

ANCSA 14(c) Contacts



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ANCSA 14(c)

TIMELINE AND CHECKLIST

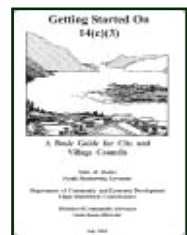
ANCSA 14(c) Publications and Websites



Making Land Available in Alaska Native Claims Settlement Act Villages: ANCSA 14(c) Training

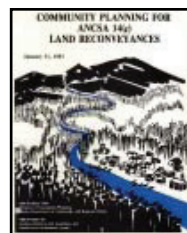
Division of Community and Regional Affairs

Municipal Land Trustee Program
<http://www.commerce.state.ak.us/dca/planning/mltp/mltp.htm>



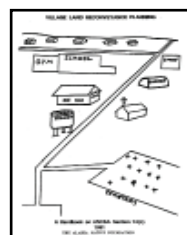
Getting Started on 14(c)(3): A Basic Guide for City and Village Councils

Land Management
<http://www.commerce.state.ak.us/dca/planning/planning.htm>



Community Planning for ANCSA 14(c) Land Reconveyances

Community Mapping
http://www.commerce.state.ak.us/dca/planning/land_mngt/community_mapping.htm



Village Land Reconveyance Planning: A Handbook on ANCSA Section 14(c)

ANCSA 14(c) Survey Plats
<http://www.commerce.state.ak.us/dca/14c-Plats.htm>

Planning Central
http://www.commerce.state.ak.us/dca/planning/planning_central/planning_central.htm

Bureau of Land Management

Alaska State Office
<http://www.blm.gov/ak/st/en.html>

Cadastral Survey
<http://www.blm.gov/ak/st/en.html>



ANCSA 14(c) Survey Guidebook

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 Division of Cadastral Survey

Alaska Native Claims Settlement Act (ANCSA)
Dec. 18, 1971

Section 14(c)

14(c)(1)
 Upon receipt of interim conveyance or patent, whichever comes earlier, . . .
 "The village corporations shall first convey to any Native or non-Native occupant, without consideration, title to the surface estate in the tract occupied as of December 18, 1971, as a primary place of residence, or as a primary place of business, or as a subsistence campsite, or as a headquarters for reindeer husbandry;"

14(c)(2)
 Upon receipt of interim conveyance or patent, whichever comes earlier, . . .
 "The village corporation shall then convey to the occupant, either without consideration or upon payment of an amount not in excess of fair market value, determined as of the date of initial occupancy and without regard to any improvements thereon, title to the surface estate in any tract occupied as of December 18, 1971 by a nonprofit

The ANCSA 14(c) Timeline and Checklist was prepared by the Law Office of Brennan Cain, LLC for the Land Management and Mapping Program, Alaska Department of Commerce, Community, and Economic Development, Division of Community and Regional Affairs (May 2010).

A sample timeline and checklist for the process of determining land claims in Alaska Native Claims Settlement Act (ANCSA) villages and cities.

ANCSA 14(c) TIMELINE and CHECKLIST

Use this as a progress chart. Mark the check box when the task is completed.

References to ANF Handbook refer to *Village Land Reconveyance Planning: A Handbook on ANCSA Section 14(c)*, which was published by The Alaska Native Foundation in 1991.

Step 1 **Make** Policy

Lead Person: _____ Date Completed: _____
 Timeline: 11/1/2010 thru 11/30/2010

Time to Complete Task: 1 Month

- A. Attend ANCSA 14(c) training.
- B. Corporation's Board of Directors appoints Staff/Land Committee to take lead on 14(c). (ANF Handbook, pgs. 49-50)
- C. Staff/Land Committee prepares Policies and Procedures and 14(c) forms. (ANF Handbook, pgs 33-48; *Sample Policies and Procedures*, pgs. 191-222)
- D. Board reviews and approves Policies and Procedures and 14(c) forms. (ANF Handbook, pg. 48)

Step 2 **Provide** Notice for 14(c)(1) and (2)

Lead Person: _____ Date Completed: _____
 Timeline: 12/1/10 thru 1/31/2011

Time to Complete Task: 2 Months

- A. Post notice in Village(s) with deadline/ List notice in newspaper(s)/ Ads on radio. (ANF Handbook pgs. 50 - 51 and 133)
- B. Letter to shareholders and known occupants on "magic date" (December 18, 1971). (ANF Handbook, pg. 52)

Step 3 **BEGIN WORK** on 14(c)(3) Corporation and Village Council and/or City

Lead Person: _____ Date Completed: _____
 Timeline: 12/01/11 thru 10/31/2011

Time to Complete Task: Several Months

- A. If no City, consult with State Municipal Lands Trustee. (ANF Handbook, pg. 62)
- B. Focus on community's present and future land needs. (ANF Handbook, pg. 61)

Step 4 **Review** 14(c)(1) and (2) Applications

Lead Person: _____ Date Completed: _____
 Timeline: 02/1/2011 thru 3/31/2011

Time to Complete Task: 2 Months

- A. Initial review of applications by Staff/Land Committee. (ANF Handbook, pgs. 55-56)
- B. If application is incomplete, provide applicant with 30 days to fix. (ANF Handbook, pg. 56)
- C. Interview applicant and others who may have knowledge of land in issue. (ANF Handbook, pg. 5)
- D. Staff/Land Committee prepares preliminary report on each 14(c) application. (ANF Handbook, pgs. 53-54)

Step 5 **Conduct** Field Examinations and Prepare Final 14(c) Report

Lead Person: _____ Date Completed: _____
 Timeline: 04/01/2011 thru 05/31/2011

Time to Complete Task: 2 Months

- A. Staff/Land Committee take photographs of site. (ANF Handbook, pgs. 54-55)
- B. Use GPS and USGS topo mapping to confirm location of site.
- C. Confirm site is on Corporation's lands. (ANF Handbook, pgs. 53-54)
- D. Perform additional research, if necessary. (ANF Handbook, pg. 54)
- E. Plot locations on map.
- F. Staff/Land Committee prepare a Final 14(c) Report based on field examination. (ANF Handbook, pgs. 54-55)

Step 6 **Issue** Formal Decisions

Lead Person: _____ Date Completed: _____
 Timeline: 06/01/2011 thru 06/30/2011

Time to Complete Task: 1 Month

- A. Staff/Land Committee provides written decisions to applicants. (ANF Handbook, pg. 56)

Step 7 **Hear Appeals** and Issue Final Decisions on Section 14(c)(1) and (2)

Lead Person: _____ Date Completed: _____
 Timeline: 07/01/2011 thru 08/31/2011

Time to Complete Task: 2 Months

- A. Applicant has 30 days from date of decision to appeal. (ANF Handbook, pg. 56)
- B. Entire Board of Directors rules on appeal (unless conflict of interest) and issues written decision. (ANF Handbook, pg. 57)
- C. If applicant does not appeal, Staff/Land Committee decision is final.

Step 8 **COMPLETE** Work on 14(c)(3) Corporation and Village Council and/or City

Lead Person: _____ Date Completed: _____
 Timeline: 12/01/2010 thru 10/31/2011

Time to Complete Task: Several Months

- A. Plot locations on map. (ANF Handbook, pg. 88)
- B. If conveyance is less than 1,280 acres, a written agreement is required. (ANF Handbook, pg. 70); (*Sample 14(c)(3) Agreement*, pgs. 164-177)

Step 9 **Address** 14(c)(4)

Lead Person: _____ Date Completed: _____
 Timeline: 9/01/2011 thru 10/31/2011

Time to Complete Task: 1 Month

- A. Incorporate airport information into map of boundaries, if applicable.

Step 10 **Map** of Boundaries to BLM

Lead Person: _____ Completed: _____
 Timeline: 11/1/2011 thru 11/30/2011

Time to Complete Task: 1 Month

- A. Final review of map of boundaries. (ANF Handbook, pg. 107)
- B. Informal consultation with BLM, if necessary.
- C. Submit map of boundaries to BLM. (ANF Handbook, pgs. 109-110 and 241-245)



ANCSA 14(c) TIMELINE and CHECKLIST

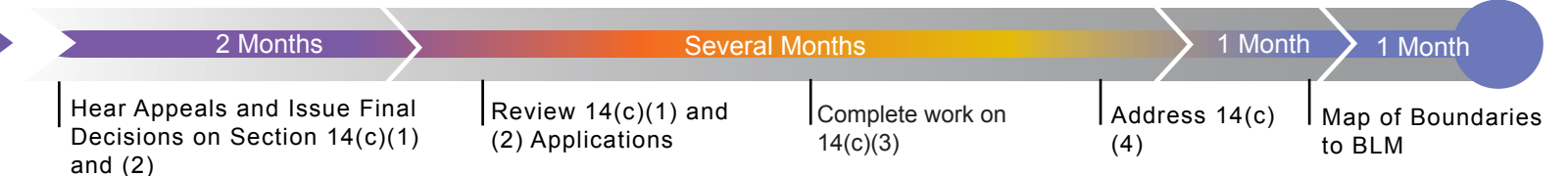
Use this as a progress chart. Mark the [] check box when the task is completed.



STEP	PLAN OF ACTION	LEAD PERSON	TIMELINE	COMPLETED
Step 1	Make Policy		1 Month	
A.	Attend ANCSA 14(c) training.		11/1 thru 30/2010	
B.	Corporation's Board of Directors appoints Staff/Land Committee to take lead on 14(c). (ANF Handbook, pgs. 49-50)			
C.	Staff/Land Committee prepares Policies and Procedures and 14(c) forms. (ANF Handbook, pgs. 33-48); (Sample Policies and Procedures, pgs. 191-222)			
D.	Board reviews and approves Policies and Procedures and 14(c) forms. (ANF Handbook, pg. 48)			
Step 2	Provide Notice for 14(c)(1) and (2) Applications (Sixty Days)		2 Months	
A.	Post notice in Village(s) with deadline/ List notice in newspaper(s)/ Ads on radio. (ANF Handbook pgs. 50 - 51 and 134)		12/1/2010 thru 01/31/2011	
B.	Letter to shareholders and known occupants on "magic date" (December 18, 1971) (ANF Handbook, pg 52)			
Step 3	Work on 14(c)(3): (ANF Handbook, pgs. 59-91)		2 Months	
A.	If no City, consult with State Municipal Lands Trustee. (ANF Handbook, pg 62)		2/1/2011 thru 3/31/2011	
B.	Focus on community's present and future land needs. ANF Handbook, pg. 61)			
Step 4	Review 14(c)(1) and (2) Applications		2 Months	
A.	Initial review of applications by Staff/Land Committee. (ANF Handbook, pgs. 55-56)		02/1/2011 thru 3/31/2011	
B.	If application is incomplete, provide applicant with 30 days to fix. (ANF Handbook, pg. 56)			
C.	Interview applicant and others who may have knowledge of land in issue. (ANF Handbook, pg. 5)			
D.	Staff/Land Committee prepares preliminary report on each 14(c) application. (ANF Handbook, pgs. 53-54)			
Step 5	Conduct Field Examinations and Prepare Final 14(c) Report		2 Months	
A.	Staff/Land Committee take photographs of site. (ANF Handbook, pgs. 54-55)		4/1/2011 thru 5/31/2011	
B.	Use GPS and USGS topo mapping to confirm location of site.			

BEGIN

References to ANF Handbook refer to Village Land Reconveyance Planning: A Handbook on ANCSA Section 14(c), which was published by The Alaska Native Foundation in 1991.



STEP	PLAN OF ACTION	LEAD PERSON	TIMELINE	COMPLETED
C.	Confirm site is on Corporation's lands. (ANF Handbook, pgs. 53-54)			
D.	Perform additional research, if necessary. (ANF Handbook, pg. 54)			
E.	Plot locations on map.			
F.	Staff/Land Committee prepare a Final 14(c) Report based on field examination. (ANF Handbook, pgs. 54-55)			
Step 6	Issue Formal Decisions		1 Month	
A.	Staff/Land Committee provides written decisions to applicants. (ANF Handbook, pg. 56)		06/1/2011 thru 06/30/11	
Step 7	Hear Appeals and Issue Final Decisions on Section 14(c)(1) and (2)		2 Months	
A.	Applicant has 30 days from date of decision to appeal. (ANF Handbook, pg. 56)		07/1/2011 thru 8/31/2011	
B.	Entire Board of Directors rules on appeal (unless conflict of interest) and issues written decision. (ANF Handbook, pg. 57)			
C.	If applicant does not appeal, Staff/Land Committee decision is final.			
Step 8	Work on 14(c)(3): (ANF Handbook, pgs. 59-91.)		Several Months	
A.	Plot locations on map. (ANF Handbook, pg. 88)		12/01/2010 thru 10/31/2011	
B.	If conveyance is less than 1,280 acres, a written agreement is required. (ANF Handbook, pg. 70); (Sample 14(c)(3) Agreement, pgs. 164-177)			
Step 9	Address 14(c)(4) (ANF Handbook, pgs. 93-105 and 234-36)		1 Month	
A.	Incorporate airport information into map of boundaries if applicable.		9/1/2011 thru 10/31/2011	
Step 10	Map of Boundaries to BLM (ANF Handbook, pgs. 106-12)		1 Month	
A.	Final review of map of boundaries. (ANF Handbook, pg. 107)		11/1/2011 thru 11/30/2011	
B.	Informal consultation with BLM, if necessary.			
C.	Submit map of boundaries to BLM. (ANF Handbook, pgs. 109-910 and 241-245)			

COMPLETE