

Chalkyitsik Activity Report

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General Information:

There have not been any field visits to the community this quarter and the tribal staff says they are doing well, although this we RUBA has not received any financial reports. The Administrator is very good with the computer and numbers, so there are not too many worries there. Assistance was provided by providing draft ordinances for Utility and Solid Waste.

Chalkyitsik is one of the few communities that has been able to run QuickBooks Pro 2000 successfully. This program requires a good connection to the internet to download payroll updates. Chalkyitsik has a dial up connection through the U.S. Fish and Wildlife Service that seems to more stable than a dial up connection into Fairbanks.

Observations and Recommendations:

Finances — Finances remain with positive balances. However, they have to juggle accounts to make sure payments are being made. Many of the villages in the Interior are having problems with finances due to the increase of fuel costs this year.

Accounting Systems — Personnel appear to be working well with the QuickBooks Pro 2000 Program.

Tax Problems — None known

Personnel System — The administrator stated that the workload has been overbearing and they are requesting another part-time office clerk.

Organizational Management — The Tribal Administrator is responsible for the day-to-day management of the organization. Staff appears to be working well with the council.

Leadership/Governance — Staff continues having trouble getting the council to meet.

Operation of Utility — Washeteria continues to be operating well.

(Continued on next page.)

Ranking 1 = Inadequate
 4 = Adequate to meet minimum requirements
 7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management			X
Leadership/Governance		X	
Operation of Utility		X	