



THE STATE

of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

Corporations Section

State Office Building, 333 Willoughby Avenue, 9th Floor

PO Box 110806, Juneau, AK 99811-0806

Phone: (907) 465-2550 ★ Fax: (907) 465-2974

Email: corporations@alaska.gov

Website: <http://commerce.alaska.gov/cbpl/corp>

STATEMENT OF CONVERSION

Specifically for

Any Entity Converting to a Domestic (Alaskan) Religious Corporation

Under the Alaska Entity Transaction Act AS 10.55.401-10.55.406 and AS 10.40.040

\$75.00 filing fee.

- \$25.00 Statement of Conversion (non-refundable)
- \$50.00 Articles of Incorporation (non-refundable)

INSTRUCTIONS FOR STATEMENT OF CONVERSION *(Please retain for your records):*

NOTICE: The Statement of Conversion will not be filed if a biennial report is due. Please verify the following for the converting entity before completing the application:

- Is the qualified entity (on record with this division) in “Good Standing” status?
- Have all required biennial reports been filed?
- Are the officials on record correct, current and up to date? *(Used to verify signatures for this filing.)*
- Is the Registered Agent information on record correct, current and up to date?

To verify the above information you may search for the entity by going to the above website, click License Search and under Search License Data select Corporations.

- If there is a biennial report due, it may be filed online (for immediate posting) by selecting Biennial Reports on the above website.
- If the officials have changed and there is no biennial report due then please submit a Notice of Change of Officials located on the above website under Forms and Fees. Select the appropriate version based on your entity type.
- If the Registered Agent information needs to be updated please submit a Statement of Change located on the above website under Forms and Fees. Select the appropriate version based on your entity type.

WHAT IS A CONVERSION?

Conversion (when an entity changes/transforms from one type of entity into a different type of entity) means a transaction authorized by AS 10.55.401-10.55.406, with the exception of the entities excluded under AS 10.55.110. Under this:

- Any domestic (Alaskan) entity may become an Alaska religious corporation;
- Any foreign (non-Alaskan) entity may become an Alaska religious corporation if the conversion is authorized by the law of the foreign jurisdiction.

NOTICE: The Statement of Conversion must be filed in conjunction with Articles of Incorporation (attached to this form) for a domestic (Alaskan) Religious Corporation and the applicable \$50.00 fee (which is already included in the above stated filing fees).

Statement of Conversion: Any Entity Converting to a Domestic Religious Corp

ITEM 1: Provide the converting (changing from) entity name, the Alaska Entity # (if applicable), State of domicile or jurisdiction, type of entity (changing from).

ITEM 2: Provide the name of the converted (changing to) domestic (Alaskan) religious corporation.

- The name of a religious corporate name may contain the word “corporation,” “company,” “incorporated,” or “limited,” or an abbreviation of one of these words.
- **NOTE:** The name of the religious corporation in Item #2 on the Statement of Conversion must match Article #1 on the Articles of Incorporation attached to this filing.

ITEM 3: (Optional) If the conversion is not to take effect on the date of filing the Statement of Conversion with this office provide the future effective date, not to exceed 90 days from date of filing the Statement.

ITEM 4: This statement is required by statute. Please read through and verify.

ITEM 5: The converted (changing to) entity is a domestic (Alaskan) filing entity; therefore the text of the converted entity’s articles of incorporation must be attached. Choose only one of the options.

Complete the attached Articles of Incorporation portion of this form.

-OR-

Provide an Articles of Incorporation, which satisfy the requirements of AS 10.40.040, and 10.55.405, as an attachment.

ITEM 6: The Statement of Conversion must be signed on behalf of the converting (changing from) entity (listed in Item #1 above) in the following manner:

- If the converting entity is a corporation, it must be signed by an officer of the corporation.
- If the converting entity is not a corporation, it must be signed by the person authorized by said entity.
- If the converting entity is in the hands of a receiver, trustee, or other court-appointed fiduciary, it must be signed by said fiduciary.

If the converting entity is currently on record with this division (has an AK Entity Number) and the signer is an official of the entity then the signer must be currently on record with this division.

Provide the printed name of the signer, the full title/capacity of the authorized signer, the name of the entity that the individual is representing, and signature of the individual authorized to sign.

- Note: Pursuant to AS 10.40.080 All deeds and other instruments of writing must be made in the name of the religious corporation and signed by the [one] person, designated in the article of incorporation, in the official capacity to represent the religious corporation.

NOTE - Signatures:

Per AS 10.55.609, persons who sign documents to be filed with the commissioner that are known by the person to be false in material respects are guilty of a class A misdemeanor.

NOTE - Plan of Conversion -OR- Statement of Conversion:

Do not send both together. Submit either the Statement of Conversion **OR** the plan of conversion that is signed on behalf of all entities and contains all the information required to be in the Statement of Conversion and is delivered to the Division for filing after the plan has been adopted and approved by all entities. Sending both the plan of conversion and the Statement of Conversion together may cause delays in processing time.

SUBMITTAL: Please submit forms and payment together.

- Mail the Statement of Conversion (form 08-587) and the \$75.00 non-refundable filing fee in U.S. dollars to:
 - State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806
- If faxing the form please include the Credit Card Payment form with the appropriate fees.
- Do not email forms or payment.

STANDARD PROCESSING TIME for complete and correct applications submitted to this office is approximately 10-15 business days. All applications are reviewed in the date order they are received.

INSTRUCTIONS FOR ARTICLES OF INCORPORATION

These instructions are specific for the Articles of Incorporation which must be attached to the Statement of Conversion (form 08-587)

ARTICLE 1: Name of Corporation

Provide the name of the domestic (Alaskan) religious corporation:

- The name of a religious corporate name may contain the word “corporation,” “company,” “incorporated,” or “limited,” or an abbreviation of one of these words.
- The name of a city, borough, or village may be used in a corporation name; however, the name may not contain the word “city,” “borough,” or “village” or otherwise imply that the company is a municipality.
- A corporation name must be distinguishable upon the record. To search the availability of the legal name of the corporation in the State of Alaska go to the above website, click License Search, and select Search Corporations Database.
- **NOTE:** The name of the religious corporation in Article #1 in the Articles of Incorporation must match Item #2 on the Statement of Conversion portion of this filing.

ARTICLE 2: Disclosure of Corporate Purposes

The purpose describes activities of the corporation at the time of the initial filing and may include “any lawful.”

ARTICLE 3: Value of Property

Provide the estimated value of the entity’s property at the time of executing the articles of incorporation.

ARTICLE 4: Registered Agent

Per Alaska Statutes a corporation shall (must) continuously (without interruption) maintain in this state (Alaska only) a registered agent and a registered office.

If the converting (changing from) entity (listed in Item #1 on the Statement of Conversion) does have an Alaska Entity Number then the registered agent on record for the converting entity will be the same registered agent for the domestic religious corporation (listed in Item #1 on the Articles of Incorporation). The registered agent information may only be updated via a Statement of Change Registered Agent form. The non-refundable filing fee for a Statement of Change is \$25. The Statement of Change may be filed in conjunction with this Statement of Conversion. The form can be found online at the above website select Forms and Fees.

-OR-

If the converting (changing from) entity (listed in Item #1 on the Statement of Conversion) does not have an Alaska Entity Number then the registered agent for the domestic religious corporation must be provided.

- The registered agent of a domestic religious corporation must be an individual who is a resident of Alaska, or a corporation (excluding LLC, LP and LLP) registered and in good standing with this office.
- The registered agent is statutorily responsible for receiving and forwarding processes, notices, or demands to the last known address of the business corporation.
- A religious corporation may not act as its own registered agent.

Statement of Conversion: Any Entity Converting to a Domestic Religious Corp

- A physical address and a mailing address in the State of Alaska must be given.

For more information go to the above website and select Registered Agents FAQs.

SIGNATURES:

Per AS 10.55.405(d) the Articles of Incorporation filed with the Statement of Conversion (form 08-587) does not need to be signed; the Statement of Conversion portion of this filing must be signed.

ADDITIONAL RESOURCES:

Professional Licensing Section:

For information regarding what professions require a professional license, statutes, how to obtain a professional license, and/or the expiration date if you already have a professional license, visit the Professional Licensing website at <http://commerce.alaska.gov/cbpl/pl>.

NOTICE: if a professional license is owned by an entity and there is a change in the entity then the professional license may be impacted. Contact the appropriate professional licensing examiner.

Business Licensing Section:

For the privilege of engaging in a business in the State of Alaska, a business license is required for a new entity. For information regarding business licenses, statutes, and how to obtain a business license, visit the Business Licensing website at <http://commerce.alaska.gov/cbpl/bl>.

NOTE: a change in the ownership of a business license requires a new business license.

Alaska Corporate Net Income Tax:

Every corporation earning gross income from sources within the state, except for those corporations that are specifically exempted, must file a corporation net income tax return. Contact the Alaska Department of Revenue, Tax Division, PO Box 110420, Juneau, Alaska, 99811-0420, telephone number (907) 465-2320 for more information.

ADDITIONAL RESOURCES FOR CHARITABLE ORGANIZATIONS:

Department of Law:

Alaska law required charitable organizations and paid solicitors to register with the Dept. of Law. For more information please go to http://law.alaska.gov/department/civil/consumer/cp_charities.html.

Department of Revenue:

- **Gaming permits** - (i.e. bingo, raffles, lotteries, ice classics, pull-tab, etc.) are issued by the Tax Division of this department. For more information please go to the Tax Division website at <http://www.tax.alaska.gov/programs/programs/index.aspx?54160>.
- **Pick Click Give** - to find out more information, including how to register, please go to the Permanent Fund Dividend Division website at <http://pfd.alaska.gov/Home/Charitable>.



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STATEMENT OF CONVERSION

Specifically for

Any Entity Converting to a Domestic (Alaskan) Religious Corporation

Under the Alaska Entity Transaction Act AS 10.55.401-10.55.406

\$75.00 filing fee.

- **\$25.00 Statement of Conversion (non-refundable)** (\$25 Corp Fee)
- **\$50.00 Articles of Incorporation (non-refundable)** (\$50 Corp Fee)

NOTICE: The Articles of Incorporation must be submitted as an attachment.

Pursuant to the provisions of Alaska Statutes 10.55.405, excluding entities stated in AS 10.55.110, a domestic (Alaskan) or foreign (non-Alaskan) entity may convert (change from one type of entity to a different type of entity) to a domestic (Alaskan) religious corporation by submitting the following statement:

ITEM 1: Name of the converting (changing from) entity: _____ Alaska Entity # (if applicable): _____

State of Domicile (changing from): _____ Type of Entity (changing from): _____

ITEM 2: Name of the converted (changing to) domestic (Alaskan) religious corporation may contain the word "corporation", "company", "incorporated", "limited" or an abbreviation of one of these words. (Note: the name of the religious corporation in Item #2 on the Statement of Conversion must match the name in Article #1 on the Articles of Incorporation attached to this filing.):

State of Domicile or Jurisdiction (changing to): **Alaska** Type of Entity (changing to): **Religious Corporation**

ITEM 3: (Optional) The future effective date of conversion, if different from date of filing, must be a specific future date and cannot exceed 90 days from date of filing. Future effective date (mm/dd/yyyy format):
____/____/____.

Statement of Conversion: Any Entity Converting to a Domestic Religious Corporation

ITEM 4:

If the converting (changing from) entity (listed in Item #1 above) is a domestic (Alaskan) entity the conversion has been approved in accordance with AS 10.55.401-10.55.406.

-OR-

If the converting (changing from) entity (listed in Item #1 above) is a foreign (non-Alaskan) entity the conversion has been approved by the foreign converting entity in accordance with the laws of its jurisdiction of organization.

ITEM 5: The converted (changing to) entity is a domestic (Alaskan) filing entity; therefore the text of the converted entity's articles of incorporation must be attached to this Statement of Conversion. Choose only one of the options below:

Complete the attached Articles of Incorporation portion of this form.

-OR-

Provide Articles of Incorporation, which satisfy the requirements of AS 10.40.040 and AS 10.55.405, as an attachment.

ITEM 6: The Statement of Conversion must be signed on behalf of the converting (changing from) entity (listed in Item #1 above) in the following manner:

- If the converting entity is a corporation, it must be signed by an officer of the corporation.
- If the converting entity is not a corporation, it must be signed by the person authorized by said entity.
- If the converting entity is in the hands of a receiver, trustee, or other court-appointed fiduciary, it must be signed by said fiduciary.

If the converting entity is currently on record with this division (has an AK Entity Number) and the signer is an official of the entity then the signer must be currently on record with this division.

Provide the printed name of the signer, the full title/capacity of the authorized signer, the name of the entity that the individual is representing, and signature of the individual authorized to sign.

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Signature	Printed Name	Title and entity that is represented	Date
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- Note: Pursuant to AS 10.40.080 All deeds and other instruments of writing must be made in the name of the religious corporation and signed by the [one] person, designated in the article of incorporation, in the official capacity to represent the religious corporation.

NOTE - Signatures:

Per AS 10.55.609, persons who sign documents to be filed with the commissioner that are known by the person to be false in material respects are guilty of a class A misdemeanor.

SUBMITTAL: Please submit forms and payment together.

- Mail the Statement of Conversion (form 08-587) and the \$75.00 non-refundable filing fee in U.S. dollars to:
 - o State of Alaska, Corporations Section, PO Box 110806, Juneau, AK 99811-0806
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ARTICLES OF INCORPORATION

Specifically for

A Domestic (Alaskan) Religious Corporation with Statement of Conversion

Under AS 10.40.040 and the Alaska Entity Transaction Act AS 10.55.401-10.55.406

Pursuant to AS 10.55.405 the converted entity's public organic document must be submitted as an attachment to this Statement of Conversion.

Pursuant to AS 10.40.040 the undersigned domestic (Alaskan) religious corporation applies for a Certificate of Incorporation and, for that purpose, submits the following:

ARTICLE 1: Name of the religious corporation may contain the word "corporation", "company", "incorporated", "limited" or an abbreviation of one of these words. (Note: the name of the religious corporation in Article #1 on the Articles of Incorporation must match the name in Item #2 on the Statement of Conversion portion of this filing.):

ARTICLE 2: Indicate the purpose of the corporation:

Purpose:

Attach additional sheet if necessary.

ARTICLE 3: The estimated value of its property at the time of executing the articles of incorporation:

ARTICLE 4: Registered agent information. Choose only one option:

If the converting (changing from) entity (listed in Item #1 on the Statement of Conversion) does have an Alaska Entity Number then the registered agent on record for the converting entity will be the same registered agent for the domestic religious corporation (listed in Item #1 on the Articles of Incorporation). The registered agent information may only be updated via a Statement of Change Registered Agent form. The non-refundable filing fee for a Statement of Change is \$25.

-OR-

If the converting (changing from) entity (listed in Item #1 on the Statement of Conversion) does not have an Alaska Entity Number then the registered agent for the domestic religious corporation must be provided in the box below.

Article 4 Continued on Next Page

Statement of Conversion: Any Entity Converting to a Domestic Religious Corporation

ARTICLE 4 CONTINUED:

Registered agent name and address (*must* include a physical and mailing address *in Alaska*):

Name:

Physical address in Alaska:

City:	State: ALASKA	Zip Code:
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Mailing address in Alaska:

City:	State: ALASKA	Zip Code:
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SIGNATURES:

Per AS 10.55.405(d) the Articles of Incorporation filed with the Statement of Conversion (form 08-587) does not need to be signed; the Statement of Conversion portion of this filing must be signed.

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CONTACT INFORMATION SHEET

Please return this document with your filing. This information may be used by the division to assist with processing the attached filings. (NOTE: this form will not be filed for record or appear online.)

ENTITY NAME as it appears on this filing:

Alaska Entity #:

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QUESTIONS/PROBLEMS - The division may send any problems regarding this filing to:

Company:		
ATTN:		
Mailing Address:		
City:	State:	Zip Code:
Phone:	Email:	

FILED DOCUMENTS – Documents filed for record pertaining to this filing may be sent to:

Check this box if you want filed for record documents returned to the address listed above.

If you want the filed for record documents sent to a different address, please complete the following:

Company:		
ATTN:		
Mailing Address:		
City:	State:	Zip Code:

SUBMITTAL: Please submit forms and payment together.

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Contact Information Sheet



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FOR DIVISION USE ONLY

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Division of Corporations, Business and Professional Licensing
PO Box 110806, Juneau, AK 99811
Phone: (907) 465-2550

Credit Card Payment Form

All major credit cards are accepted. For security purposes, do not email credit card information. Include this credit card payment form with your application.

Name of Applicant or Licensee: _____

Program Type: _____ License Number (if applicable): _____

I wish to make payment by credit card for the following (check all that apply):

- | | AMOUNT |
|--|---------------|
| <input type="checkbox"/> Application Fee: _____ | _____ |
| <input type="checkbox"/> License or Renewal Fee: _____ | _____ |
| <input type="checkbox"/> Other (name change, wall certificate, fine, duplicate license, exam, etc.): | |
| 1. _____ | _____ |
| 2. _____ | _____ |

TOTAL: _____

Name (as shown on credit card): _____

Mailing Address: _____

Phone Number: _____ Email (optional): _____

Signature of Credit Card Holder: _____

08-4438

Rev 12/26/18

Credit Card Payment Form (all major cards accepted)

CREDIT CARD INFO: Your payment cannot be processed unless all fields are completed!	
<p>1. Account Number: _____</p> <p>2. Expiration Date: _____</p> <p>3. Billing ZIP Code: _____</p> <p>4. Security Code: _____</p>	<p>All four fields MUST be completed!</p> <p>This section will be destroyed after the payment is processed.</p>