

Angoon Activity Report

Community Overview

Lead RUBA Staff: Gina Shirey, Juneau Office

2001 Population: 572

Region: Southeast

Local Governments: Second Class City



The City of Angoon operates the water and sewer system. The City Council is the policy making body for the utility.

The Tillinghast Lake reservoir provides water, which is treated and piped throughout the community. Funds have been provided to study a water source at Favorite Bay Creek. The community would like to develop 3 miles of waterline to the new Tillinghast Lake Water Treatment Plant. Angoon has also requested funds for a 500,000-gallon water tank at the plant. Angoon has had a piped system since 1977, and over 95% of homes have complete plumbing. Piped sewage is processed at a secondary treatment plant which flows to an ocean outfall. The sewage treatment plant is undergoing renovations. The City collects refuse and hauls it to the landfill, located approximately two miles from Angoon. The Tlingit-Haida Regional Electric Authority, a non-profit subdivision of the State, operates three diesel-fueled generators in Angoon.

General Information

The anticipated activity for this quarter included publishing a newsletter and addressing the outstanding accounts receivable balances. Again, no newsletter articles were submitted to the Juneau Office. Based on the September 19th council meeting, there was no interest expressed by the City in addressing the outstanding accounts receivable balances.

The annual municipal election was held on October 2nd. At the organizational meeting, Mayor Kookesh was elected to another one-year term.

The City sent two council members, George Nelson, Jr. and Walter Jack, Sr. to the Introduction to Utility Management workshop in Juneau December 10-14, 2001. The Mayor also expressed an interest in a workshop on general accounting procedures.

Observations and Recommendations

Finances — There is no clear picture of the City's financial situation. The City has not had an up-to-date monthly financial report for several months now. The City has an outside

accounting firm prepare the reports, and they are almost 6 months behind in getting the reports to the City. A monthly manager’s report is not prepared for the council.

Accounting Systems — Ms. Martha Jack has been hired to fill the accounts payable position. She is learning the City’s Peachtree accounting software and chart of accounts. The outside accounting firm does monthly bank reconciliations for the City. The last reconciliation was done either in October or November 2001.

Tax Problems — There are no apparent tax problems.

Personnel System — The City appears to be missing key elements in a personnel system, such as personnel policy, written evaluation process, and written organizational chart.

Organizational Management — The policy making body meets regularly; however, the Juneau Office is unsure how actively they make utility policy. It appears that the only training for new staff happens on-the-job.

Operation of Utility — There appears to be no problems with the operation of the utility.

Category	Inadequate	Meets Minimum Requirements	Exceeds Minimum Requirements
Finances	X		
Accounting Systems	X		
Payroll Taxes		X	
Personnel System	X		
Organizational Management	X		
Operation of Utility		X	

Anticipated Activity

The Juneau Office anticipates contacting the City to see what work they would like to accomplish through the RUBA program. If no tasks are identified or no significant progress is made on any one item, the Juneau Office will initiate the termination of the RUBA Agreement.