

Chevak Activity Report

Leroy Seppilu, LGS/RUBA, Anchorage Regional Office

Observations and Recommendations:

Finances — The water & sewer utility received its first water & sewer utility payment from the school district. The school district paid for the full year. The city is billing three other water & sewer utility customers as well.

Accounting Systems — The final QuickBooks Pro 2000 training was held in January and went fairly well. The deputy clerk was able to make it home from the hospital for the training. He has been ill for several months and has been getting treatment.

Tax Problems — No tax problems this quarter.

Personnel System — The city administrator and clerk are taking training with QuickBooks Pro since the deputy clerk that was trained has been sick a lot. The w/s utility bills are sent out in timely manner.

Organizational Management — No activities during this quarter.

Leadership/Governance — No activities during this quarter.

Operation of Utility — The administrator was happy to report that its first customer, the school district, has paid the city for one year of w/s utility service. The administrator said he was so happy about this that he decided to have a copy of the payment hang on his office wall.

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances			X
Accounting Systems		X	
Tax Problems			X
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility			X

(Continued on next page.)

Anticipated Activity

A trip is planned for the next quarter to the community by Athena Logan and Leroy Seppilu to review the City's use of Quickbooks Pro. A trip had been planned but fell through due to scheduling conflicts.