

# **Tuluksak Activity Report**

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## **General Information:**

Accounting functions were contracted out from Tuluksak Tribal Council to private bookkeeping system. The purpose of this is to reconstruct the financial management system, develop policies during the redesign of the accounting system, and work towards transferring the accounting functions back to the village once the system is set up. The former staff were laid-off by the new Tribal Administrator. New staff were hired to handle administration and management of the Tribal organization. The Tribal Council is in the process of pursuing sales tax instead of user fees for the operation and maintenance cost of the water sewer system.

VSW presented a new contract with their construction contractor that would implement the new lagoon-site, construct bin pads, and cleanup the landfill site. The community was scheduled to receive a new bulldozer using DCED matching funds. This new equipment will be used to cleanup the dump site and excavate the landfill lagoon-site.

By September, roads were surfaced, airport has been cleared, dump was cleaned up, new housing pads constructed, bin pads constructed with new bins in place, and hired two new haul operators for the container haul system.

## **Observations and Recommendations:**

Finances — The finances have been stabilized to some extent. Revenues earned are being deposited daily and recorded via receipt, they are using daily cash log sheets and weekly master cash log sheets to tie-out the deposits.

Accounting Systems — Accounting has been contracted out to an outside accounting firm to reconstruct the financial management system. New policies are being drafted for the Tribe during the process, and will eventually be working on transferring the accounting functions to the village once the reconstruction is completed. The Tribal Council hired a former nonresident Tribal Services Director to manage the accounting functions for the Tribe.

Tax Problems — Past tax liabilities for the Tribal Council were satisfied, and they are current with their tax requirements.

Personnel System — The previous tribal employees were terminated and replaced with new staff under the new administration.

Organizational Management — The new administrator constituted a new public works department who will handle all the utility service requirements of the tribal organization. A public works director was appointed to oversee the new department.

Leadership/Governance — The Tribal Council is actively involved in all aspects of the planning process for the new water sewer system.

Operation of Utility — The dump site was cleaned up, a new lagoon was built, bin pads were constructed, roads were paved, bins are in place, and the Tribal Council has hired two utility haul operators. The community needs more bins to servicing the rest of the community. The community is considering a sales tax to subsidize the user fee requirements for the new sewer system. CE2, the construction contractor, directed a work crew to clear a path to the new 15-acre future lagoon and landfill site.

**Ranking**

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems		X	
Personnel System		X	
Organizational Management			X
Leadership/Governance			X
Operation of Utility		X	