

Hydaburg Activity Report

Gina Shirey, LGS/RUBA, Southeast Regional Office

General Information:

There has been little RUBA assistance in Hydaburg this past quarter. Mayor Wes Morrison is working in bringing the collection rate above 80% so that they are in compliance with their landfill grant from the Department of Environmental Conservation. Gina briefly met with Mayor Morrison on April 9th, and he indicated that he had the collection rate up to about 78%.

Observations and Recommendations:

Finances — The City is still in bad financial shape. The mayor has sent a letter to the Governor requesting financial assistance in the amount of \$500,000.

Accounting Systems — When Gina Shirey met with April Edenshaw, City Clerk, on April 9th, she was still using QuickBooks. At that time she was having no problems with the software.

Tax Problems — There are no reports of payroll tax problems.

Personnel System — The administrator and office assistant positions are still vacant. The permanent City Clerk is back from her family leave as of January 8, 2001.

Organizational Management — The City has a bare-boned organizational structure. The mayor oversees all city staff. The only staff he has under him is the City Clerk and the Public Works Department.

Leadership/Governance — The City is experiencing high turnover in leadership positions. A new mayor was elected in October.

Operation of Utility — There appears to be no problem with the operation of the utility other than occasional positive tests for lead.

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Ranking

1 = Inadequate
 4 = Adequate to meet minimum requirements
 7 = Exceeds requirements

Category	1	4	7
Finances	X		
Accounting Systems		X	
Tax Problems		X	
Personnel System	X		
Organizational Management	X		
Leadership/Governance	X		
Operation of Utility		X	

Anticipated Activity:

When Gina Shirey met with the Mayor and City Clerk on April 9th, she discussed with them possible future RUBA assistance. Nothing specific was talked about nor agreed upon.

The City Clerk will probably not be able to make it to the Personnel Management workshop in Juneau; however, she is planning on going to the computer workshop in Ketchikan tentatively scheduled for the second week in June.