Chapter 2.36

ELECTIONS

Sections:

Article I: General

2.36.010 Voter qualifications

2.36.020 Residence criteria

2.36.030 Precincts and voting places

2.36.040 Supervision by city clerk

2.36.050 Election board; workers; clerks

2.36.060 Oath of election officials

2.36.070 Offenses

Article II: Preparation for election day

2.36.080 Date of regular election

2.36.090 Special elections

2.36.100 Coincidence with other elections

2.36.110 Election place and hours

2.36.120 Notices of election

2.36.130 Nominations for office

2.36.140 Declaration of candidacy form

2.36.150 Declaration of candidacy filing

2.36.155 Determination of eligibility of candidate

2.36.160 Declaration of candidacy withdrawal

2.36.170 Ballot forms

2.36.180 Ballot preparation

2.36.190 Other materials

Article III: Election day procedures

2.36.200 Distribution of ballots

2.36.210 Distribution of other election materials

2.36.220 Voting general procedure

2.36.230 Voting spoiled ballots

2.36.240 Voting questioned ballots

2.36.250 Voting absentee voters

2.36.260 Return of spoiled and unused ballots

2.36.270 Ballot count commencement

2.36.280 Ballot count watchers

2.36.290 Ballot count general procedure

2.36.300 Ballot count rules

2.36.310 Ballot count completion

Article IV: Absentee voting

2.36.320 Persons eligible

2.36.330 Ballot application; filing

2.36.340 Ballot and envelope form

Article V: Post-election procedure

2.36.360 Posting result certificate

2.36.370 Final canvass by city council

2.36.380 Determine the winner

2.36.390 Recounts

2.36.400 Contest

2.36.410 Contest appeal

2.36.415 Preservation of election material

Article VI: Initiative, referendum, and recall

2.36.420 Initiative and referendum

2.36.430 Recall

2.36.440 Petition application

2.36.450 Petition preparation

2.36.460 Petition circulation and filing

2.36.470 Petition certification; protest

2.36.480 Election

Forms following section 2.36.480

Form 2.36-A Oath of election official

Form 2.36-B Notice of election

Form 2.36-C Official ballot

Form 2.36-D Tally sheet

Form 2.36-E Report of preliminary election results

Form 2.36-F Oath and affidavit of eligibility

Form 2.36-G Application for absentee ballot

Form 2.36-H Absentee ballot return envelope

Form 2.36-I Declaration of candidacy

Form 2.36-J Certificate of election, officer

Form 2.36-K Certificate of election, ballot proposition

Form 2.36-L Affidavit of election contest

Form 2.36-M Notification of special meeting, final canvass and certification of election

Form 2.36-N Ballot Instructions

**ARTICLE I: GENERAL**

**Section 2.36.010 Voter qualifications.**

A person shall be qualified to vote in a city election who:

1. Is a united states citizen qualified to vote in state elections;
2. Has been a resident of the city of \_\_\_\_\_\_\_\_\_\_\_\_\_ for 30 days immediately preceding the election;
3. Is registered to vote in state elections;

D. Has not been convicted of a felony involving moral turpitude without later restoration of voting rights pursuant to A.S. 15.05.030; and

E. Has not been judicially determined to be of unsound mind, unless the disability has been removed.

**Section 2.36.020 Residence criteria.**

When determining residence for the purpose of qualifying voters the following criteria will apply:

1. No person may be considered to have gained a residence solely by reason of his presence nor may he lose it solely by reason of his absence while in the civil or military service of the state or of the United States, or of his absence because of marriage to a person engaged in the civil or military service of the state or the United States, while a student at an institution of learning, while in an institution of learning, while in an institution or asylum at public expense, while confined in public prison, while engaged in the navigation of waters of the state, of the United States or of the high seas, while residing upon an Indian, Native Alaskan, or military reservation, or while residing in the Alaska Pioneers' Home.
2. The residence of a person is that place in which his habitation is fixed, and to which, whenever he is absent, he has the intention to return. If a person resides in one place, but does business in another, the former is his place of residence. Temporary construction camps do not constitute a dwelling place.
3. A change of residence is made only by the act of moving joined with the intent to remain in another place. There can only be one residence.
4. A person does not lose his residence if he leaves his home and goes to another country, state or place in Alaska for temporary purposes only and with the intent of returning.
5. A person does not gain residency by coming to the city without the present intention to establish his permanent dwelling in the city.
6. A person loses his residence in the city if he votes in an election of another city or state, either in person or by absentee ballot, and will not be eligible to vote in this city's municipal elections until he again qualifies under this chapter.
7. The term of residence is computed by including the day on which the person's residence begins and excluding the day of election.
8. The address of a voter as it appears on his official state voter registration card is presumptive evidence of the person’s voting residence. If the person has changed his voting residence, this presumption is negated only by the voter executing an affidavit on a form prepared by the director setting out his new voting residence.

**Section 2.36.030 Precincts and voting places.**

Election precincts for city elections shall be the same as those established for state elections, except that all areas of state election precincts located outside the city limits are excluded.

**Section 2.36.040 Supervision by city clerk.**

1. The clerk is the supervisor of elections for the city of \_\_\_\_\_\_\_\_\_\_\_\_\_. The clerk may propose written procedures, for ap­proval by the council, necessary to carry out the provisions of any election ordinance passed by the council.
2. The clerk shall pay all necessary election expenses, including workers, securing polling places and providing ballot boxes, ballots, voting booths or screens and other supplies.

**Section 2.36.050 Election board; workers; clerks.**

1. There shall be an election board for each election precinct. The council shall, by resolution adopted at least ten days prior to each regular or special election, appoint three workers to serve as the election board, and designate one of the workers to chair the board.
2. Workers shall not be council members or candidates for office.
3. If any worker fails or refuses to perform the duties of election worker on or during election day, the remaining workers shall choose a qualified voter to serve in his or her place. If more than one replacement worker is required to be chosen at any one time, the city clerk, together with the remaining workers (if any) shall choose qualified voters to serve in the place of the absent workers.
4. The city clerk may, at the request of the workers and if necessary to conduct an orderly election or to relieve the workers of undue hardship, appoint up to three election clerks to assist the workers. Persons appointed as election clerks must be qualified to serve as workers.
5. Each election worker or clerk shall sign the oath specified in Section 2.36.060 of this code and file it with the clerk on or before election day.

**Section 2.36.060 Oath of election officials.**

1. The city clerk shall give the following written oath to all election workers on or before election day:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do solemnly swear (affirm) that:

I will honestly, faithfully, and impartially perform the duties of election worker to the best of my ability;

I will not receive any ballot or votes from any person who I do not firmly believe to be entitled to vote at this election, according to the laws of this state and the ordinances of this city, nor will I refuse to receive a ballot or vote from, or do anything to hinder the casting of a ballot or vote by, any person who I believe is entitled to vote at this election; and

I am familiar with the city's elections ordinances and elections procedures.

1. A form for administration of this oath is included in the forms appendix as Form 2.36-A.

**Section 2.36.070 Offenses.**

It is unlawful for any person, firm or corporation to do or to attempt to do any of the following acts, and any person, firm or corporation who does or attempts to do any of the following acts is guilty of a misdemeanor and shall be subject to a fine of up to five hundred dollars and/or imprisonment for up to thirty days:

A. To directly or indirectly use or threaten to use force, coercion, violence or restraint, or inflict or threaten to inflict damage, harm or loss, upon or against any person to induce or compel the person to vote or refrain from voting for any candidate in any election or for any election proposition or question.

B. To give, or promise to give, or offer any money or valuable thing to any person, with the intent to induce him to vote for or restrain him from voting for any candidate at any election or election proposition or question.

C. To write, print or circulate any letter, circular, placard, poster or other publication relating to any election or to any candidate at any election or to any election proposition or question without the same bearing on its face the name and address of the author, printer and publisher thereof;

D. To willfully write, print, circulate or broadcast any statement containing any false charge or comment relating to any candidate at any election or to any election proposition or question or reflecting on the character, morality or integrity of any candidate at any election.

E. To possess any official ballot outside of the voting room; provided, that this subsection shall not apply to election officials or other properly authorized persons having such pos­session in the course of their official duties, or to any absentee voter with respect to the single ballot issued to the voter by the city clerk;

F. To possess any counterfeit of an official ballot.

G. Having been contracted or employed by the city to print or reproduce in any manner any official ballot, to willfully appropriate to him or herself, or to give or deliver to, or knowingly permit to be taken by anyone other than a person authorized by the city clerk, any official ballots, or knowingly print or reproduce or cause to be printed or reproduced any official ballots in any other form or with any other content other than that prescribed by ordinance or as directed by the city clerk;

H. To refuse to allow an employee reasonable time off for the purpose of voting when the employee does not have a reasonable amount of time to vote before or after work, or after allowing the time off, to deduct the time from the compensation of the employee;

I. To vote more than once at the same election.

J. To vote in the name of another person or in any name other than his or her own.

K. To sign any name other than his or her own to a petition proposing an initiative, referendum or recall;

L. To willfully conceal, withhold, wrongfully change, mutilate, or destroy the election return;

M. While the polls are open, to open any ballot received from a voter at any election, or to mark any ballot by folding or otherwise so as to be able to recognize it, or otherwise attempt to learn how any voter marked his or her ballot, or allow the same to be done by any other person;

N. To willfully delay the election returns.

O. To induce by force, threat, intimidation, or offer of a reward any election official to fail in his or her duty.

P. To willfully make a false affidavit or swear falsely under oath required in connection with any election or registration for voting or falsely affirm in lieu of so swearing.

Q. To willfully fail to perform any election duty or knowingly do any unauthorized act with the intent to affect the election or its results.

R. To willfully change or cause to be changed any official election documents, including ballots, tallies and returns, or attempts to do the same.

S. To willfully permit or make any false count or report of the election returns.

T. To persuade a person to vote for or against any candidate, question, or proposition on the ballot within 200 feet of any entrance to the polling place during the hours the polls are open.

**Article II: PREPARATION FOR ELECTION DAY**

**Section 2.36.080 Date of regular election.**

The regular election for council members or other elected officials shall be held every year on the first Tuesday in October. Questions or propositions may be placed on the ballot at this time.

**Section 2.36.090 Special elections.**

The city council may call a special election to decide any question that must by law be decided by the voters at any time; provided, that the election date must be preceded by at least twenty days’ public notice. As required by Section 5 the federal Voting Rights Act, the city shall submit a preclearance request to the federal Department of Justice.

**Section 2.36.100 Coincidence with other elections.**

Nothing in this chapter shall prohibit holding a city election on the same day and by the same election personnel as a state, borough or other public election, or submitting a city question at such an election.

**Section 2.36.110 Election place and hours.**

1. Elections shall be held at the place or places specified by the council and stated in the Notice of Election.
2. The polls shall be open from 8:00 a.m. until 8:00 p.m. on election day. Fifteen minutes before the time of closing the polls, the election board shall announce the present time and the time at which the polls will close. At 8:00 p.m., the election board shall announce the time and that the polls are closing. All voters in line to vote at 8:00 p.m. shall be allowed to vote, but no person arriving at the polling place after 8:00 p.m. may be allowed to vote.

**Section 2.36.120 Notices of election.**

1. Notice that an election will be held shall be prepared and posted by the clerk and shall contain all of the following which apply:
2. Whether the election is regular or special;
3. Date of the election;
4. Location of each city polling place;
5. Time polling places will open and close;
6. Offices to be filled;
7. A statement describing voter qualifications;
8. Times for filing declarations of candidacy;
9. A statement of any questions or propositions to be placed on the ballot.

The clerk shall use Form 2.36-B to prepare the Notice of Election.

1. Notice of an election must be posted in three public places for 20 days before the election and published in a newspaper of general circulation in the city, if any.

**Section 2.36.130 Nominations for Office.**

Nominations for elective office shall be made only by declaration of candidacy.

**Section 2.36.140 Declaration of candidacy form.**

1. Declaration of candidacy forms shall be prepared by the clerk using form 2.36-I at least 40 days before the election. The declaration shall have spaces for the following: the candidate’s full name; the office for which the candidate is running; that the candidate is a qualified city voter and has been a resident of the city for the required length of time for the office sought; the date the declaration is filed; and a statement that if elected, the candidate will serve the full term of office.
2. A person shall not be a candidate for more than one elected city office at a time.
3. The clerk shall review and keep the completed declarations of candidacy in the city files.
4. Within four business days after a candidate files a declaration of candidacy the clerk shall either notify the candidate that it is in proper form, or return it to the candidate with a statement certifying how it is deficient.

**Section 2.36.150 Declaration of candidacy filing.**

A person who wishes to become a candidate for an elective office shall complete and file a declaration of candidacy with the clerk. Declarations of candidacy may be filed in any manner no sooner than 40 days and no later than 15 days before the election.

**Section 2.36.155 Determination of eligibility of candidate.**

1. The clerk shall determine whether each candidate for office is qualified as provided by law. The clerk may disqualify any candidate whom the clerk finds is not qualified during the declaration of candidacy period as established in 2.36.155. If a candidate is not qualified but the candidacy period has passed and ballots have not been printed, the clerk shall not include the candidate on the ballot. If a candidate is not qualified but the candidacy period has passed and absentee ballots have been distributed the city council shall make a determination at the canvass committee meeting.
2. Any person, including the clerk, may question the eligibility of a candidate who has filed a declaration of candidacy by filing a complaint with the clerk.
3. The complaint must be in writing and include the name, mailing address, contact phone number, signature of the person making the complaint, and a statement describing the grounds on which the candidate's eligibility is being questioned.
4. The clerk will review only those issues in the complaint related to candidate qualifications.
5. Upon receipt of a complaint, or if the clerk questions the eligibility of the candidate, the clerk will send notification in writing to the candidate.
6. The clerk shall review any evidence relevant to the candidate's qualifications, including, but not limited to, the candidate's residency, voter registration, declaration of candidacy, and any other document of public record or as required to be a qualified city voter. Based on the review of the documents, the clerk will determine whether a preponderance of evidence supports or does not support the eligibility of the candidate.
7. If the clerk determines the preponderance of evidence supports the eligibility of the candidate, the clerk will issue a final determination supporting the candidate's eligibility.
8. If the clerk determines the preponderance of evidence does not support the candidate's eligibility, notice to the candidate will identify any additional information or evidence that must be provided by the candidate. The clerk must receive the requested information no later than three calendar days from the date of notice, the burden is placed upon the person making the complaint to ensure it reaches the clerk in time. The clerk will consider any additional information provided and issue a final determination as to the candidate's eligibility no later than three calendar days from receipt of the additional information.
9. If the information requested by the clerk in subsection (H) of this section is not received by the specified deadline, the clerk will issue a final determination regarding the candidate's eligibility based on the information initially reviewed.
10. The clerk will send notice of final determination in writing to the person making the complaint, if applicable, and to the candidate. The determination of the clerk is final.

**Section 2.36.160 Declaration of candidacy, withdrawal.**

Any candidate who has filed a declaration of candidacy may withdraw his or her candidacy not later than the last day for filing declarations of candidacy by filing with the city clerk a written notice of withdrawal.

**Section 2.36.170 Ballot forms.**

1. The clerk shall design the ballots to facilitate fairness, simplicity, and clarity in the voting procedure, to reflect most accurately the intent of the voter, and to expedite the administration of the election. The ballots shall:
2. Be printed on plain white paper, stating at the top whether the election is regular or special.
3. Include instructions on how to mark the ballots.
4. List the offices for which votes may be cast. The name of each office shall be followed by the names of all candidates for that office, listed in any order, and by a blank line or lines for write-in candidates. In regular and special elections, the number of blank lines provided for each office shall be equal to the number of persons who are to be elected to the office. A blank line or box for marking a vote shall be located next to each name and each blank line.
5. List the questions or propositions to be voted on, if any. Each question or proposition shall have two blank lines or boxes next to or following the question or proposition, one marked “Yes” or “For” and the other “No” or “Against” as appropriate.
6. In preparing the ballot, the clerk shall use Form 2.36-C as a guide, adding and/or deleting such ballot sections as appropriate.

**Section 2.36.180 Ballot preparation.**

The clerk shall have determined the eligibility of candidates according to Section 2.36.155 and have ballots typed or printed at least 10 days before the date set for a regular or special election. There shall be at least three ballots, typed or printed on colored paper, with the word “Sample” printed on them, to be posted until election day and then given to the workers at each polling place.

**Section 2.36.190 Other materials.**

A. At least 10 days prior to the day of the election, the clerk shall prepare or obtain the following materials:

1. An updated Master Voter Registration List, containing the names, in alphabetical order, of all registered voters eligible to vote in the election;

2. Tally sheets, an example of which is illustrated by Form 2.36-D;

3. A form for the Report of Preliminary Election Results, prepared using Form 2.36-E;

1. Envelopes bearing the Oath and Affidavit of Eligibility for questioned ballots,

prepared using Form 2.36-F;

1. Two large envelopes for each polling place, one marked "Spoiled Ballots" and the

other marked "Questioned Ballots;"

1. Copies of the Notice of Election and the city's elections ordinances;
2. Applications for absentee ballots, prepared in accordance with Form 2.36-G; and
3. Ballot envelopes and return envelopes for absentee ballots, prepared in accordance

with section 2.36.340.

B. The clerk shall prepare for each polling place instructions for the guidance of voters covering the following:

1. How to obtain a ballot;

2. How to mark a ballot;

3. How to obtain additional information; and

4. How to obtain a new ballot to replace any ballot destroyed or spoiled.

**ARTICLE III: ELECTION DAY PROCEDURE**

**Section 2.36.200 Distribution of ballots.**

1. Before the polls open on election day, the clerk shall deliver the ballots and sample ballots prepared pursuant to section 2.36.180 to an election worker at each polling place. The ballots shall be delivered in separate sealed packages, with the number of ballots enclosed in each package clearly marked on the outside of the package. A receipt for each package shall be signed by the election worker to which the package is delivered and given to the clerk. No ballots shall be taken from the polling place before the closing of the polls.
2. The clerk shall keep the following records;
3. The number of ballots delivered to the polling place;
4. The name of the election worker to whom the ballots are delivered; and
5. The time the ballots are delivered; and
6. The receipt given for the ballots by the election worker.
7. When the ballots are returned, the clerk shall record the following:
8. The number of the ballots returned;
9. The time when the ballots are returned;
10. The name of the election worker returning the ballots; and
11. The condition of the ballots.

**Section 2.36.210 Distribution of other election materials.**

1. On election day, the clerk shall also furnish the election workers at each polling place with a voting booth and ballot box (with lock or sealing materials); and the following materials prepared pursuant to section 2.36.190: the updated Master Voter Registration List; envelopes bearing the Oath and Affidavit of Eligibility for questioned ballots; an envelope for the collection of spoiled ballots and an envelope for the collection of questioned ballots; copies of the Notice of Election, the city's elections ordinances, a sufficient number of Instruction Sheets; and a sufficient supply of pens and envelopes.
2. The clerk shall supply the election worker chairperson with tally sheets and forms for the Report of Preliminary Election Results, either before or on election day.
3. Workers shall report to the polling place 30 minutes before the opening of the polls. Before the first ballot is cast, the workers will inspect the ballot box to make sure it is empty and then seal it or lock it and not open it until after the final ballot is cast and the polls have closed.

**Section 2.36.220 Voting, general procedure**

A. A voter shall give the workers or clerks his name, and sign his name on the Master Voter Registration list. The signing of the register is a declaration by the voter that he is qualified to vote. If the voter is not known to any worker or clerk present, the worker or clerk shall require the voter to produce a state voter registration card or other identification. If, in the opinion of the worker or clerk, there is doubt as to whether the person is registered to vote, the worker shall immediately challenge the voter.

B. If the voter is not challenged, the worker or clerk shall give the voter a single ballot. The voter shall then retire alone to a voting booth. There the voter without delay shall prepare his ballot by marking the boxes opposite the names of candidates of his choice, whether printed on the ballot or written in by him on the blank lines provided for that purpose. The voter also shall mark the boxes to indicate his vote for or against questions and propositions. Before leaving the voting booth, the voter shall fold his ballot in a manner to maintain secrecy, and deposit the ballot in the ballot box.

C. If a voter is challenged, the voter may cast a questioned ballot pursuant to section 2.36.240.

**Section 2.36.230 Voting, spoiled ballots.**

If a voter improperly marks or otherwise damages a ballot, and discovers his mistake before the ballot is placed into the ballot box, he shall return it to the election officials, concealing from view the manner in which it is marked, and request a new ballot. The election official shall write the words “Spoiled Ballot” on the outside of the folded ballot, and place it in an envelope with the other spoiled ballots for return to the city clerk. The worker or clerk shall then issue a new ballot to the voter as provided in section 2.36.220 (A). A voter may request replacement of a spoiled ballot no more than three (3) times.

**Section 2.36.240 Voting, questioned ballots.**

1. If a voter’s name is not on the Master Voter Registration List or a voter’s eligibility to vote is challenged or there is some other question regarding a voter’s eligibility, and the voter believes that he or she is registered and eligible to vote, then the voter shall sign an envelope bearing the Oath and Affidavit of Eligibility and cast a questioned ballot.
2. To cast a questioned ballot, a voter shall sign the register and be given a ballot as provided in section 2.36.220(A) and (B), except that the ballot shall not be placed into the ballot box.
3. The questioned voter will insert the ballot into the blank envelope and seal it. This envelope shall be placed in the signed oath and affidavit envelope. The oath and affidavit envelope shall be sealed and inserted into a larger envelope with other questioned ballots. The large envelope containing all the questioned ballots cast at the polling place shall be delivered to the city clerk when the polls close. The clerk shall give the election board a receipt listing the total number of questioned ballots delivered and the names of the persons who cast them.
4. The city clerk shall present the envelope containing all of the sealed oath and affidavit envelopes containing the questioned ballots to the city council at the meeting held pursuant to section 2.36.370.

**Section 2.36.250 Voting, absentee voters**.

If a voter issued an absentee ballot returns to the city on election day, he shall not vote at the polling place unless he first surrenders to the election board the absentee ballot, ballot envelope, and return envelope issued to him. Unused absentee ballots, ballot envelopes and return envelopes shall be returned to the city clerk by the election board with other ballots not used at the polling place.

**Section 2.36.260 Return of unused and spoiled ballots.**

After the polls have closed, all ballots not voted (including absentee ballots returned by voters who choose to vote in person at the polling place) and all spoiled ballots shall be returned by the workers to the city clerk, who shall give a receipt and keep a record of the number and character of ballots returned to him, indicating when and by which worker each was returned.

**Section 2.36.270 Ballot count, commencement.**

A. When the polls are closed and the last vote has been cast, the election board and clerks shall immediately open the ballot box and count the ballots to determine whether the to­tal number of ballots is equal to the total number of persons (including absentee voters) who voted, as indicated by the register. If the number of ballots found in the ballot box does not match the number of voters indicated by the register, the election board shall recount the ballots until the board finds that the number of ballots is equal to the number of voters indicated by the register, or that an unexplained discrepancy exists. If such a discrepancy exists, a detailed explanation of the nature of the discrepancy shall be written on the tally sheet and signed by each of the election workers.

B. All aspects of the ballot count, including the opening of the ballot box, the counting of the ballots in the box, and the tallying of the votes, shall be done in public and in full view of all persons present. The public may not be excluded from the area in which these activities are conducted; provided, however, that the workers shall not permit any person to in any way interfere with or distract the election officials from the performance of their duties.

C. In all cases the election board shall cause the count to be continued without adjournment until the count is complete.

**Section 2.36.280 Ballot count, watchers.**

If it becomes necessary for the election board to exclude the public at large from circulating freely among the ballot counters because the number of persons interested in observing the count is larger than may be accommodated without seriously disrupting the ballot counting process, and to restrict the public to another portion of the room in which the ballots are being counted, any candidate for elective city office or organization or organized group sponsoring or opposing an initiative, referendum, or recall may appoint a watcher.

**Section 2.36.290 Ballot count, general procedure.**

A. The clerk may issue rules prescribing the manner in which the ballot count is accomplished so as to assure accuracy in the count and to expedite the process.

B. The election board shall account for all ballots by specifying on tally sheets (1) the number of ballots received from the clerk; (2) the number of ballots voted; (3) the number of spoiled ballots returned to the clerk; (4) the number of questioned ballots delivered to the clerk; and (5) the number of unused ballots returned to the clerk.

C. The election board shall count the ballots in a manner that allows watchers to see the ballots when opened and read.

D. No person other than appointed election workers and clerks who have executed the oath provided by section 2.36.060 shall be permitted to handle the ballots. No person handling any ballot after it has been taken from the ballot box and before it is sealed in the package with the other ballots at the conclusion of the board's ballot count may have a marking device in hand or remove a ballot from the immediate vicinity in which the ballots are being counted.

**Section 2.36.300 Ballot count, rules.**

A. The election board shall count the ballots according to the following rules:

1. A voter may mark his ballot with any marks that are clearly placed in the space opposite the name of the candidate or choice the voter desires to designate. The voter's mark shall be counted only if it is substantially inside the space provided, or touching the space so as to indicate clearly that the voter intended the particular square to be designated.
2. A voter is not required to cast a vote for every office or on every proposition included on the ballot. No vote shall be tallied for those offices or propositions for which no choice is marked by the voter.
3. A failure to properly mark a ballot as to one or more offices or propositions does not itself invalidate the entire ballot.
4. If a voter marks fewer names than there are persons to be elected to an office, a vote shall be counted for each candidate properly marked.
5. If a voter marks more names than there are persons to be elected to any office, no vote shall be counted for any candidate for that office shall be counted. If a voter marks both “for” and “against” or “yes” and “no” for a proposition or question, no vote on that proposition or question shall be recorded.
6. Improper marks on the ballot shall not be counted and shall not invalidate marks for candidates properly made.
7. An erasure or correction invalidates only that section of the ballot in which it appears.
8. In order to vote for a write-in candidate, the voter must write in the candidate’s name in the space provided and mark the space opposite the candidate’s name in accordance with (1) of this subsection. A write-in vote is not invalidated by writing in the name of a candidate whose name is printed on the ballot.

B. The rules set out in this section are mandatory and there shall be no exceptions to them. A ballot may not be counted unless marked in compliance with these rules.

C. The Chairman of the election board shall write the word “Defective” on the back of each ballot which the election board determines should not be counted, in whole or in part, for any of the reasons (other than failure of the voter to mark any choice with respect to a particular office or proposition) stated in subsection (A) of this section. If only a portion of the ballot is invalid, the valid votes shall be counted and the chairman shall specify on the back of the ballot exactly which portion or portions have not been counted.

D. If a particular objection is made to the counting of all or any part of a ballot, but the election board determines that the votes shown should be counted, the chairman of the election board shall write the words “Objected to” on the back of the ballot and specify the portion or portions of the ballot to which the objection applies.

E. All defective ballots and all ballots objected to shall be sealed in a single envelope marked “Defective Ballots,” which shall be delivered to the city clerk.

F. All decisions regarding the validity of all or any portion of a ballot or any other question arising during the course of the election or the ballot count shall be made by majority vote of the election workers.

**Section 2.36.310 Ballot Count, completion.**

When the count of ballots is completed, and in no event later than the day after the election, the election board shall make a certificate in duplicate of the results using the Report of Preliminary Election Results, Form 2.36-E. The report includes the number of votes cast for each candidate, for and against each proposition, yes or no on each question, and any additional information prescribed by the clerk. Both copies of the certificate shall be signed by each election worker. The election board shall, immediately upon completion of the certificate, deliver to the clerk one of the two original certificates, the Master Voter Registration List, the tally sheets, the envelope containing the defective and objected-to ballots, and other election documents in one sealed package and, in a separate sealed package, all ballots properly cast.

**ARTICLE III: ABSENTEE VOTING**

**Section 2.36.320 Persons Eligible.**

Any qualified voter may cast an absentee ballot. An absentee ballot may be obtained by application to the clerk.

**Section 2.36.330 Ballot application; Filing.**

1. A person who is eligible to cast an absentee ballot may apply to the clerk in person or by mail for a ballot. Applications for absentee ballots shall be made using Form 2.36-G or by letter containing all of the information required to complete that form.
2. An application made by mail must be received by the clerk not more than forty days and not less than three days before the day of the election. An application made in person must be filed with the clerk not more than forty days before the day of the election and no later than noon on the day preceding the election.

C. Upon timely receipt of application for an absentee ballot, the clerk shall file the application and then verify the residence of the applicant by any means the clerk deems proper.

**Section 2.36.340 Ballot and envelope form.**

The ballot provided to absentee voters shall be identical to the ballots to be used on election day. The ballot envelope and the return envelope shall be designed to protect the secrecy of the ballot. The ballot envelope shall be marked "Ballot Envelope" and have no other marks upon it. The material set out in Form 2.36-H shall be printed on the return envelope.

**Section 2.36.350 Absentee voting procedure.**

A. The clerk shall provide each eligible absentee voter with an official ballot prepared in accordance with section 2.36.090, together with a ballot envelope and a prepaid return envelope. The ballot provided to absentee voters shall be identical to the ballot prepared for regular voters.

B. The clerk shall not issue an absentee ballot sooner than 10 days before the election.

1. The clerk may deliver an absentee ballot to a disabled person living within the city at any time until the polls close on election day.
2. Upon issuing an absentee ballot to a voter, either by mailing or by personal delivery, the clerk shall enter in the blank register the following information: the name of the voter to whom the ballot was issued, and the date on which the ballot was issued.
3. If the absentee voter’s ballot is personally delivered, the absentee voter shall secretly mark the ballot in the presence of the clerk, in a manner which permits the clerk to be certain that the voter personally marked the ballot, but which does not permit the clerk to see how the voter votes. The voter shall fold the ballot and seal it in the ballot envelope, and seal the ballot envelope inside the return envelope. The voter shall then complete and swear to the affidavit printed on the face of the return envelope and deliver it to the clerk. The clerk shall certify to the affidavit on the return envelope, write or stamp his name across its seal, and retain the envelope in his custody to be delivered to the council for canvassing.
4. Any voter issued an absentee ballot may, at any time prior to closing of the polls on the day of the election for which it is issued, appear at the office of the city clerk, and there cast his ballot in the following manner: The voter first shall show the city clerk that his ballot has not been marked, then shall mark the ballot with pen and ink in the presence of the city clerk, in such a manner that the city clerk cannot see how it is marked. The voter shall fold the ballot and place it in the ballot envelope, then place the ballot envelope in the return envelope. Then the voter shall complete and swear to the affidavit printed on the face of the return envelope, and deliver it, properly sealed, to the city clerk. The city clerk shall certify to the affidavit printed on the return envelope, write or stamp his name across its seal, and retain the envelope in his custody to be delivered to the council for canvassing.
5. At any time on or before the day of the election, any voter issued an absentee ballot may appear before any person authorized by law to administer oaths, and in the presence of such officer cast his ballot in the same manner he would cast it in the office of the city clerk under this section. After writing or stamping his name on the return envelope, the officer shall return it to the voter who shall mail it to the city clerk.
6. To be counted, an absentee ballot must be postmarked on or before the date of the election, or returned to the clerk before the close of the polls on election day. An absentee ballot received by the city clerk after the time at which the clerk delivers the ballots to the council for canvass shall not be counted.

**ARTICLE V: POST-ELECTION PROCEDURE**

**Section 2.36.360 Posting result certificate.**

The clerk shall post copies of the certificate of Preliminary Election Results (form 2.36 E) and a notice of special meeting (form 2.36 M) in three public places the day after the election results are known. The notice shall include:

1. The time and place of the council meeting to be convened to consider the election results;
2. That the results do not reflect the votes of absentee and questioned ballots and are not final until the council formally certifies the election; and
3. That anyone has the opportunity to contest the election at the meeting.

**Section 2.36.370 Final canvass by city council.**

A. The city council shall meet on the first Friday after the election and canvass all absentee ballots received after the close of the polls, and all questioned and defective ballots cast in the election. If the council is unable to obtain a quorum or complete the count on the Friday after the election, the canvass will be continued the following day and each day thereafter until completed.

B. The city clerk shall submit to the council the election board's Report of Preliminary Election Results, the Master Voter Registration list, all regular ballots, oath and affidavit envelopes containing questioned ballots, defective ballots, spoiled ballots, absentee ballots, and oaths and affirmations of election officials.

C. The council shall determine whether the person casting each questioned ballot was registered and eligible to vote. In making this determination, the council may request the assistance of the clerk, and shall hear the testimony of the voter who cast the questioned ballot and of any other city resident who has information useful to the council's decision. If the council determines that the voter was eligible to vote, the oath and affidavit envelope shall be opened and the ballot removed. If the council upholds the challenge, the decision shall be noted in the minutes and the oath and affidavit envelope shall not be opened, but shall be saved with the other election materials.

D. The ballot envelopes containing the absentee ballots shall be opened, and the ballots placed with the questioned ballots which the council has determined should be counted.

E. The council, with the assistance of the clerk, shall count the votes of the questioned and absentee ballots collected pursuant to subsections (C) and (D) of this section.

F. Council members shall examine the defective ballots to see whether the ballot should be counted and, if so, whether they can determine for whom the voter intended to vote.

G. After a final determination is made by the council, the election results shall be read into the minutes. The statement of results read into the minutes shall include the following:

1. the total number of ballots cast at the election;

2. for each office voted on;

3. the name of the office, the names of the candidates (including write-in candidates) voted for, and the number of votes cast for each;

4. each proposition or question voted on, and the number of votes cast for and against each;

5. the disposition of all questioned and defective ballots; and

6. any other matter which the council deems necessary to preserve a complete record of the election.

H. The clerk shall provide Certificate of Election forms to the council for each office and each proposition or question presented at the election. Such forms are illustrated by Forms 2.36-J and 2.36-K. When the council has made its final determination, the clerk shall fill out, and the clerk and mayor shall sign, two certificates of election for each office, proposition, or question considered. One original of each Certificate of Election shall be given the successful candidate or the sponsor of the successful questions or propositions named thereon, and the other original of each certificate shall be kept by the city. The clerk shall post a copy of the signed Certificate of Election for public inspection.

I. The clerk shall, within ten days after the election, prepare and mail to each voter whose ballot was rejected a summary of the reason the ballot was not counted.

**Section 2.36.380 Determine the winner.**

1. The candidate receiving the greatest number of votes for office shall be declared the winner of the election for that office.
2. In the event of a tie vote, and after the recount of ballots that confirms the tie vote, the council shall, in its first meeting after the election, call in the candidates receiving the tie votes and have the candidates draw straws or flip a coin to determine the winner. If one or more of the tied candidates does not appear before the council, the mayor shall direct the clerk or other non-interested person to draw straws or flip a coin to determine the winner.

**Section 2.36.390 Recounts.**

1. A qualified voter who believes that a mistake has been made by an election official or by the council in counting or tabulating the votes in any election may make an application in writing to the council for a recount of the votes for any particular office or on any particular question. The application must be filed with the city clerk within twenty-four hours, excluding any Saturday, Sunday or holiday, after the council declares the results of the vote being questioned.
2. The person or persons applying for a recount shall pay to the city any expenses or costs incurred in the recount if the difference between the winning and a losing vote on the result contested is more than two percent, if the recount fails to reverse any result of the election.
3. The council shall begin the recount within twenty-four hours after receiving the application, excluding any Saturday, Sunday or holiday, shall proceed with it as rapidly as practicable, and shall declare the results thereof. The city clerk shall promptly issue another election certificate if a change in the results requires it.

**Section 2.36.400 Contest.**

1. Any defeated candidate or any qualified voters who believe that prohibited practices have occurred, or that the election was conducted in a manner which did not comply with the requirements of this chapter and which affected the outcome with the requirements of this election, may contest the election by filing an Affidavit of Election Contest (Form 2.36-L) with the city clerk before or at the council meeting at which the ballots are canvassed, prior to the issuance of the Certificates of Election. The name of the person(s) contesting the election, the reason for the contest, and the council’s decision shall be entered into the minutes of the meeting.
2. The council may order an investigation or a recount of the ballots or declare the election, as to one or more offices or propositions or in its entirety, invalid, and order a new election.

**Section 2.36.410 Contest, appeal.**

If the council rejects an election contest and certifies the election, the qualified voter who filed an Affidavit of Election Contest may appeal the council’s decision to the state Superior Court within ten days after the council’s decision on the contest. Otherwise, the results are conclusive, final, and valid in all respects.

**Section 2.36.415 Preservation of election material.**

The clerk shall preserve all election certificates, tallies and registers, all voted ballots and declarations of candidacy for one year after the election. These materials may be destroyed after their retention period has lapsed unless an application for a recount has been filed and the recount has not been completed, or unless their destruction is stayed by an order of the court. Certificates of the canvass board are to be preserved as permanent records.

**ARTICLE VI: INITIATIVE, REFERENDUM, AND RECALL**

**Section 2.36.420 Initiative and referendum.**

1. The powers of initiative and referendum may be exercised by city residents as provided by this chapter or otherwise in accordance with state law.
2. The powers of initiative and referendum do not extend to matters restricted by Section 71 Article XI of the State Constitution. That section provides: "The initiative shall not be used to dedicate revenues, make or repeal appropriations, create courts, define the jurisdiction of courts or prescribe their rules, or enact local or special legislation. The referendum shall not be applied to dedications of revenue, to appropriations, to local or special legislation, or to laws necessary for the immediate preservation of the public peace, health, or safety."
3. An application for an initiative or referendum petition shall be prepared, filed, and certified as provided in this section and section 2.36.440.
4. A petition for initiative or referendum shall be prepared, filed, and certified as provided in this section and Sections 2.36.450 through 2.36.470.

E. An application for initiative petition, and a petition for initiative, shall:

1. embrace only a single comprehensive subject not restricted by subsection (B) of this section; and
2. relate to a legislative rather than to an administrative matter.
3. An application for initiative or referendum petition shall set out fully the ordinance or resolution sought to be enacted or referred. A petition for initiative or referendum shall set out fully the ordinance or resolution sought to be enacted or referred, and, in addition, shall set out a summary of the ordinance or resolution sought to be initiated or referred.
4. When the clerk certifies as sufficient an initiative petition which seeks enactment of an ordinance or resolution within the powers of the council and not otherwise restricted by subsection (B) of this section, or a referendum petition, the clerk shall present it to the council at its next meeting. The council may reject the petition if the subject matter of the initiative or referendum is within the restrictions of subsection (B) of this section.
5. Unless the council adopts substantially the same ordinance or resolution proposed in an initiative petition, or repeals the ordinance or resolution against which a referendum petition is directed, the clerk shall submit the matter to the voters at the next regular election occurring no sooner than 45 days after certification of the election.
6. If the council adopts substantially the same ordinance or resolution proposed by an initiative petition, or repeals the ordinance or resolution proposed by a referendum petition to be repealed, the petition is void and an election shall not be held on the matter initiated or referred.
7. The ordinance or resolution proposed by the petition to be enacted or repealed shall be published in full in the notice of election but may be summarized on the ballot to indicate clearly the proposal submitted.
8. If a majority of those voting favor an initiated ordinance or resolution, it becomes effective upon certification of the election, unless a different effective date is provided in the ordinance or resolution. If a majority of those voting favor the repeal of a referred ordinance or resolution, it is repealed effective upon certification of the election; otherwise, the matter referred remains in effect, or, if it has been suspended, becomes effective upon certification of the election.
9. If a sufficient petition for referendum is filed before the effective date of the matter referred, the ordinance or resolution against which the petition is filed shall be suspended pending the referendum vote. During the period of suspension the council may not enact an ordinance or resolution substantially similar to the suspended measure, but may repeal the suspended ordinance or resolution.
10. The effect of an ordinance or resolution may not be modified or negated within two years after its effective date if adopted in an initiative election or if adopted after a petition containing substantially the same measure has been filed. The council may not, for a period of two years, adopt legislation substantially similar to an ordinance or resolution repealed in a referendum election or repealed by the council after a petition containing substantially the same measure has been filed.

N. If an initiative or referendum measure fails to receive voter approval, a new petition application for substantially the same measure may not be filed sooner than six months after the election results are certified.

**Section 2.36.430 Recall.**

A. Any official elected or appointed to an elective municipal office may be recalled by the voters after he or she has served 120 days of the term for which elected or appointed.

B. Grounds for recall are misconduct in office, incompetence, or failure to perform prescribed duties.

C. An application for a recall petition shall be prepared, filed, and certified as provided in this section and section 2.36.440.

D. A petition for recall shall be prepared, filed, and certified as provided in this section and Sections 2.36.450 through 2.36.470.

E. A petition for recall may not be filed or supplemented within 180 days before the end of the term of office of the offi­cial sought to be recalled.

F. An application for a recall petition, and a recall petition, shall each contain:

1. the name (s) of the officer or officers to be recalled, and

2. a statement in 200 words or less of the grounds for the recall, stated with particularity.

G. A recall ballot shall contain:

1. the grounds for recall as stated in the recall petition;

2. a statement of 200 words of less by each officer who is subject to recall, if such a

statement is filed with the clerk for publication and public inspection at least 20 days

before the election;

3. the following question: “Shall (name of person) be recalled from the office of

(Office)? Yes [ ] No [ ] ”.

H. If a vacancy occurs in the office for which a recall petition has been filed, prior to the date of the recall election, the petition shall not be submitted to the voters.

I. If an official is recalled from the governing body, the office of that official shall be filled in accordance with filling a vacancy on the city council, except that the official being recalled may not be reappointed to the governing body.

J. If all members of the governing body are recalled, the governor shall appoint three qualified persons to the governing body. The appointees shall appoint additional members to fill remaining vacancies in accordance with A.S. 29.26.350.

**Section 2.36.440 Petition application.**

A. A petition for initiative, referendum, or recall is proposed by filing an application with the clerk.

B. An application shall contain:

1. the matters required by section 2.36.420 (E) and (F) or Section 2.36.430(F);

2. the address to which all correspondence relating to the proposed petition may be sent

3. the signatures and residence addresses of 10 qualified voters who will sponsor the petition.

C. An additional sponsor may be added at any time before the petition is filed by submitting the name of the sponsor to the clerk.

D. Within two weeks after the filing of the application, the clerk shall certify the application if the clerk finds that the application complies with this section and either Section 2.36.420(E) and (F) or Section 2.36.430(F), as appropriate. An application for initiative petition shall not be certified unless the clerk finds in addition that it would be enforceable as a matter of law.

**Section 2.36.450 Petition preparation.**

1. Within two weeks after certification of an application for petition, the clerk shall prepare a petition.
2. Each copy of the petition shall contain, in addition to the items specified in Section 2.36.420(F) or 2.36.430(F), the following:

1. The date on which the petition is issued by the clerk;

2. (a) if the petition is an initiative or referendum petition, notice that the signatures on the petition must be secured within 90 days from the date the petition is issued; or

(b) if the petition is a recall petition, notice that the signatures on the petition must be secured within 60 days from the date the petition is issued;

3. spaces for each signature, the printed name of each signer, the date each signature is affixed, and the residence and mailing addresses of each signer;

4. a statement, with space for the sponsor’s sworn signature and date of signing, that the sponsor personally circulated the petition, that all signatures were affixed in the presence of the sponsor, and that the sponsor believes the signatures to be those of the persons whose names they purport to be; and

5. space for indicating the total number of signatures on the petition.

C. If the petition consists of more than one page, each page shall contain the summary of the ordinance or resolution to be initiated, the ordinance or resolution to be referred, or the name(s) of the officer(s) to be recalled.

D. Copies of the petition shall be provided to each sponsor by the clerk.

**Section 2.36.460 Petition circulation and filing.**

A. The clerk shall determine the number of signatures required on a petition and inform each sponsor. The petition shall be signed by a number of qualified voters equal in number to 25 percent of the number of votes cast in the last regular election held in the city before the petition was issued.

B. The signatures on an initiative or referendum petition shall be secured within 90 days after the date the clerk issues the petition. The signatures on a recall petition shall be secured within 60 days after the date the clerk issues the petition. Signatures shall be in ink or indelible pencil.

C. When signing a petition, each voter shall, after his or her signature, print his or her name and write or print the date of signing the petition and his or her residence and mailing address.

D. All copies of a petition shall be assembled and filed with the clerk as a single instrument.

E. An initiative or referendum petition may not be filed if a substantially similar petition has been defeated by the voters within the preceding six months. A recall petition may not be filed if a petition seeking the recall of the same official has been defeated by the voters within the preceding six months.

**Section 2.36.470 Petition certification; protest**.

A. When a petition has been filed, the clerk shall within 10 days certify on the petition whether it is sufficient, and, if it is insufficient, identify the insufficiency and notify the sponsors at the address provided on the petition by certified mail.

B. To determine whether the petition is sufficient, the clerk shall first determine whether the petition complies with the applicable requirements of sections 2.36.420 through 2.36.460. In determining whether the petition bears the required number of signatures, illegible signatures shall not be counted unless accompanied by a legible printed name, and signatures not accompanied by a legible residence address shall not be counted. The clerk shall count only those signatures which can be determined, from the information on the petition and other information known or available to the clerk, to be the signatures of qualified voters. Illegible signatures, unless accompanied by a legible printed name, shall be rejected by the clerk. The clerk shall certify on the petition within 10 days of the filing date whether it is accepted or rejected. Until the petition is accepted, a petition signer may withdraw his or her signature upon written application to the clerk.

C. A petition that is insufficient may be supplemented with additional signatures obtained and filed before the 11th day after the date on which the petition is rejected. A recall peti­tion may not be supplemented unless it contains an adequate number of signatures, counting both valid and invalid signatures.

D. A petition that is insufficient shall be rejected and filed as a public record unless it is supplemented under subsection (C) of this section within 10 days after a supplementary filing, the clerk shall recertify the petition. If it is still insufficient, the petition is rejected and filed as a public record.

E. Failure to secure sufficient signatures does not preclude the filing of a new initiative, referendum, or recall petition. However, a new initiative or referendum petition seeking to enact or repeal substantially the same measure, or a new application for a petition to recall the same official, may not be filed sooner than six months after a petition is rejected as insufficient.

F. If the clerk certifies the petition as being insufficient, a signer of the petition may file a protest with the mayor within seven days after the certification. The mayor shall then present the protest to the council at the next regular meeting for hearing and decision of the protest.

G. If the clerk certifies an initiative or referendum or recall petition as sufficient, the clerk shall immediately submit it to the council at the next regular meeting or at a special meeting held before the next regular meeting.

**Section 2.36.480 Election.**

1. If a regular election or previously scheduled special election occurs sooner than 75 days of the clerk’s submission of a certified sufficient petition, the council shall submit the issue raised by the petition at that election.
2. If no regular election or previously scheduled special election will occur sooner than 75 days of the clerk's submission of a petition, the council may, if it determines it is in the best interest of the city, hold a special election no sooner than 60 days after the certification.
3. Procedures for conducting an initiative, referendum, or recall election are those of a regular election.
4. If a majority of those voting favor the proposal, it becomes effective when the election results are officially declared.

**APPENDIX OF FORMS**

Forms:

2.36-A Oath of Election Official

2.36-B Notice of Election

2.36-C Official Ballot

2.36-D Tally Sheet

2.36-E Report of Preliminary Election Results

2.36-F Oath and Affidavit of Eligibility

2.36-G Application for Absentee Ballot

2.36-H Absentee Ballot Return Envelope

2.36-I Declaration of Candidacy

2.36-J Certificate of Election – Officer

2.36-K Certificate of Election – Ballot Proposition

2.36-L Affidavit of Election Contest

2.36-M Notice of Canvass Meeting and Certification of Election

2.36-N Ballot Instructions

**City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**OATH OF ELECTION OFFICIAL**

(Form 2.36 - A)

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do solemnly swear (affirm) that:

I will honestly, faithfully, and impartially perform the duties of election worker to the best of my ability;

I will not receive any ballot or votes from any person who I do not firmly believe to be entitled to vote at this election, according to the laws of this state and the ordinances of this city, nor will I refuse to receive a ballot or vote from, or do anything to hinder the casting of a ballot or vote by, any person who I believe is entitled to vote at this election; and

I am familiar with the city’s elections ordinances and elections procedures.

SIGNED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Election Worker or Clerk

Witnessed :

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk

**CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, ALASKA**

**NOTICE OF ELECTION**

(Form 2.36 – B) (Sample)

**NOTICE:**  A regular (special) election will be held in the City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_ for the purpose of filling three (3) seats on the City Council, as follows:

City Council Seat \_\_\_\_, 3-year term

City Council Seat \_\_\_\_, 3-year term

City Council Seat \_\_\_\_, 3-year term

The polls will be located at: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The polls will open at 8:00 a.m. and close at 8:00 p.m.

In order to vote, you must be: (1) a citizen of the United States, and qualified in the State of Alaska elections; (2) a resident of the City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for at least 30 days prior to the date of the election; and (3) registered to vote in the State elections. You *cannot* vote if you have been (1) convicted of a felony involving moral turpitude, unless your voting rights have been restored, or (2) judicially determined to be of unsound mind, unless this disability has been removed.

Candidates for office must file a Declaration of Candidacy form with the City Clerk no later than \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_. Declaration of Candidacy forms may be obtained from the City Clerk at the city offices from 9:00 a.m. to 5:00 p.m., Mondays through Fridays.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE City Clerk

[City

Seal]

**CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, ALASKA**

**OFFICIAL BALLOT**

(Form 2.36-C) (Sample)

**Regular Election of October \_\_\_, 20\_\_\_**

Mark your votes by making an “X” mark in the space next to each candidate or choice you wish to vote for. To vote for a person whose name is not printed on the ballot, write his or her name in the blank space and place a mark in the space provided. If you make a mistake or change your mind, DO NOT erase or cross out any mark you have made. Your vote cannot be counted if there is any erasure or correction. Instead, fold this ballot and give it back to the election worker or clerk. You will be given another ballot.

DO NOT vote for more than one person for each office or mark more than one choice for each proposition. If you do so, none of your votes for that office or proposition can be counted.

If you have any questions about how a ballot must be marked, ask the election worker from whom you got this ballot.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CITY COUNCIL SEAT E CITY COUNCIL SEAT G**

(Vote for one only) (Vote for one only)

Joe Smith……………..\_\_\_\_\_ Martha Mitchell…………….\_\_\_\_\_

Irene Candidate………\_\_\_\_\_ Jim John, Jr…………………\_\_\_\_\_

Fred Friendly…………\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_..\_\_\_\_\_

(Write-in)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_..\_\_\_\_\_

(Write-in)

**CITY COUNCIL SEAT F INITIATIVE 06-1**

(Vote for one only)

An ordinance to limit the length of

Arnold Jones, Sr.……...\_\_\_\_\_ speeches given by City Council

Members.

Bill Brown……………\_\_\_\_\_

For………………………….\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_..\_\_\_\_\_

(Write-in) Against……………………..\_\_\_\_\_

**City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

TALLY SHEET

(From 2.36-D) (Sample)

Election Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Vote Count: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of ballots:

1. Received from City Clerk: \_\_\_\_\_\_\_\_100\_\_\_\_\_\_\_
2. Voted: \_\_\_\_\_\_\_\_40\_\_\_\_\_\_\_
3. Spoiled and returned to City Clerk: \_\_\_\_\_\_\_\_5\_\_\_\_\_\_\_\_
4. Questioned and delivered to City Clerk: \_\_\_\_\_\_\_\_5\_\_\_\_\_\_\_\_
5. Unused and returned to City Clerk: \_\_\_\_\_\_\_\_50\_\_\_\_\_\_\_\_

Candidate Votes as Counted Votes

COUNCIL SEAT E :

\_\_Joe Smith\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_IIIII II\_\_\_\_\_\_\_\_\_\_ \_\_\_ \_\_\_7\_\_

\_\_Irene Candidate\_\_\_\_\_\_\_\_ \_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_IIIII\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_\_\_5\_\_

\_ Fred Friendly\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_II\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_2\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

(No vote for this seat) ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Total: \_\_\_\_\_

COUNCIL SEAT \_\_\_\_\_:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

(No vote for this seat) ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Total: \_\_\_\_\_

City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Election Tally Sheet Page 1 of 2

COUNCIL SEAT \_\_\_\_\_:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

(No vote for this seat) ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Total: \_\_\_\_\_

PROPOSITION/QUESTION \_\_\_\_\_\_\_:

For/Yes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Against/No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

(No vote for this question) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Total: \_\_\_\_\_\_

PROPOSITION/QUESTION \_\_\_\_\_\_\_:

For/Yes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Against/No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

(No vote for this question) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Total: \_\_\_\_\_\_

City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Election Tally Sheet Page 2 of 2

**CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, ALASKA**

**REPORT OF PRELIMINARY ELECTION RESULTS**

(Form 2.36 – E)

The tally below is a true and accurate record of all regular votes cast in the \_\_\_\_\_\_\_\_\_\_\_\_\_ election held in the City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Alaska on \_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

**PART I: ELECTIVE OFFICES**

**OFFICE: CITY COUNCIL SEAT \_\_\_\_**

CANDIDATE VOTE CANDIDATE VOTE

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 6.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 7.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 8.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

**OFFICE: CITY COUNCIL SEAT \_\_\_\_**

CANDIDATE VOTE CANDIDATE VOTE

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 6.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 7.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 8.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

**OFFICE: CITY COUNCIL SEAT \_\_\_\_**

CANDIDATE VOTE CANDIDATE VOTE

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 6.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 7.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_ 8.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_

Report of Preliminary Election Results Page 1 of 2

**PART II: BALLOT PROPOSITIONS AND QUESTIONS**

**PROPOSITION \_\_\_\_\_\_:**  FOR \_\_\_\_\_\_\_\_\_\_\_\_ AGAINST \_\_\_\_\_\_\_\_\_\_\_\_

**PROPOSITION \_\_\_\_\_\_:**  FOR \_\_\_\_\_\_\_\_\_\_\_\_ AGAINST \_\_\_\_\_\_\_\_\_\_\_\_

**PROPOSITION \_\_\_\_\_\_:**  FOR \_\_\_\_\_\_\_\_\_\_\_\_ AGAINST \_\_\_\_\_\_\_\_\_\_\_\_

**QUESTION \_\_\_\_\_\_:** YES \_\_\_\_\_\_\_ NO \_\_\_\_\_\_

**QUESTION \_\_\_\_\_\_:** YES \_\_\_\_\_\_\_ NO \_\_\_\_\_\_

**QUESTION \_\_\_\_\_\_:** YES \_\_\_\_\_\_\_ NO \_\_\_\_\_\_

**PART III: ACCOUNTING OF BALLOTS**

Total Ballots Received From City Clerk: \_\_\_\_\_\_\_\_

Total Regular Ballots Cast: \_\_\_\_\_\_\_

Total Questioned Ballots Cast: \_\_\_\_\_\_\_\_

Total Ballots Returned to Clerk: Defective: \_\_\_\_\_\_\_\_

Unused: \_\_\_\_\_\_\_\_\_

The tally of ballots was completed between the hours of

\_\_\_\_\_\_\_\_ p.m. and \_\_\_\_\_\_\_ p.m. on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_, 20\_\_\_\_\_\_.

Respectfully submitted,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Election Board Chairman

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Election Worker

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Election Worker

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk

[City

Seal]

Report of Preliminary Election Results Page 2 of 2

**CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, ALASKA**

**OATH AND AFFIDAVIT OF ELIGIBILITY**

(Form 2.36-F)

STATE OF ALASKA )

) ss.

\_\_\_\_\_\_\_\_\_\_JUDICIAL DISTRICT )

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, do hereby declare that I am a resident of the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Alaska, and meet all of the minimum requirements set forth by local ordinances and state law to vote in this election.

I am not disqualified, and have not voted in this election.

Voter identifier, such as voter number, last four social security numbers, date of birth, or driver’s license number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Address)

WITNESSED:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ELECTION WORKER

**CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, ALASKA**

**APPLICATION FOR ABSENTEE BALLOT**

(Form 2.36-G)

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a qualified voter and resident of the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Alaska hereby apply for an absentee ballot for the city election to be held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_.

Residence address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(P.O. Box number or street)

Mailing address:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(If other than residence address)

Voter identifier, such as voter number, last four social security numbers, date of birth, or driver’s license number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address to which absentee ballot should be mailed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Received by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PLEASE MAIL THIS APPLICATION TO: Office of the City Clerk, City of \_\_\_\_\_\_\_\_\_\_\_\_, P.O. Box \_\_\_\_, \_\_\_\_\_\_\_\_\_\_, AK 99\_\_\_

City of \_\_\_\_\_\_\_\_, Alaska ABSENTEE BALLOT RETURN ENVELOPE

(Form 2.36-H)

STATE OF ALASKA )

) ss.

UNITED STATES OF AMERICA )

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, deposes and says: I am a resident of and a registered voter in the city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Alaska, and I hereby enclose my ballot in compliance with the election ordinance of said city.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of Voter) (Residence address with City)

Voter identifier, such as voter number, last four social security numbers, date of birth, or driver’s license number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_. I hereby certify that the above-named affiant appeared before me, displayed to me an unmarked Absentee Ballot, marked that ballot in my presence and, without allowing me or any other person to see how the ballot was marked, enclosed and sealed said ballot in a ballot envelope, and then enclosed and sealed that ballot envelope in this return envelope, handed me this return envelope sealed, and signed the foregoing affidavit.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Official’s Signature) (Title of Officer)

(SEAL)

NOTICE - After receiving this sealed envelope from the person taking your affidavit, when voting outside the office of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ city clerk, you must immediately return it by mail, postage prepaid, to Office of the City Clerk, City of \_\_\_\_\_\_\_\_\_\_\_,

P.O. Box \_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_, AK 99\_\_\_.

**City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Alaska**

**DECLARATION OF CANDIDACY**

(Form 2.36-I)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk: Insert date of filing

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby declare my candidacy for the office of

(Insert full Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the City of \_\_\_\_\_\_\_\_\_\_\_, Alaska. I am a qualified city voter.

(city council seat)

I am a United States citizen qualified and registered to vote in elections of the State of Alaska. I have not been convicted of a felony involving moral turpitude without later restoration of my voting rights pursuant to A.S. 15.05.030, nor have I been judicially determined to be of unsound mind, unless this disability has been removed. I have been, or will by the date of the election for which I am filing this Declaration have been, a resident of the City of \_\_\_\_\_\_\_\_\_\_\_, Alaska for more than thirty (30) days.

If elected to the above office, I will serve for the full term of \_\_\_\_\_\_\_\_\_\_\_\_\_ years,

(length of term)

Ending on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_.

(date term of office ends)

I request that my name be printed on the official ballot for the municipal election to be held in the City of\_\_\_\_\_\_\_\_\_\_\_, Alaska on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_, 20\_\_\_\_\_.

(date of election)

Voter identifier, such as voter number, last four social security numbers, date of birth, or driver’s license number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature

**City of** \_\_\_\_\_\_\_\_\_\_\_, **Alaska**

**CERTIFICATE OF ELECTION – OFFICER**

(Form 2.36-J)

THIS IS TO CERTIFY that on the \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ was elected to the office of City Councilmember, Seat\_\_\_\_ of the City of\_\_\_\_\_\_\_\_\_\_\_, Alaska, as confirmed by the City Council of the City of \_\_\_\_\_\_\_\_\_\_\_ upon completion of the final canvass of ballots on the \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk

[City

Seal]

**City of**\_\_\_\_\_\_\_\_\_\_\_,  **Alaska**

**CERTIFICATE OF ELECTION – BALLOT PROPOSITION**

(Form 2.36 – K)

THIS IS TO CERTIFY that on the \_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_,

The ballot proposition relating to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, a true and correct copy of which is attached hereto, was approved by the voters of the City of \_\_\_\_\_\_\_\_\_\_\_, as confirmed by the City Council of the City of \_\_\_\_\_\_\_\_\_\_\_, upon completion of the final canvass of ballots on the \_\_\_\_\_\_\_\_\_\_\_ Day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk

[City

Seal]

**City of** \_\_\_\_\_\_\_\_\_\_\_, **Alaska**

**AFFIDAVIT OF ELECTION CONTEST**

(Form 2.36-L)

STATE OF ALASKA )

) ss.

\_\_\_\_\_\_\_\_\_JUDICIAL DISTRICT )

I believe that prohibited practices occurred at the election held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_.

I believe that the following laws were violated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The above provisions of the law were violated in the following manner: \_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

These facts are true and correct to the best of my knowledge.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Person Contesting

SUBSCRIBED AND SWORN TO before me this \_\_\_\_\_\_\_ day of\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notary Public in and for Alaska

[Notary My Commission Expires: \_\_\_\_\_\_\_\_

Seal]

**City of , Alaska**

**NOTIFICATION OF SPECIAL MEETING – FINAL CANVASS AND CERTIFICATION OF ELECTION**

(Form 2.36 – M)

THIS IS TO NOTIFY ANY INTERESTED PERSONS that, on FRIDAY, the \_\_\_\_\_\_\_\_ day of OCTOBER, 20\_\_\_\_\_\_\_,

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ city council will hold a special meeting to canvass all absentee, questioned, and defective ballots received in the election. This is in accordance with 2.36.370. If the council is unable to obtain a quorum, or complete the count on Friday after the election, the canvass will be continued the following day and each day thereafter until complete.

This notice is to be attached to and posted with the Report of Preliminary Election Results in accordance with city of \_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.36.360

**BALLOT INSTRUCTIONS**

(Form 2.36-N) (Instruction sheet)

Mark your votes by making an “X” mark in the space next to each candidate or choice you wish to vote for. If you make a mistake or change your mind, DO NOT erase or cross out any mark you have made. Your vote cannot be counted if there is any erasure or correction. Instead, fold this ballot and give it back to the election worker or clerk. You will be given another ballot.

DO NOT vote for more than one person for each office or mark more than one choice for each proposition. If you do so, none of your votes for that office or proposition can be counted.

If you have any questions about how a ballot must be marked, ask the election worker from whom you got this ballot.

Place your ballot into the ballot box.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Good. Only one mark per seat

**CITY COUNCIL SEAT E**

(Vote for one only)

Joe Smith……………..\_\_\_\_\_

Irene Candidate………\_\_X\_\_

Fred Friendly…………\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_..\_\_\_\_\_

(Write-in)

To vote for a person whose name is not printed on the ballot, write his or her name in the blank space below the list of candidates and place a mark in the designated spot.

**CITY COUNCIL SEAT G**

(Vote for one only)

Stan Smith……………\_\_\_\_\_

Bartholomew Simpson \_\_\_\_\_

Good. Write in the candidate and place a mark indicating your choice

\_\_\_**Anna Able**\_\_\_\_..\_\_X\_\_\_

(Write-in)