

Eek Activity Report

General Information:

In October, the City Mayor, Johnny Hawk, submitted the second phase application for future funding of the new washeteria. The RUBA work plan that was formulated was attached as an appendix to the packet. The Memorandum of Agreement with the IRA Tribal Council was to be presented to the two local governing bodies of the community. The City has received an IGAP Grant totaling \$360,000 that will be divided into four years. This grant is designed to clean-up the old landfill/lagoon and to replace it with a new site.

In November, Mayor Hawk was instructed to formulate and develop the Washeteria business plan mainly oriented to financial projection of the new washeteria. This was to be sent as an appendix to the application packet.

In December, Johnny Evan, RUBA staff in the Bethel office, reviewed with Mayor Hawk the 3rd quarter work plan for the community. A business plan guideline was sent to the Mayor to use as reference in the formulation and development of the Washeteria Business Plan oriented to financial projection of the projected facility.

Observations and Recommendations:

Finances — The City has applied for a loan from a local bank to replace the current boilers for the washeteria. They also have received the first portion funding of the IGAP Grant totaling \$85,000, of which the \$5,000 went towards purchasing computers.

Accounting Systems — The Clerk would like to review the Quickbooks Pro Financial Software for consideration. Accounting is being done with Peachtree now. Records are being kept well but QuickBooks may be easier to use.

Tax Problems — The City is current with their tax liabilities.

Personnel System — Job descriptions were developed for the utility staff. They still have to send in an alternate water operator for training.

Organizational Management — The Memorandum of Agreement is yet to be presented to the two local governing bodies for their approval.

Leadership/Governance — Delays continue with getting the Mayor to present a cooperative agreement to the Tribe.

Operation of Utility — Boilers are still on order, and they are paying \$2,000 per month on their loan from a bank.

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Ranking 1 = Inadequate
 4 = Adequate to meet minimum requirements
 7 = Exceeds requirements

Category	1	4	7
Finances			X
Accounting Systems			X
Tax Problems			X
Personnel System			X
Organizational Management			X
Leadership/Governance			X
Operation of Utility			X