

Koyukuk Activity Report

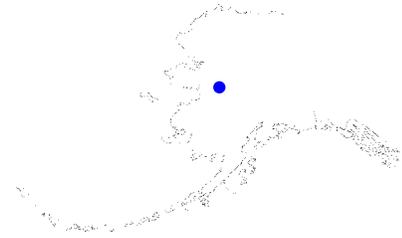
Community Overview

Lead RUBA Staff: Eileen Kozevnikoff, Fairbanks Office

2000 Census Population: 101

Region: Interior

Local Governments: Second Class City



The City of Koyukuk operates the central watering point at the washeteria and residents haul their own water. The City also maintains honeybucket pits and the sewage lagoon. The City Council is the policy making body for the utility.

Residents haul treated well water from the washeteria and use honeybuckets or pit privies. Households are not plumbed. The school and washeteria use City water, with sewage disposal into a lagoon. A Master Plan is underway, and preliminary work has begun to upgrade the community to a flush/haul system. A new landfill and access road are under development.



General Information

Two trips were provided to Koyukuk this quarter to provide QuickBooks assistance and follow-up. During the river break-up Koyukuk was flooded and the main sewer line broke which contaminated the City well. Emergency Services, DEC and TCC RMW responded to assist and get things back in working order once the water went down. The City Clerk is back on the job after three months off due to family emergencies.

Observations and Recommendations

Finances — Manual system is balanced. The Quick Books program is up and running well and matches the manual system. Budgets were input.

Accounting Systems — Staff is working with the Quick Books program and working out the glitches. Payroll is a lot easier to do now with the program.

Tax Problems — None known.

Personnel System — The City Clerk is back and new operators have been added on at the washeteria. The City Administrator, operator and one of the Council members attended and participated in the Personnel Management Workshop, which was held in June. The operator, Alfred Dayton attended the OIT training in Minto in April and the Personnel Management training in June. Their personnel policy needs work and job descriptions and evaluations need to be both updated and implemented.

Organizational Management — Appears to be working well. The Council and staff are on the right track and are working together which is an improvement over the last fiscal year report.

Leadership/Governance — Are able to have meetings – one Council member is still in the hospital in Seattle and one lives out of town.

Operation of Utility — TCC RMW has been spending a lot of time in assisting the operation of the washeteria especially after the flood.

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems		X	
Personnel System	X		
Organizational Management	X		
Leadership/Governance		X	
Operation of Utility		X	

Anticipated Activity

Assist with getting the new operators into OIT training this Fall..