

# Kotlik Activity Report

## Community Overview

Lead RUBA Staff: Leroy Seppilu, Anchorage Office

2000 Census Population: 591

Region: Lower Yukon

Local Governments: Second Class City



The City of Kotlik operates the existing piped water & sewer system, maintains a central watering point and multiple watering points. It also provides a honeybucket haul service. The City Council is the policy making body for the utility.

A piped vacuum sewer and circulating water utilidor is being constructed in Kotlik, including plumbing for 51 homes. 19 households and facilities away from the City core area are not yet served, and these residents haul treated water from the washeteria across the Kotlik Slough, collect rainwater or melt ice, and haul honeybuckets to containers. Since trenching and burying is difficult in the area, the City is considering an incinerator and recycling to reduce the quantity of solid waste. The existing landfill is being closed. A Master Plan is underway to examine needed improvements.



## General Information

The water & sewer utility project is under this summer. At least 80 residential homes have been hooked up and more on the way.

The utility clerks have been trained with Quick Books Pro 99. The clerks (there are two) are very happy with it and use it for all financial work and record keeping.

## Observations and Recommendations

Finances — To date, the City has not sent water & sewer utility bills to customers. The effort  
 Finances — Most of the new w/s utility customers are keeping up with paying their bills.  
 The city charges \$80 a month for residential customers.

Accounting Systems — The utility clerk are very happy with using Quickbooks Pro 99.  
 Besides using it to bill w/s utility customers, the Utility uses it to bill its electric and  
 cable TV customers.

Tax Problems — The city did not have problems with taxes this quarter.

Personnel System — The utility clerks are trained with Quick Books Pro 99. Last year, at the  
 recommendation of RUBA, ANTHC engineer hired a contractor to provide training to the  
 clerks.

Organizational Management — No activities to report during this quarter.

Leadership/Governance — No activities to report during this quarter.

Operation of Utility — There are over 80 w/s utility customers hooked up and more as the  
 summer comes along.

### Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances			X
Accounting Systems			X
Tax Problems			X
Personnel System			X
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility			X

## Anticipated Activity

Leroy Seppilu will be transferring to the Nome Office effective September 1,2001, and  
 become responsible for the communities in that region.