

Tanacross Activity Report

John Fischer, LGS/RUBA, Fairbanks Regional Office

General Information:

No site visit was made this quarter by John Fischer, RUBA staff in the Fairbanks office. The bookkeeper requested information regarding personnel policies and these were placed on disk and sent to Tanacross. The community certainly needs to work on the personnel policies, as these appear to be at the root of most of the staff problems. At the current time the village is using TCC personnel procedures and administrative orders.

A Tanacross councilperson attended the Utility Management Course in Fairbanks in February. This individual requested information regarding utility user agreements and indicated he intended to implement the forms. RUBA staff forwarded sample user agreements to the community and also notified the council member to check the provisions of the Tanacross ordinance, since it contained a draft user agreement.

Observations and Recommendations:

Finances — Awaiting audit.

Accounting Systems — Excellent bookkeeper, accounting systems in good shape. Positive review from auditor (per bookkeeper).

Tax Problems — None known, and highly unlikely with current Bookkeeper.

Personnel System — Community appears ready at last to address personnel system. President indicated he may appoint committee to work with RUBA staff drafting new policies.

Organizational Management — No administrator on board as yet. Apparently the funding for the position has not come through as anticipated. The position being vacant greatly weakens the Tanacross management system and places more work on other staff.

Leadership/Governance — Council leaders still seem to be taking more interest in the day to day affairs of the community. Whether this will prove to be a positive influence remains to be seen since things tend to change slowly in this community.

Operation of Utility — RMW reports very little change, i.e. facility is up and running but taking in very little revenue since most of the population is either in the habit of going elsewhere or they know someone with laundry facilities. This is a trend that is likely to continue as the pipe system construction goes on.

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems			X
Tax Problems		X	
Personnel System		X	
Organizational Management		X	
Leadership/Governance	X		
Operation of Utility	X		