



LOCAL BOUNDARY COMMISSION

550 WEST 7TH AVENUE, SUITE 1640
ANCHORAGE, ALASKA 99501, 907-269-4559/4587, FAX: 907-269-4563

Draft LBC Meeting Minutes

Tuesday, February 20, 2018, at 10:00 a.m. in the Atwood Building, Room 102

ADMINISTRATIVE

1. Call to order

Chair Lamar Cotten called the meeting to order at 10:00 a.m.

2. Roll call and determination of quorum

Brent Williams called the roll. Chair Lamar Cotten and Commissioner Debra Mack were present in person. Commissioners John Harrington, Bob Harcharek, and Lavell Wilson were present via teleconference. All five commissioners present represented a quorum.

3. Introduction of staff

Present in person: Brent Williams, Eileen Raese, Melissa Taylor (Division of Community and Regional Affairs (DCRA), Marty McGee (DCRA), Brenda Hewitt (DCRA), and Travis Neff (DCRA).

4. Acknowledge and identify members of the public present

Present in person: David Kroto (Tyonek Native Corporation) and former LBC Chair Lynn Chrystal.

5. Local Boundary Commission (LBC) chair remarks

None

6. Action item: Approve or amend the agenda

Commissioner Cotten asked for a motion to amend the agenda to allow item 3c, "Appreciation of Service for former LBC Chair Lynn Chrystal," to become the first item of business under Old Business. Commissioner Mack moved "to approve the February 20 agenda moving item 3c up to the first item under Old Business." Commissioner Harcharek seconded. As the Chair heard no objections, the agenda was accepted as amended.

Lamar Cotten, Chair

John Harrington, First Judicial District • Robert Harcharek, Second Judicial District
Debra Mack, Third Judicial District • Lavell Wilson, Fourth Judicial District

OLD BUSINESS

1. **Certificate of appreciation of service for former LBC Chair Lynn Chrystal**
Brent Williams read the certificate of appreciation, and noted that it was signed by Chair Cotten and DCRA Director Katherine Eldemar. All five commissioners thanked Lynn Chrystal for his service and wished him well. Lynn Chrystal thanked the commissioners for their kind comments and said that he appreciated working with the commissioners.
2. **Approval of March 23, 2017, LBC meeting minutes and August 31, 2017, LBC meeting minutes**
Commissioner Harcharek moved to approve both sets of minutes. Commissioner Harrington seconded the motion. As the Chair heard no objections, the motion passed.
3. **Corrected certificate for the City of Russian Mission**
Brent Williams stated that the certificate had been sent both to the recorder's office and to the City of Russian Mission. He also stated that the staff would send the City a copy of the certificate once the certificate was recorded.

NEW BUSINESS

1. **Approval of 2017 LBC annual report to the legislature**
The Chair moved to approve the report, and Commissioner Mack seconded. As the Chair heard no objections, the motion passed.
2. **Amended certificate for the City of Palmer**
Eileen Raese explained that 3 AAC 110.630 required the LBC to approve issuing a corrected certificate if errors resulting from an oversight were found. The certificate had errors resulting from an oversight regarding the size of both the annexation and of the post-annexation city. The boundaries did not change, but the staff wanted to correct the records. Commissioner Mack moved "to direct the staff to issue a corrected certificate outlining the boundaries for the City of Palmer." Commissioner Harcharek seconded the motion. As the Chair heard no objections, the motion passed.
3. **LBC springtime workshop**
The Chair discussed the need for a workshop, and asked the commissioners to suggest topics for the workshop now or to send them to the staff. The commissioners agreed that the motion should be held with all commissioners attending in person. The commissioners also discussed the budget, the scheduling of the hearing, and possible topics. The Chair said that he would work with the staff to develop ideas for the workshop.
4. **Staff updates**
 - a. **Nikiski 2016 petition to incorporate as a home rule city**

Ms. Raese explained that staff issued a preliminary report in May 2017 for the Nikiski city incorporation petition. The report recommended denial of the petition. Per the petitioner's request, Chair Chrystal postponed the petition process until October 1, 2018. Staff is waiting for the petitioners to submit an amended petition.

b. City and Borough of Juneau annexation petition

Mr. Williams explained that on January 22, 2018, the Juneau assembly authorized filing a petition to annex area on Admiralty Island and Tracy Arm. He further said that two weeks ago the Juneau assembly voted to exclude Funter Bay from the area proposed for annexation.

5. Commissioners' comments

None.

6. Public comments

None

7. Adjournment

Commissioner Mack moved to adjourn. Hearing no objections, the Chair adjourned the meeting at 10:30 a.m.