

## Angoon Activity Report

Gina Shirey, LGS/RUBA, Southeast Regional Office

### General Information:

On December 12-13, 2000, Gina Shirey traveled to Angoon to reassess the City for the RUBA program. The reassessment report was not completed at the end of the quarter. Preliminary results show a decrease in the amount owed to the City by utility customers. Several city employees who are currently drawing paychecks from the City are past due on their accounts. While she was in Angoon, Gina also received an aging report as of December 12th. Using this report, she will create a snapshot of accounts receivable for water, sewer, garbage, and cable television (all the utilities are bundled together). Based on the information collected, Gina will develop a new work plan for the City and ask for council approval.

### Observations and Recommendations:

Finances — The finances appear to be in order, with the problems noted above.

Accounting Systems — The City is back to using Peachtree accounting software. They are still contracting with an accountant to produce financial reports. The Mayor expressed an interest in doing all the accounting functions in-house.

Tax Problems — There are no apparent tax problems.

Personnel System — Employment is still steady. Ms. Gwen George was hired to do accounts receivable, collections, and grant administration.

Organizational Management — The Mayor is making changes in responsibilities for job duties. He is taking some duties from the City Clerk and giving them to either the accounting department or himself. The changes appear to be made based on personnel rather than on long term organizational strategies.

Leadership/Governance — Mayor Floyd Kookesh was re-elected to the office of mayor by the City Council. He is taking an active role in the day-to-day operation of the city government.

Operation of Utility — There appears to be no problems with the operation of the utility.

(Continued on next page.)

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

<b>Category</b>	<b>1</b>	<b>4</b>	<b>7</b>
Finances		<b>X</b>	
Accounting Systems		<b>X</b>	
Tax Problems		<b>X</b>	
Personnel System		<b>X</b>	
Organizational Management		<b>X</b>	
Leadership/Governance		<b>X</b>	
Operation of Utility		<b>X</b>	