

# ALASKA AELS BOARD

May 1-2, 2014

## Quarterly Board Meeting

# May 2014 Meeting Summary

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### AELS Quarterly Board Meeting

The Board of Registration for Architects, Engineers and Land Surveyors (AELS Board) held a quarterly board meeting May 1-2, 2014 in Fairbanks, AK.

Meeting convened at 9:00 a.m. May 1, 2014

Board members in attendance were: Eric Eriksen, PE, Chair, Richard Rearick,

Architect, vice-Chair, Kathleen Schedler, PE, Secretary, Dave Hale PS, Luanne Urfer, PLA, Keith Walters, PE, Jeff Koonce, Architect, John Kerr, PS, Colin Maynard, PE. Brian Hanson, PE, John Christensen, Public Member.

Participating from the Division of Corporations, Business and Professional Licensing were:

- Sarah Chambers, Director, DCBPL (via Telephone)
- John Savage, Investigator
- Vernon Jones, Executive Administrator, AELS Board
- Virginia Geary, Licensing Examiner

Members of the Public in attendance for portions of the meeting were:

- No members of the public attended the meeting.

### Disciplinary Actions Taken

Imposition of Civil Fine. Case no. 2014-000365 Haas & Associates, Inc. \$500 for unlicensed practice. Second offense.

Imposition of Civil Fine. Case no. 2011-000546 Dibble Engineers, Inc. \$500 for unlicensed practice. Second offense.

Consent Agreement Case no. 2013-002046 Knight Piesold and Co. Fine \$12,500, reprimand. Third offense.

### Regulations Adopted

12 AAC 36.071 Standards of Practice for Land surveyors.

### Regulations Approved for Public Notice

It was approved to extend the public notice the following changes to regulations concerning structural engineering to 60 days:

12 AAC 36.063 Engineering Education and Work experience requirements (SE)

12 AAC 36.108 Application for Registration as a Structural Engineer.

12 AAC 36.180 Seals

12 AAC 36.185 Use of Seals.

### Legislation

Update.

Changes to the following Statutes are in HB 167 which has passed and is being transmitted to the Governor for signature.

AS 08.48.221 Seals.

AS 08.48.281 Prohibited Practice

AS 08.48.341 Definitions

AS 08.48.331 Exemptions

### Committees

Following are the current committees of the board:

### Special Committees

- Licensure Implementation
- Registration and Practice
- Licensure Mobility
- Engineers/Geologists
- Social Networking Options
- Enforcement Enhancement

## Standing Committees

- Investigation Advisory Committee
- Guidance Manual
- Legislative Liaison
- Emeritus Status
- Budget and Fees Committee
- Continuing Education Committee
- IDP Liaison

## **Board Policies**

None

## **Continuing Education Audits**

There were 275 registrants selected for audit.

- 224 were approved,
- 13 let their license lapse,
- 4 were exempt,
- 26 need to provide additional documents
- 8 retired their licenses.

I'm a little behind getting the completion letters out but should be caught up by the end of June.

## **Applicant Files Reviewed**

The board reviewed 197 applications for registration by comity, examination or under 12 AAC 36.106 Additional Branches of Engineering:

- 89 applications were approved
- 74 applications were conditionally approved pending receipt of additional documentation
- 34 applications were found to be incomplete and will be reviewed again at the August 2014 meeting upon receipt of additional documentation.

## **Action Items - Motions**

Thursday May 1, 2014

- 9:03 a.m. Motion made to approve the Agenda as amended. Motion passed.
- 9:07 a.m. Motion made to approve the January minutes as amended. Motion passed.

- 9:54 a.m. Motion to go into executive session in accordance with AS 44.62.310 (c)(3) to review disciplinary action. Motion passed.

- 10:25a.m. Motion to approved the imposition of a civil fine in case number 2014-000365. Motion passed on a roll call vote with Hanson abstaining and Schedler voting nay.

- 10:26a.m. Motion to approve the imposition of a civil fine in case number 2011-000546. Motion passed on a roll call vote with Hanson abstaining and Schedler voting Nay.

- 10:28 Motion to approve the consent agreement in case number 2013-002046. Motion passed on a roll call vote with Hanson abstaining and Schedler voting nay.

- 10:33a.m. Motion to extend the public notice of 12 AAC 36.063, 12 AAC 36.108, 12 AAC 36.180 and 12 AAC 36.185 to 60 days. These regulations relate to structural engineering. Motion passed.

- 10:35a.m. Motion to go into executive session in accordance with AS 44.62.310 (c)(3) to discuss confidential information. Motion passed.

- 10:45a.m. Motion to adopt changes to 12 AAC 36.062, 12 AAC 36.063, 12 AAC 36.064 and 12 AAC 36.065 regarding the FE and FS examination. Motion failed.

- 10:50a.m. Motion to form a special committee to evaluate Statute and Regulation changes to regulate trainees. Motion passed.

- 1:33 p.m. Motion made to go into Executive Session in accordance with AS 44.62.310(c)(3) to review applicant files. Motion passed.

5:10p.m. recessed for the night.

Friday May 2, 2014

9:00a.m. re-convened in executive session.

9:25a.m. Out of executive session. Roll Call – All present.

- 9:35a.m. Motion to adopt 12 AAC 36.071 Standards of Practice for Land Surveyors. Motion passed.

- 9:55a.m. Motion to define engineering surveys in regulation. Motion passed.

- 11:07a.m. Motion made that it be resolved to find the following list of applicants for registration by comity, examination, or additional branches incomplete with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

- 11:15a.m. Motion made that it be resolved to approve the following list of applicants for registration by comity, examination and additional branches with the stipulation that the information in the applicant files will take precedence over the information in the minutes. Motion passed.

## **AELS Deadlines/Exam Information**

The next board meeting is tentatively scheduled for August 11-12, 2014 in Suite 1270 of the Atwood Building, 550 West 7<sup>th</sup> Avenue, Anchorage, AK. The deadline for receipt of applications and supporting documents in the Juneau office is 14 days prior to the meeting.

Future tentative meeting dates are:

November 4-5, 2014 in Anchorage.

February 5-6, 2015 in Juneau.

May 7-8, 2015 in Fairbanks.

### **NCEES exam applicants:**

To retake a failed exam a written request must be in our Juneau office 5 days prior to the deadline set by NCEES to register for the exam.

For all new exam applicants, applications and supporting documents must be received in the Juneau office 14 days prior to board meetings. **There will be no exceptions.**

### **Regional and National Participation**

Richard Rearick and Jeff Koonce reported on the NCARB Regional Summit held in San Antonio, TX March 6-8, 2014.

### **Staff Reports**

#### **Investigator's Report**

John Savage, Division Investigator for the AEELS Board, reported the status on the investigative cases and actions.

#### **Examiner's Report**

There was no examiners report.

The investigative report can be viewed from the AEELS web site at:

<http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors.aspx>

### **Guidance Manual**

Revisions are ongoing. The Guidance Manual can be found at the following website:

<http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing/BoardofArchitectsEngineersandLandSurveyors.aspx>. This Manual will be updated after the May meeting.

11:50a.m.. Meeting adjourned.

### **Interested Parties List**

To sign up to receive proposed regulations affecting architects, engineers, land surveyors and landscape architects that are public noticed by the division, please contact:

Jun Maiquis, Regulations Specialist,  
Division of Corporations, Business &  
Professional Licensing, Dept. of  
Commerce, P.O. Box 110806, Juneau,  
AK 99811-0806, or by email:  
[jun.maiquis@alaska.gov](mailto:jun.maiquis@alaska.gov)

### **List Serve**

To receive emails of agendas, meeting summaries, minutes, etc., subscribe to the board's list serve at:

<http://list.state.ak.us/soalists/CommerceAEELS/jl.htm>.