

Kongiganak Activity Report

Paul Chimiugak, RUBA LGS – Bethel office

Marita Hanson, LGS – Bethel office

General Information:

Paul Chimiugak, RUBA in the Bethel office, received a request to provide council training by the administrator. A questionnaire was sent to the council member on areas they would like training on as well as a request to identify the best time to present this workshop. Marita Hanson met briefly with the Traditional President, Tommy Phillip, who informed her of this request being presented at their last council meeting. The council has agreed to have training but would like this to take place this Fall after the elections.

Since the Association of Village Council Presidents (AVCP) is the lead Tribal representative for this region, a partnership and cooperative effort was presented to the AVCP Tribal Operations Director. The idea agreed to with was to have joint presentations of workshops and training especially to the Tribal communities that both agencies provide services to. The first meeting with David Friday, Tribal Services Specialist, and Larry Kalistook, Tribal Services Specialist, took place on the morning of June 30th. Paul and Marita presented our tentative work plan for our 1st quarter and they identified their travel plans. Paul and Marita showed our Elected Officials workshop materials and what we present at these workshops. The AVCP staff was impressed. Marita recommended they bring to the table what they have and we can all work together to develop presentation materials and handouts. Mr. Friday said we had more than what they had and suggested we use the material at hand instead of re-inventing the wheel. Our next meeting to discuss the agenda and materials has been set for the week of July 17th-19th.

Observations and Recommendations:

Finances — In talking to the administrator their financial standing is in good shape, they still need to improve on their collection in accounts receivable.

Accounting Systems — There has been no change in their computer accounting system. Their bookkeeper says that she still needs a bit more training in computer accounting.

Tax Problems — As of this report they are in good standing with IRS and DOL. They are keeping current in their payroll tax reports

Personnel System — The office staff works well together and they are keeping the administrator informed of their current situation.

Organizational Management — This office is planning an Newly Elected Officials (NEO) workshop for the Council in Kongiganak sometime after they have had their election.

Leadership/Governance — The President and the Secretary make special effort to check on the office every now and then to see how they are doing and the administrator makes operational reports to the council at their meetings.

Operation of Utility — Their water and sewer, washeteria and electric company operations are running smoothly.

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems			X
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility			X