

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS AND  
LAND SURVEYORS**

**KBP Architects, 500 L, Street, Suite A**

**Tentative Meeting Agenda November 3-4, 2016**

**Conference call number 1-800-315-6338 access code 51676**

**Thursday November 3, 2016**

	<b><u>TIME</u></b>	<b><u>TOPIC</u></b>	<b><u>LEAD PERSON</u></b>
1.	11:00 a.m.	Call to Order/Roll Call	Chair/Exec. Admin.
2.	11:03 a.m.	Review/Amend Agenda	Chair/Board
3.	11:05 a.m.	Ethics Reporting	Chair/Board
4.	11:10 a.m.	Review/Approve Minutes Regular Meeting – August 4-5, 2016	Chair/Board
5.	11:20 a.m.	Investigative Report	Savage/Board
6.	12:00 p.m.	Lunch	
7.	1:15 p.m.	Public Comment	Chair/Board
8.	2:00 p.m.	Financial Report A. End of Year report B. Status of tablets or lap tops for application review	Janey Hovenden/Sara Chambers/Martha Hewlett
9.	2:30 p.m.	Memorandum and meeting with Charles Ward, former division paralegal re: Retired Licenses	
10.	3:00 p.m.	Executive Session	
11.	5:00 p.m.	Come out of Executive Session and recess for the day.	

**Friday November 4, 2016**

12.	8:00 a.m.	Reconvene meeting, roll call.	
13.	8:05 a.m.	Executive Session for file review if needed.	
14.	Regulation Update	A. Changes to 12 AAC 36.063 Engineering Education and Work Experience and Requirements, 12 AAC 36.108 Application for Registration as a Structural Engineer, 12 AAC 36.180 Seal, 12 AAC 36.185 Use of Seals, and 12 AAC 36.990. <i>Were filed by Lt. Governor Mallott on August 10, 2016 and became effective September 9, 2016.</i>	Board

B. Changes to 12 AAC 36.062, 12 AAC 36.063, 12 AAC 36.064 and 12 AAC 36.065 re removal of the requirement to apply to the Board for the FE and FS exams.

*Submitted to the Regulations Specialist for notice – October 2016*

- 15. 8:30 a.m. Board Correspondence Received Since August 2016** Chair/Board
- A. CLARB
1. Annual Meeting Report
- B. NCARB
1. CEO Update June-July 2016
  2. Fast Facts August 2016
  3. Improving Transparency – August 2016
  4. CEO Update August 2016
  5. Board of Directors Brief – September 2016
  6. NCARB Update September 2016
- C. NCEES
1. News Release from NCEES about VP Brian Hanson
  2. 2016 NCEES Annual Meeting Actions
  3. Letter of support from SELC on NCEES Motion 12
  4. Nominations for NCEES National Service Awards
  5. Proposed Changes to Criteria for Accredited Engineering Programs
- D. Email from Thomas Newman re/Sarah Glaves
- 16. 9:00 a.m. Correspondence Sent Since August 2016** Chair/Board
- A. Response to Jerry Carter re: Visit from NCEES
- 17. 9:15 a.m. Old Business** Chair/Board
- A. Arctic Engineering Requirement Evaluation
  - B. Bill to make LSA seat permanent, voting seat
  - C. Practice of Land Surveying definition - chart
- 18. 9:45 a.m. New Business** Chair/Board
- A. Email from Thomas Newman re: Sarah Glaves
  - B. Email from Jessie Escamilla re: new Structural Engineering regulations
  - C. Sunset Audit Report
  - D. Changes to 12 AAC 36.060, 12 AAC 36.061, 12 AAC 36.990 re Changes of name “Intern Development Program (IDP)” to “Architectural Experience Program (AXP)”
- 19. 10:00 a.m. Continuing Education Audit Question & meeting with Megan Greider, AAG**
- 20. 10:30 a.m. Special Committees**

<b>Licensure Implementation</b>	Chair - Hanson Members- Eriksen, Maynard
<b>Registration and Practice</b>	Chair – Hale Members - Maynard, Hanson,
<b>Licensure Mobility</b>	Chair - Koonce Members – Eriksen, Urfer

**Standing Committees**

<b>Investigative Advisory Committee (rotational 2-member teams)</b>	All Members
<b>Guidance Manual</b>	Chair – Urfer Members – Full Board

<b>Legislative Liaison</b>	Chair – Eriksen Members - Fritz
<b>Emeritus Status</b>	Chair - Maynard Members - Full Board
<b>Budget Committee</b>	Chair - Koonce Members – Schedler, Hanson
<b>Continuing Education</b>	Chair – Hanson Members -
<b>AXP Liaison</b>	Chair – Koonce Members – Fritz

21. 11:00 a.m. **Board Travel: National Meetings** Chair/Board  
A. NCARB MBE/MBM Summit October 2016 Chair/MBE
22. 11:30 a.m. **National Meeting Reports** Chair/Board  
A. NCEES Annual August 2016 Maynard/Hale/Wallis/Fritz  
B. CLARB Annual September 2016 Urfer
- 23: 12:00 **Lunch**
24. 12:40 p.m. **Licensing Examiner Report** Hackenmiller/Board
25. 12:45 p.m. **Board Tasks (To Do List)** Chair/Board
26. 1:15 p.m. **Read Applications into Record** Hackenmiller
27. 1:30 p.m. **Review Calendar of Events** Chair/Board  
Board Meeting Dates:  
  - February 8-9, 2017 Juneau
  - May 4-5, 2017 Anchorage
  - August 3-4, 2017 Anchorage
  - November 2-3, 2017 Anchorage  
National Meetings  
  - NCARB Regional Summit
  - Western Zone
  - NCARB Annual
  - NCEES Annual
  - CLARB Annual
28. 1:45 p.m. **Board Member Comments** Chair/Board
- Sign Wall Certificates** Chair/Board  
**Sign Minutes**  
**Travel receipts** Email to Sarena within 5 days
29. 2:00 p.m. **Adjourn**