

# Mekoryuk Activity Report

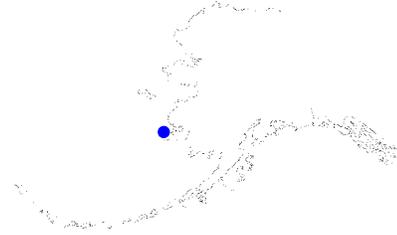
## Community Overview

Lead RUBA Staff: Paul Chimiugak, Bethel Office

2000 Census Population: 210

Region: Lower Kuskokwim

Local Governments: Second Class City



The City of Mekoryuk operates the central watering point for residents to haul their own water. The City also operates a honeybucket haul service to the sewage lagoon. The City Council is the policy making body for the utility.

Water is derived from a well, is treated and stored in a tank. A new flush/haul system currently serves about 90% of homes. Funds have been provided to complete the remaining homes which use honeybuckets. The school has its own well, and needs a new water treatment system. The washeteria has piped disposal to a new sewage lagoon.



*Water Tank*

## General Information

The City of Mekoryuk has gone through some changes this quarter. The Council had an unexpected vacancy due to a deceased member. The Council has yet to appoint a person to this seat.

This quarter is the beginning of summer subsistence and commercial fishing activities. The administrator and bookkeeper take their summer leave but make time to check into the office to provide reports or prepare for Council meetings. A substitute is hired to man the phones taking messages for them.

A coin-operation has been installed on the public's watering point on the outside of the washeteria and is in operation. Some upgrades have been done on the FTH Systems and new customers have been educated on the use of the systems. They have not had any major problems with the system.

Future projects are proposed and anticipated for the City through VSW in which a lift station piped to the sewage lagoon is planned. This will make it possible for a sewage tank hauler to minimize their haul time and trips. Also included will be a garage for the sewage haul vehicles next to the lift station.

## Observations and Recommendations

Finances — Every Spring, starting sometime in February to end of June, the City experiences cash flow problems. RUBA & LGS staff in the Bethel office made some recommendations to resolve the over-expenditure of the Utility. The administrator immediately took action and reduced staff hours in the administration and utility and continues to review the budget to balance the utility department.

The Council passed the Budget and Certified Financial Statement (CFS), but because of summer subsistence activities, the mayor has not been to the office to sign them. The City Clerk was told to keep trying to contact the mayor.

Accounting Systems — The Clerk has been provided on the job training on the QuickBooks Pro chart of accounts. After returning to Mekoryuk, she started to reclassify the computerized accounts but ran into difficulty saving the new information within the system. After several tries, she set it aside to take care of her many other duties.

Tax Problems — They are current with their payroll taxes, the Clerk said that she delayed payment on the DOL tax due to funds not being available at the time. She has since paid the whole amount and is now completely current. The only notices that they have received are about the credits of about \$400.00.

Personnel System — There has been no change in the City staff. The policy had yet to be finalized by Council members. They were reminded this quarter however, activities slowed down when there was a sudden vacancy in the Council seat due to death.

Organizational — Staff hours were reduced to deal with funding shortfalls. This will put additional pressure on staff to complete more with less. In the past this been the precursor to staff turnover.

Leadership/Governance — A change in the Council composition took place in May. A vacancy occurred due to an unexpected death. The administrator was planning to remind the Council to review the personnel policies once they have had time to recover from this loss. This may be carried to next quarter or early Fall, since this is the beginning of summer subsistence and commercial activities

Operation of Utility — The City of Mekoryuk washeteria and utility enterprise continues to be fully functional and operates effectively for the community.

**Ranking**    1 = Inadequate  
                   4 = Adequate to meet minimum requirements  
                   7 = Exceeds requirements

Category	1	4	7
Finances	X		
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management		X	
Leadership/Governance	X		
Operation of Utility		X	

### Anticipated Activities

- Remind the City of the upcoming October municipal election preparation.
- Present rate study to the Council for their review and consideration. A rate study of their washeteria was requested by the Council due to subsidies provided by other departments to the washeteria. Additional information was needed before final report is completed for the Council.
- Follow up on the QuickBooks Pro system. Make sure the bookkeeper is keeping up with the changes and proper use of the system.
- Follow up on the monthly financial expenditure reports especially for the utility. Encourage follow through on recommendations of reducing staff hours and expenses.



# Napaskiak Activity Report

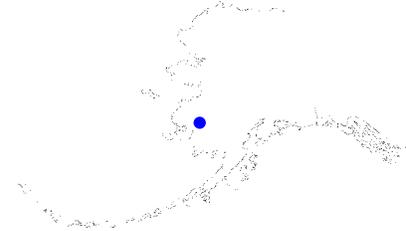
## Community Overview

Lead RUBA Staff: Johnny Evan, Bethel Office

2000 Census Population: 390

Region: Lower Kuskokwim

Local Governments: Second Class City, Village Council



The Village Council in Napaskiak maintains a central watering point for the residents to haul water to their residences and operates multiple other watering points. The Village Council also operates the honeybucket haul service to the sewage lagoon and provides for honeybucket pits. The Village Council operates the utility under a Memorandum of Agreement with the City and is the policy making body for the utility.

Residents haul treated water from one of two watering points. They occasionally experience water shortages. Some homes have tanks with running water for the kitchen, but very few have complete plumbing.

Honeybuckets are disposed of by residents in bunkers at various locations. Sewage is then pumped from the bunkers and transported to the sewage lagoon. The school has its own well, but needs a new water treatment system. A flush/haul demonstration project is under construction for 6 homes. Funds have been requested to serve an additional 30 homes.



## General Information

The flush haul demonstration project is operating very well since its inception. A rate analysis was completed with the six units and future additions considered. Despite the additional units received, the Tribe will be ready to institute any new user rates for sanitation services. The community is slated to receive an additional thirty (30) units this summer and should be constructed and put to use by late Fall. The Tribe drafted a Washeteria rate analysis in June 2001, and should be reviewed early next quarter. The Utility Master Plan is still being reviewed by interested agencies, and should be nearing completion soon.

## Observations and Recommendations

Finances — Finances are stable as revenue is compacted through Association of Village Council Presidents, Inc. Gaming operations continue to subsidize the utility services. The tribal organization instituted a user fee of \$25.00 per month to the residential customers in the six demonstration units. They also looked at revised user fees for the flush haul system demonstration project for when the additional units are installed and on line.

Accounting Systems — Utility uses Cougar Mountain accounting software. They appear to be having no problems running the system.

Tax Problems — There are no tax problems to report.

Personnel System — The assistant Tribal Administrator was delegated to monitoring the new demonstration project.

Organizational Management — The Tribal Council acts as the utility board, and is actively involved in all aspects of the planning process.

Leadership/Governance — The Tribal Council is the core for the successful operations of the organization.

Operation of Utility —The community is planning to connect thirty residential customers by next fiscal year. A rate study was completed for the community with the additional units being considered.

### Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems			X
Tax Problems			X
Personnel System		X	
Organizational Management			X
Leadership/Governance			X
Operation of Utility		X	

## Anticipated Activity

A utility assessment will be conducted to initiate a new RUBA Work Plan. A sample rate Review Sanitation Master Plan with Community and complete the Washeteria Rate analysis.

# Nightmute Activity Report

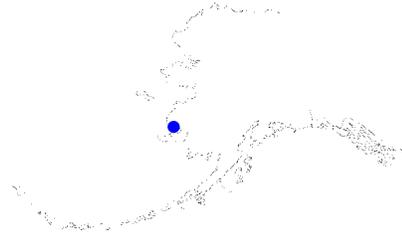
## Community Overview

Lead RUBA Staff: Paul Chimiugak, Bethel Office

2000 Census Population: 208

Region: Lower Kuskokwim

Local Governments: Second Class City



The school in Nightmute provides a central watering point for residents to haul their own water. The City of Nightmute provides a honeybucket haul service and the City Council is the policy making body for the utility.

A flush/haul system was recently completed for 21 homes, and additional units are being added in 1999 and 2000. Water delivery and waste tank pumping services are available. Unserved residents haul water and honeybuckets. The community has a new watering point at the school. School wastes discharge to the City sewage lagoon. A washeteria is not available. The Nightmute Power Plant was acquired by AVEC in March 1998.



## General Information

The City of Nightmute is in good operational status although they have been on a summer schedule of subsistence and commercial fishing activities. The administrator has been the main administrative staff on duty and has kept the operation running.

Two of the Council seats have been filled through appointment till the October municipal elections. There is still one more seat vacant where appointment by the Council is yet to be done. The City has had difficulty in getting interested people to fill these seats. The clerk position has been alternating between a temporary hire and one those who have ended up being on a very short-term basis. Once again, the City administration is advertising to for this position.

## Observations and Recommendations

Finances — Overall the whole City administration and the utility operation continue to be stable in their finances.

Accounting Systems — Transfer of all records is still on going especially since the bookkeeper took time off for the summer activities. These will resume when she returns in this month. The administrator plans to have the bookkeeper and primary bingo worker attend a QuickBooks Pro training this Fall in Fairbanks.

Tax Problems — Due to the summer leave of the bookkeeper, she will have to catch up on the 941 report. The administrator started on this but could not get it completed. This will be a priority for the bookkeeper upon her return.

Personnel System — They have personnel policies in place however, they are having difficulty finding the original that the Council signed adopting this policy. The turnover of the City Clerk position has left the remaining administrative staff searching for these records especially those that were computerized. The City ordinances are also another item they are trying to locate. One of the previous employees in the Clerk's position was updating the code in the computer. When a turnover took place the next person had trashed these not knowing what they were. Mardy Hanson, Bethel LGS, had found these and started to retrieve these and tried training the temporary clerk to complete this but did not get very far. The administrator informed our office that this system crashed before they completed the retrieval. Mardy recommended he contacts the computer Company to get the system back up and running. Computer training is definitely a need.

Organizational Management — The administrator will need to review the election ordinance and start preparations for the elections, if he does not get anyone hired to the clerk position. Recommended he find the election ordinance and get familiar with the process. He has indicated that he wants to be ready when it is time to start the process.

Leadership/Governance — There has been three vacant seats this quarter. The Council has appointed Liz Agnus and Angie Agnus to two of the vacant seats. There is still one more vacant seat to be appointed. According to the administrator, the Council will be deciding on this once the Mayor returns from her leave in July.

Operation of Utility — The administrator has obtained 8 pumps through the FTTHS fund which was about \$1200. The utility revenue still has funds in the account.

**Ranking** 1 = Inadequate  
 4 = Adequate to meet minimum requirements  
 7 = Exceeds requirements

Category	1	4	7
Finances			X
Accounting Systems		X	
Tax Problems			X
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility		X	

### Anticipated Activities

- The City is having a hard time hiring people for the City Clerk’s position. The full time Clerk’s that are hired have not stayed long enough to receive training. Once a full time Clerk is hired, training in-house should be the first to take place. Follow up for this will be done from this office.
- Follow up on appointment to the Council vacant seat.
- Follow up on election preparation with the administrator.
- Follow up on retrieval on the code of ordinances and policy records.
- Make sure the Bookkeeper and new City Clerk (if there is one) register for QuickBooks Pro training in September at Fairbanks. The administrator would like the primary bingo worker to also get this training, so she can be familiar with the system in the absence of the City bookkeeper.



# Nondalton Activity Report

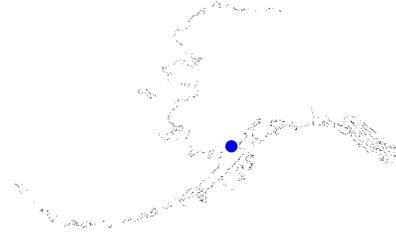
## Community Overview

Lead RUBA Staff: Roxanne Auge, Anchorage Office

2000 Census Population: 221

Region: Cook Inlet

Local Governments: Second Class City



The City of Nondalton operates the piped water and sewer system and provides a central watering point for residents to haul their own water. The City Council is the policy making body for the utility.

An infiltration gallery at Six Mile Lake supplies the community with treated water. There are 88,000 gallons of storage capacity. 70 residences are connected to the piped water and sewer system and are plumbed. Funds have been requested to extend the system to 11 newly-constructed homes, and to make system improvements -- demand has doubled over the past 12 years. Refuse collection is not provided.

A new 60-acre landfill and incinerator are planned, following construction of the Iliamna-Nondalton road and bridge in 2003. The INN Electric Cooperative owns a diesel plant in Newhalen and 50 miles of distribution line to connect Iliamna, Newhalen and Nondalton. The Tazimina Hydroelectric Project has recently been completed, and powers the three communities.



## General Information

DCED has developed a draft work plan with the community that still needs to be formalized. During the last quarter, Roxanne Auge made two trips to Nondalton - on April 9 to work with the new City Clerk and discuss on-going recommendations with City staff and Council; and May 22 to provide Council training on budgeting, assist with the FY '02 budget, and discuss with the Council, members of the public, and Lake and Peninsula Borough representatives Pat Poland's follow up letter to Nondalton. Roxanne also traveled to King Salmon on May 16th to meet with the Borough Assembly to discuss possible options and cooperative efforts to address some of the issues in Nondalton.

Scott Ruby and Roxanne Auge assisted with issues concerning the petition to recall the mayor. The statement of ground for recall on the petition application was longer than the 200

words that the Alaska Statutes allow so it was recommended that the petition be denied and petitioners be informed that they can resubmit after correcting the problem.

The focus of DCED staff continues to be Council and Clerk training, setting up a revised record keeping system, locating and organizing information on the City's finances, and helping the City to develop a repayment plan for their back debt.

The City Council and public continue to show a keen interest in what is going on with the City. About 20 members of the public showed up for the May 22nd budget meeting as well as three members of the Lake and Peninsula Assembly.

## Observations and Recommendations

Finances — Progress continues to be slow. The City Clerk is on maternity leave and the mayor has informed the Council that he will not hire the alternate to work in her place. Other than the budget, the Council was not able to make much headway this quarter on the priority items identified to work on including the repayment plan. The focus this quarter was primarily on informing the Council and public about the status of City operations, compiling budget numbers to present to the Council and public, and presenting information on the budgeting process (what, why, who, when, how). More information is needed on all of the City's outstanding debts; contracts and agreements for services; the files for all vendors and City leases and agreements; and an accounting of water/sewer payments and repayment agreements to complete a realistic repayment plan. As we suggested, the City has opened a new bank account and the mayor was able to come up with some of the checks that were missing or unaccounted for when we worked on reconciling with the bank statement. These need to be reconciled with the existing information. The City Clerk and Mayor continue to be resistant to implementing many of Roxanne's recommendations.

The City needs to continue working on the following items for addressing its financial management problems:

- Order more receipts and continue using the NEBS cash receipts system to record all money coming into the City.
- Continue updating the check register and budget detail sheets using the forms Roxanne set up in the computer.
- Do monthly financial reports using the forms Roxanne set up in the computer.
- Assist with and support efforts to coordinate with vendors and other agencies to adopt a repayment plan.
- Organize the filing system and locate leases, contracts, grants, etc, pertinent to this fiscal year.
- Review leases and other agreements to clarify what the City should be receiving and what the City's responsibilities are.
- Update accounts receivable for water and sewer and send out bills.
- Implement a purchase order system with the Council approving any travel and other large purchases.

- Send a letter to all local vendors and businesses that the City patronizes regularly informing them that purchases will not be honored unless there is a purchase order approved by the City's authorized representative.
- Only have one person writing checks and receipting money coming in to ensure accountability and save money on personnel costs and keep unused checks locked up.
- Stop any discretionary spending such as travel, rental cars, or purchases of incidentals.
- Only issue pay checks on pay day.
- Work on identifying and collecting any revenues the City might be entitled to. As of July 31, 2001, the City has not yet submitted its FY02 Budget and FY00 Certified Financial Statement, which were both due in Juneau on June 30, or its FY02 Safe Communities Resolution. The City also needs to make a concentrated effort to collect water and sewer payments and rents.

Accounting System — Nothing to report other than what reported already.

Tax Problems — Except for notification that the IRS has released its lien on the City's \$5,000 fish tax entitlement, there have been no updates on the status of the City's IRS debt this quarter. According to IRS, the City owes \$78,103.00 to the IRS plus an undetermined amount for the 2nd, 3rd, and 4th quarters of 2000 and the 1st quarter of 2001. This figure may or may not include penalties and interest and have been unable to confirm this with IRS. IRS had filed a levy on money the City was to receive from the state. The City was audited by State of Alaska, Department of Labor (DOL) this quarter and according to DOL staff, they owe about \$4,000 in ESC payments including penalties and interest of between \$600-\$800.

Personnel System — The Mayor is a paid position, responsible for administering City business and supervising and directing the work of City staff. Until recently, the Mayor spent very little time in the City office and there is no indication that staff was provided much direction or that work was monitored. Roxanne has discussed with the City Council the need to do performance evaluations of all City staff, including the Mayor. Roxanne is working with the City Council to draft job descriptions to clarify job duties and management responsibilities.

Organizational Management — The City needs to consistently use parliamentary procedure at all meetings to help direct the flow of discussion and ensure clarity regarding decisions. There continues to be communication problems between the Mayor and some of the Council and there does not appear to be any significant change this quarter in how the City does business.

DCED has made the following recommendations to the Council:

- Institute the emergency operations staffing plan that was discussed in February. This plan was: have only critical staff, water plant operator, clinic janitor, and City Clerk, working only 2 hours a day.
- Consistently use parliamentary procedure at all meetings.
- Take minutes of all Council meetings and type and post them immediately.

- Get a wall calendar and note important dates/deadlines to ensure all staff and the Council stay informed.
- Hold two meetings a month for a while until the City is able to get a handle on the issues it is currently dealing with.
- Review and, if appropriate, adopt the ordinances RUBA staff sent clarifying Council duties and responsibilities and procedures and removing the provision for having a paid mayor.
- Have the Mayor prepare an inventory of all City property.

Operation of Utility — There have been no updates on water and sewer account information provided since the customer billings last August. The balances due calculated from those figures are \$69,978.04 owed to the City (some account balances are as high as \$5,000). The City needs to decide on a collection method that will result in a win-win situation for both the City and customers and take into consideration that the City has not consistently sent bills. Will continue to work on this.

Roxanne faxed the City a sample letter last quarter requesting payment of delinquent water & sewer bills and offering some payment options, a sample repayment agreement, and an assignment of dividend form; however, Roxanne doesn't know if there was any follow through.

No news has been heard regarding the status of the notice of violation of Alaska drinking water regulations and threat of legal action from DEC for failure to have the water sampled and tested, nor the Notice and Order to Respond from the Federal Environmental Protection Agency regarding a proceeding to assess an administrative penalty under the Federal Clean Water Act.

**Ranking**      1 = Inadequate  
                       4 = Adequate to meet minimum requirements  
                       7 = Exceeds requirements

<b>Category</b>	<b>1</b>	<b>4</b>	<b>7</b>
Finances	X		
Accounting Systems	X		
Tax Problems	X		
Personnel System	X		
Organizational Management	X		
Leadership/Governance		X	
Operation of Utility	X		

## **Anticipated Activity**

Roxanne Auge will be returning to Nondalton in September to continue training the new City Clerk and alternate, provide Council training, and work on implementing past recommendations, including:

- Using parliamentary procedure at all meetings to help direct the flow of discussion and ensure clarity regarding decisions.
- Developing job descriptions.
- Monitoring and evaluating the Mayor, staff, and Council.



# Northway Activity Report

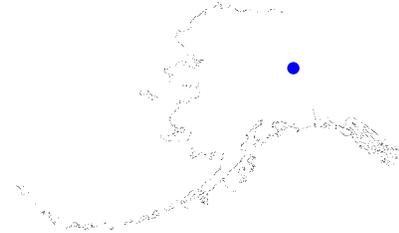
## Community Overview

Lead RUBA Staff: John Fischer, Fairbanks Office

2000 Census Population: 95

Region: Interior

Local Governments: Village Council



There is a central watering point for the residents to haul their own water. The Northway Village Council operates the washeteria. Over half of households are not plumbed. Due to high groundwater and deep permafrost, individual water wells and septic systems often freeze. A flush/haul system is currently under construction for 100 area homes. The Northway Village Council operates the local washeteria. The landfill is not permitted.

## General Information

The Village of Northway has not as yet responded to the statement of findings and questioned costs requested by the auditor. The auditor has scheduled a meeting with the Northway Village Council in July.

No RUBA personnel visited Northway this quarter. The RMW reports that the flush tank haul drivers with CDL's have left Northway employment. This will leave the village unable to legally operate the haul vehicles on public streets.

## Observations and Recommendations

Finances – No problems reported this quarter.

Accounting Systems – Northway has still not implemented recommendations of LGS personnel regarding the accounting system. The budget has been worked on but is not complete and has not been approved.

Tax Problems – As far as known any tax problems are of a small amount and insignificant at this time.

Personnel System – No progress.

Organizational Management – Apparently the Council is starting to react to the auditor's queries and has requested a meeting with the accounting firm. It is anticipated this meeting could bring about some important changes in Northway's accounting and organizational structure.

Leadership/Governance – Appears to be improving. Several Council members have expressed concern over the 99 audit.

Operation of Utility – RMW reports that the haul drivers that have the CDL’s have quit. This will stop the legal operation of the flush haul system.

**Ranking**      1- Inadequate  
                      4 = Adequate to meet minimum requirements  
                      7 = Exceeds requirements

Category	1	4	7
Finances	X		
Accounting Systems			X
Tax Problems			X
Personnel System	X		
Organizational Management	X		
Leadership/Governance			X
Operation of Utility	X		

### Anticipated Activity

Northway Village Council to meet with the auditor regarding the findings of the calendar year 1999 audit. It is anticipated that after this meeting the Council will request a meeting with DCED/RUBA personnel to draw up a corrective action plan.

Village administrative staff completed the Consumer Confidence Questionnaire for 2000 but the status of the 2001 questionnaire is unknown at this time.

# Nunapitchuk Activity Report

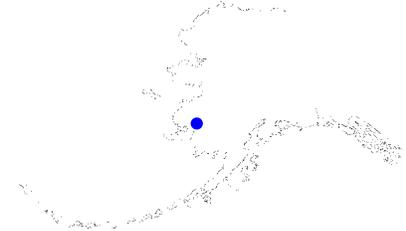
## Community Overview

Lead RUBA Staff: Johnny Evan, Bethel Office

2000 Census Population: 466

Region: Lower Kuskokwim

Local Governments: Second Class City, Village Council



The City of Nunapitchuk and the Village Council jointly operate the central watering point and provide a water truck delivery service. The City operates the washeteria and provides a honeybucket haul service.

Well water is treated and supplied from a central tap year round. A flush/haul system was recently installed in 33 homes in Nunapitchuk, with water delivery and tank hauling services. Construction continues on the remaining 73 homes, and should be completed by 2001.

Unserved households haul their own water and honeybuckets. Sewage containers are located throughout the City, and are emptied into one of two new sewage lagoons (one on each side of the River). The City provides piped water to the school. Teacher's housing, located in the old school, has an independent water and sewer system that needs improvements.



## General Information

Boardwalk construction throughout the community, and access to homes, are still ongoing. There are currently twenty-nine flush haul units in operation, and forty-two units planned for construction once funding is awarded. The water plant is under going renovations and should be complete end of this quarter. The community is planning to construct a second water plant on the other part of the main community. A rate study was completed for the service units in operation, and the community met to discuss the new rates.

## Observations and Recommendations

Finances — Finances are still stable this quarter. The City needs to develop a budget for the new additional units and for the second water treatment plant.

Accounting Systems — The accounting system is primarily managed through Excel spreadsheets. The organization purchased QuickBooks Pro financial software, and still is planning to computerize their accounting system.

Tax Problems — They are current with their tax liabilities.

Personnel System — The City hired a utility bookkeeper for the sanitation services.

Organizational Management — The City is currently having the Tribal Administrator (past City Administrator) work part time as the City Administrator. There is a very real concern that the workload is too much for a part time position. It has been recommended to the Council that a full time City Administrator, and/or a Utility Manager be hired. With the current sanitation services, container haul and flush haul, they need a utility manager who would monitor and coordinate the water sewer services.

Leadership/Governance — The governing body is proactive in all aspects of the City planning process.

Operation of Utility —The community is planning to construct a second water treatment plant on the second part of the community that is on the other side of the river. A new rate analysis will be required after the additional 40 units are installed.

### Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems			X
Tax Problems			X
Personnel System		X	
Organizational Management	X		
Leadership/Governance			X
Operation of Utility		X	

## Anticipated Activity

A new RUBA Work Plan will be initiated the next quarter to address the situation of the current sanitation services. A new rate study will be implemented and begin the process of computerizing their accounting system.

# Port Alexander Activity Report

## Community Overview

Lead RUBA Staff: Gina Shirey, Juneau Office

2000 Census Population: 81

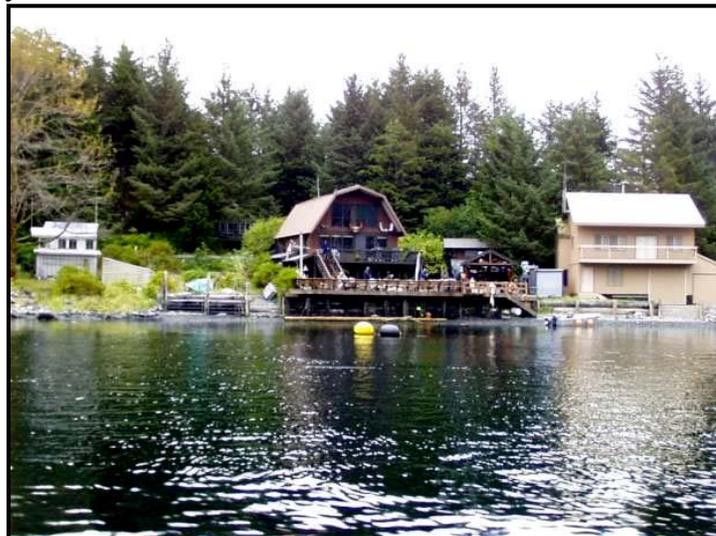
Region: Southeast

Local Governments: Second Class City



The City of Port Alexander operates the central watering point where residents can come and haul their own water. The City Council is the policy making body for the utility.

Water is derived from Dirty Dick Dam and is treated, stored in a tank and piped to 51 households. A new water filtration system is needed. One home uses a rain catchment system. Homes use individual septic tanks, haul honeybuckets, or use outhouses for sewage disposal. There is no central electrical generation or refuse disposal service. Aluminum is shipped to Sitka for recycling. Funds have been requested to electrify the community. A number of homes in Port Alexander are used only seasonally.



## General Information

On July 20th, the Gina spoke with Council Member John Lawson, who is in charge of the Water Department. He said that all but two of the water meters have been installed. He expects the remaining two meters to be installed by the end of the summer. He says the meters have been very helpful to monitor water usage. He's not sure now if the question about paying for service will be on the ballot his fall. He said it's already been on the ballot once before. Mr. Lawson talked a little bit about the Village Safe Water Project that will be starting August 27th. Finally, he asked if I would be making another trip out there soon. Gina indicated she was working with City Clerk Robin Garnick on QuickBooks. The RUBA Program is looking at assisting the City in upgrading to QuickBooks Pro 99 and setting up the

City’s accounts in QuickBooks. Gina also indicated they could also assist in setting up billing procedures even if an amount to be billed hasn’t been determined yet.

City Staff attended a computer workshop sponsored by the RUBA Program held in Ketchikan June 25-29.

### Observations and Recommendations

Finances — They appear to be in good shape.

Accounting Systems — There appears to be no problem with the new accounting software although minor glitches are occurring in some areas such as payroll. RUBA staff anticipates helping the City resolve these minor problems.

Tax Problems — There appears to be no tax problems.

Personnel System — There appears to be no personnel problems. Robin Garnick and Karen Maley are still sharing the clerk’s position.

Organizational Management — Their method of organizational management appears to be working well for them. The mayor supervises the clerks.

Leadership/Governance — There appears to be no problems with leadership/governance. Council members are actively involved in City affairs by design. Each Council member heads a different City department.

Operation of Utility — There appears to be no problem with the operation of the utility.

#### Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility		X	

### Anticipated Activity

RUBA staff will be assisting with setting up the City on QuickBooks Pro 00. The City currently has QuickBooks 99, but since it wants to split payroll between departments, it will need to upgrade to QuickBooks Pro 00. RUBA may also assist with setting up billing and billing procedures for the water utility.

# Savoonga Activity Report

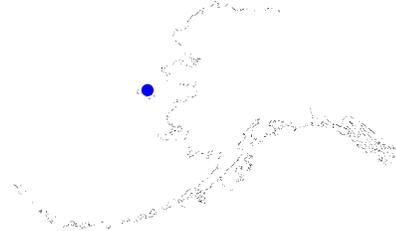
## Community Overview

Lead RUBA Staff: Josie Morrow, Nome Office

2000 Census Population: 643

Region: Bering Straits

Local Governments: Second Class City



Utilities are operated by Savoonga Joint Utilities, a non-profit arm of the City, and run by a Utility Board. Well water is treated and stored in a 100,000-gallon tank at the washeteria. A new circulating water and sewer utilidor system, including household plumbing, came on-line in January 1999. 45 residents are served; the remaining 32 homes currently haul water and honeybuckets. 20 new HUD housing units on the west side are plumbed, but need to be connected to the system. The clinic and school have independent wells and septic systems. A new landfill was recently completed.



## General Information

Due to staff turnover there is no information available for this community this quarter.

## Anticipated Activity

Leroy Seppilu, LGS/RUBA in the Anchorage office, will be moving to the Nome Regional Office September 1, 2001, and will continue to work with the City.



# Shaktoolik Activity Report

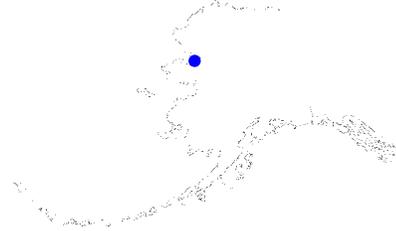
## Community Overview

Lead RUBA Staff: Josie Morrow, Nome Office

2000 Census Population: 230

Region: Bering Straits

Local Governments: Second Class City



The City of Shaktoolik operates the piped water and sewer system and provides a central watering point. The City Council is the policy making board for the utility.

Water is pumped three miles from the Togoomenik River to the pumphouse, where it is treated and stored in a 848,000-gallon insulated tank. A piped water and sewage collection system serves most homes.

75% of households have complete plumbing and kitchen facilities. The school is connected to City water, and has received funding to develop a sewage treatment system to serve the entire community. The City burns refuse in an incinerator. The landfill needs to be relocated; the current site is not permitted.



## General Information

Due to staff turnover there is no information available for this community this quarter.

## Anticipated Activity

Leroy Seppilu, LGS/RUBA in the Anchorage office, will be moving to the Nome Regional Office September 1, 2001, and will continue to work with the City.



# Shishmaref Activity Report

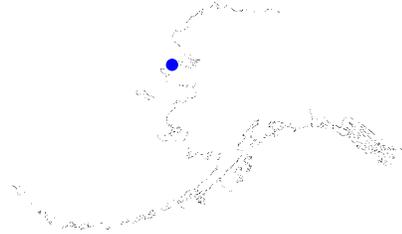
## Community Overview

Lead RUBA Staff: Josie Morrow, Nome Office

2000 Census Population: 562

Region: Bering Straits

Local Governments: Second Class City



The City of Shishmaref operates a central watering point, a water truck delivery service, multiple watering points and the washeteria. They also provide a honeybucket haul service. The City Council is the policy making board for the utility.

Water is derived from a surface source, is treated and stored in a new tank. Shishmaref is undergoing major improvements, with the construction of a flush/haul system and household plumbing. 19 HUD homes have been completed, and 71 homes remain. The new system provides water delivery, but the unserved homes continue to haul water. Honeybuckets and the new flush tanks are hauled by the City. The school, clinic, Friendship Center, City Hall and fire hall are connected to a sewage lagoon. A new landfill is planned for the City; an access road is under construction.



## General Information

Due to staff turnover there is no information available for this community this quarter.

## Anticipated Activity

Leroy Seppilu, LGS/RUBA in the Anchorage office, will be moving to the Nome Regional Office September 1, 2001, and will continue to work with the City.



# Shungnak Activity Report

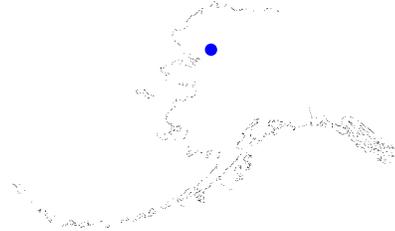
## Community Overview

Lead RUBA Staff: Margaret Hansen, Kotzebue Office

2000 Census Population: 256

Region: Northwest Arctic

Local Governments: Second Class City



The City of Shungnak operates the piped water and sewer system. The City Council is the policy making board for the utility.

The water infiltration gallery was destroyed by ice several years ago, and needs replacement. A reservoir is intermittently filled from the Kobuk River — a portable pump fills a 200,000-gallon steel storage tank through 1,110' of buried arctic pipe. Groundwater wells have proven unsuccessful. Piped water and sewer are provided to 53 homes (those at the top of the bluff,) the clinic, school and community building. Shungnak has a 6-inch buried gravity sewage main, which drains into a small diked lake one-half mile northwest of the City. The main, lift station and manholes need replacement. The effluent is chlorinated before discharge. A new landfill has recently been completed.



## General Information

In April, the Kotzebue office provided phone, fax assistance to the administrator on budget for FY02, coordinating reimbursement with the IRA for purchase of clinic land. Their IRA administrator quit so no money was provided to the City yet to help pay off their IRS debt. The City used all funds to save their water/sewer system so could not pay any IRS taxes for one year. We are still struggling to pay off this debt. They have increased their water/sewer rates and cut off two homes for non-payment but she still cannot keep up with their old system, which needs major renovations.

In May, the Kotzebue office provided on site assistance to the new IRA administrator in following through with Maniilaq to receive the funds to pay for the clinic land and coordinated with the City. The IRA found out after the last administrator left that they did not have the money to purchase the clinic in their account. It turned out that we had to work on

reimbursements from EPA and NAHASDA to get the money they got from their Local Health Initiatives grant for this.

In June, the Kotzebue LGS coordinated with the City and Northwest Inupiat Housing Authority for land they need to build ten new homes. We hope the City will receive money from NWIHA to help pay off IRS.

## **Observations and Recommendations**

Finances — The City has not been able to pay much of their 1998 IRS debt. The payment for the clinic land should be received soon which will be sent to IRS.

Accounting Systems — The City is using the new computer for monthly financial reporting. They do not have internet hooked up yet, due to finances but she would like to use QuickBooks Pro in the future for payroll.

Tax Problems — Although the City is keeping current with taxes, they still has the 1998 delinquent tax due.

Personnel System — The policies are very outdated. This is one task in the workplan to complete.

Organizational Management — During the personnel policy review and training we will update their organizational chart.

Leadership/Governance — The new Mayor is working out very well. During my last trip they did receive financial management training. He also attended the personnel management training course in May.

Operation of Utility —The main operators level 1 water treatment certification is due to expire and he has no waste treatment certification yet. I have encourage the administrator to keep on top of this especially since she needs all the points she can get for VSW funding with the rough shape their plant is in.

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems			X
Tax Problems	X		
Personnel System			X
Organizational Management		X	
Leadership/Governance			X
Operation of Utility		X	

**Anticipated Activity**

Because substantial assistance needed by the IRA, we could not find the time to do the personnel policy training this trip. It needs to get done for sure during my trip in September.

I have coordinated with Maniilaq, the IRA and City to identify the funds needed to pay off their IRS debt. We plan to travel together to discuss this with them and get a check sent while their. Maniilaq is contributing \$22,000 as an advance for equipment rental for the future clinic project. We hope that IRS will abate penalties and interest if we come up with \$34,000-SRS, 28,000-Clinic land purchase and \$22,000 equipment rental.



## Stebbins Activity Report

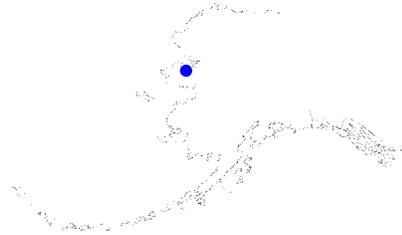
### Community Overview

Lead RUBA Staff: Josie Morrow, Nome Office

2000 Census Population: 547

Region: Bering Straits

Local Governments: Second Class City



The City of Stebbins operates the washeteria and a central watering point where residents can come and haul their own water. The City also provides a honeybucket haul service. The City Council is the policy making board for the utility.

Major improvements are under construction to enable a piped water and vacuum sewer system, with household plumbing. Residents currently haul water and deposit honeybuckets in bunkers. Water is derived during the summer from Big Clear Creek, is treated and stored in a 1,000,000-gallon steel water tank. In the summer there are several watering points in the village, distributed from the tank via plastic pipelines. A reservoir at Clear Lake and a new water storage tank are under construction to alleviate winter water shortages. DEC has approved the landfill for use, although it is not permitted. Refuse is collected by the City from central bins.

### General Information

Due to staff turnover there is no information available for this community this quarter.

### Anticipated Activity

Leroy Seppilu, LGS/RUBA in the Anchorage office, will be moving to the Nome Regional Office September 1, 2001, and will continue to work with the City.



# Tanana (Too'gha) Activity Report

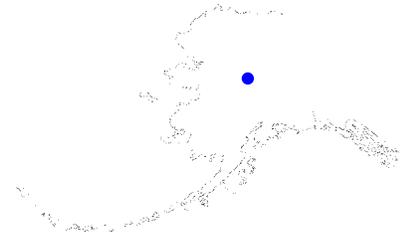
## Community Overview

Lead RUBA Staff: Eileen Kozevnikoff, Fairbanks Office

2000 Census Population: 308

Region: Interior Alaska

Local Governments: First Class City



Water and sewer utilities are operated by Too'gha, Inc., a non-profit. Water is derived from three wells near the Yukon River, and four watering points are available. In 1970, 55 individual wells were drilled, but due to permafrost and poor water quality, the project essentially failed. Nearly all residents now haul their own water from the washeteria and use privies and honeybuckets. In 1976, a piped water and sewer system was constructed to serve the school, teacher's quarters, clinic, senior center, and IRA Council building. Funds have been provided to overhaul portions of the City's piped systems. A new washeteria and water treatment plant were recently completed. Construction has begun to replace the failing pipes in 40 homes downtown. The landfill uses an incinerator, and provides recycling services.

## General Information

There was one field trip to Tanana this quarter to attend a Planning meeting and attend the Too'gha Board meeting. Also on this trip were VSW Engineer, Lynn Marino; Melinda Tsu, Montgomery Watson; David Lockard, AIDEA Bulk Fuel Storage Project; AD Norford, URS and Bulk Fuel contractor, Nugget Construction Foreman. Assistance was provided to the Utility Manager by phone and fax.

## Observations and Recommendations

Finances – Declining. The utility manager has been working with TCC-OEH in applying for a training grant to help subsidize the budget for personnel.

Accounting Systems – QuickBooks is working well and she has assistance when she has a problem.

Tax Problems – None

Personnel System –The Utility Manager was able to get her two operators working on the new project in addition to what is required of them at the washeteria with reduced hours. She also reduced her own hours to help meet the budget.

Organizational Management – The utility manager, board and staff are working well together.

Leadership/Governance – Too’gha board continues to provide good leadership and concern for the community.

Operation of Utility – More and more breakdowns are occurring and the operators are able to get things up and running with bare minimum parts.

**Ranking**      1 = Inadequate  
                       4 = Adequate to meet minimum requirements  
                       7 = Exceeds requirements

<b>Category</b>	<b>1</b>	<b>4</b>	<b>7</b>
Finances	X		
Accounting Systems		X	
Tax Problems		X	
Personnel System			X
Organizational Management			X
Leadership/Governance			X
Operation of Utility		X	

# Teller Activity Report

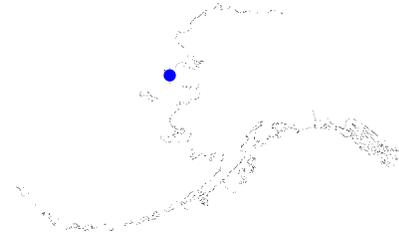
## Community Overview

Lead RUBA Staff: Josie Morrow, Nome Office

2000 Census Population: 268

Region: Bering Straits

Local Governments: Second Class City



The City of Teller operates the washeteria, a central watering point and a water truck delivery service. The City also provides a honeybucket haul service. The City Council is the policy making board for the utility.

During summer, water is hauled from the Gold Run River (20 miles away) by the City water truck, and delivered to home storage tanks. A few residents use their own ATVs or snowmachines to haul water. During winter, treated water is delivered from a large storage tank at the washeteria, or melt ice is used from area creeks. Preliminary work has begun on a piped water and sewer system, however, a new water source must first be developed. Wells have proven unsuccessful. The school operates its own sewer system. 42 residents use honeybuckets, which are hauled by the City. A few homes and facilities have septic tanks. A new landfill is under construction. The community participates in hazardous waste collection.

## General Information

Due to staff turnover there is no information available for this community this quarter.

## Anticipated Activity

Leroy Seppilu, LGS/RUBA in the Anchorage office, will be moving to the Nome Regional Office September 1, 2001, and will continue to work with the City.



# Tuluksak Activity Report

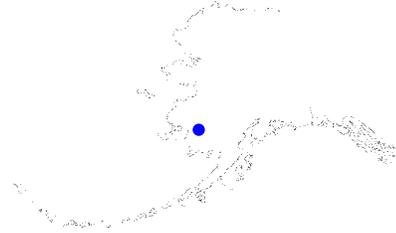
## Community Overview

Lead RUBA Staff: Johnny Evan, Bethel Office

2000 Census Population: 428

Region: Lower Kuskokwim

Local Governments: Village Council



The Village Council operates the washeteria and the central watering point. The Village Council is the policy making board for the utility.

Treated well water is hauled by residents. Only one watering point, with storage capacity of less than 7,000 gallons, serves the entire community, washeteria, clinic and school. The washeteria was rehabilitated in 1996, but water shortages are limiting its use. Residents haul honeybuckets -- Tuluksak has 75 active honeybucket disposal pits. A feasibility study has been completed to implement a piped water and sewer system. A larger water storage tank, water system improvements and a honeybucket haul system are the village's priorities.

## General Information

The Tribal organization hired a temporary Tribal Administrator and appointed a Tribal Service Director. The community received five more bins for their container haul system and they were immediately put into operation. The accounting system was reorganized through Alaska Accounting Solutions, and transferred to the Tribe on May 2001. The accounting system is now computerized through Mind Your Own Business (MYOB) financial software. The system can do everything except Payroll. The Tribal organization met with IRS in June 2001 to negotiate their 1993 to 1996 past tax liabilities. The Tribe has 90 days to make an offer to the solve the situation. Despite the reduction of the container haul system rate, the collection rate is still not improving. The Tribal organization is negotiating with Yupiit School District for the possible take-over of the well/washeteria operations for the next fiscal year.

## Observations and Recommendations

Finances — User fees are not covering the expenses incurred. The user fee of \$30 was reduced to \$20 despite the low collection rate. If it is not subsidized, it is not known how they will continue to operate. The Tribal organization is looking into whether they should initiate a water rate. The Tribal organization still needs to develop an overall budget. The Tribe has a debt with the local corporation, but is paying it off with the sales tax accrued.

Accounting Systems — Accounting was transferred to the Tribe and is now computerized. Receipts are recorded daily, weekly, and monthly. The financial software is capable of producing monthly financial reports, separate according to job units, and record payroll

records/journals. With this capability, the Tribe will soon be able to calculate their own tax liabilities and complete the tax reports.

Tax Problems — They are current with their present tax liabilities but still have to negotiate with IRS on the past tax liabilities. The tribe met with IRS in June 2001 and they will have ninety days to make an offer to IRS, this will be at the end of September 2001.

Personnel System — The Tribal organization hired a temporary Tribal Administrator, and appointed a Tribal Services & Housing Director. The new bookkeeper is now the Chief Accountant and now handles all the accounting functions. They also hired a Tribal Clerk who will be responsible for all the clerical duties.

Organizational Management — The organization was reorganized in June 2001 with a new Tribal Administrator, and the Tribal Council appointed an administrative assistant in the event the administrator is absent.

Leadership/Governance — The Tribal Council is actively involved in all aspects of the planning process. They have drafted a five year infrastructure plan that would improve all the capital projects in the community. The Council met with the Moravian Parsonage to transfer the land to the Tribal community. The Tribal organization is looking into taking over the water treatment plant operations.

Operation of Utility — No outstanding issues to report. The 5 new container haul bins were put into service.

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances	X		
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management			X
Leadership/Governance			X
Operation of Utility		X	

**Anticipated Activity**

Johnny will assist the Tribal Council in their negotiations with the IRS on their past tax liabilities. Johnny will also continue to encourage the Tribe to increase the user rate so revenue will cover the expenses.

# Tuntutuliak Activity Report

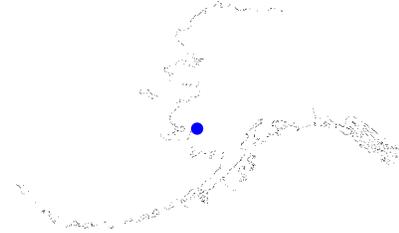
## Community Overview

Lead RUBA Staff: Johnny Evan, Bethel Office

2000 Census Population: 370

Region: Lower Kuskokwim

Local Governments: Village Council



The Village Council operates the washeteria and the central watering point.

A flush/haul system was completed for 31 homes in 1997, including bathroom plumbing. Construction continues for the remaining 30 homes, who currently use honeybuckets. The Tuntutuliak Community Service Association, a non-profit arm of the Village Council, operates the utilities. A new landfill, sewage lagoon, and a 4-mile sanitation boardwalk were recently completed. The school has its own well and sewage lagoon; design of a new water treatment system and lagoon is underway.

## General Information

The Bulk Fuel Tank Farm along with the new electrical generators, are nearing completion and the Tank Farm is currently being used to store and retail fuel to the community residents on a daily basis. The utility organization hired a clerk in March 2001, and added a permanent bookkeeper in June 2001. The new employees attended a bookkeeping/record keeping workshop provided by the LGS staff in Bethel in June, and both have signed up to attend the QuickBooks Pro Financial Software training session slated for August 2001.

## Observations and Recommendations

Finances — The finances are stable through user fees. They have a reserve account for any unexpected emergency.

Accounting Systems — The accounting is managed manually and information is still being inserted as data on an Excel spreadsheet. The organization fell slightly behind in producing monthly financial reports.

Tax Problems — The organization fell slightly behind in their tax liabilities, but hired an outside accountant to complete the required tax forms. They will be able to pay for past tax liabilities, if any, with no problem.

Personnel System — The utility board hired a utility clerk, but is not interested in following the financial matters themselves. TCSA finally hired a bookkeeper on June 2001. The

two were sent to a bookkeeping workshop at the end of the quarter in Bethel presented by RUBA staff. They are planning to computerize their accounting functions through QuickBooks Pro once the two individuals complete the financial software training.

Organizational Management — The Utility is well organized. They have a preventative maintenance schedule, and are continuing to send the required water samples to the respective regional health organization.

Leadership/Governance — The utility board is active on all aspects planning for the utility. The board now recognizes that they need to send their staff to additional training in reference to utilities.

Operation of Utility — The sanitation services is well organized and is meeting the sanitation requirements of the community. The organization has a preventative maintenance schedule and are sending the required water samples on time to the regional health organization for testing.

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems	X		
Tax Problems		X	
Personnel System			X
Organizational Management			X
Leadership/Governance			X
Operation of Utility			X

**Anticipated Activity**

A new RUBA Work Plan will be initiated the next quarter, with an emphasis on training the new utility bookkeeper on the accounting functions. The organization is sending the two new employees to QuickBooks Pro in August 2001. They will have their accounting system computerized by next fiscal year.

# Tununak Activity Report

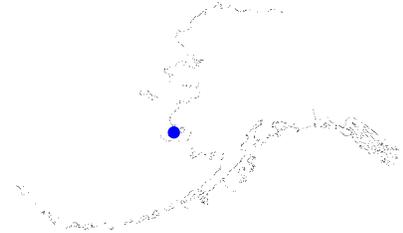
## Community Overview

Lead RUBA Staff: Paul Chimiugak, Bethel Office

2000 Census Population: 325

Region: Yukon-Kuskokwim Delta

Local Governments: Village Council



The Village Council operates the washeteria, central watering point for residents to haul their own water, and multiple watering points. They also provide a honeybucket haul service. The Village Council is the policy making board for the utility.

Water is derived from Muskox Creek. A flush/haul system began construction in 1992. Only five homes are currently served, and 30 additional units are in construction. 40 additional household units will need to be installed. Most residents currently haul water and honeybuckets, and rely on the washeteria for laundry and bathing. 5% of households use individual septic systems. The landfill needs to be upgraded.



*Tununak Dancers (1997)*

## General Information

The Tununak Traditional Council (TTC) continues to address the recommendations of RUBA staff to improve their administrative and financial management. The administrator has been keeping current with the tax reports and payments. IRS has yet to visit this community to evaluate their records. This will also be a time where the Council can make an offer on their incurred back taxes.

The administrator has indicated that a rate analysis would be suitable for this utility. He would like to see this take place if the Council approves it.

The funding agencies continue to hold back on the project funds, until such a time has been reached on the settlement of the back taxes owed to IRS.

## Observations and Recommendations

Finances — Financial reports from the organization continue to be non-existent.

Accounting Systems — They are continuing to use the Model Financial Record Keeping System (MFRKS) that was set up a year ago. This system is currently functional.

Tax Problems — Taxes are still kept current as of year 2000. The IRS representative has yet to travel to Tununak to meet with the Council to discuss the pay back plan.

Personnel System — There is still only one administrative staff, which is the administrator and one temporary flush tank and haul system (FTHS) bookkeeper. Currently there is no personnel policy in place.

Organizational Management — The Tununak Traditional Council continues to operate on a very limited basis.

Leadership/Governance — The new President of the Tununak Traditional Council (TTC) hasn't made much difference in the leaderships reluctance to shut off service. They still would rather have the Elders Council make the decision instead of basing it on non-payment records. RUBA staff continues to recommend a better process.

Operation of Utility — The washeteria is still operating with one washer and one dryer and the building remains in dilapidated shape because of negligence and vandalism. The flush tank and haul system continues to operate 20 units. Bingo still subsidizes the payroll & expenses.

**Ranking**      1 = Inadequate  
                      4 = Adequate to meet minimum requirements  
                      7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems	X		
Personnel System	X		
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility			X

## Anticipated Activities:

- Follow up and continue to request financial reports be sent to Bethel office.
- Follow up on budget preparation for the organization and the FTHS and Washeteria.
- Follow up with IRS on back tax resolution.
- Draft a business plan for them in anticipation of future water & sewer projects.

# Upper Kalskag Activity Report

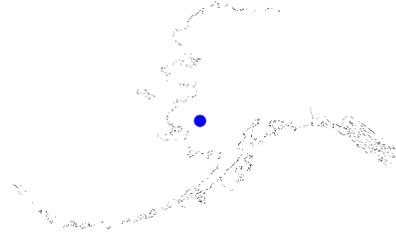
## Community Overview

Lead RUBA Staff: Leroy Seppilu, Anchorage Office

2000 Census Population: 230

Region: Lower Kuskokwim

Local Governments: Second Class City



The City of Upper Kalskag operates the piped sewer system. The City Council is the policy making board for the utility.

As of November 1997, nearly all homes, the school and the store have individual wells with potable water and indoor plumbing. A new piped gravity sewage system with lift stations, force main and lagoon now serves over 60 households and facilities. The school has requested funds for a new septic tank and leachfield, or connection to the community sewer system. The landfill is located between Upper and Lower Kalskag.



## General Information

Basically things are going well for the City and the Utility.

## Observations and Recommendations

Finances — Kalskag Sanitation Utility (KSU) has quickly bounced back from their previous financial mess. At the beginning of October 2000, the utility was operating at a loss due to increases in expenses and lack of efforts to collect sewer bills. The utility clerk started making efforts to go to small claims court to collect past due sewer accounts and has continued those efforts to the benefit of the Utility.

Accounting Systems — Kalskag Sanitation Utility finally got back to using Quicken for financial record keeping. The Utility Clerk had been having problems learning how to use it. Leroy set up chart of accounts for the Clerk to use and this has helped.

Tax Problems — The city and the utility were a bit late in submitting first quarter 941 and ESC reports. The Utility Clerk’s figures were off and plans on doing a correction soon. The Utility Clerk obtained assistance from a former Lower Kalskag City Clerk.

Personnel System — The Utility Clerk works part time as City Clerk and this has worked well for both departments. The Clerk is able to use her new skills, such as employee record keeping and doing taxes at the same time and, therefore keeping them both out of trouble.

Organizational Management — The former Mayor and now a current council member, thinks that the utility should lower its rates even though a study was done during his term that found that the rates should be kept the same in order for the utility to function normally. He wholeheartedly agreed with the study and along with the other council members kept the rates the same.

Leadership/Governance — This current Mayor, Betty Turner, has been the most effective Mayor in a long time. She has been very deliberate in dealing with the utility customers and also shows compassion.

Operation of Utility — The Mayor has shut off customers that have not kept up with payment for sewer utility services. Already some of them have come to the utility office to set up payment plans or pay their past due bills.

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances			X
Accounting Systems		X	
Tax Problems		X	
Personnel System			X
Organizational Management		X	
Leadership/Governance			X
Operation of Utility			X

**Anticipated Activity**

Leroy Seppilu will be transferring to the Nome Office effective September 1,2001, and become responsible for the communities in that region. The next RUBA staff assigned to this

City should keep a close eye on them as they sometimes go to the brink of getting financially messy since one of the council members tends to try to do things his own way without consultation of the mayor and other council members. The Utility Clerk will also need training with the small claims process.



# Wales Activity Report

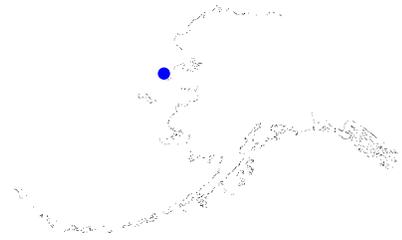
## Community Overview

Lead RUBA Staff: Josie Morrow, Nome Office

2000 Census Population: 152

Region: Bering Straits

Local Governments: Second Class City



The City of Wales operates the washeteria, central watering point for residents to haul their own water, and provides a honeybucket haul service. The City Council is the policy making board for the utility.

Water is derived from Gilbert Creek during the summer, and residents haul treated water from a 500,000-gal. storage tank at the washeteria. Some use untreated water from Village Creek. The community needs a second water source, and has experienced water shortages; Cape Mountain is being investigated as a possible source. Almost all residents use honeybuckets, and very few homes currently have plumbing. A honeybucket haul system is in place. The school, clinic and City building are served by piped water. There are two septic systems—one for the school and a second for teacher's housing, the clinic, and City building. A Master Plan to implement a piped system has been completed. The landfill is not permitted.



## General Information

Due to staff turnover there is no information available for this community this quarter.

## Anticipated Activity

Leroy Seppilu, LGS/RUBA in the Anchorage office, will be moving to the Nome Regional Office September 1, 2001, and will continue to work with the City.



# White Mountain Activity Report

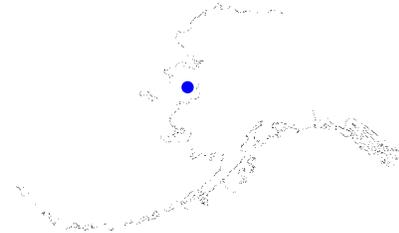
## Community Overview

Lead RUBA Staff: Josie Morrow, Nome Office

2000 Census Population: 203

Region: Bering Straits

Local Governments: Second Class City



The City of White Mountain operates the piped water and sewer system, a central watering point for residents to haul their own water. The City Council is the policy making board for the utility.

Water is derived from a well near the Fish River and is treated. 48 households and facilities are connected to the piped water and sewer system. 18 additional households haul honeybuckets. The school operates its own water and sewer system, but wants to be connected to the City system. 15 HUD homes are under development, and a Master Plan is underway to examine system expansion alternatives. Funding has been requested to relocate the landfill; the current site is not permitted.



## General Information

Due to staff turnover there is no information available for this community this quarter.

## Anticipated Activity

Leroy Seppilu, LGS/RUBA in the Anchorage office, will be moving to the Nome Regional Office September 1, 2001, and will continue to work with the City.

