

# Nunapitchuk Activity Report

Johnny Evan, LGS/RUBA, Bethel Regional Office

Ken Berlin, LGS, Bethel Regional Office

## General Information:

VSW is still providing the necessary assistance in the construction and operation of the current flush haul system. Therefore, assistance by Ken and Johnny is limited in nature. The VSW project to provide in depth onsite operator training concluded. The results were mixed. There has been an noticeable improvement in the operation of the facility, but only one of the operators passed the OIT training.

Athena Logan began working with the utility on a comprehensive utility services rate analysis. The City still has not hired a manager, but appointed the former manager, who now is the tribal administrator for the tribal organizations, to act as the interim manager. The City is reluctant in advertising for a City Manager.

## Observations and Recommendations:

Finances — The City finances are still stable this quarter.

Accounting Systems — The accounting is primarily managed through excel spreadsheets. They continue to contract for accounting oversight with a CPA in Bethel. The organization purchased QuickBooks Pro financial software and are planning to computerize their accounting system.

Tax Problems — They are current with their tax liabilities.

Personnel System — The City still needs to hire a permanent City manager who would be proactive in the current VSW project. This would alleviate the current problem VSW is having with the acting City Manager who is spread to thin by serving both the Tribe and City.

Organizational Management — The City Council needs to decide whether they want a City Manager and/or a Utility Manager. With the current sanitation services, container haul and flush haul, they need a Utility Manager who would monitor and coordinate the water sewer system.

Leadership/Governance — The governing body is active in all aspects of the city planning process.

Operation of Utility — The rate analysis needs to be completed to identify all of the costs associated with the various sanitation services. This will help the utility analyze and control costs.

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

<b>Category</b>	<b>1</b>	<b>4</b>	<b>7</b>
Finances			<b>X</b>
Accounting Systems		<b>X</b>	
Tax Problems			<b>X</b>
Personnel System		<b>X</b>	
Organizational Management		<b>X</b>	
Leadership/Governance			<b>X</b>
Operation of Utility		<b>X</b>	