

Alakanuk Activity Report

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General Information:

The new city clerk resigned for personal reasons recently. The city was without a clerk to prepare for the municipal elections. The city administrator tried to hire an experienced former city clerk but was turned down. The city hired another person with municipal election experience to prepare for the election. Last word was that the city is prepared for the election on Oct. 3rd.

Observations and Recommendations:

Finances — RUBA no longer receives monthly financial reports from Alakanuk as agreed to and kept by previous administrators. RUBA staff will be traveling to the community to work out the issues concerning the reports. The city is still trying to convert to Quickbooks Pro 99.

Accounting Systems — The city is still trying to work out the kinks in using the Quickbooks Pro. The bookkeeper was stuck with a problem of water and sewer utility customers who pay in advance to take advantage the discount. Apparently, the software program was deducting for other utility bills

Tax Problems — The city did not have tax problems this quarter.

Personnel System — The city hired a city clerk, but she quit after a short while. The city council has authorized the city administrator to advertise the position. The clerk quit just before the municipal elections so the city had to scramble to hire a temporary clerk to run it.

Organizational Management — The city is still searching for a city clerk. The new clerk was hired, but worked only a couple of months. She found a better paying job.

Leadership/Governance — There are 3 council seats open this year. Two council members quit and the council appointed the vacant seats until the October elections. One long-time council member passed away.

Operation of Utility — The city is in excellent financial shape so far. The council has been wise enough not to use the savings account for the utility department.

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Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems			X
Personnel System		X	
Organizational Management			X
Leadership/Governance			X
Operation of Utility			X