

# Kaltag Activity Report

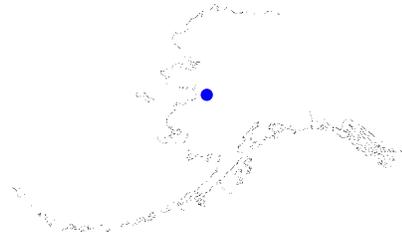
## Community Overview

Lead RUBA Staff: Irene Catalone, Fairbanks Office

2000 Census Population: 230

Region: Interior

Local Governments: Second Class City



The City of Kaltag operates the piped water and sewer system. The City Council is the policy making body for the utility.

Piped water and sewer has existed since 1982 in Kaltag. Water is derived from a well and is treated. The majority of households are fully plumbed. A new 13-unit HUD subdivision was recently connected to the system, and an extension to 6th Avenue is under construction. A new washeteria was completed in January 1998. The City has requested funds to complete a Master Plan, and to relocate the landfill, construct an access road, and acquire a refuse vehicle and containers. The current landfill is not permitted.



## General Information

Staff had one field visit to Kaltag this quarter for supervisor training. The City Clerk, Jackie Semaken, attended the Personnel Management Workshop that was provided by TCC/RUBA in June.

## Observations and Recommendations

Finances — Remain in a positive balance.

Accounting System — Staff has reverted to a manual system with the departure of the office aide. The City Clerk has been working on keeping the current bills paid and trying to catch up on the backlog.

Tax Problems — None encountered.

Personnel System — The Office Aide position is being advertised and the City Clerk is holding the office together alone. When she travels the Mayor fills in for her. The City cannot afford to hire a full-time and they are having a hard time filling the clerk position.

Organizational Management — Staff appears to be working well together with the Council.

Leadership/Governance — With summer on us the City is having a hard time getting a quorum together and most likely this will continue until October. The School Water Agreement is still not signed due to not being able to get a quorum and anyone from the school district to meet with.

Operation of Utility —.No issues to report.

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management		X	
Leadership/Governance	X		
Operation of Utility		X	

**Anticipated Activity**

Assist City Clerk in applying for grants to fund the Office Aid position.