

Hydaburg Activity Report

General Information:

On December 2, 1999, Gina Atkinson received a call from Adrian LeCornu. He said he was the new City Administrator. He was just calling to check in with us. He said he'd call us back when he catches up with what has been happening there.

On December 6, 1999, Adrian LeCornu again called Gina. He said he received the management letter from the auditors. He said it said about the same thing as the last one. He will fax me a copy. He also observed that the City is pretty much working on the same issues as when he left a year or so ago.

Observations and Recommendations:

Finances — The City has not sent our office a copy of the current budget. The Council is not receiving monthly financial reports. The City is down to its last \$45,000.

Accounting Systems — The City is still using Quickbooks. There were some problems with the chart of accounts and coding expenditures to the correct expense account, but apparently these problems have been resolved.

Tax Problems — There appears to be no tax problem. The accountant is calculating the payroll taxes and telling the City how much they have to pay.

Personnel System — City personnel has remained consistent this past quarter.

Organizational Management — In December Adrian LeCornu was hired as City Administrator. Adrian has previously served as City Administrator.

Leadership/Governance — In October Doug Mathena was elected Mayor. Doug was previously Mayor in 1996-1997.

Operation of Utility — There appears to be no problem with the operation of the utility.

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Ranking 1 = Inadequate
 4 = Adequate to meet minimum requirements
 7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems			X
Tax Problems			X
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility			X