

Tuntutuliak Activity Report

Johnny Evan, LGS/RUBA, Bethel Regional Office

General Information:

Tuntutuliak Community Services Association (TCSA) sent a utility board member to attend the January 2001 Utility Organizational Management Workshop in Bethel. The organization temporarily hired a bookkeeper in January 2001 to work on the tax liabilities and to issue the W-2's for FY 2000. TCSA finally hired a bookkeeper end of March 2001.

TCSA along with Division of Energy has been constructing a Power Plant Building since January 2001. Along with this building, they are getting four new generators for the community. Two operators were sent to Bulk Fuel Tank Operations at Seward.

Observations and Recommendations:

Finances — The finances are still stable through user fees. They still have a reserve account for any unexpected emergency's.

Accounting Systems — All accounting is still done manually and is being inserted as data into an Excel spreadsheet. The new bookkeeper has enough experience to computerizing their accounting system.

Tax Problems — They are current with their tax liabilities, as a temporary bookkeeper was hired to do the books.

Personnel System — The utility board had hired a utility clerk, but she is not interested in financial matters. TCSA finally hired a bookkeeper end of March 2001.

Organizational Management — TCSA is still very well organized.

Leadership/Governance — The organization increased the washeteria user rates after the rate analysis was done. Despite the increase, people are still using the services with only a few complaints.

Operation of Utility — The sanitation services is very well organized and is meeting the sanitation requirements of the community. The water treatment plant operator is being trained to get re-certified in water treatment facilities.

(Continued on next page.)

Ranking

1 = Inadequate

4 = Adequate to meet minimum requirements

7 = Exceeds requirements

Category	1	4	7
Finances		X	
Accounting Systems		X	
Tax Problems			X
Personnel System		X	
Organizational Management		X	
Leadership/Governance		X	
Operation of Utility			X

Anticipated Activity:

A new RUBA work plan will be written and negotiated with TCSA in April-May-June 2001. It will emphasize training the new bookkeeper on the accounting system.