



LOCAL BOUNDARY COMMISSION

550 WEST 7TH AVENUE, SUITE 1640
ANCHORAGE, ALASKA 99501, 907-269-4559/4587, FAX: 907-269-4563

Approved Minutes for LBC Workshop

Monday, April 16, 2018, and Tuesday, April 17, 2018

Atwood Building, Room 106, Anchorage, AK | 8:30 a.m. – 4:30 p.m. each day

Monday, April 16, 2018, 8:30 a.m.

Chair Lamar Cotten called the meeting to order at 8:30 a.m.

Present in person: Chair Lamar Cotten, Commissioners Bob Harcharek, Lavell Wilson, Debra Mack, John Harrington, Eileen Raese (DCRA), Mary Lynn Macsalka (Department of Law), Katherine Eldemar (Director, DCRA), Melissa Taylor (Operations Manager, DCRA), Shirley Marquardt (Office of the Governor)

By phone: James Squyres, Pam Goode (Deltana), Holly Sheldon-Lee (Talkeetna)

1. Introduction/Overview (Katherine Eldemar, DCRA director)

Katherine Eldemar provided a brief introduction. LBC Staff member provided an overview of the meeting and gave the commissioners time to review the mock petition.

2. LBC Procedures (9:00 – 10:30)

Eileen Raese provided a presentation on LBC procedures including the technical review process, and preparing department reports. Ms. Raese led a technical review of the mock petition with commissioners.

Break (10:30 – 10:45)

3. The Layers of Law- constitution, statutes, regulations, bylaws

Assistant Attorney General Mary Lynn Macsalka gave a presentation on the laws associated with the LBC, and her role as the AAG.

Lamar Cotten, Chair

John Harrington, First Judicial District • Robert Harcharek, Second Judicial District
Debra Mack, Third Judicial District • Lavell Wilson, Fourth Judicial District

Lunch break (11:30 a.m. - 1:00 p.m.)

4. LBC Hearings (1:45 – 2:15)

Eileen Raese continued her presentation on LBC procedures focusing on LBC hearings and decisional meetings. Chair Lamar Cotten led a mock decisional meeting. Chair Cotten adjourned the workshop at 4 p.m.

Tuesday, April 17, 2018, 8:30 a.m.

Chair Lamar Cotten called the meeting to order at 8:30 a.m.

Present in person: Chair Lamar Cotten, Commissioners Bob Harcharek, Lavell Wilson, Debra Mack, John Harrington, Eileen Raese (DCRA), Mary Lynn Macsalka (Department of Law), Katherine Eldemar (Director, DCRA), Melissa Taylor (Operations Manager, DCRA), Shirley Marquardt (Office of the Governor)

By phone: James Squyres, Pam Goode (Deltana), John (?) (the Kuskokwim)

5. After a decisional meeting

Eileen Raese continued her presentation on LBC procedures focusing on the steps after a decisional meeting occurs.

Mary Lynn Macsalka provided a presentation on the Executive Ethics Act and conflicts of interest. . She also discussed Robert's Rules, and the LBC reconsideration process found in 3 AAC 110.580, as well as LBC case law.

6. LBC Chair comments

Chair Cotten led a discussion that covered incentives to borough formation, reports from staff, the annual report, and regulations review.

7. Commissioners' comments

Several commissioners provided brief comments. Chair Cotten adjourned the meeting at approximately 12:30 p.m.