



## **MERTARVIK RELOCATION PROJECT**

### **Steering Committee #6**

#### **Meeting Agenda**

February, 2017  
10 AM – 12noon

866-866-2244  
1949418#

**Participants:** Newtok Village Council, Denali Commission, State of Alaska, DOWL

1. Introductions
2. Site Development Plan
  - a. Presentation by Gavin Dixon, ANTHC
3. 2017 Housing Construction
  - a. Plan Summary
  - b. Status Update (verbal)
4. MEC
  - a. Status Update (verbal)
5. Roads & Quarry
  - a. Project Budget
  - b. Procurement Plan
6. Financial Issues
  - a. Master Budget (to be handed out at meeting)
  - b. Financial Services Consultant Update (verbal)
7. Reports
  - a. DOWL PM Report
  - b. Design & Construction Team
  - c. Meeting #5 Notes
8. Closing Comments

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**Mertarvik Housing Plan - 2017 Construction Season****Background:**

The Newtok Village Council (NVC) is working to construct housing in Mertarvik to allow residents to begin the 'pioneering' phase of their relocation efforts. One demonstration house was built by NVC with technical assistance from Cold Climate Housing Research Center (CCHRC) in 2016. The short-term goal is to start construction of 4-5 single-family homes in Mertarvik in 2017 with final completion in July 2018.

NVC has successfully partnered with Housing and Urban Development (HUD), Association of Village Council Presidents (AVCP-RHA) and Bureau of Indian Affairs (BIA) to obtain limited funds for housing units and subdivision roads. NVC has obtained necessary Environmental Assessment (EA) and Findings of No Significant Impact (FONSI) approval from HUD for housing in the town site Phase 1, 2 and Village Center.

NVC desires to use force account / local crews to the greatest extent possible. It is assumed it takes 8 weeks for crews to build each house.

**Recommendation/Plan:**

1. Engage the services of AVCP-RHA to build 4 houses using HUD IT grant and Title VI loan funds. Houses will be of a AVCP-RHA model selected by NVC. AVCP-RHA is a recognized CDBO by HUD and can administer the HUD grant. AVCP-RHA will start housing construction in August 2017 with the intent to frame and shell (weather-tight) this year; interior buildout and completion in June/July 2018.
2. Engage the services of CCHRC to build 1 house, as a training and demonstration model, using BIA Grant funds secured in September 2016. Use the plans and specifications prepared by CCHRC for the 2016 residential demonstration home as the model for unit to be built in 2017.
3. Build roads to support house construction. Build 15 (6 for 2017 & 9 for 2018) housing pads in the Phase 1 area of town site.
4. Work with Alaska Native Tribal Health Consortium (ANTHC) on the development of the community layout and plat.

**Budget:**

Need approx. \$2.250 M to complete 5 houses.

- 1) Cost per unit
  - a) AVCP-RHA unit estimated cost is \$450,000 (includes site work) (1344 SF)
  - b) CCHRC unit built in 2016 cost \$357,000 (does not include site work) (1152 SF)
- 2) Funding (in hand or imminent) totals \$2.324M:
  - a) AVCP Title VI = \$974,140
  - b) HUD IT Grant = \$900,000
  - c) BIA Grant A16AV01004 (One time only Housing funds) = \$450,000

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- 3) Gap may exist for construction of pads to build houses on. This is under review by Design & Construction Team.

**Schedule:**

- January 2017: Finalize MOA's with AVCP-RHA and CCHRC for 2017 construction work.
- February 2017: Town site plan to 65% level by ANTHC (sufficient to advance additional permitting).
- April 2017: Materials purchased and ready to put on a barge for sailing to Mertarvik.
- May 2017: Final town site plan by ANTHC.
- June 2017: Materials arrive on-site.
- July 2017: House construction begins for CCHRC.
- July 2017: Roads and pad construction to coordinate with houses.
- August 2017: House construction begins for AVCP-RHA.
- September 2017: Season shutdown.
- June 2018: AVCP-RHA restart house (4) construction.
- June 2018: Continuation of roads and pads as necessary.
- August 2018: Houses ready for residents to move in.

**Mertarvik, AK**  
**Roads and Quarry Budget by Grant**

Mertarvik Steering Committee  
Mtg #7 - 9 February, 2017

**5.a**

Date: 1/18/2017

Information: Goldstream Engineering, Inc.

Scope: Road from Quarry to Edge of Townsite & Town Site Roads (2017); Remaining Town Site Roads (2018)

**FUNDING State of Alaska, 13-GO-198**

Line	Year	Item	Cost Est.	Notes	\$4,100,000
1	2017	Equipment	\$1,874,317	Rolling Stock for Quarry & Road work	
2	2017	Crusher	\$300,000	ROM estimate	
3	2017	Misc. Support	\$ 240,000	Includes shop bldg, service truck	
4	2017	Shipping	\$350,000	Barge transport for 2017 season	
5		Subtotal	\$2,764,317	Lines 1 - 4	
6	2017	Contingency	\$138,216	5% of line 5.	
7	2017	Mancamp	\$800,000	Building(s) to support 26 workers.	
8	2017	Survey	\$0	TCC agreement with NVC; pd w/ SOA 13-RR-030	
9	2017	Admin	\$410,000.0		
10	2017	Subtotal	<b>\$4,112,533</b>	Lines 3 - 10	<b>\$4,100,000</b>
11				Balance	<b>-\$12,533</b>

**FUNDING BIA Contract A15AV00436**

Line		Item	Cost Est.	Notes	\$3,751,832
12	2017	Misc. Support	\$ 550,000	Includes construction materials, fuel tank, tools & generator	
13	2017	Construct. Mgr.	\$480,000	HC Construct providing day-to-day operations of force acct. work.	
14	2017	Design, A-D	\$425,000	GEI per NVC agreement.	
15	2017	Gravel Royalty	\$50,000	ROM; needs validation from NNC; 30,000 CY.	
16	2017	Fuel	\$130,000	Projected need of 20,000 gal. (Diesel in Newtok approx. \$6.50/gal.)	
17	2017	Equip. Maint.	\$0	Part of Equipment purchase cost.	
18	2017	Logistics	\$50,000	ROM for seasonal supplies and logistical support.	
19	2017	Labor	\$540,000	Crew of 10, work 6-10s for 3 months, D/B wages.	
20	2017	Design, E-F	\$300,000	GEI per NVC agreement.	
21	2018	Equip. Maint.	\$25,000	ROM for seasonal support.	
22	2018	Shipping	\$50,000	Barge transport for 2018 season	
23	2018	Fuel	\$65,000	Projected need of 10,000 gal.	
24	2018	Logistics	\$25,000	ROM for seasonal supplies and logistical support.	
25	2018	Labor	\$180,000	Crew of 10, work 6-10s for 3 months, D/B wages.	
26	2018	Construct. Mgr.	\$120,000	HC Construct providing day-to-day operations of force acct. work.	
27	2018	Design, G-H	\$275,000	GEI per NVC agreement.	
28	2018	Survey	\$50,000	New scope.	
29	2018	Gravel Royalty	\$50,000	ROM; needs validation from NNC; 30,000 CY.	
30					
31	2018	Contingency	\$210,000	25% of line 19-28	
32		Subtotal	<b>\$3,575,000</b>	Lines 13 - 29	<b>\$3,751,832</b>
33				Balance	<b>\$176,832</b>
34		Grant Total	<b>\$7,687,533</b>	Lines 11 + 30	
35				Balance	<b>\$164,299</b>



# GOLDSTREAM ENGINEERING

CIVIL ★ ENVIRONMENTAL ★ STRUCTURAL  
PERMITTING ★ DESIGN ★ PROJECT MANAGEMENT

## Mertarvik Roads Project Project Memo

Mertarvik Steering Committee  
Mtg #7 - 9 February, 2017

**5.b**

**Date: January 25, 2017**

**Subject: Procurement Procedures**

This memo describes the types of procurement procedures that will be used to acquire the necessary equipment, services, supplies and material for the Roads project at Mertarvik.

All procurement must meet the requirements of the funding source. Since the funding source may vary from the BIA to the State of Alaska, it is imperative to identify the funding source for each item at the beginning of the procurement process. In addition, all procurement will follow the Newtok Village Council Procurement Policy (NVC PP) adopted February 2014 as amended in resolution 80892016 by the NVC. We believe that the procurement policy outline in this memo should satisfy both SOA and BIA requirements to the extent mandated by the NVC PP.

This memo addresses items known at this time that will require procurement. Additional items will be added over the course of the next few months. This memo does not attempt to describe in detail the specifics of each item, as separate memos for each item are being prepared, along with a cost estimate. This memo is intended to provide information regarding the specific procurement method for each type of equipment, supply or service and to gain the advance approval of the funding agencies for the procurement method prior to developing the procurement documents. There are several different methods that will be used to procure these items or services.

### **Small Purchase Procedures Over \$5,000 and less than \$150,000 (Request for Quotes – RFQ). (NVC PP 4.0)**

For equipment and supply purchases greater than \$5,000 and under \$150,000. Requires quotes from at least 3 qualified vendors. No specific time period for responding to an RFQ, but generally at least 10 days is probably a reasonable amount of time, depending on the complexity of the request. A package that includes the description of the equipment, product or service, and evaluation procedure if appropriate will be submitted to the finding agency for review and approval prior to issuing an RFQ.

Items to be procured under this procedure and the estimated cost:

- Equipment Storage Shop \$140,000
- Fuel Storage Tank \$50,000
- Fuel Supply \$130,000
- Major Construction Materials \$200,000 (Aggregate)
- Service Truck \$80,000
- Generators/Large tools \$75,000

### **Small Purchase Procedures under \$5,000 each (NVC PP 4.0)**

Exceptions for an RFQ requirement can be made for purchases under \$5,000, as long as purchase price is considered fair and reasonable. Will typically involve issuing a purchase order to a local (Anchorage/Fairbanks/Bethel) vendor and may involve competitive pricing if time permits.

Items to be procured under this procedure and estimated cost:

- Minor Construction materials \$100,000 (aggregate)
- Miscellaneous small tools and supplies \$100,000 (aggregate)

### **Competitive Proposal (Requests for Proposals - RFP) (NVC PP5)**

Used where procurement will be made based on factors other than price. Requires advertisement, evaluation and award, and the evaluation factors must be included in the RFP. This procurement method is primarily used for professional services, and it is not anticipated that it will be needed at this time.

### **Competitive Bids (Invitation for Bid – IFB). (NVC PP6)**

For equipment and supplies over \$150,000. Requires advertising a minimum of 14 days.

The NVC Procurement Policy usually requires including an Alaska Native/American Indian Preference for Federal funding sources, but does not require it for State of Alaska funding. The preference advantage varies depending on the value of the service or goods being procured, and exceptions may be granted for considerations other than cost, such as hiring preference requirements.

Items to be procured under this procedure and estimated cost:

- Rock Crusher \$400,000
- Barge Transportation \$350,000

### **Single Source Procurement (for items over \$5,000) (NVC PP7).**

A single vendor has been identified as having the most desirable or cost –effective product, or a unique and innovative process that provides significant advantages in both cost and service to the NVC. Single Source Procurement requires advance approval of the funding agency. For each one of these items a supporting memo will be prepared justifying the sole source purchase, including cost analysis, market value of similar goods or services, and will be accompanied by a legal opinion for the NVC legal counsel supporting the single source procurement request. Written approval of the purchase by the NVC President will accompany all items over \$25,000.

Items to be procured under this procedure and estimated cost:

- Earthmoving Equipment \$1,900,000
- Construction Workforce Housing \$750,000
- Portable Shop \$20,000
- Workforce Training \$25,000

## Summary

Prior to initiating the procurement process, information regarding the acquisitions will be submitted for review to the appropriate funding agency, including proposed IFB and RFQ documents. Sole source procurement requires prior agency approval, and a full package justifying the procurement will be submitted a minimum of 1 week prior to issuing a Purchase Order for the items. The following table summarizes the procurement procedures, funding requirement and necessary approval schedules to meet the Spring 2017 mobilization effort:

<b>Procedure</b>	<b>Amount</b>	<b>Information Submittal Date</b>	<b>Approval Date Requested</b>
<b>Small Purchases Under \$5,000</b>			
Minor Construction materials	\$100,000	Varies <sup>(1)</sup>	N/A
Miscellaneous small tools and supplies	\$100,000	Varies <sup>(1)</sup>	N/A
<b>RFQ \$5,000-\$150,000</b>			
Equipment Storage Shop	\$140,000	1/31/17	N/A
Fuel Storage	\$50,000	TBD <sup>(2)</sup>	N/A
Fuel Supply	\$130,000	TBD <sup>(2)</sup>	N/A
Major Construction Materials	\$200,000	3/1/17 <sup>(1)</sup>	N/A
Service Truck	\$80,000	1/31/17	N/A
Generators/Large tools	\$75,000	2/15/17 <sup>(1)</sup>	N/A
<b>IFB over \$150,000</b>			
Rock Crusher	\$400,000	1/15/17	N/A
Barge Transportation	\$350,000	3/1/17	N/A
<b>Sole Source over \$5,000</b>			
Earthmoving Equipment	\$1,900,000	1/26/17	2/2/17
Construction Workforce Housing	\$750,000	1/27/17	2/3/17
Portable Shop	\$20,000	2/6/17	2/13/17
Workforce Training	\$25,000	2/15/17	3/1/17
<b>Totals</b>	<b>\$3,445,000</b>		

<sup>(1)</sup> Where multiple items are to be purchased in a single category, a package description will be submitted with an overall cost for all items in that category.

<sup>(2)</sup> Fuel purchase timing and storage requirements at Mertarvik are still being verified.

**MERTARVIK RELOCATION PROJECT**  
**Status Report for Steering Committee**

Prepared by DOWL

February 9, 2017

Steering Committee last met on January 12, 2016. Since then I want to report on the following:

- 1) A Design & Construction Team continues to meet on a regular basis for coordination of 2017 activities. The team consists of agencies who have agreements, or contractors that have contracts with NVC for services in 2017. Current members include AEA, ANTHC, CCHRC, Denali Commission, DOWL, GEI, LCG Lantech, AVCP-RHA, LKSD and NVC.
  - a) The goal is to have 9 houses in Mertarvik ready for move-in by August 2018.
    - i) See attached 'high level' schedule.
    - ii) See attached relocation work map for 2017.
  - b) DOWL and NVC met with representatives from the Lower Kuskokwim School District (LKSD) last week to discuss options to support students that will be in Mertarvik in 2018 / 2019. LKSD was supportive of the timeline and is taking steps to meet the needs of the new community.
  - c) Providing a small power plant and grid for the 'pioneer' homes is a major gap we are working to resolve.
- 2) Community Site Plan:
  - a) Gavin Dixon, Project Manager with ANTHC will make a detailed presentation at today's meeting.
  - b) Information packet is part of this agenda, attached.
- 3) Roads and Quarry Development:
  - a) Procurement plan submitted to BIA and SOA for overall procurement of earthmoving equipment and workforce construction housing. Procurement will be a mix of hard dollar bids, negotiated contracts, and request for quotes as appropriate.
  - b) Procurement of heavy equipment has been approved by State of Alaska funded with GO Bonds. Equipment is being purchased under a negotiated contract with Craig Taylor Equipment. The equipment has low operating hours and in excellent condition; includes a service and maintenance package, and training / mentoring for equipment operators. All equipment will be ready for shipment from Anchorage in early May.
  - c) The workforce housing will be mix of pre-manufactured sleeping units and converting existing IRT buildings (large, 2000SF building for kitchen / dining / rec; small, 500SF building for washeteria). This package sent to the State this week for approval.
  - d) GEI road / quarry superintendent and AVCP RHA project manager will be in Newtok and Mertarvik this week. The purpose of the trip is to (1) inventory materials, tanks, fuel, etc. at the Mertarvik site as part of their pre-planning reconnaissance for the 2017 construction season, and (2) to start the recruitment process for local workforce on the road and housing projects. See attached flyer.
- 4) Housing:
  - a) NVC, DOWL and AVCP-RHA met last week in Bethel to work through housing issues previously identified.



- b) AVCP-RHA has agreed in 2017 to construct 4 houses, shell and weather-tight, using Title VI and HUD IT funds. Completion of the house interiors will be mid-summer 2018. AVCP-RHA is commended for worked closely with the community and finding a means to allow the 'split season' construction that will allow a fall 2018 resident move-in.
- c) Goldstream Engineering (GEI) has committed to having house pads ready by 7/31/2017. GEI will assist AVCP-RHA with necessary geo-tech work associated with the pads.
- d) FEMA application submitted to the State on 2/1/2017. While we have not heard back from the State on the application, the opportunity to leverage FEMA funds is very real if timing is favorable to the community. See attached.
- e) BIA has requested that the housing group start to develop a long term finance strategy focusing on leveraging housing funds with the existing funds (BIA HIP, AVCP-title IV, HUD IT, and BIA-Federal Aid Training). DOWL and NVC have reached out to Carol Gore with CIHA, and Mark Charlie with AVCP-RHA asking them to help with this effort. Question here is what DOWL's role in this effort is?
- f) NVC submitted a request to the State of Alaska for ~\$1.5 million for housing. NVC has not heard back from the State on this request.

5) Mertarvik Evacuation Center (MEC)

- a) NVC, Denali Commission and DOWL met with the USACE on 1/26/2017 to discuss status of the 221 Report and 116 Project Agreement. The results of the meeting were disappointing at best. The 221 Report is still waiting for Anchorage District approval before being sent to Pacific Ocean Division and then HQ. Approval of the 221 will allow the 116 agreement to be signed. It looks like this is 9 – 12 months off. In addition, we learned the Corps does not have funds that can be provided for paying for a portion of the MEC project.
- b) NVC and ANTHC have executed a MOA to allow use of the term A/E. We have provided necessary documents to the State and requested an advance for design funds to transfer to ANTHC to initiate the delivery order for the design work. We believe start of the design is imminent.
- c) DOWL will begin preparation of bid documents for MEC construction. Schedule is to put the project out for public bid within the next 3 – 4 months for the shell only with and additive alternate for MEP work. Award will be contingent upon available funding, which currently is SOA grant 12-DC-550 (\$1.464M).

6) Financial

- a) DOWL continues to revise budgets for the relocation project as new information is provided.
- b) Quik Pro Accounting (QPA) is under contract to provide financial services to NVC. They are working on getting the NVC 'QuickBooks' in a condition to be used for project accounting. QPA will visit Newtok the end of this month to begin working with the tribe finance staff.
- c) DOWL and QPA are updating the financial procedures and will work over the next month to finalize them and begin training the NVC staff on implementing the procedures.
- d) QPA will develop a list of equipment and system needs in the next week. DOWL and QPA will procure the needs and get NVC set up so they can start to operate and manage the financial systems and relocation project as expected.
- e) NVC continues to work towards a payment solution for work performed by CCHRC in 2016. DOWL was assisting with possible use of BIA grant funds, but NVC and their attorney have developed an alternate funding mechanism.
- f) NVC has received extensions of all its grants and GO Bond funds from the State of Alaska.

## 7) Energy

- a) DOWL is working with AEA to develop a near term energy analysis memo. The analysis will include the phased schedule, needs, and energy concepts to address those needs. The concepts will include the energy concept, concept cost, advantage, disadvantage, and how the concept ties into the master plan.

## 8) Transition Plan

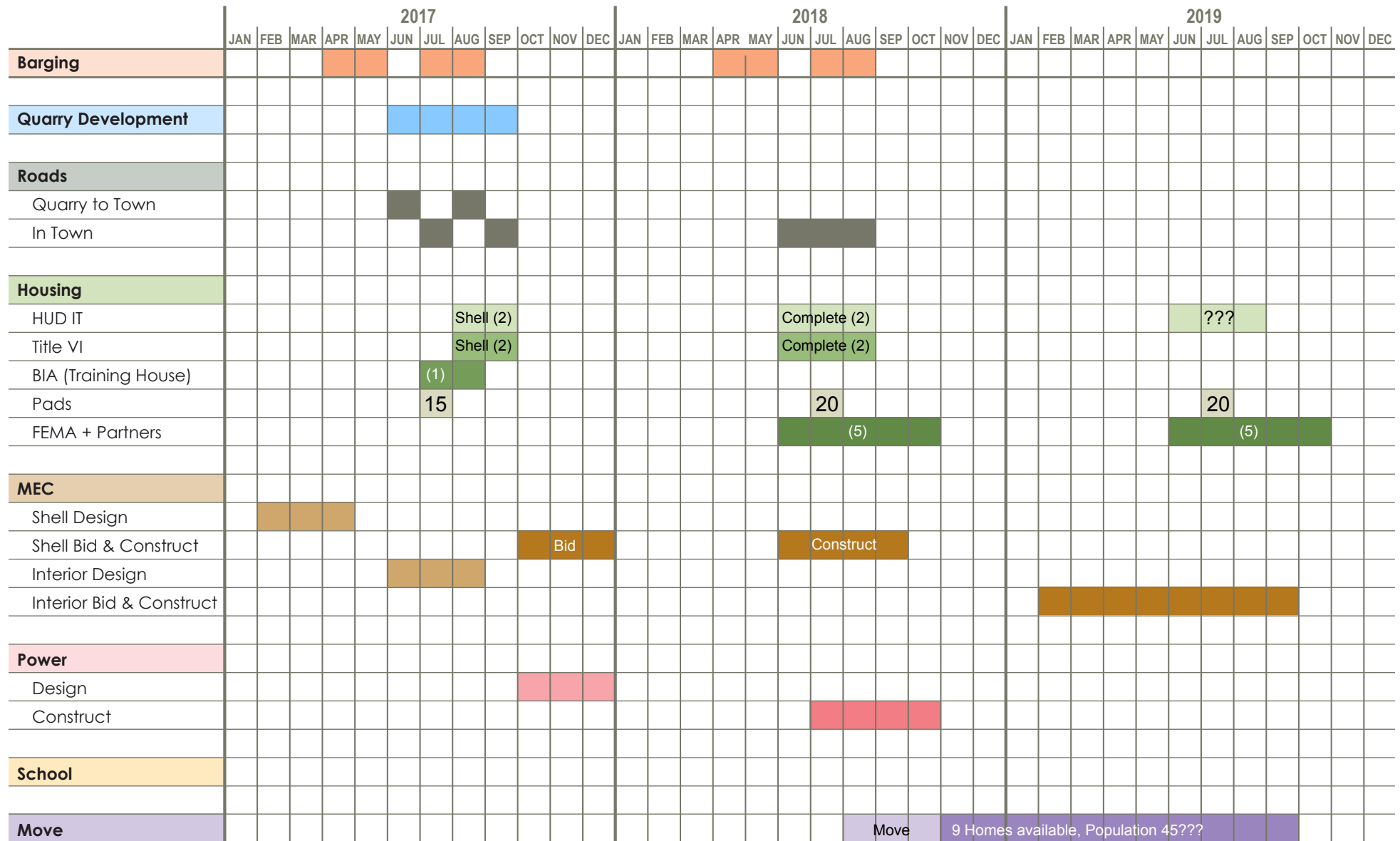
- a) DOWL understands that there needs to be a transition plan in place. This plan needs to be an educational document that provides the pioneers with resources available and the “dos and don’ts” of relocating. Will need to identify funding and lead responsibility for this effort.

# Mertarvik Relocation Project High Level Schedule

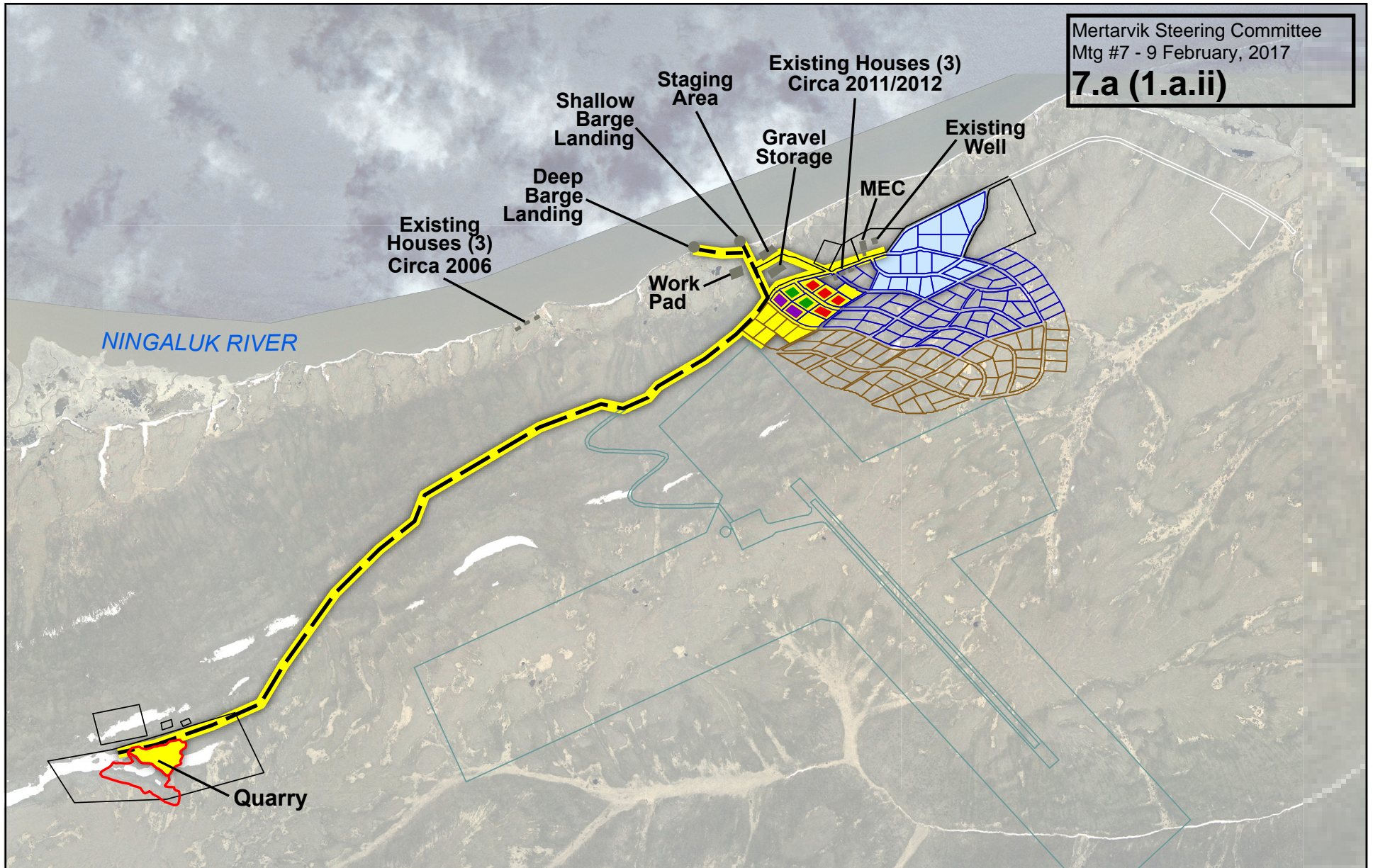
Mertarvik Steering Committee  
Mtg #7 - 9 February, 2017

## 7.a (1.a.i)

January 2017



**7.a (1.a.ii)**



- Proposed Quarry Road
- Preliminary Community Layout
- Future Community Layout
- Airport
- 2016 & 2017 Houses (CCHRC)
- 2017 Roads & House Pads
- 2017 Houses (AVCP-RHA)
- 2018 Houses (HUD IT, Proposed)
- 2018 Roads & House Pads



**Mertarvik**

Newtok Village Relocation



January 2017



# We Are Hiring!!!

"Goldstream Engineering, HC Contractors and AVCP Regional Housing Authority are busy designing and planning to construct a temporary construction camp, roads and houses in Mertarvik summer 2017. There will be an opportunity for seasonal jobs on the project for qualified Newtok residents.

Jobs will include laborers, operators, and housekeeping/maintenance staff.



AVCP-RHA will be building 4 shells in 2017 for houses that will be complete in 2018. AVCP-RHA will need:

- 8 labors
- 6 carpenters
- 2 lead carpenters
- 1 Field Project Superintendent (FPS)



Goldstream Engineering will be building ~ 1.5 miles of road summer of 2017. Goldstream Engineering will need:

- 2 labors
- 2 carpenters
- Xxxxx
- xxxxx

Join us for a public meeting to discuss the job opportunity and sign up for trainings!

When: Friday, February 10, 2017 at 7:00 pm

Where: Newtok School

Please contact Romy Cadiente, Newtok Village Councils  
Local Coordinator for the Relocation Project with any questions

907-237-6095

**7.a (4.d)**

2017 Mertarvik Housing Finance and Construction Plan							
Structure #	Owners Name	Appraised Amount	Estimated Cost for New Home	Gap Funding Needed	Funding Available to Leverage	Source	Funding Still Needed
1	Theresa Charles	\$ 120,000	\$ 400,000	\$ 280,000	\$ 280,000	HUD IT	None
2	David Tommy	\$ 120,000	\$ 400,000	\$ 280,000	\$ 280,000	HUD IT	None
3	Peter Tommy	\$ 120,000	\$ 400,000	\$ 280,000	\$ 280,000	HUD IT	None
4	Nathan/George Tom	\$ 120,000	\$ 400,000	\$ 280,000	\$ 280,000	AVCP Title IV	None
10	John Andy	\$ 120,000	\$ 400,000	\$ 280,000	\$ 280,000	AVCP Title IV	None
11	George M. Carl	\$ 120,000	\$ 400,000	\$ 280,000	\$ 280,000	AVCP Title IV	None
12	Albertina Charles	\$ 140,000	\$ 400,000	\$ 260,000	\$ 260,000	BIA A16AV01004	None
13	Monica Kassayuli	\$ 135,000	\$ 400,000	\$ 265,000	\$ 265,000	BIA A16AV01004	None
15	Francis Flynn	\$ 30,000	\$ 400,000	\$ 370,000	\$ 370,000	BIA A16 and HIP?	None
17	Steven Andy	\$ 40,000	\$ 400,000	\$ 360,000	\$ -	None	\$ 360,000
18	Norma Andy	\$ 155,000	\$ 400,000	\$ 245,000	\$ -	None	\$ 245,000
19	Margie Erviak	\$ 27,000	\$ 400,000	\$ 373,000	\$ -	None	\$ 373,000
20	Lucinta Ivon	\$ 30,000	\$ 400,000	\$ 370,000	\$ -	None	\$ 370,000
22	Angela George	\$ 120,000	\$ 400,000	\$ 280,000	\$ -	None	\$ 280,000
Total		\$ 1,397,000	\$ 5,600,000	\$ 4,203,000	\$ 2,575,000		\$ 1,628,000

**MERTARVIK RELOCATION PROJECT****Steering Committee #5****Meeting Notes**

January 12, 2017

10 AM – 12noon

866-866-2244

1949418#

**Participants:** Newtok Village Council, Denali Commission, State of Alaska, DOWL, BIA

1. Introductions – Jill Furbish, SOA; Glen Price, NNC Atty; Chris Allard & Don Antrobus, Denali Commission; Romy Cadiente, NVC; Mike Walleri, NVC Atty; Sally Russell Cox, SOA; Stewart Harford & Julie Stoneking, BIA Roads; Duane Cooper, BIA Housing; Jolene John & Colleen LaBelle, BIA; Adison Smith & Randy Romenesko, DOWL.
2. 2017 Housing Construction
  - Discuss proposed 2017 housing narrative (attached).
  - AVCP-RHA has expressed concerns about building the houses this summer due to late start of construction. Specifically the issue is housing pads will not be available until early August and construction time is 5 months therefore completion is late Dec/early Jan. AVCP-RHA is concerned about homeowners being able to move in at that time; don't want to allow houses to freeze because of damage; worker safety is a priority and access to Mertarvik during freeze up is tenuous; lack of distributed power and fuel storage is a high risk to the project success. AVCP-RHA recommends start of construction in June 2018.
  - JPT funding ("Bruce Grant" A16AV01004) – BIA will have to reprogram the funding. The \$450,000 for housing training is likely doable; the only issue is that there is a cap. The \$450,000 is a training program for development of construction housing skills. Need some sort of a certificate from an approved training source; could be CCHRC? Equipment operator training. Stuart H. is the contact. Reprogramming could take a couple of weeks. **Provide validated figures to Stu.**
  - Don A. FMEA – Demolition plan – traditional method for moving to the site. Dewayne mentioned. Make sure to run the Demolition plan through Steering Committed. Space Camp could be used for the transition of the demolition of homes.
  - BIA HIP Funds: Dewayne needs to talk to AVCP about the Cat D. The Cat D. grants then it needs to be some type of mortgage. Newtok is the highest on the list in the region. HIP forgives the mortgage payment each year the family lives in it. Get the deed to the home up-front.
3. Electricity
  - Romy, on behalf of NVC, stated there needs to be 365/24/7 power at Mertarvik to support folks who move to the community. Each house and MEC needs power.
  - This is not in current scenario and is a large gap that needs to be addressed.
    - Can the man-camp generator serve as a short term solution?
    - Power supply and storage needs to be part of the move plan.



- Need to get viable solution and cost.
- Need a near term energy analysis.
- Have the conversation with AEA about getting an energy analysis on near term solutions.
- Newtok Power Company – Have they been asked to help? Romy says that they have a loan right now to help energy solutions. Maybe they can partner with Chenga power group.
- Current River Electric, electrical contractor, has done work in Newtok and other communities in the delta region the delta. CRE has talked with Romy about a possible short-term solution.
- Homes that are in Mertarvik now have portable generators in the summer and are wired.
- If the Power Company gets involved there will need to be a long lead to get an amendment. The community will need to involve in the notice of shut down. There will be some legal implications.
- Need to have health and safety measures in place for the traditional housing.

#### 4. MEC

- Section 221 Integral Determination Report is being edited by UASCE Ak Division; the document has yet to receive approval from HQ. The impact to Newtok from this delayed action is any expenditure that pre-date the amendment signing will not be eligible as in-kind services that are creditable to the non-Federal sponsor (Newtok) cost share. This delay could potentially negate millions of dollars in expenditures of eligible funds for roads that support the MEC.
- Need to pursue the waiving the requirement for 35% local match based upon the ability to pay.
- USACE has been very slow to respond to requests for information and direction regarding construction of the MEC shell. 116/117/221 language says “Alaska District to proceed under section 116 to enter into construction contract or modify existing construction contracts to complete the work under the existing agreement.”
- Construction of the MEC shell in 2017 is not very likely given the lack of response and action from USACE on this matter.
- Get Sally paragraph on the MEC history and urgency.
- MOA between ANTHC and NVC for use of ANTHC term contracts is being prepared by ANTHC. MOA will allow NVC to access services of LCG Lantech for MEC shell design completion. A limited NTP has been issued for LCG to prepare final scope and fees for the design work.
- Strategic plan for interior design to follow shortly after completion of shell design. LCG will need to work with the community on various programs that may be housed inside the MEC.

#### 5. Roads & Quarry

##### a. Discussion

- i. Gravel – Is the royalty issue needs to be resolved.
- ii. Lots of examples of what entities of what companies have charged in the past – BIA ANTHC.





## Discussion

- Need budget for housing pads
- Need to get gravel royalty.

### 6. Financial Issues

- a. Master Budget
  - i. BIA Grant A16AV01004 Administrative Budget – Add energy costs to the budget. Take housing out of housing budget.
  - ii. Can open up the remaining 638 funds and reprogram them into housing funds. Need to get approval for budget.
- b. Payment for 2016 Demonstration House is being handled internally by NVC.
- c. Financial Services Consultant Selection
  - i. Selection Committee has chosen Quik Pro Accounting.
  - ii. Contract negotiations set for 1/16; Quik Pro to make site visit as soon as possible to assess work and start setting up work to support the project(s).
- d. Legislative Priorities – Mike W. will get with Lyman Hoffman to talk about priorities. Main issue that they are concerned about.

### 7. Closing Comments

- a. Sally will reach out to Bob Walsh to see about communications. Short term solutions – Repeater antenna that could be incorporated into the MEC. 116 Agreements.
- b. YKHC and LKSD could provide telecommunications.
- c. Sally stated that Jane Sullivan is the bulk fuel loan person and stated that the fuel receipts state that the fuel that was delivered to Mertarvik is unleaded.
- d. Stu stated that the environmental – DC is negotiating with the USACE to complete the EIS for the entire relocation effort. The EIS will not impact any of the existing environmental work. Turning over the old village site will not be included in the EIS.
- e. A discussion regarding when the school in Newtok will not operate due to environmental/health concerns needs to take place with the LKSD advisory school board.
- f. Need to get with DOT&PF to get a definition of what point the airstrip will close in Newtok.
- g. Next Meeting is 2-3pm on Friday, Jan 27th for the purpose of reviewing draft site development plans prepared by ANTHC.
- h. February 9th – 10am.