



**ALASKA STATE BOARD OF REGISTRATION FOR
ARCHITECTS, ENGINEERS, AND LAND SURVEYORS
TENTATIVE AGENDA**



Meeting Date: Monday, August 28, 2023

Meeting Time: 8:30am – 5:30pm

Meeting Location: University of Alaska Anchorage / EIB Room 413

Zoom Link:

<https://us02web.zoom.us/j/81031902874?pwd=TEFZTzZjOWF4NUwzUU5PYk9mVU9uUT09>

Teleconference: 253-215-8782 / **Meeting ID:** 810 3190 2874 / **Passcode:** 526401

Agenda

1. 8:30 am - Call to Order/Roll Call/Virtual Notice
2. 8:35 am - Review/Amend/Approve Agenda
3. 8:40 am – General Information
 - A. Mission Statement
 - B. Virtual Meeting Code of Conduct
 - C. Strategic Plan
 - D. National Organization Updates
 1. NCARB – see updates on www.ncarb.org
 2. NCEES – see updates on www.ncees.org
 3. CLARB – see updates on www.clarb.org
- Annual Business Meeting – September 20-22nd – Henderson, NV
4. 8:45 am - Consent Agenda
 - A. Item 1: May 10-11 meeting minutes
 - B. Item 2: Outreach Reports
 1. Strait – 5/17/2023 – SEAKK lunch meeting
 2. Fritz / Rozier – 5/20/2023 Board update for AIA
 3. Bell
6/19/2023 – Rep. Tom McKay RE: AELS board composition and other issues
6/27/2023 – AELS SB126 signing with Governor Dunleavy, Leman and Garness.

Board Members:

Catherine Fritz
Architect (Chair)

Jeffrey Garness
Engineer other than those listed (Vice Chair)

Edward Leonetti
Landscape Architect (Secretary)

Robert (Bob) Bell
Land Surveyor

Brent Cole
Public Member

Elizabeth Johnston
Electrical/Mechanical

Loren Leman
Civil Engineer

Jake Maxwell
Land Surveyor

Randall Rozier
Architect

Sterling Strait
Civil Engineer

Fred Wallis
Mining Engineer

Board Staff

Sara Neal
Executive Administrator

Kelly Johnson
Licensing Examiner

C. Item 3: Annual Report

D. Item 4: CE Audit Report

E. Item 5: Outgoing Correspondence

1. 5/10/2023 – Senate Labor and Commerce Committee RE: SB73 CS D
2. 6/1/2023 – Sean O’Neill RE: Special request for consideration for LS Education
3. 6/1/2023 – Robert Lumpkin RE: Ethics question on signing surveys
4. 6/28/2023 – Nolan Willis RE: Industrial Exemption Statute
5. 6/28/2023 – G. John Sorenson RE: Use of Seal as Art
6. 7/7/2023 – UAA Community Technical College RE: Approval of ESA411
7. 7/7/2023 – UAA College of Engineering RE: Approval of ES AC030 and CE A403/603
8. 7/7/2023 – UAF College of Engineering and Mines RE: Approval of CE401
9. 7/7/2023 – UW – Professional & Continuing Education RE: Approval of CRE Short Course
10. 7/7/2023 – UAA Community Technical College RE: On Demand Cold Regions Design Course
11. 7/7/2023 – UAA College of Engineering RE: On Demand Cold Regions Design Course
12. 7/7/2023 - UAF College of Engineering and Mines RE: On Demand Cold Regions Design Course
13. 7/7/2023 - UW – Professional & CE RE: On Demand Cold Regions Design Course
14. ?/?/2023 – Senate Finance Committee RE: SB73 CS D

F. Item 6: Incoming Correspondence

1. 2023.5.23 – Steven Arndt – ANS RE: PE Nuclear Engineering Exam
 2. 2023.5.24 – David Cox – NCEES RE: PE Nuclear Engineering Exam
 3. 2023.6.27 – Governor Dunleavy RE: Signing of SB126
5. 8:50 am – Ethics Reporting
 6. 8:55 am – Review Public Comments and final Board review for Regulation Projects
 - A. CE Regulations
 - B. SE and Mentorship

7. 9:45 am – Division Report
 - A. Special Consideration for Military Licensure
 - B. EA Salary – Director Robb or Fritz
8. 10:15 am – Break
9. 10:30 am – Application Review Questions
10. 11:00 am – Licensing Examiner’s Report - Johnson
 - A. Update on staff approval process – Neal
11. 11:15 am – Regulation Projects in Progress
 - A. Projects with DOL
 1. LA – 12AAC36.068
 2. Digital Signature – 12AAC36.185
 - B. Responsible Charge – Leman, Garness
 - C. Architectural Engineering – Johnston, Legislative Liaison Committee
12. 11:30 am – Public Comment
13. 12:00 pm – Outreach Event – SMPS
14. 1:30 pm – Old Business
 - A. ADEC Regulatory Changes – Leman / Garness
 - B. ADEC Record Drawings – Leman / Garness
 - C. NCEES establishing testing center in Juneau – Strait
 - D. Revising 12AAC 36.145 RE: what defines an office – Johnston / Garness / Wallis
 - E. Document retention – Johnston / Garness
15. 2:00 pm – New Business
 - A. Impacts from SB126 – Adding LP’s and changing EA title, number of references on applications – Fritz / Neal
 - B. Staff approval policy - MLE and MLSE designation on NCEES records – Johnston
 - C. Length of board meetings – Fritz
 - D. Website Content- Neal
 - E. DOT&PF Significant structure – request to remove 12AAC36.990 (44)(f)
 - F. Paul Davis – What documents are exempt from stamping?
16. 3:00 pm – Break
17. 3:15 pm – Committee Reports
 - A. Investigative advisory Committee - Leonetti
 1. Investigative Report – Kase

2. Discipline Matrix
3. Review of top 3 license actions to develop newsletter articles for

B. Outreach Committee – Maxwell

1. Flowchart of application process
2. 2024 Newsletter Articles
3. November outreach event
APDC and AIA – presentation on the CE regulation changes

C. Guidance Manual Committee

1. Record drawings paragraph
2. Define HSW for Board Policies and Historical Information
3. Completed CE Structured Self-study report for example and compile a list of possible professional and technical societies.
4. Define responsible charge experience and identify areas where it is appropriate to use.
5. Digital signature

D. Legislative Liaison Committee – Leman

1. SB 126
2. EA Salary Issue
3. SB 73 update - Fritz

E. Education Committee - Johnston

1. On demand Cold Regions Design course
2. Assist with CE regulations presentation

18. 4:45 pm – Review Action Item List

19. 5:00 pm – Read Applicants into the Record

20. 5:10 pm – Upcoming Board Meetings:

- A. November 14-15th AELS Board meeting
- B. Set dates for February Board meeting
- C. Set committee meeting dates
- D. Set April 2024 AKLS date

21. 5:20 pm – Board Member Comments

22. 5:30 pm - Adjourn