

Kotlik Activity Report

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General Information:

The long-time city manager, Rose Cheemuk, has accepted the position of the utility manager. She brings with her years of local government experience. The city council has appointed Jack Okitkun as the new city manager. Leroy Seppilu, RUBA staff in the Anchorage office, has not made an assessment to determine the capabilities of this new city manager.

Observations and Recommendations:

Finances — RUBA staff did not examine or assess the finances during this quarter but believes there has not been any changes since last quarter.

Accounting Systems — RUBA staff, Leroy Seppilu, reviewed a DOS-based RVS Utility Billing Systems software program and found it to be fairly easy to use. The ease of use should be a primary consideration when Alaska Native Tribal Health Consortium (ANTHC) buys a billing software program because the utility clerk has hardly any computer skills.

Tax Problems — The city and the utility department do not have any tax problems.

Personnel System — A new city manager was hired to help ease the busy work schedule of the city/utility manager, Rose Cheemuk. She had been given the responsibility of running the Kotlik Joint Utilities only, but will assist the new city manager.

Organizational Management — Still operating smoothly.

Leadership/Governance — RUBA staff has not made assessment of the new city manager and the utility manager. Leroy expects the new utility manager to do well since she has extensive local government experience.

Operation of Utility — Project continues this summer. We still haven't decided on which accounting software program to use.

(Continued on next page.)

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems			X
Personnel System			X
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility		X	