Retained Earnings	707,314.13
Net Income	<u>-2,890.38</u>
Total Equity	704,524.07
TOTAL LIABILITIES & EQUITY	<u>705,484.55</u>

**PROGRAM BUDGET DETAIL BY SOURCE OF FUNDS
GUSTAVUS COMMUNITY ASSOCIATION
STATE OF AK SIG ACT GRANT/GUSTAVUS ACT
FISCAL YEAR JULY 2002-JUNE 2003**

*sent to state April 13, 2002

SOURCE OF FUNDS					
	THIS	IN	TOTAL	AVAIL	NOTES
	AWARD	KIND		ABLE	
PERSONAL SERVICES					
Grant Administrator	29,963				
Administrative Budget Support	420				
TOTAL	30,383		30,383		
TRAVEL					
Incentive Trips	3700				
Prevention Retreats 10 RTs, small groups	1200				ATI retreats
Theatre specialists: Spring Fling		300			
ROPES X 2 trips	3700				
Counselor-RT airfare	3000				
Guitar Workshops	480				
Kayak Safety Training		500			
Drug Education 7 RTs	840				Health class
Other -20 RTs	2200				Climbing, Hoop Camp
TOTAL	15120	800	15,120		
FACILITY EXPENSE					
School/Gym	100	600			
Library		300			
Wings building/Pool night	400	300			
SAGA Lodge	650				
Lodging Incentive Trips	1420				
Theatre Specialist Housing		300			
TOTAL	2870	1500	2870		
SUPPLIES					
Office	100	100			
Phone	200				
Art	3500	100			
Spring Fling	500	100			
Film and Processing	350				
Sports Supplies	400	200			
Food (Fling, ROPES and Other Activities)	2700	300			
Other-Recycle Building materials	1000				
TOTAL	8,750	800	8750		
EQUIPMENT					

Computers		200		
Copy Machine		200		
Answering Machine	100			
Dedicated Phone line	150			
TOTAL	250	400	250	
OTHER				
ACT Committee		3000		
Coaches	870	680		
Climbing Wall Instructor	2000	750		
Art and Vocational Instructors	6100	500		
Theatre Production Specialists	1000	500		
Incentive Trips to Juneau	3500			
Spring Fling Coordinator		300		
Food Planner and cook	500	300		
Juneau/SFling Chaperone/Asstnt	1500	1500		
Outdoor Education Guides	500	500		
Kayak Safety Training + Apprentice Guide Training	950	500		
Drug Education- Health Class	1400			
Sitka Fine Arts Scholarships	1500			
Training - ETT/WFR or EMT	400			
Counseling Services	4020			
Training- Workshop fees for admin/prevention	400			
SAGA ROPES fees	850			
Other Services				
Liability Insurance	220			
TOTAL	24890	7450	24890	
NO INDIRECT COSTS				
STATE FUNDS	81,340			
IN KIND		10,550		
GRAND TOTAL			91,890	

GUSTAVUS ARTS COUNCIL
Meeting Sept. 3, 2002
Salmon River Park

The meeting was attended by Jim Saracco and Kate Boesser. They agreed along with Heidi Robichaud, who could not attend, to run the Arts Council as an active committee of the GCA. Jim will be in Juneau till Sept. 20.

* The Arts Council currently has \$3200 in their account, plus money from the 4th of July Arts Auction.

Subjects discussed included: Paying art teachers during school?; fund raising; spring music festival; inventory; Annex sound equipment storage and check-out; need to purchase new mikes, mike stands, music stands; whether to pay a flat fee or % of an art event?; phone tree for feedback on production events.

It was agreed to keep this committee's work simple, by being a clearinghouse for arts events. If someone wants to see a performance/event happen, they are invited to come to the monthly Arts Council meeting or call an Arts Council member so they can meet with email discussion. The person interested in the event must research cost and logistics, do all advertisement, and be responsible for all aspects of the event. The Arts Council will recommend a phone-tree town interview to see that a number of folks would be willing to attend. The Arts Council will have a checkout and check-in written policy for equipment and will handle payment of airfares (no more than Juneau-Gustavus round trip).

If anyone has comments about the above, or would like to join the Arts Council, please call Kate Boesser -2282 or Jim Saracco -2777 or Heidi Robichaud -2474.

08/18/02

COMMUNITY CHEST
Profit and Loss
July 2001 through June 2002

	<u>Jul '01 - Jun '02</u>
Income	
Sales	
Community Chest Store Sales	9,487.32
Total Sales	<u>9,487.32</u>
_Intinc	45.81
Total Income	<u>9,533.13</u>
Expense	
PS	
Bookkeeping Fees	40.00
Donations	4,078.16
Fees	549.00
Fuel	335.00
Insurance	
Liability	<u>600.00</u>
Total Insurance	600.00
Maintenance	225.39
Postage, Shlp	6.80
Professional Sv	100.00
Utilities	
Electric	<u>242.16</u>
Total Utilities	<u>242.16</u>
Total PS	<u>6,176.51</u>
Total Expense	<u>6,176.51</u>
Net Income	<u><u>3,356.62</u></u>

*\$ given to various
Non profit entities
in community
+
10/4/01 \$850.00
to Red Cross
for 9/11*

Gustavus Emergency Response
Estimated Budget

FY2003 Budget

Category	Income	Expenses	Notes
Contributions	\$7,000.00		estimated
Grants			
FEMA grant	\$32,940.00		one-time grant for equipment purchase
ADNR RFA/VFA grant	\$675.00		annual grant, award varies FY2003 award shown
SEREMS grant	\$3,900.00		annual grant, award varies FY2003 award shown
Airport Contract	\$17,500.00		airport fire truck
ARFF salaries		\$5,000.00	airport fire truck personnel
Building Maintenance			
Supplies		\$600.00	
Fuel		\$1,200.00	
Repairs		\$1,200.00	
911 telephone service		\$1,200.00	
Vehicle expenses		\$5,000.00	
Fire			
Supplies		\$4,000.00	
Training		\$2,250.00	
Training materials		\$3,600.00	FEMA grant purchase
Replacement SCBAs		\$19,000.00	FEMA grant purchase
Turnout gear, boots, helmets		\$14,000.00	FEMA grant purchase
EMS			
Supplies		\$1,000.00	
Training		\$1,250.00	
Travel		\$200.00	
Lodging		\$350.00	
Administration			
Dues & Subscriptions		\$95.00	
Fire Insurance		\$1,281.00	
Ambulance Insurance		\$3,922.00	
Vehicle Insurance		\$2,750.00	estimated
Workman's Comp. Ins.		\$1,900.00	
Fund raising supplies		\$1,100.00	
Professional fees		\$75.00	
	\$62,015.00	\$70,973.00	
		\$34,373.00	typical recurring annual expenses
	\$29,075.00	<<<<<<<<	typical recurring annual income

Land fill Budget 2002

Gustavus Landfill proposed budget July 2001 - June 2002

Income

contributions	?	Communit y chest - as needed
Annual fees	\$5,500.00	
Contractual - Lodge	\$13,262.00	
Disposal fees	\$8,000.00	
Hauling	\$220.00	
Recycle sales	\$1,300.00	
Interest income	\$180.00	
Scrap metal event	\$9,680.00	(5880 paid so far)
Total	\$38,142.00	

Expenses

Payroll (2 part-time employees)	\$17,000.00
Payroll taxes	\$1,700.00
Workmans compensation	\$1,500.00
Scrap metal event	\$7,080.00
Misc	\$80.00
Bookeeping	\$100.00
Fuel	\$328.00
Land Lease	\$250.00
maintenance	\$360.00
Printing & publishing	\$120.00
Earthwork	\$500.00
Water testing	\$920.00
Composting/ sawdust	\$500.00
Recycle shipping	\$1,000.00
supplies	\$880.00
telephone	\$80.00
Travel	?
Electricity	\$200.00
Performance bond payment	\$3,750.00
Total	\$36,348.00

Operating Income - Expenses \$1,794.00

Capital expenses

Park baler power conversion	\$2,440.00
Watersystem	\$680.00
Building expansion	Requested
20' shipping van	\$2,200.00

Total \$5,320.00

Net Income \$(3,526.00)

Month	Paid Primary	Volunteered	Paid Secondary	Volunteered
July	135	0.5		
August	140			
September	94	2	11	4.5
October	40		11	
November	91			

December	44	4		
January	33.5		7.5	9
February	0		26	2
March	46		11	2
April	80			
May	112	3	18	11
June	168		4	23
Sub totals	983.5	3	22	34
Paid total	1005.5	divided by 52 weeks =		19 hours per week
Grand Total	1042.5	divided by 52 weeks =		20 hours per week

**Gustavus Landfill
proposed budget July
2002 - June 2003**

OPERATING

Income

Prior year grant reimbursements	\$3,767.00
contributions	\$300.00
fundraising	\$800.00
compost sales	\$600.00
Annual fees	\$5,500.00
Contractual - Lodge	\$9,800.00
Disposal fees	\$8,700.00
Hauling	\$130.00
Recycle sales	\$3,600.00
Interest income	\$180.00

Total **\$33,377.00**

Expenses

Payroll Dumpmaster	\$16,200.00
Payroll Coordinator	\$2,000.00
Payroll Assistant	\$1,275.00
Payroll taxes	\$1,850.13
Workman's compensation	\$1,900.76
Bookkeeping	\$200.00
Fuel	\$230.00
Land Lease	\$250.00
maintenance	\$490.00
Printing & publishing	\$100.00
Earthwork	\$240.00
Water testing	\$1,000.00
Composting/ sawdust	\$500.00
Fluorescent tube recycling	\$475.00
Recycle shipping	\$2,300.00
supplies	\$1,200.00
telephone	\$182.00
Travel	
Electricity	\$300.00
Landfill closure bond payment	\$3,750.00
Total	\$34,442.89

Operating Income - Expenses **\$(1,065.89)**

CAPITAL

Capital expenses		Amount to be reimbursed	
Building expansion	\$2,350.00	\$1,030.00	
Water system	\$850.00		
Visual fence	\$1,100.00	\$1,100.00	
Red alder screening	\$120.00	\$120.00	
Glass pulverizer	\$17,475.00	\$16,126.25	
Glass pulverizer freight	\$1,500.00		
Scale	\$2,060.00	\$1,957.00	95%
Rotary phase converter	\$1,800.00		
Repair of in-vessel composter	\$960.00	\$960.00	
Total	\$28,215.00	\$21,293.25	
Net Income/ expenses	\$(7,987.64)		

08/21/02

Gustavus Lands Legacy
Profit and Loss
July 2001 through June 2002

	<u>Jul '01 - Jun '02</u>
Income	
Contributions	
Gustavus Land Legacy	7,748.50
Total Contributions	<u>7,748.50</u>
Fundraising	
(F.R.E.)	
Other FR Exp.	-1,390.10
Total (F.R.E.)	<u>-1,390.10</u>
Gustavus Land Legacy	4,778.00
Total Fundraising	<u>3,387.90</u>
Total Income	11,136.40
Expense	
PS	
Assets expensed	2,679.50
Bookkeeping Fees	40.00
Printing & Publ	42.95
Professional Sv	2,608.00
Training	20.00
Travel	110.00
Total PS	<u>5,500.45</u>
Total Expense	<u>5,500.45</u>
Net Income	<u><u>5,635.95</u></u>

This year
FY 03
08/31/02

Gustavus Public Library
Budget vs. Actual *detailed*
July 2002 through June 2003

	Jul '02 - Jun...	Budget	\$ Over Budg...	% of Budget
Ordinary Income/Expense				
Income				
Contributions	9.00	1,000.00	-991.00	0.9%
Fundraisers	1,390.00			
Food Sales	1,200.00	3,500.00	-2,300.00	34.3%
Fundraisers - Other	0.00	1,000.00	-1,000.00	0.0%
Total Fundraisers	1,200.00	4,500.00	-3,300.00	26.7%
General Revenue				
Book Replacement	14.95	50.00	-35.05	29.9%
Booksales	0.00	50.00	-50.00	0.0%
Copies	206.80	450.00	-243.20	46.0%
Electricity Charges	0.00	300.00	-300.00	0.0%
Meeting Room	175.00	500.00	-325.00	35.0%
Non-Resident Fees	880.00	900.00	-20.00	97.8%
Overdues	8.90	150.00	-141.10	5.9%
Total General Revenue	1,285.65	2,400.00	-1,114.35	53.6%
Grants				
Library				
Administrative Coord...	600.00	600.00	0.00	100.0%
PLA Grant	0.00	6,250.00	-6,250.00	0.0%
Summer Reading	4,500.00	4,500.00	0.00	100.0%
Total Library	5,100.00	11,350.00	-6,250.00	44.9%
Revenue Sharing	0.00	3,000.00	-3,000.00	0.0%
Total Grants	5,100.00	14,350.00	-9,250.00	35.5%
Interest Income	0.00	200.00	-200.00	0.0%
Total Income	7,594.65	22,450.00	-14,855.35	33.8%
Expense				
Building Operations				
Electric	295.56	1,800.00	-1,504.44	16.4%
Fuel	0.00	1,250.00	-1,250.00	0.0%
Other	20.50	50.00	-29.50	41.0%
Salt	0.00	100.00	-100.00	0.0%
Supplies	0.00	150.00	-150.00	0.0%
Total Building Operations	316.06	3,350.00	-3,033.94	9.4%
Collections				
Audio/Visual	0.00	300.00	-300.00	0.0%
Books				
Juvenile	0.00	900.00	-900.00	0.0%
Non-juvenile	10.00	500.00	-490.00	2.0%
Reference	0.00	300.00	-300.00	0.0%
Total Books	10.00	1,700.00	-1,690.00	0.6%
Online Services	0.00	650.00	-650.00	0.0%
Other	0.00	250.00	-250.00	0.0%
Subscriptions	48.25	600.00	-551.75	8.0%
Total Collections	58.25	3,500.00	-3,441.75	1.7%

THIS year
FY 03

08/31/02

Gustavus Public Library
Budget vs. Actual *detailed*
July 2002 through June 2003

	Jul '02 - Jun...	Budget	\$ Over Budg...	% of Budget
Fundraising Supplies	\$ 195 0.00	500.00	-500.00	0.0%
Library Program Supplies	444.49	900.00	-455.51	49.4%
Office Supplies	-43.01	700.00	-743.01	-6.1%
Payroll				
Taxes	0.00	1,250.00	-1,250.00	0.0%
Wages	624.58	8,500.00	-7,875.42	7.3%
Workman's Comp	0.00	50.00	-50.00	0.0%
Total Payroll	624.58	9,800.00	-9,175.42	6.4%
Services				
Contracted Computer S...	0.00	225.00	-225.00	0.0%
Incentive Awards	300.00	300.00	0.00	100.0%
Insurance	0.00	1,600.00	-1,600.00	0.0%
Other	0.00	100.00	-100.00	0.0%
Other Contractual	2,300.00	2,500.00	-200.00	92.0%
Phone	14.62	300.00	-285.38	4.9%
Postage	37.00	200.00	-163.00	18.5%
Tax Prep/Bookkeeping	0.00	40.00	-40.00	0.0%
Total Services	2,651.62	5,265.00	-2,613.38	50.4%
Travel				
Fees	0.00	200.00	-200.00	0.0%
Transportation	0.00	500.00	-500.00	0.0%
Total Travel	0.00	700.00	-700.00	0.0%
Total Expense	4,051.99	24,715.00	-20,663.01	16.4%
Net Ordinary Income	3,542.66	-2,265.00	5,807.66	-156.4%
Net Income	3,542.66	-2,265.00	5,807.66	-156.4%

Gustavus Preschool Yearly Budget

Income from fundraiser: approx. \$1000.00 after costs

Bills:

Phone-\$360

Electric-\$360

Oil-\$300

Low-income help with tuition as needed ~~\$500~~ 900.00

Supplies and misc.-\$200

Gustavus Preschool requests to be in Incorporation Petition with for funds from the city in the amount of \$5,000 per year. This money would help fund low income students, provide liability insurance, etc. The money would also allow the preschool to possibly apply for a matching grant for a new building, which is desperately needed.