

Beaver Activity Report

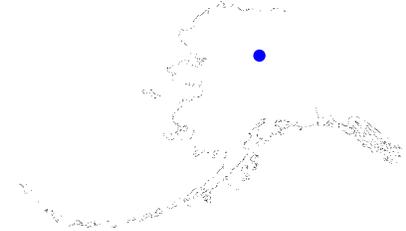
Community Overview

Lead RUBA Staff: Eileen Kozevnikoff, Fairbanks Office

2001 Population: 84

Region: Interior

Local Government: Village Council



The Village Council operates the one central watering point and the Electrical Company. The Village Council is the policy making body for the utilities, however, they have delegated management of the electric utility to committee for the past year.



Most residents haul water from the new water treatment plant/washeteria and use honeybuckets or outhouses for sewage disposal. The school maintains their own well.

A Master Plan is underway to study system improvements needed to provide a community system.

General Information

Two trips were made to Beaver this period for the purpose of assisting in financial record keeping for the electrical company and working on the Business Plan for their VSW Project. Assistance has been provided via telephone and fax to the electric staff for corrections to the spreadsheets for billing.

Observations and Recommendations

Finances — Except for the electrical company the Tribe is in good financial condition.

Accounting Systems — Accounting problems for the electrical portion have been solved. All billings have been submitted to the customers and the rate was adjusted.

Tax Problems — The accountant has been working with IRS to figure out the electrical tax problems that exist.

Personnel System — Draft job descriptions and evaluation forms were submitted to the Tribal administration to use as she needs in order for all staff to have a job description.

Organizational Management — They know they own and operate the utility services. The Council meets as required and on short notice as needed. The Council meets and discusses many issues including utility services and sets policy for the utility. All positions are filled with competent personnel and if certification is a requirement, the Council assures they receive the training for certification. The Council has adopted a utility ordinance to operate its facility and they comply with the “Open Meetings Act” for all meetings. They do have an Organizational Chart.

Operation of Utility — The Tribe currently does not have the Primary Operator certificated; the alternate is OIT certified; they have a preventive maintenance plan but don’t use it; They do not have an inventory control list nor do they have a critical spare parts list. Power was shut down for hours because the operator failed to inform staff that he needed something when he ran out. They are on DEC’s Hot List for Total Coliform but should come off the list if they send in their March sample.

(If the electrical side was on top of things the tribe would meet minimum requirements in almost all categories.)

Category	Inadequate	Meets Minimum Requirements	Exceeds Minimum Requirements
Finances	X		
Accounting Systems		X	
Payroll Taxes	X		
Personnel System		X	
Organizational Management		X	
Operation of Utility	X		

Anticipated Activity

- Continue to monitor the electric utility to see if they follow through on the recommendations of our internal audit.
- Assist the Tribe in getting training for staff.