

Hooper Bay Activity Report

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General Information:

The current financial and administrative management is in good standing. According to the information that the City Administrator gave, the construction phase of the project is now delegated to stockpiling sand and road construction. The building and tank construction phase of the project is on hold until the City has adopted utility user agreement and user rates for the utility. The FY01 CIP Special Grant Condition specifies that the City has to develop the necessary ordinance before March 1, 2001.

Meeting the grant condition without the utility in place will be a challenge. Just to set a user rate for the ordinance purpose will have to depend on the project construction information and amended when the project is completed and actual usage by the customers is realized.

Paul Chimiugak, Bethel RUBA/LGS, traveled to Hooper Bay to meet with the steering committee and to meet Roger Burleigh, who is replacing Kurt Egelhofer on the project. The meeting was to discuss the project to date and the phases that it will go through.

Observations and Recommendations:

Finances — Since February 2000 their finances have started to deteriorate. Their equipment rental had been making money and covering some of their operation expenses previous to February 2000.

Accounting Systems — All their accounting is computerized, there has been some purchases made for new equipment and they are no longer having to borrow the equipment.

Tax Problems — The IRS Revenue Agent, at the last conversation, stated that City of Hooper Bay is now operating to their satisfaction and is keeping current in their payroll taxes.

Personnel System — They have a new staff member who works part-time as a city clerk and bookkeeper.

Organizational Management — The City has had several joint meetings within their Community. A local committee has been formed to address any and all issues within the community. This committee also is involved in the new water & sewer project underway in this community.

This community has undergone re-organization with the current administrator and Mayor for the better. Bethel MRAD has not received any problem calls from this community in this quarter. The police department has the largest number of employees due to the size of the community and has been given compliments by the State Troopers.

Leadership/Governance — There has been no change in this section, the mayor still does go to the office to do some work with the administrator and the bookkeeper and to be available to the public. She has her own desk to do her mayoral duties, they have an excellent steering committee to oversee the water/sewer project planning.

Operation of Utility — The washeteria has been losing money and they need to look into possibly raising the rates in washer and dryer use and the sauna and shower rates.

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems			X
Tax Problems			X
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility		X	