

Tanacross Activity Report

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General Information:

There were two brief stops in Tanacross while on travel to Northway. RUBA has furnished personnel policy information via hard copy and computer disk.

Since Tanacross has hired a new administrator, there has been little contact. The new administrator is getting one his feet and establishing how he will work with the council. It appears that they made a good hire. Tanacross is in the process of seeking “8A Status” (contractor status) with the federal government. This would enable them to submit bids on various selected projects.

The discussion has once again started regarding user fees and a “town meeting” has been talked about. RUBA has indicated before that they would be willing to facilitate such a discussion and provide input on why people have to pay user fees.

Observations and Recommendations:

Finances — Cash flow is running much more smoothly. They have an excellent bookkeeper and expect a positive audit; in fact, the field work for the audit ending fiscal year 9/30/00 is already completed! Last years’ audit was clean, a far cry from the previous year. In addition, the bookkeeper stated that the community has established an Investment Policy to invest surplus funds in interest bearing accounts. The bank has offered a collateralized procedure to secure funds in excess of the FDIC maximum, consisting of third party bonds.

Accounting Systems — Community continues to function well on the QuickBooks Pro software. The bookkeeper indicated that she would like some assistance on the next RUBA visit as she is setting up a fairly complex operational budget. Apparently the staff and president went through all the various programs and set up a complete operational budget and narrative for every program.

Tax Problems — Accountant stated that there were no tax problems. Not verified with IRS as of this writing.

Personnel System — See note in general information above. Administrator has completed rough draft of personnel policy and it has been forwarded to the employees for comment.

Organizational Management — No change. Hopefully the community will link an organizational chart to the personnel policy discussed above. This would go a long way in resolving disputes and confusion taking place between personnel/management.

Leadership/Governance — No big change from last quarter; the president and council are still spending a lot of time in the office. This has paid some dividends in the form of the operational budget being completed and the work to date on the personnel policy.

Operation of Utility — The Laundromat continues to operate. There has been some breakdown of equipment according to the bookkeeper. The age of the equipment makes repairs and parts difficult to locate. In addition, Tanacross is in the position of not wanting to put a lot of funds into the Laundromat since completion of the piped system appears to be drawing nearer. Operation of the store (a village enterprise upon which all cast high hopes) has ceased. Apparently, the store has gone some \$25,000 into the red for various reasons.

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems			X
Tax Problems			X
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility	X		