

## Kongiganak Activity Report

### General Information:

Kongiganak is still working with a consultant. Everything appears to be running smoothly.

### Observations and Recommendations:

Finances — Alexie Lewis said that he wants to hire an extra accountant to help the regular Bookkeeper. The Fish Disaster Relief money has benefited the residents and the Traditional Council. The delinquent bills are down to a manageable level. The accounts receivable fluctuates month to month, but it has improved with the extra money coming into the community.

Accounting Systems — They are continuing to do their accounts with QuickBooks Pro and the Bookkeeper has continued to improve in skill level. Some of the accounts are backed up manually.

Tax Problems — Alexie said that they been receiving Form 940's and he was told not to fill this out, only Form 941 (ESC). He was told that all 940 and 941's have to be filled out. The Assistant Administrator, Ralph Kiunya, said that they have been filling out the 940 EZ's, so they might be filling out the correct form.

Personnel System — The office sounds like it's organized and I was transferred to the proper office to get my information.

Organizational Management — The Tribal Administrator said that they get full support from their Council.

Leadership/Governance — The Council seems to be supporting the Administrator and providing good leadership.

Operation of Utility — The Fish Disaster Relief Fund money has helped reduce the delinquency rate of the customers.

(Continued on next page.)

**Ranking**      1 = Inadequate  
                      4 = Adequate to meet minimum requirements  
                      7 = Exceeds requirements

<b>Category</b>	<b>1</b>	<b>4</b>	<b>7</b>
Finances		<b>X</b>	
Accounting Systems		<b>X</b>	
Tax Problems		<b>X</b>	
Personnel System		<b>X</b>	
Organizational Management			<b>X</b>
Leadership/Governance			<b>X</b>
Operation of Utility		<b>X</b>	