

Port Alexander Activity Report

Gina Shirey, LGS/RUBA, Southeast Regional Office

General Information:

On April 2nd, Gina Shirey spoke with Council Member John Lawson, who is in charge of the Water Department. He said the water meters should all be installed by the end of this summer. An advisory question will be on the ballot asking how much residents would be willing to pay for the water service, but the final decision is with the council. John said they are spending a lot of money now to provide water service since they have to frequently change the filters. Gina reminded John they are still part of the RUBA program, and we can assist with billing procedures and setting up a billing system. He was glad to hear that assistance was available.

Observations and Recommendations:

Finances — They appear to be in good shape.

Accounting Systems — There appears to be no problem with the new accounting software.

Tax Problems — There appears to be no tax problems.

Personnel System — There appears to be no personnel problems. Robin Garnick and Karen Maley are still sharing the clerk's position.

Organizational Management — Their method of organizational management appears to be working well for them. The mayor supervises the clerks.

Leadership/Governance — There appears to be no problems with leadership/governance. Council members are actively involved in city affairs by design. Each council member heads a different city department.

Operation of Utility — There appears to be no problem with the operation of the utility.

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Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility		X	

Anticipated Activity

The City expressed interest in attending the computer workshop tentatively scheduled for June in Ketchikan.