

Department of Commerce, Community  
and Economic Development

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Division of Corporations, Business  
and Professional Licensing

**Board of Architects, Engineers, and  
Land Surveyors  
Annual Report  
Fiscal Year 2022**



Department of Commerce, Community and Economic Development  
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**Board of Architects, Engineers, and Land Surveyors  
FY 2022 Annual Report**

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**Board of Architects, Engineers, and Land Surveyors  
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**Identification of the Board**

<b>Board Member</b>	<b>Duty Station</b>	<b>Date Appointed</b>	<b>Term Expires</b>
<b>Catherine Fritz, Chair</b> Architect	Juneau	Mar 1, 2016	Mar 1, 2024
<b>Jeff Garness, Vice Chair</b> Engineer Other Than Those Listed	Anchorage	Mar 1, 2020	Mar 1, 2024
<b>Ed Leonetti, Secretary</b> Landscape Architect	Anchorage	Mar 1, 2021	Mar 1, 2025
<b>F. Robert (Bob) Bell</b> Land Surveyor	Anchorage	Mar 1, 2020	Mar 1, 2024
<b>Brent Cole</b> Public Member	Anchorage	Mar 1, 2022	Mar 1, 2026
<b>Elizabeth Johnston</b> Electrical Engineer	Fairbanks	Mar 1, 2017	Mar 1, 2025
<b>Loren Leman</b> Civil Engineer	Anchorage	Mar 1, 2020	Mar 1, 2024
<b>Jake Maxwell</b> Land Surveyor	Anchorage	Mar 1, 2021	Mar 1, 2025
<b>Randall Rozier</b> Architect	Fairbanks	Mar 1, 2021	Mar 1, 2025
<b>Sterling Strait</b> Civil Engineer	Anchorage	Mar 1, 2022	Mar 1, 2026
<b>Fred Wallis</b> Mining Engineer	Healy	Mar 1, 2016	Mar 1, 2024

**Board of Architects, Engineers, and Land Surveyors  
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**Identification of the Staff**

**Sara Neal - Executive Administrator**

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**Jun Maiquis - Regulations Specialist II**

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**Marilyn Zimmerman - Paralegal II**

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**Patrick Kase - Investigator III**

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**Board of Architects, Engineers, and Land Surveyors  
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**Narrative Statement**

In FY22, the Board of Registration for Architects, Engineers, and Land Surveyors (AELS) held four, two-day meetings. The board reviewed public comments on proposed changes to regulations, reviewed and processed applications for registration, participated in affiliated national organization topics and meetings, and deliberated and responded to requests for clarification. All meetings and application deadlines were public noticed as required. Meeting agendas, minutes, and public versions of board packets were made available on the AELS website.

**FY22 Highlights**

- The board's adopted strategic plan's action items were updated for the year.
- The comprehensive review and update of AELS Statutes and Regulations continued. The regulation updates are underway; Public hearing is expected in FY 2023.
- Board continued discussions regarding HB61, and testified at the House Finance committee. See Appendix C
- Board performed an audit of continuing education requirements, reviewing 258 registrants randomly selected for the audit.
- A new Executive Director and Licensing Examiner were hired.

**Board Membership**

The board is comprised of 11 members, including two civil engineers, two land surveyors, one mining engineer, one electrical or mechanical engineer, one engineer from another branch of the profession of engineering, two architects, one landscape architect, and one public member. Currently, the majority of engineers serving on the board maintain professional registrations in multiple disciplines and represent 5 of the 15 branches of engineering regulated by the board.

**Investigations**

Complaints were received that resulted in 49 cases being opened in FY2022, of which 9 are still open.

**Registrations**

228 applicants were approved for licensure in FY22. The following tables provide a breakdowns of registrations by field of practice and branch of engineering for both FY21 and FY22.

In addition to individual registrations, 48 firms, including 24 Corporations, 23 Limited Liability Companies and 1 Limited Liability Partnership were issued Certificates of Authorization in FY22.

**Board of Architects, Engineers, and Land Surveyors  
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**Narrative Statement (continued)**

**FY 2022 New Individual Registrations**

License Type	In State	Out of State	Total
Architect	5	19	24
Chemical Engineer	2	2	4
Civil Engineer	41	66	107
Control Systems Engineer	1		1
Electrical Engineer	1	21	22
Environmental Engineer	2	1	3
Fire Protection Engineer	2	4	6
Land Surveyor	8	2	10
Landscape Architect	1	3	4
Mechanical Engineer	13	14	27
Naval Architect and Marine Engineer		3	3
Petroleum Engineer	2		2
Structural Engineer		15	15
<b>Total Licensed</b>	<b>78</b>	<b>150</b>	<b>228</b>

**FY 2022 All Licensees**

License Type	In State	Out of State	Total
Agriculture Engineer		1	1
Architect	232	341	573
Chemical Engineer	50	58	108
Civil Engineer	1388	1492	2880
Control Systems Engineer	22	26	48
Electrical Engineer	265	424	689
Environmental Engineer	107	29	136
Fire Protection Engineer	23	34	57
Industrial Engineer		1	1
Land Surveyor	276	107	383
Landscape Architect	31	22	53
Mechanical Engineer	329	444	773
Metallurgical and Materials Engineer	3	2	5
Mining and Mineral Processing Engineer	23	15	38
Naval Architect and Marine Engineer	2	16	18
Petroleum Engineer	50	49	99
Structural Engineer	129	252	381
<b>Total Licensed</b>	<b>2930</b>	<b>3313</b>	<b>6243</b>

**Legislation & Regulation Updates**

Proposed comprehensive AELS regulation updates were delayed in 2021 due to COVID-19 and significant turnover in board membership and AELS staff. The updates are now underway and expected to proceed with public notice in FY2022. These relevant bills and resolutions were reviewed by the board.

- HB148, Modifications to Land Surveying Coordinates, has no direct impact on the board, but content adjustments to the Alaska land surveying examination may be necessary. The bill passed on May 17, 2022, and is waiting to be signed into law by the governor.
- HB61, Licensing of Commercial Interior Designers proposes to expand the board to 13 members and add a new registration discipline. Board members are concerned about impacts; continued to monitor the bill and worked with the sponsor and other bill advocates to suggest improvements. The board provided written concerns to the House Finance Committee in January, 2022, and the board chair answered questions at a House Finance Committee hearing in April, 2022. (Written concerns are included in the the Annual Report Appendix C)
- SB21, Military Licensure was signed into law in August of 2021. The board passed regulations to implement applicable sections of the law in FY 2022.
- Proposed Changes to 18-AAC-72 (Wastewater Disposal Regulations: Written comments were provided by the board chair during the public comment process.)

**Board of Architects, Engineers, and Land Surveyors  
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**Narrative Statement (continued)**

**National Memberships**

As a multi-discipline board, AELS is a member of three national nonprofit organizations, each of which is dedicated to protecting the public's health, safety, and welfare through establishing and promoting uniform laws, licensing standards, and professional ethics for the four professions regulated by the board. These organizations also prepare, administer, and score national examinations that the board has adopted as the accepted standard to assess a candidate's ability to protect the public's health, safety, and welfare with respect to architecture, engineering, and landscape architecture.

The AELS board is a member of the following national organizations:

- Council for Landscape Architectural Registration Boards (CLARB)
- National Council for Architectural Registration Boards (NCARB)
- National Council for Examiners for Engineering and Surveying (NCEES)

Membership of each council is comprised of licensing boards across the United States, including U.S. territories. As a member of these organizations, the AELS board actively participates in discussions that result in changes to examination requirements, national licensure standards, as well as model laws and rules for architects, engineers, land surveyors, and landscape architects. Membership in these organizations gives the State access to nationally accepted, psychometrically assessed, professional examinations, thereby saving the State hundreds of thousands, if not millions, of dollars in expenses that would be required to create an independent set of exams.

To encourage member participation, NCEES pays meeting registration, travel, and lodging expenses for three delegates from each member board and each member board administrator (MBA) to attend both the regional and annual meetings. NCEES also covers travel expenses for each member board chair and MBA to attend the Board President's Assembly, held biennially. Similarly, NCARB pays meeting registration, travel, and lodging expenses for two delegates from each board, one public member, and the member board executive (MBE). Travel expenses for one board member to attend the CLARB Annual Meeting is included in the membership fee and the board has allotted funds for one other board member or the MBA's travel expenses to be covered by the State of Alaska. All three organizations encourage active participation in committee work and pay for committee members to travel for meetings when necessary.

**Board of Architects, Engineers, and Land Surveyors  
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**Narrative Statement (continued)**

During FY 2022, many of the COVID-19 restrictions were lifted allowing meetings to be held in person, while also offering some aspects of the meeting to occur virtually. Various members of the board and the Executive Administrator attended the following meetings to discuss legislation, deregulation trends, evolving technology and its effect on regulatory boards, national standards for education and experience, examination content, law enforcement, and identify potential areas for streamlining application processes to increase licensure mobility among jurisdictions:

- NCEES Annual Meeting, August 2021 – Virtual only format
- CLARB Annual Meeting, September 2021 - Hybrid
- NCARB Regional Summit, March 2022 - Hybrid
- NCEES Western/Southern Zone Interim Meeting, May 2022
- NCARB Annual Meeting, June 2022 - Hybrid

Through their role on the AELS Board, the following members and staff also serve on committees for these national councils and other institutions:

- Board Member Loren Lemman continues to serve on the University of Alaska Anchorage, College of Engineering's Advisory Board Denali Commission Transportation Advisory Committee, and LeTourneau University Board of Trustees.
- AELS Chair Elizabeth Johnston and Board Member Fred Wallis continue to serve on the University of Alaska Fairbanks, College of Engineering's Advisory Council.
- Board Member Jake Maxwell serves on the Alaska Professional Design Council.
- Board Member Catherine Fritz was elected Secretary to the Western Council of Architectural Registration Boards (WCARB) Executive Committee in FY22 and has been re-elected to that position for FY23. She was also reappointed to NCARB's Examination Committee in FY22 and FY23.
- Board member Elizabeth Johnston serves on and chairs the NCEES Examination and Procedures Committee.
- Board member Sterling Strait serves on the Alaska Seismic Hazards Safety Commission, the Municipality of Anchorage Building Board, the NCEES Civil PE Exam Committee, and as an officer for the Structural Engineering Association of Alaska.



**Board of Architects, Engineers, and Land Surveyors  
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**Narrative Statement (continued)**

**Outreach**

Outreach efforts were somewhat limited due to COVID-19 restrictions and the limitations of professional associations related to this board; however, several outreach efforts were successful as Outreach continues to be a priority for the board and it expects to make a concerted effort to increase outreach in FY23. Outreach Reports are prepared by board members after each presentation or engagement and are included in the Annual Report in Appendix B. It is the board's objective to schedule outreach activities in conjunction with board meetings to engage with students, current registrants, and the public while minimizing travel expenses. Having the full board at a society luncheon and/or presentation to students sends a powerful message. Similarly, a lack of in-person engagement with these groups has the potential to send a message that the board is not interested in hearing from or sharing information with students, applicants, or registrants about licensure requirements and process, or requirements for maintaining a license.

**Resources**

Finding meeting rooms in Anchorage continues to be difficult as the Atwood building has only four rooms that accommodate the AELS board and they are frequently booked well in advance by others. Current and past board members have generously provided no cost meeting spaces in their offices, but renting a room in the future may be necessary.

**Application Review**

It was decided during FY22, to transition to reviewing applications before the scheduled quarterly board meeting. Board members review applications in pairs so as to have support from a colleague but not violate the Open Meetings Act. Pairing has also allowed new board members to have a mentor in this essential work. Reviewing applications before the meeting is expected to free up 2-3 hours during the quarterly meetings, allowing the board to focus on other important tasks, and/or reduce the overall duration of meetings.

**- In-State Travel for Board Meetings**

Four quarterly meetings were held in the hybrid format in FY2022. Two meetings were in Anchorage, one in Fairbanks and one in Juneau for those board members who chose to attend in person. The hybrid format has been helpful to those board members who were unable to travel, or remained concerned about health issues. Meetings will continued to be offered in a hybrid format as virtual only meetings have proved to limit robust and complex conversations for this 11 member board that oversees 18 design disciplines. Because of this the board requests all four quarterly meetings in FY2023 be held in-person with the hybrid format. Each meeting is considered to be of equal importance and is therefore listed in chronological order.

**Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023**

Budget Recommendations section anticipates the board's fiscal priorities for the upcoming year. Please complete all parts of this section with details about anticipated meetings, conferences, memberships, supplies, equipment, to other board requests. Meeting expenses that are being funded through third-party reimbursement or direct booking must be identified separately from expenses paid through license fees (receipt-supported services or RSS). Be sure to explain any items listed as "other" so they may be tracked appropriately.

Board Meeting Date	Location	# Board	# Staff
August 16-17, 2022	Fairbanks	11	2
<input type="checkbox"/> Airfare:			\$ 2,800.00
<input type="checkbox"/> Hotel:			\$ 3,000.00
<input type="checkbox"/> Ground:			\$ 500.00
<input type="checkbox"/> Other:			\$ 1,350.00
<b>Total Estimated Cost:</b>			<b>\$ 7,650.00</b>

Board Meeting Date	Location	# Board	# Staff
November 9-10, 2022	Anchorage	11	2
<input type="checkbox"/> Airfare:			\$ 1,450.00
<input type="checkbox"/> Hotel:			\$ 1,500.00
<input type="checkbox"/> Ground:			\$ 500.00
<input type="checkbox"/> Other:			\$ 850.00
<b>Total Estimated Cost:</b>			<b>\$ 4,300.00</b>

Board Meeting Date	Location	# Board	# Staff
February 7-8, 2023	Juneau	11	2
<input type="checkbox"/> Airfare:			\$ 4,000.00
<input type="checkbox"/> Hotel:			\$ 3,500.00
<input type="checkbox"/> Ground:			\$ 500.00
<input type="checkbox"/> Other:			\$ 1,550.00
<b>Total Estimated Cost:</b>			<b>\$ 9,550.00</b>

**Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

Budget Recommendations section anticipates the board's fiscal priorities for the upcoming year. Please complete all parts of this section with details about anticipated meetings, conferences, memberships, supplies, equipment, to other board requests. Meeting expenses that are being funded through third-party reimbursement or direct booking must be identified separately from expenses paid through license fees (receipt-supported services or RSS). Be sure to explain any items listed as "other" so they may be tracked appropriately.

<b>Board Meeting Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
May 2023	Anchorage	11	2
<input checked="" type="checkbox"/> Airfare:			\$ 1,450.00
<input checked="" type="checkbox"/> Hotel:			\$ 1,500.00
<input checked="" type="checkbox"/> Ground:			\$ 500.00
<input checked="" type="checkbox"/> Other:			\$ 850.00
<b>Total Estimated Cost:</b>			<b>\$ 4,300.00</b>

<b>Travel Required to Perform Examinations</b>			
<input type="checkbox"/> Not Applicable			
<b>Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
April 21, 2023	Fairbanks	1	
<b>Description of item and its role in supporting the mission of the Board:</b>			
Every effort is made to utilize board members and staff to proctor the Alaska Land Surveying (AKLS) Exam; however, in the event a proctor is needed in Fairbanks, the board requests one-day travel be included in FY23 for a board member or staff to proctor the exam. a board member or staff to proctor the exam.			
<input checked="" type="checkbox"/> Airfare:			\$ 350.00
<input type="checkbox"/> Hotel:			
<input checked="" type="checkbox"/> Ground:			\$ 50.00
<input type="checkbox"/> Conference:			
<input checked="" type="checkbox"/> Other: Per Diem for travel day			\$ 45.00
<b>Total Estimated Cost:</b>			<b>\$ 445.00</b>

**Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel** (Rank in order of importance)

#1 Rank in Importance or  Not Applicable

Date	Location	# Board	# Staff
August 23-26, 2022	Carlsbad, CA	3	1

**Description of meeting and its role in supporting the mission of the Board:**

The purpose of the NCEES Annual Meeting is to discuss and take action on resolutions that result in updates to model laws, national education standards, and/or content of professional engineering and surveying examinations, all of which may directly affect AELS engineer and land surveyor applicants. Similarly, the Survey Exam Module Task Force is looking at revising the professional surveying exam and developing modules, which may result in extensive changes to the state-specific Alaska Land Surveyor exam. Participation in this meeting allows the AELS board to play an active role in decisions regarding national minimum standards and requirements for engineer and land surveyor licensure for the protection of public health, safety, and welfare.

This meeting also includes professional development workshops and training sessions for board administrators and members. Topics for administrators include mobility agreements, ethics, law enforcement, auditing continuing education, and NCEES' E3 system. AELS staff use NCEES' E3 system on a daily basis to complete and access license verifications, approve exam requests, enter and review disciplinary actions, and disseminate state-specific requirements to potential applicants.

FUNDING: NCEES offers two types of funding. All airfare, hotel, and conference fees for both types are third-party direct booked

Funded Delegates: NCEES funds up to three delegates from each member board, to be determined by the board. Historically, two engineers and one land surveyor attend as the funded delegates

Member Board Administrators: NCEES membership offers separate funding for board administrators to attend the Zone meeting for continuity and the different perspective staff offers on issues.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$3,000.00	\$3,000.00
<input checked="" type="checkbox"/> Hotel:			\$2,988.00	\$2,988.00
<input type="checkbox"/> Ground:				\$0.00
<input checked="" type="checkbox"/> Conference:			\$1,800.00	\$1,800.00
<input checked="" type="checkbox"/> Other		\$1,700.00		\$1,700.00
Describe "Other" (break out all sections): NCEES reimburses travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 1,700.00	\$ 7,788.00	\$ 9,488.00

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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#2 Rank in Importance

Date	Location	# Board	# Staff
June 2023	Tampa, FL	3	1

**Description of meeting and its role in supporting the mission of the Board:**

The purpose of the NCARB Annual Meeting is to discuss and take action on resolutions related to national licensure standards for architects including potential updates to model law; NCARB bylaws; requirements for education, experience, and examination; and alternative pathways to licensure. Participation in this meeting allows the AELS board to play an active role in decisions regarding national minimum standards and requirements for architectural licensure for the protection of public health, safety, and welfare.

Additionally, the annual meeting includes workshops to examine ways regulatory boards can proactively address deregulatory environments, identify trends in technology that may impact regulation, how to educate policy makers, and training sessions on how to better utilize NCARB tools and resources.

NCARB offers funding for up to four delegates from each member board as follows:

- Two funded delegates
- There is no restriction on the discipline/ profession, attendees determined by board
- One public/consumer member and one member board executive
- Airfare, hotel and conference are 3rd party direct booked.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$3,200.00	\$3,200.00
<input checked="" type="checkbox"/> Hotel:			\$2,988.00	\$2,988.00
<input type="checkbox"/> Ground:				\$0.00
<input checked="" type="checkbox"/> Conference:			\$1,800.00	\$1,800.00
<input checked="" type="checkbox"/> Other		\$1,300.00		\$1,300.00
Describe "Other" (break out all sections): NCARB reimburses travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 1,300.00	\$ 7,988.00	\$ 9,288.00

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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#3 Rank in Importance

Date	Location	# Board	# Staff
September 21-23, 2022	Omaha, NE	1	1

**Description of meeting and its role in supporting the mission of the Board:**

The purpose of the CLARB Annual Meeting is to discuss and take action on resolutions related to national licensure standards for landscape architects, amendments to bylaws, and analyzing current licensure processes to identify potential areas for streamlining and/or increasing mobility. Participation in this meeting allows the AELS board to play an active role in decisions regarding national minimum standards and requirements for landscape architect licensure for the protection of public health, safety, and welfare.

Funding: CLARB funds up to \$2,750 for board member delegate(s) to attend the annual business meeting.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:	\$800.00		\$800.00	\$1,600.00
<input checked="" type="checkbox"/> Hotel:	\$750.00		\$750.00	\$1,500.00
<input type="checkbox"/> Ground:				\$0.00
<input checked="" type="checkbox"/> Conference:	\$500.00		\$500.00	\$1,000.00
<input checked="" type="checkbox"/> Other	\$250.00	\$325.00		\$575.00
Describe "Other" (break out all sections): Travel incidentals				
<b>Net Total:</b>	\$ 2,300.00	\$ 325.00	\$ 2,050.00	\$ 4,675.00

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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#4 Rank in Importance

Date	Location	# Board	# Staff
May 2023	Houston, TX	3	1

**Description of meeting and its role in supporting the mission of the Board:**

The purpose of the NCEES Western Zone meeting is to discuss and put forth resolutions related to NCEES' Model Laws and Rules, examination policies and procedures, and/or education requirements for licensure, that will be voted on during the annual meeting. Zone meetings are structured so there are specific break-out sessions for engineers, surveyors, member board administrators, and law enforcement, to allow each group to discuss topics of interest. Being able to send three funded delegates and the board administrator allows representatives from the AELS board to actively participate in all of the break-out sessions and have a voice in the discussions. Additionally, the AELS board is extremely interested in hearing from the Survey Exam Task Force and discussing progress on the professional survey exam module, which may have a significant effect on the content of Alaska Land Surveying Exam. The Zone meeting is also a time to focus on legislative issues and trends at the regional level, such as Consumer Choice Act, Right to Earn a Living Act, and Military Spouse Portability. This meeting allows attendees to proactively address concerns and share experiences to assist other jurisdictions.

**FUNDING:** NCEES offers two types of funding for the Zone Meeting. All airfare, hotel, and conference fees for both types are third-party direct booked

**Funded Delegates:** NCEES funds up to three delegates from each member board, to be determined by the board. Historically, two engineers and one land surveyor attend as the funded delegates

**Member Board Administrators:** NCEES membership offers separate funding for board administrators to attend the Zone meeting for continuity and the different perspective staff offers on issues.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$3,600.00	\$3,600.00
<input checked="" type="checkbox"/> Hotel:			\$4,000.00	\$4,000.00
<input type="checkbox"/> Ground:				\$0.00
<input checked="" type="checkbox"/> Conference:			\$1,800.00	\$1,800.00
<input checked="" type="checkbox"/> Other		\$1,700.00		\$1,700.00
Describe "Other" (break out all sections): NCEES reimburses travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 1,700.00	\$ 9,400.00	\$ 11,100.00

**Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#5 Rank in Importance

Date	Location	# Board	# Staff
March 2-4, 2023	Honolulu, HI	3	1

**Description of meeting and its role in supporting the mission of the Board:**

The NCARB Regional Summit allows members to focus on key issues related to architectural licensure at the regional level including deregulation trends, legislation, evolving technology and its effect on regulatory boards, national standards for education and experience, and examination content. Meetings are structured to include training sessions, regional breakout sessions, and plenary sessions. In conjunction with the Regional Summit, the Member Board Executive (MBE) Committee hosts a one-day workshop for all MBEs the day before the Summit. The workshop is specifically designed for MBEs and includes training sessions by NCARB staff on license verification tools, mutual recognition agreements, certification alternatives, disciplinary database, and other relevant topics.

NCARB offers funding for up to four delegates from each member board as follows:

- Two funded delegates
- There is no restriction on the discipline/ profession, attendees determined by board
- One public/consumer member and one member board executive
- Airfare, hotel and conference are 3rd party direct booked.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$3,600.00	\$3,600.00
<input checked="" type="checkbox"/> Hotel:			\$4,200.00	\$4,200.00
<input type="checkbox"/> Ground:				\$0.00
<input checked="" type="checkbox"/> Conference:			\$1,800.00	\$1,800.00
<input checked="" type="checkbox"/> Other		\$1,300.00		\$1,300.00
Describe "Other" (break out all sections): NCARB reimburses for travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 1,300.00	\$ 9,600.00	\$ 10,900.00



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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#6 Rank in Importance

Date	Location	# Board	# Staff
TBD	Washington D.C.	1	

**Description of meeting and its role in supporting the mission of the Board:**

NCARB's Examination Committee - Catherine Fritz.

The committee is made up of 14 members from across the U.S. The committee oversees the development, delivery, and assessment of the Architect Registration Examination (ARE ) for use by the 55 U.S. licensing boards. This committee also includes three subcommittees: Case Study Subcommittee that develops case study scenarios and resources for the ARE, the Item Development Subcommittee that writes and edits new items for ARE, and the Forms Assembly Subcommittee that performs quality control for ARE 5.0 and reviews new items. The Committee meets in person three times per year and has teleconference meetings at least four additional times per year, or as needed to address the workload.

The purpose of this committee is to maintain the rigor and relevance of all aspects of the nationally administered ARE. The committee reviews examination content, assesses data and psychometrics, and develops new examination protocols for remote proctoring of the ARE. This work is essential to Alaska's board since it relies on the NCARB's development and administration of the ARE. Board Member Catherine Fritz was appointed to this committee in 2020 and has been reappointed for FY23. There are three meetings scheduled for this committee in FY23. The travel costs associated with this meeting are paid by NCARB.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$2,400.00	\$2,400.00
<input checked="" type="checkbox"/> Hotel:			\$1,500.00	\$1,500.00
<input type="checkbox"/> Ground:				\$0.00
<input type="checkbox"/> Conference:				\$0.00
<input checked="" type="checkbox"/> Other		\$1,200.00		\$1,200.00
Describe "Other" (break out all sections): NCARB reimburses for travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 1,200.00	\$ 3,900.00	\$ 5,100.00

Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#7 Rank in Importance

Date	Location	# Board	# Staff
TBD	Greenville, SC	1	

**Description of meeting and its role in supporting the mission of the Board:**

NCEES's Exam Policy and Procedures Committee - Elizabeth Johnston/Chair

The committee is responsible for reviewing the effectiveness of the examinations and recommending policies, specifications, and procedures consistent with the trends in the engineering and surveying professions. There are two meetings scheduled for this committee in FY23. The travel costs associated with this meeting are paid by NCEES.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$2,000.00	\$2,000.00
<input checked="" type="checkbox"/> Hotel:			\$1,500.00	\$1,500.00
<input type="checkbox"/> Ground:				\$0.00
<input type="checkbox"/> Conference:				\$0.00
<input checked="" type="checkbox"/> Other		\$600.00		\$600.00
Describe "Other" (break out all sections): NCEES reimburses for travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 600.00	\$ 3,500.00	\$ 4,100.00

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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#8 Rank in Importance

Date	Location	# Board	# Staff
TBD	Greenville, SC	1	

**Description of meeting and its role in supporting the mission of the Board:**

NCEES PE CE Exam Committee - Sterling Strait

This committee oversees the development and scoring of the PE Civil exams. Committee members write and evaluate exam questions, review item performance and recommend changes to exam policies and procedures. The committee meets two times each year.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$2,000.00	\$2,000.00
<input checked="" type="checkbox"/> Hotel:			\$1,500.00	\$1,500.00
<input type="checkbox"/> Ground:				\$0.00
<input type="checkbox"/> Conference:				\$0.00
<input checked="" type="checkbox"/> Other		\$600.00		\$600.00
Describe "Other" (break out all sections): NCEES reimburses for travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 600.00	\$ 3,500.00	\$ 4,100.00

Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#9 Rank in Importance

Date	Location	# Board	# Staff
TBD	Santa Fe, NM	1	

**Description of meeting and its role in supporting the mission of the Board:**

WCARB Executive Committee - Catherine Fritz/Secretary

The Executive Committee of the Western Region administers the affairs of the Western Region and puts into effect all general policies, directions and instructions adopted at any meeting of the Western Region where a quorum is present, and acts for the membership of the Western Region. Executive Committee members are reimbursed for their expenses relative to WCARB activities.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$900.00	\$900.00
<input checked="" type="checkbox"/> Hotel:			\$700.00	\$700.00
<input type="checkbox"/> Ground:				\$0.00
<input type="checkbox"/> Conference:				\$0.00
<input checked="" type="checkbox"/> Other		\$300.00		\$300.00
Describe "Other" (break out all sections): WCARB reimburses for travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 300.00	\$ 1,600.00	\$ 1,900.00

Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

#10 Rank in Importance

Date	Location	# Board	# Staff
October 14-15, 2022	Salt Lake City, UT	1	1

**Description of meeting and its role in supporting the mission of the Board:**

Chair/MBE Summit - Participation in this Summit offers leaders of each Member Board the opportunity to give feedback on NCARB initiatives and be alerted to the latest issues concerning both licensure and regulation in the practice of architecture.

Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:			\$1,000.00	\$1,000.00
<input checked="" type="checkbox"/> Hotel:			\$1,500.00	\$1,500.00
<input type="checkbox"/> Ground:				\$0.00
<input type="checkbox"/> Conference:				\$0.00
<input checked="" type="checkbox"/> Other		\$600.00		\$600.00
Describe "Other" (break out all sections): NCARB reimburses for travel incidentals				
<b>Net Total:</b>	\$ 0.00	\$ 600.00	\$ 2,500.00	\$ 3,100.00

**Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

**Non-Travel Budget Requests**

- Not Applicable       Resources       Examinations  
 Membership       Training       Other

Product or Service	Provider	Cost Per Event
Membership & Services	Council of Landscape Architect Registration Boards	\$8,925.00

**Description of item and its role in supporting the mission of the Board:**

CLARB is a national nonprofit that works to protect the public's health, safety, and welfare by establishing and promoting professional licensure standards. CLARB prepares, administers, and scores the Landscape Architect Registration Examination (LARE). Membership dues provide: Access to the LARE, record transmittals for applicants, national disciplinary database, regional meetings, trainings, and one funded delegate to the annual business meeting.

**Non-Travel Budget Requests**

- Not Applicable       Resources       Examinations  
 Membership       Training       Other

Product or Service	Provider	Cost Per Event
Membership & Services	National Council of Architectural Registration Boards/Western Council	\$5,000.00

**Description of item and its role in supporting the mission of the Board:**

NCARB is a national nonprofit organization comprised of architectural boards from 55 states and territories. NCARB prepares, administers, and scores the Architectural Registration Exams (ARE). Membership dues provide: Access to the ARE, review of licensing candidates' education, tracking the required experience, record transmittals for applicants, three funded delegates to both the annual business meeting and the regional meeting, and regional support from WCARB. Annual dues: \$1,000 NCARB / \$4,000 WCARB.

**Non-Travel Budget Requests**

- Not Applicable       Resources       Examinations  
 Membership       Training       Other

Product or Service	Provider	Cost Per Event
Membership & Services	National Council of Examiners for Engineering & Surveying	\$6,500.00

**Description of item and its role in supporting the mission of the Board:**

NCEES is a national nonprofit that maintains model laws and rules and sets licensing standards that are determined by its member board members which are made up from 55 states and territories. Membership dues provide: access to the FE, FS, PE, LS and SE exams, three funded delegates to both the annual business meeting and the zone meeting, record transmittals for applicants, outreach materials, CE tracking system, and publications.

**Board of Architects, Engineers, and Land Surveyors  
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**Budget Recommendations for FY 2023 (continued)**

**Other Items with a Fiscal Impact**

**Not Applicable**

**Cost Per Event: \$10,000.00**

**Number of Events: 1**

Product or Service	Provider	Cost Per Event
Exam Development & Scoring	Test, Inc.	\$10,000.00

**Description of item and its role in supporting the mission of the Board:**

TEST, Inc. develops and scores the Alaska Land Surveyor Exam (AKLS). After the exam each year, the AKLS test blueprint is reviewed at the Subject Matter Experts (SMEs) test development workshop. During the workshop, the SMEs update the test blueprint with any statute or regulation change that impact the practice of land surveying and compare the blueprint to the NCEES FS and PS test specifications to ensure the AKLS does not duplicate the content and scope of the FS or PS exams.

**Other Items with a Fiscal Impact**

**Not Applicable**

**Cost Per Event: \$1,000.00**

**Number of Events: 1**

Product or Service	Provider	Cost Per Event
Outreach	AELS Board	\$1,000.00

**Description of item and its role in supporting the mission of the Board:**

In April 2017, the board approved adding budget item outreach with an initial budget of \$1,000 per year to be spent facilitating communication about board activities, rules, laws, etc. Facilitating opportunities where the board can engage with students, applicants, registrants, and the public is a pro-active approach to ensuring understanding of requirements for licensure and compliance which is critical to the board's mission to protect health, safety and welfare as well as reduce the number of investigative matters. Outreach reports can be found in Appendix B.

**Summary of FY 2023 Fiscal Requests**

Board Meetings and Teleconferences:	\$25,800.00
Travel for Exams:	\$445.00
Out-of-State and Additional In-State Travel:	\$63,751.00
Dues, Memberships, Resources, Training:	\$20,425.00
Total Potential Third-Party Offsets:	- \$61,451.00
Other:	\$11,000.00
<b>Total Requested:</b>	<b>\$59,970.00</b>

**Board of Architects, Engineers, and Land Surveyors  
FY 2022 Annual Report**

**Legislative Recommendations - Proposed Legislation for FY 2023**

**No Recommendations**

The Board has no recommendations for proposed legislation at this time.

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**Recommendations**

The Board has the following recommendations for proposed legislation:

HB61, Licensing of Interior Designers. The board has concerns about this bill and worked with bill sponsor and its supporters to modify the bill to address concerns. See Appendix C.

The board will continue drafting proposed comprehensive statute updates (begun in 2019) with the goal of being ready for review and adoption through appropriate legislative means in FY 2023.



**Board of Architects, Engineers, and Land Surveyors  
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**Regulation Recommendations - Proposed Regulations for FY 2023**

**No Recommendations**

The Board has no recommendations for proposed regulations at this time.

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**Recommendations**

The Board has the following recommendations for proposed regulations:

Proposed Changes to 18-AAC-72. The Board recommends working with the Alaska Department of Environmental Conservation to clarify proposed regulation changes.

**Board of Architects, Engineers, and Land Surveyors  
FY 2022 Annual Report**

**Goals and Objectives**

**Part I**

**FY 2022's goals and objectives and how they were met:**

- The board adopted a Strategic Plan and set specific Action Items that are underway. See Appendix A.
- The board welcomed two new members in FY22 and currently has every seat filled including the public member seat. The Executive Administrator position was filled in August 2021 and the licensing examiner position was filled in November 2021. The seasoned board members have assisted the department staff (who have carried extra workloads) to ensure that the critical operations and objectives have been fulfilled.
- The board continued to focus on considering whether occupational licensing requirements are reasonable responses to actual potential harm rather than hypothetical harm; reviewed statutes and regulations to ensure any licensing requirements are necessary and tailored to fulfill legitimate public health, safety, or welfare objectives; and, reviewed the license application process with a goal of simplifying and streamlining for both applicants and the board, as well as substantially reducing the time required to review applications and issue licenses.
- Committee reports and presentations included topics on continuing education, regulation changes, proposed legislation, and board interactions with the licensed professions.

**Board of Architects, Engineers, and Land Surveyors  
FY 2022 Annual Report**

**Goals and Objectives (continued)**

**Part I (continued)  
FY 2022's goals and objectives and how they were met:**

During each board meeting, tasks are assigned to staff, committees, and individual board members. To ensure tasks are accomplishing the goals as laid out in the Strategic Plan, each task is assigned to a goal. The Board completed 47 tasks in FY 2022 to achieve the goals in the Strategic Plan

Action #	SP	Assigned To	Meeting Date	Task	Status
08-2021-01	2.b.	Legislative Committee	Nov-21	Review HB61 board impacts.	Complete
08-2021-02	2.d.	Staff	Nov-21	Update renewal form for new military/dependent waiver of fees.	Complete
08-2021-04	2.a.	Bob, Fred, Loren, Ed	Nov-21	review name of board & board composition statute language, inactive status language	Complete
08-2021-05	2.a.	Randall, Jeff, Elizabeth	Nov-21	review joint ventures & limited partnership language	Complete
08-2021-06	2.a.	Catherine, Jennifer	Nov-21	review definitions statute language	Complete
08-2021-07	2.a.	Jake, Catherine, jeff	Nov-21	review exemptions statute language	Complete
08-2021-08	2.a.	Legislative Liaison Committee	Nov-21	HB15a legislative comm. Review	Complete
08-2021-09	2.a.	Guidance Manual	Nov-21	Calculation sealing	Complete
08-2021-10	2.a.	Guidance Manual	Nov-21	"Work of Minor Importance"	Complete
08-2021-11	2.a.	Garness	Nov-21	Regulation project 12 AAC 36.180 - License # on stamp	Complete
08-2021-12	2.c.	Continuing Education	Nov-21	Survey	Complete
11-2021-01	2.b.	Guidance Manual	Feb-22	update board by-laws, reference to Landscape Architect	Complete
11-2021-02	2.a.	Jeff Garness	Feb-22	36.180 regulation project for seals	Complete
11-2021-03	1.a.	Licensure Mobility Committee	Feb-22	CLARB uniform standards review	Complete
11-2021-05	2.d.	Jeff Garness	Feb-22	Correspondence: expiration of engineering records	Complete
11-2021-08	1.a.	Johnston	Feb-22	Branches of professional engineering with exams offered should be reviewed after NCEES review	Complete
11-2021-09	2.a.	Randall/Jake/Jennifer	Feb-22	Board Member make-up Statute working group	Complete
11-2021-11	2.d.	Johnston	Feb-22	Correspondence: metallurgical experience letter	Complete
11-2021-12	2.b.	Johnston	Feb-22	Add Cover letter to HB61 response	Complete
11-2021-13	2.d.	Staff	Feb-22	Limited Partnership, referred to legal	Complete
11-2021-14		Planning & Implementation	Feb-22	Meet to develop draft Planned Actions for 2022	Complete
02-2022-01		Staff	Feb-22	Draft Meeting minutes	Complete
02-2022-02	1.d.	Staff	Feb-22	Place travel request for May meeting (Anchorage)	Complete
02-2022-03	2.a.	Chair/Staff	May-22	Update committee assignment roster	Complete
02-2022-04	1.d.	Chair/Staff	May-22	Conduct new committee member orientation at May meeting	Complete
02-2022-06	1.c.	Fritz	May-22	NCARB Report Due (annual meeting 6/24-6/26)	Complete
02-2022-08	2.a.	Staff	May-22	Public Notice 2019 Regulation Project	Complete
02-2022-09	2.a.	Staff	May-22	Public Notice Military Spousal Registration Regulation Project	Complete
02-2022-10	1.b.	Chair	May-22	Send congratulatory letter to UA engineering and land surveying graduates.	Complete
02-2022-15	2.d.	Guidance Manual	May-22	Joint ventures require a COA change guidance manual	Complete
02-2022-18	1.c.	Fritz/Rozier	May-22	Attend NCARB annual meeting & create report	Complete
02-2022-20	1.b.	Licensure Mobility Committee	May-22	UAF offering of Arctic Engineering	Complete
02-2022-21	1.a.	Staff	May-22	Correspondence: Applicant requesting an extension to take PE Exam	Complete
02-2022-22	1.b.	Johnston	May-22	Correspondence: Respond to "Title of Engineer" letter	Complete
02-2022-23	1.b.	Johnston	May-22	Correspondence: Respond to "Engineer" in Business name	Complete
02-2022-26	2.a.	Guidance Manual	May-22	Clarify that if one or both sides of the Joint Venture have a current COA the joint venture does not need a COA	Complete
02-2022-28		Guidance Manual	May-22	Exemption 7 - refer to statute	Complete
02-2022-29	2.a.	Bell	May-22	Alternate Education/Equivalent Degree - Board Policies and 12 AAC 36.063 TABLE B	Complete
02-2022-30	2.d.	Staff/Fritz	May-22	Submit form for Emeritus Status for Jennifer Anderson	Complete
02-2022-32	1.b.	Loren	May-22	Letter on CE extension	Complete
02-2022-33	2.a.	Legislative Liaison Committee	May-22	Is there a way to interpret 08.48.011 to allow a mechanical and electrical to simultaneously serve on the board?	Complete
		Staff	May-22	Letter RE: Joint Venture	Complete
		Leonetti	May-22	Complete Regulation project LA direct examination approval	Complete
		Guidance Manual	May-22	update board by-laws, reference to Landscape Architect	Complete
		Guidance Manual	May-22	Definition of "design" in regulation	Complete
5/11/2022		Maxwell	Aug-22	Write letter to respond to Venechuk re: which classes are applicable for application	Complete
5/11/2022		Elizabeth	Aug-22	Refine Digital signature into guidance manual	Complete

**Board of Architects, Engineers, and Land Surveyors  
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**Goals and Objectives (continued)**

**Part II**

**FY 2023's goals and objectives, and proposed methods to achieve them.**

**Describe any strengths, weaknesses, opportunities, threats and required resources:**

During FY 2023, the board will continue to focus on strengthening relationships with professional organizations as well as identifying and developing relationships with other groups as needed. As members of Alaska chapters of these professional societies, board members intend to use those established relationships to arrange presentations and other opportunities for the board to engage with these groups.

In addition to working with professional societies and similar organizations, the board will continue to seek opportunities to participate in events oriented to the public, such as the Association of General Contractors - Alaska Chapter's Family Safety Day event, to raise general awareness and understanding of the importance of the AELS professions and the need for licensure. The board will continue to recognize UA engineering and land surveying graduates with a congratulatory letter.

The Board is looking into development of annual newsletter for registrants that can be distributed via email or available through a link on the AELS website. The newsletter will provide a forum for communicating key issues to registrants regarding board decisions, policy and actions related to the practice of their profession

**Applications**

The board will continue to consider a short application form for architectural applicants submitting an NCARB Certificate. In addition, the board proposed a regulation change in FY2022 that would delegate some of the authority to staff to approve applications that meet certain criteria, such as NCARB certificate holders, CLARB council record holder, and NCEES record holders. Online applications, which will allow applicants to apply for licensure and pay fees online using the myLicense feature in myAlaska, are in the process of being developed by division staff.

**AELS Webpage**

Updates to the website are needed, and the board's Outreach Committee will work on this as independently of staff as is allowed by State policy. Due to current staff shortages in the licensing division, staff will be setting aside tasks for additional website topic additions until staff levels can accommodate this work. The new website topics desired by the board include creating a disaster planning webpage that includes a link to the Structural Engineers of Alaska documents and information regarding Safety Assessment Program Training from the Applied Technology Council.

**Board of Architects, Engineers, and Land Surveyors  
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**Goals and Objectives (continued)**

**Part II (continued)**

**FY 2023's goals and objectives, and proposed methods to achieve them.**

**Describe any strengths, weaknesses, opportunities, threats and required resources:**

**Continuing Education**

The board is actively working to simplify and clarify Continuing Education requirements. The Board conducted a CE survey that was sent out to approximately 5,000 registrants to which more than 1,100 registrants responded. Based upon the feedback, the board is considering a path to provide greater certainty of course approval if a class is taken from national professional organizations; allowing for more managerial coursework to qualify; allowing for some self-learning CE hours; and considering automatic approval of specific training provided through local organizations/agencies such as ADEC, Association of General Contractors of Alaska, and the University of Alaska. The board wants to reduce the regulation verbiage, provide clarity, reduce registrant record keeping, and make it easier for registrants to comply with CE requirements, yet benefit more from continuing education. Changes in the CE requirements will require regulation changes. These are expected to be drafted in FY2023.

**Sunset Review (2025)**

The board will begin discussions about and start preparing for the upcoming sunset review.

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Sunset Audit Recommendations

Date of Last Legislative Audit: 04/27/2016

Board Sunset Date: 06/30/2025

**Audit Recommendation:**

Extend the AELS Board's termination date to June 30, 2025 and consider making the temporary, non-voting Landscape Architect seat a permanent, voting member of the board.

**Action Taken:**

The 2017 Legislature approved HB48, which extended the termination date of the board to June 30, 2025 and made the Landscape Architect seat a permanent, voting member of the board.

**Next Steps:**

Completed:  No  Yes

If yes, date completed: 06/22/2017