



STATE OF ALASKA

Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

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BOARD MEETING BOARD OF CERTIFIED REAL ESTATE APPRAISERS

2 August 2019, Friday, 9:00 a.m. AST
Video/TeleConference & In-person

GUESTS

Claire Brooks, Lead Policy Manager
Appraisal Subcommittee

Neal Fenochietti, Policy Manager
Appraisal Subcommittee

BOARD MEMBERS

David Derry, Chair

Wendy Lawrence, Vice-Chair

Renee Piszczek

Ashley Stetson

**STATE OF ALASKA
BOARD OF CERTIFIED REAL ESTATE APPRAISERS**

BOARD MEETING CONTACT SHEET
Video-TeleConference & In-person

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Robert Atwood Bldg (Host, In-person)
550 West 7th Avenue, Suite 1550, Anchorage
Conference Room (907-269-8439)

Zoom Video-TeleConference Meeting

General Session
<https://zoom.us/j/729170848>
1-408-638-0968
Meeting ID: 729-170-848

Executive Session *(if applicable)*
<https://zoom.us/j/654711303>
1-408-638-0968
Meeting ID: 654-711-303

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LICENSING EXAMINER

Allan Alcancia
907-465-2695

RECORDS & LICENSING SUPERVISOR

Renee Hoffard
907-465-2525
(Training observer for this meeting)

RECORDS & LICENSING SUPERVISOR

Joseph Bonnell
907-465-2691
(In attendance via teleconference)

TENTATIVE AGENDA

<u>Item</u>	<u>Time</u>	<u>Subject</u>	<u>Lead</u>
1.	9:00 a.m.	Call to Order/Roll Call <i>Identify Credentialed Appraisers in Attendance</i>	Chair
2.	9:05 a.m.	Ethics Disclosure/Ethics Review	Chair
3.	9:10 a.m.	Review/Approve Current Agenda	Chair
4.	9:15 a.m.	Review/Approve Past Meeting Minutes <i>May 16, 2019 General Board Meeting</i> <i>June 18, 2019 Special Board Meeting</i>	Chair
5.	9:30 a.m.	Introduction of Guest Auditors & Overview of Compliance Review <i>Claire Brooks, Lead Policy Manager</i> <i>Appraisal Subcommittee</i> <i>Neal Fenochietti, Policy Manager</i> <i>Appraisal Subcommittee</i>	Chair
6.	10:00 a.m.	<i>Morning Break</i>	
7.	10:15 a.m.	Investigations <i>Investigative Reviews and Probation Reports</i>	Shyla Consalo <i>Investigator</i> Amber Whaley <i>Senior Investigator</i> Greg Francois <i>Chief Investigator</i>
8.	10:45 a.m.	Public Comment	Chair

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| 9. | 11:00 a.m. | Division Update | Sara Chambers
<i>CBPL Director</i> |
| 10. | 12:00 n.n. | <i>Lunch Break</i> | |
| 11. | 1:00 p.m. | Call to Order/Roll Call | Chair |
| | | <i>Identify Credentialed Appraisers in Attendance</i> | |
| 12. | 1:05 p.m. | Board Member Vacancy Update | Boards & Commission Office |
| 13. | 1:15 p.m. | Licensing Updates | |
| | | <i>A) Courtesy License</i> | Joe Bonnell
<i>Records & Licensing Supervisor</i> |
| | | <i>B) AMC Registration</i> | Allan Alcancia
<i>Licensing Examiner</i> |
| | | <i>C) Biennial Renewal & Random Audit</i> | |
| | | <i>D) Continuing Education Course Approval Overview</i> | |
| | | <i>E) Review of Appraiser, AMC Application and Continuing Education Forms</i> | Board |
| 14. | 2:15 p.m. | Prospective Regulation Project | Chair |
| | | <i>Extension of certification renewal due to extenuating circumstance/s</i> | |
| 15. | 2:45 p.m. | Processing AMC Applications | Board |
| 16. | 3:15 p.m. | <i>Afternoon Break</i> | |
| 17. | 3:30 p.m. | Administrative Business | Chair |
| | | Old Tasks | |
| | | <i>A) Chairman Derry will draft letter for Office of Boards and Commission</i> | |
| | | <i>B) Amend Work Verification Log into pdf fillable form</i> | |
| | | <i>C) Update FAQ page regarding the definition of Synchronuous Education</i> | |
| | | <i>D) Joe Bonnell will seek legal opinion on the definition of licensed vs. certified</i> | |

New Tasks

A) 2019-2021 Board Meeting Scheduling

B) 2020-2021 Board Goals Planning

18. 5:00 p.m.

Adjourn

Chair