

Port Alexander Activity Report

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General Information:

No RUBA activity this quarter. The City is awaiting the installation of meters in Tract B before they intend to start billing customers for water. There is no estimated completion date for Tract B. RUBA staff confirmed with the Mayor that the City is still interested in assistance with setting up a billing system after the meters are installed in Tract B.

Observations and Recommendations:

Finances — They appear to be in good shape.

Accounting Systems — There appears to be no problem with the new accounting software.

Tax Problems — There appears to be no tax problems.

Personnel System — There appears to be no personnel problems. Robin Garnick and Karen Maley are still sharing the clerk’s position.

Organizational Management — Organizational management appears to be okay. The mayor supervises the clerks.

Leadership/Governance — There appears to be no problems with leadership/governance. Council members are actively involved in city affairs by design. Each council member heads a different city department.

Operation of Utility — There appears to be no problem with the operation of the utility.

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility		X	

