

Call to Order

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT DIVISION OF
CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
Tentative Meeting Agenda

Board of Real Estate Appraisers
December 19, 2023

Zoom Meeting Registration Link: <https://us02web.zoom.us/join/91186300000?pwd=ZU9uUuc6ppj0rHtPzL4zoZhxovld6tJGwy7ae>

- | | | | |
|-----|-------|--|-------------|
| 1. | 10:00 | Call to Order/Roll Call
-Review/Approve Agenda
-Ethics Report
-Continuing Education Statement | Chair Hayes |
| 2. | 10:15 | Public Comment | |
| 3. | 10:30 | Division Update
-Q4
-Grant Questions | Ms. Dumas |
| 4. | 10:45 | Investigations
-Investigative Report | Ms. Gabriel |
| 5. | 11:00 | Executive Administrator Discussion | Ms. Saviers |
| 6. | 11:30 | Statute Project(s)
-Update from Ms. Hayes | Chair Hayes |
| 7. | | Regulation Project(s)
-Update from Regulation Project Committee meetings regarding consideration of AQB verbiage, PAREA, Practicums and the ASC Off Site Assessment
-Review draft of proposed regulation edits | Chair Hayes |
| 8. | 12:30 | Lunch | |
| 9. | 1:00 | Continued Board Discussion(s)
-Work Product Checklist | Chair Hayes |
| 10. | | New Business
-Staff Question Regarding AMC National Registry Requirements
-Staff Question Regarding Degree Review Program | Ms. Sather |
| 11. | | Pending Board Ballots | Chair Hayes |
| 12. | | Board Business
-Update on CE Audits
-Summary from AARO Conference | Chair Hayes |
| | | Adjourn | |

Ethics Report

CONFIDENTIAL

ETHICS SUPERVISOR DETERMINATION FORM

(Board or Commission Member)

Board or Commission: _____

Member Disclosing Potential Ethics Violation: _____

I have determined that the situation described on the attached ethics disclosure form

does or would violate AS 39.52.110 - .190. Identify applicable statute below.

does not or would not violate AS 39.52.110 - .190.

Signature of Designated Ethics Supervisor (Chair)

Printed Name of Designated Ethics Supervisor

Date: _____

COMMENTS (Please attach a separate sheet for additional space):

Note: Disclosure Form must be attached. Under AS 39.52.220, if the chair or a majority of the board or commission, not including the disclosing member, determines that a violation of AS 39.52.110-39.52.190 will exist if the member participates, the member shall refrain from voting, deliberating, or participating in the matter. A member will not be liable under the Ethics Act for action in accordance with such a determination so long as the member has fully disclosed all facts reasonably necessary to the determination and the attorney general has not advised the member, chair, or board or commission that the action is a violation. Forward disclosures with determinations to the State Ethics Attorney as part of your quarterly report. Quarterly reports are submitted to Litigation Assistant, Opinions, Appeals & Ethics, Department of Law, 1031 W. 4th Avenue, Suite 200, Anchorage, AK 99501.

Revised 2012

Continuing Education Statement



THE STATE
of **ALASKA**

Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

APR

FOR DIVISION USE ONLY

Real Estate Appraisers Program

PO Box 110806, Juneau, AK 99811-0806

Phone: (907) 465-2550

Email: *RealEstateAppraisers@Alaska.Gov*

Website: *ProfessionalLicense.Alaska.Gov/RealEstateAppraisers*

Continuing Education Credit for Participation

This form certifies attendance at a meeting of the Alaska Board of Certified Real Estate Appraisers for continuing education credit. 12 AAC 70.210(g)(1-5)

Full Legal Name:	First	Middle	Last
Alaska Certification #:			

Board Meeting Date:	mm/dd/yyyy	<input type="checkbox"/> In Person	<input type="checkbox"/> Teleconference
Attendance Hours:		Hours Claimed: (7 Hours Max)	

I certify the information reported above is true and correct and that I maintained attendance for the duration of the hours claimed.

Signature:		Date:	mm/dd/yyyy
-------------------	--	--------------	------------

BELOW IS FOR DEPARTMENTAL AND BOARD USE ONLY

Verified Hours of Attendance

(From Board Meeting Minutes)

Via Electronic or Mail Ballot: Approved Denied

OR

Via in Person Board Meeting: Approved Denied

Board Member Signature:		Date:	mm/dd/yyyy
--------------------------------	--	--------------	------------

If denied, reason for denial:

Public Comment

Division Update

Name	Task Code	Revenues			Total Revenues	Direct Expense	Percentage of board licenses/total licensees:	Department certified transactions % by Fiscal Revenue \$	Indirect Expense (Total Non-PCN Allocated)	Percentage of program direct Personal Services:	Total Indirect Expenses	Total Expenses
		Direct Revenues	General Fund Received	3rd Party Reimbursement								
Acupuncture	ACU1	\$ 34,852	\$ 5,187	\$ -	\$ 40,039	\$ 11,380	\$ 3,108	\$ 703	\$ 3,811	3,488	\$ 7,299	\$ 18,679
Architects, Engineer	AEL1	\$ 153,720	\$ 4,700	\$ 6,500	\$ 164,920	\$ 346,067	206,216	\$ 3,329	209,545	87,608	297,153	643,220
Athletic Trainers	ATH1	\$ 2,510	\$ 1,027	\$ -	\$ 3,537	\$ 1,634	1,594	\$ 398	1,992	502	2,494	4,128
Audiology and Speech Pathologists	AUD1	\$ 107,266	\$ 730	\$ -	\$ 107,996	\$ 47,806	26,644	\$ 2,058	28,702	13,603	42,305	90,111
Barbers & Hairdressers	BAH1	\$ 349,898	\$ 5,933	\$ -	\$ 355,831	\$ 387,195	188,232	\$ 3,845	192,077	110,579	302,656	689,851
Behavior Analysts	BEV1	\$ 15,700	\$ 139	\$ -	\$ 15,839	\$ 9,560	2,975	\$ 796	3,771	2,597	6,368	15,928
Chiropractors	CHI1	\$ 206,007	\$ 170,699	\$ -	\$ 376,706	\$ 174,518	9,430	\$ 1,576	11,006	31,673	42,679	217,197
Collection Agencies	COA1	\$ 15,285	\$ 325	\$ -	\$ 15,610	\$ 23,380	23,164	\$ 491	23,655	6,054	29,709	53,089
Concert Promoters	CPR1	\$ 10,538	\$ 7	\$ -	\$ 10,545	\$ 423	611	\$ 148	759	130	889	1,312
Construction Contractors	CON1	\$ 1,508,670	\$ 6,063	\$ -	\$ 1,514,733	\$ 589,725	273,343	\$ 3,871	277,214	112,997	390,211	979,936
Home Inspectors	HIN1	\$ 10,685	\$ 185	\$ -	\$ 10,870	\$ 11,217	3,772	\$ 453	4,225	3,457	7,682	18,899
Dental	DEN1	\$ 601,352	\$ 59,056	\$ -	\$ 660,408	\$ 350,245	61,655	\$ 2,927	64,582	75,589	140,171	490,416
Dietitians/Nutritionists	DTN1	\$ 11,360	\$ 148	\$ -	\$ 11,508	\$ 8,981	9,961	\$ 1,056	11,017	2,760	13,777	22,758
Direct Entry Midwife	MID1	\$ 82,680	\$ 320	\$ -	\$ 83,000	\$ 44,629	1,434	\$ 620	2,054	5,970	8,024	52,653
Dispensing Opticians	DOP1	\$ 35,253	\$ 468	\$ -	\$ 35,721	\$ 28,325	4,941	\$ 806	5,747	8,723	14,470	42,795
Electrical Administrator	EAD1	\$ 23,200	\$ 644	\$ -	\$ 23,844	\$ 67,215	23,801	\$ 1,139	24,940	12,006	36,946	104,161
Euthanasia Services	EUT1	\$ 3,650	\$ 15,007	\$ -	\$ 18,657	\$ 455	372	\$ 350	722	139	861	1,316
Geologists	GEO1	\$ 70	\$ 121,004	\$ -	\$ 121,074	\$ 207	266	\$ 225	491	64	555	762
Guardians/Conservators	GCO1	\$ 11,113	\$ 51	\$ -	\$ 11,164	\$ 3,306	584	\$ 478	1,062	941	2,003	5,309
Guide-Outfitters	GUI1	\$ 314,340	\$ 5,342	\$ -	\$ 319,682	\$ 388,143	40,404	\$ 2,992	43,396	99,567	142,963	531,106
Marine Pilots	MAR1	\$ 83,850	\$ 1,083	\$ -	\$ 84,933	\$ 86,116	4,330	\$ 969	5,299	20,194	25,493	111,609
Foreign Pleasure Craft	FPC1	\$ 50,750	\$ 43	\$ -	\$ 50,793	\$ 2,645	-	\$ 183	183	801	984	3,629
Marital & Family Therapy	MFT1	\$ 125,100	\$ 848	\$ -	\$ 125,948	\$ 57,703	3,400	\$ 709	4,109	15,798	19,907	77,610
Massage Therapists	MAS1	\$ 79,870	\$ 27,675	\$ 1,516	\$ 109,061	\$ 198,204	32,727	\$ 2,112	34,839	49,866	84,705	282,909
Mechanical Administrator	MEC1	\$ 15,725	\$ 468	\$ -	\$ 16,193	\$ 131,651	15,248	\$ 780	16,028	8,719	24,747	156,398
Medical	MED1	\$ 2,876,309	\$ 173,090	\$ -	\$ 3,049,399	\$ 1,178,755	244,946	\$ 3,723	248,669	243,980	492,649	1,671,404
Mortuary Science	MOR1	\$ 24,478	\$ 159	\$ -	\$ 24,637	\$ 9,957	3,772	\$ 353	4,125	2,971	7,096	17,053
Naturopaths	NAT1	\$ 11,438	\$ 58	\$ -	\$ 11,496	\$ 3,775	1,488	\$ 475	1,963	1,089	3,052	6,827
Nurse Aides	NUA1	\$ 230,917	\$ 2,168	\$ -	\$ 233,085	\$ 209,268	107,106	\$ 2,189	109,295	40,405	149,700	358,968
Nursing	NUR1	\$ 5,334,057	\$ 21,450	\$ 1,487	\$ 5,356,994	\$ 1,777,062	747,432	\$ 4,064	751,496	399,810	1,151,306	2,928,368
Nursing Home Administrators	NHA1	\$ 11,985	\$ 8,050	\$ -	\$ 20,035	\$ 4,560	1,594	\$ 462	2,056	940	2,996	7,556
Optometry	OPT1	\$ 154,920	\$ 10,773	\$ -	\$ 165,693	\$ 49,577	6,641	\$ 697	7,338	14,399	21,737	71,314
Pawnbrokers	PAW1	\$ 1,100	\$ 124	\$ -	\$ 1,224	\$ 7,465	558	\$ 35	593	2,302	2,895	10,360
Pharmacy	PHA1	\$ 1,169,195	\$ 7,668	\$ 1,500	\$ 1,178,363	\$ 511,790	170,753	\$ 3,643	174,396	142,932	317,328	829,118
Physical/Occupational Therapy	PHY1	\$ 151,228	\$ 2,253	\$ -	\$ 153,481	\$ 143,745	69,013	\$ 2,398	71,411	41,999	113,410	257,155
Prescription Drug Monitoring Program	PDMP	\$ 885	\$ 15	\$ 1,487	\$ 2,387	\$ 3,836	-	\$ -	-	-	-	3,836
Professional Counselors	PCO1	\$ 76,006	\$ 2,554	\$ 237	\$ 78,797	\$ 179,057	27,281	\$ 1,823	29,104	47,604	76,708	255,765
Psychology	PSY1	\$ 159,021	\$ 1,894	\$ -	\$ 160,915	\$ 126,055	9,749	\$ 1,396	11,145	35,304	46,449	172,504
Public Accountancy	CPA1	\$ 136,860	\$ 3,621	\$ 6,304	\$ 146,785	\$ 238,569	44,627	\$ 1,461	46,088	67,490	113,578	352,147
Real Estate	REC1	\$ 228,875	\$ 4,654	\$ 2,500	\$ 236,029	\$ 393,263	114,677	\$ 1,682	116,359	86,742	203,101	596,364
Real Estate Appraisers	APR1	\$ 224,750	\$ 1,594	\$ -	\$ 226,344	\$ 118,163	12,432	\$ 1,615	14,047	29,713	43,760	161,923
Social Workers	CSW1	\$ 125,393	\$ 193,197	\$ 313	\$ 318,903	\$ 218,672	35,888	\$ 2,192	38,080	59,581	97,661	316,333
Storage Tank Workers	UST1	\$ 1,660	\$ 10,058	\$ -	\$ 11,718	\$ 3,527	1,514	\$ 112	1,626	1,088	2,714	6,241
Veterinary	VET1	\$ 332,214	\$ 252,343	\$ 2,871	\$ 587,428	\$ 155,695	25,422	\$ 1,887	27,309	43,677	70,986	226,681
No longer existent board/commission (ie Athletic)												
Totals All Boards		\$ 15,104,733	\$ 1,122,875	\$ 24,715	\$ 16,252,325	\$ 8,303,521	\$ 2,563,105	\$ 63,221	\$ 2,626,326	\$ 1,935,851	\$ 4,562,177	\$ 12,865,698

ABL & Corporations	080801005	\$ 8,405,310	\$ -	\$ -	\$ 8,405,310	\$ 1,236,980	\$ 240,649	\$ 8,621	\$ 249,270	\$ 198,151	\$ 447,421	\$ 1,684,401
--------------------	-----------	--------------	------	------	--------------	--------------	------------	----------	------------	------------	------------	--------------

DIVISION INDIRECT EXPENSES	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:			
Business Supplies	48,370	48,291	79
Office Equipment	48,418	46,229	2,189
State Vehicles	4,010	3,529	481
Storage and Archives	14,374	13,932	442
Legal Support	43,567	43,567	-
Central Mail Services Postage	43,515	22,450	21,065
Software Licensing and Maintenance	105,385	105,385	-
Division Administrative Expenses - all other	409,858	405,943	3,915
Division allocated by percentage of direct personal services:	717,497	689,326	28,171
Percentage of board licenses/total licensees:			
Investigations indirect Personal Services	381,908	355,061	26,847
Division Administration Personal Services	1,882,940	1,733,808	149,132
Division allocated by percentage of board licenses/total licensees:	2,264,848	2,088,869	175,979
Total Division Indirect Expenses	2,982,345	2,778,195	204,150
DEPARTMENT INDIRECT EXPENSES	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:			
Commissioner's Office	219,006	192,725	26,281
Administrative Services - Director's Office	65,907	57,998	7,909
Administrative Services - Human Resources	37,642	33,125	4,517
Administrative Services - Fiscal	94,276	82,963	11,313
Administrative Services - Budget	64,167	56,467	7,700
Administrative Services - Information Technology	130,385	114,739	15,646
Administrative Services - Information Technology - Network & Database	20,326	17,887	2,439
Administrative Services - Mail	9,087	7,997	1,090
Administrative Services - Facilities - Maintenance	-	-	-
Department allocated by percentage of direct personal services:	640,796	563,901	76,895
Percentage of board licenses/total licensees:			
Department administrative services support: Fiscal, IT, Procurement	538,906	474,236	64,670
Receipting transaction % by Personal Services:			
Department certified transactions % by Fiscal Revenue \$	71,842	63,221	8,621
Total DEPARTMENT INDIRECT EXPENSES	1,251,544	1,101,358	150,186
STATEWIDE INDIRECT EXPENSES	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:			
Accounting and Payroll Systems	98,243	86,454	11,789
State Owned Building Rental (Building Leases)	206,467	181,691	24,776
State OIT Server Hosting & Storage	10,043	8,838	1,205
State OIT SQL	6,958	6,123	835
State Software Licensing	-	-	-
Human Resources	101,123	88,988	12,135
IT Non-Telecommunications (Core Cost)	318,301	280,105	38,196
IT Telecommunications	32,247	28,377	3,870
Risk Management	2,327	2,048	279
Statewide allocated by percentage of direct personal services:	775,709	682,624	93,085
FY22 TOTALS BY METHODOLOGY	Total	Prof Lic	Corp & Bus Lic
Percentage of program direct Personal Services:	2,134,002	1,935,851	198,151
Percentage of board licenses/total licensees:	2,803,754	2,563,105	240,649
Receipting transaction % by Personal Services:	71,842	63,221	8,621
Grand Total	5,009,598	4,562,177	447,421

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Summary of All Professional Licensing
Schedule of Revenues and Expenditures

Board of Certified Real Estate Appraisers	FY 16	FY 17	Biennium	FY 18	FY 19	Biennium	FY 20	FY 21	Biennium	FY 22	FY 23	Biennium
Revenue												
Revenue from License Fees	\$ 49,440	\$ 272,590	\$ 322,030	\$ 76,010	\$ 190,565	\$ 266,575	\$ 80,550	\$ 207,770	\$ 288,320	\$ 62,165	\$ 224,750	\$ 286,915
General Fund Received								\$ -	\$ -	\$ 9,845	\$ 1,594	\$ 11,439
Allowable Third Party Reimbursements	-	5,827	5,827	1,534	4,314	5,848	\$ 2,559	\$ -	2,559	\$ 3,600	\$ -	3,600
TOTAL REVENUE	\$ 49,440	\$ 278,417	\$ 327,857	\$ 77,544	\$ 194,879	\$ 272,423	\$ 83,109	\$ 207,770	\$ 290,879	\$ 75,610	\$ 226,344	\$ 301,954
Expenditures												
Non Investigation Expenditures												
1000 - Personal Services	40,694	13,307	54,001	45,123	91,165	136,288	98,414	54,866	153,280	97,525	68,101	165,626
2000 - Travel	12,596	13,106	25,702	16,384	11,267	27,651	1,933	-	1,933	4,067	11,445	15,512
3000 - Services	3,008	5,288	8,296	7,445	10,666	18,111	30,418	13,957	44,375	2,247	5,763	8,010
4000 - Commodities	22	13	35	716	161	877	602	-	602	-	10	10
5000 - Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-
Total Non-Investigation Expenditures	56,320	31,714	88,034	69,668	113,259	182,927	131,367	68,823	200,190	103,839	85,319	189,158
Investigation Expenditures												
1000-Personal Services	3,464	19,945	23,409	25,013	18,383	43,396	38,249	18,727	56,976	23,942	28,242	52,184
2000 - Travel	-	-	-	-	1,050	1,050	2,547	-	2,547	452	2,325	2,777
3023 - Expert Witness	-	-	-	3,485	1,050	4,535	4,050	2,850	6,900	-	-	-
3088 - Inter-Agency Legal	-	-	-	33	33	66	2,453	14,131	16,584	2,998	1,552	4,550
3094 - Inter-Agency Hearing/Mediation	-	-	-	217	-	217	-	65	65	-	-	-
3000 - Services other	-	-	-	-	633	633	111	22	133	880	725	1,605
4000 - Commodities	-	-	-	-	-	-	-	-	-	-	-	-
Total Investigation Expenditures	3,464	19,945	23,409	28,748	21,149	49,897	47,410	35,795	83,205	28,272	32,844	61,116
Total Direct Expenditures	59,784	51,659	111,443	98,416	134,408	232,824	178,777	104,618	283,395	132,111	118,163	250,274
Indirect Expenditures												
Internal Administrative Costs	9,900	9,222	19,122	15,708	20,705	36,413	21,754	15,657	37,411	18,655	20,712	39,367
Departmental Costs	8,446	7,009	15,455	13,293	21,286	34,579	17,090	10,445	27,535	16,760	12,571	29,331
Statewide Costs	3,280	2,319	5,599	7,826	11,964	19,790	18,005	10,101	28,106	15,268	10,477	25,745
Total Indirect Expenditures	21,626	18,550	40,176	36,827	53,955	90,782	56,849	36,203	93,052	50,683	43,760	94,443
TOTAL EXPENDITURES	\$ 81,410	\$ 70,209	\$ 151,619	\$ 135,243	\$ 188,363	\$ 323,606	\$ 235,626	\$ 140,821	\$ 376,447	\$ 182,794	\$ 161,923	\$ 344,717
Cumulative Surplus (Deficit)												
Beginning Cumulative Surplus (Deficit)	\$ 198,553	\$ 166,583		\$ 374,791	\$ 317,092		\$ 323,608	\$ 171,091		\$ 238,040	\$ 130,856	
Annual Increase/(Decrease)	(31,970)	208,208		(57,699)	6,516		(152,517)	66,949		(107,184)	64,421	
Ending Cumulative Surplus (Deficit)	\$ 166,583	\$ 374,791		\$ 317,092	\$ 323,608		\$ 171,091	\$ 238,040		\$ 130,856	\$ 195,277	
Statistical Information												
Number of Licenses for Indirect calculation	287	346		342	298		345	370		390	468	
Additional information:	<ul style="list-style-type: none"> • General fund dollars were received in FY21-FY23 to offset increases in personal services and help prevent programs from going into deficit or increase fees. • Most recent fee change: Fee change FY19 • Annual license fee analysis will include consideration of other factors such as board and licensee input, potential investigation load, court cases, multiple license and fee types under one program, and program changes per AS 08.01.065. 											

Sub Unit	(All)
PL Task Code	APR1

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)				Grand Total
	1000 - Personal Services	2000 - Travel	3000 - Services	4000 - Commodities	
1011 - Regular Compensation	50,637.38				50,637.38
1014 - Overtime	822.33				822.33
1016 - Other Premium Pay	77.52				77.52
1021 - Allowances to Employees	14.14				14.14
1023 - Leave Taken	6,131.73				6,131.73
1028 - Alaska Supplemental Benefit	3,541.04				3,541.04
1029 - Public Employee's Retirement System Defined Benefits	1,891.25				1,891.25
1030 - Public Employee's Retirement System Defined Contribution	2,652.05				2,652.05
1034 - Public Employee's Retirement System Defined Cont Health Reim	2,104.66				2,104.66
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	549.34				549.34
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	7,099.03				7,099.03
1040 - Group Health Insurance	18,040.47				18,040.47
1042 - Worker's Compensation Insurance	408.52				408.52
1047 - Leave Cash In Employer Charge	1,160.51				1,160.51
1048 - Terminal Leave Employer Charge	954.09				954.09
1053 - Medicare Tax	808.44				808.44
1077 - ASEA Legal Trust	92.65				92.65
1079 - ASEA Injury Leave Usage	7.61				7.61
1080 - SU Legal Trst	1.61				1.61
1970 - Personal Services Transfer	(651.70)				(651.70)
2012 - Out-State Employee Airfare			1,838.49		1,838.49
2013 - Out-State Employee Surface Transportation			262.49		262.49
2014 - Out-State Employee Lodging			3,635.76		3,635.76
2015 - Out-State Employee Meals and Incidentals			957.50		957.50
2016 - Out-State Employee Reimbursable Travel Costs			927.88		927.88
2017 - Out-State Non-Employee Airfare			2,185.40		2,185.40
2019 - Out-State Non-Employee Lodging			3,258.48		3,258.48
2020 - Out-State Non-Employee Meals and Incidentals			586.00		586.00
2022 - Out-State Non-Employee Non-Taxable Reimbursement			117.41		117.41
3000 - Training/Conferences				3,500.00	3,500.00
3002 - Memberships				350.00	350.00
3045 - Postage				45.88	45.88
3046 - Advertising				893.69	893.69
3085 - Inter-Agency Mail				153.05	153.05
3088 - Inter-Agency Legal				3,097.98	3,097.98
4006 - I/A Commodity Purchases				10.00	10.00
Grand Total	96,342.67	13,769.41	8,040.60	10.00	118,162.68

Investigations



MEMORANDUM

DATE: October 24, 2023
 TO: Board of Certified Real Estate Appraisers
 THRU: Erika Prieksat, Chief Investigator *EP*
 FROM: Anna Gabriel, Investigator
 RE: Investigative Report for the November 07, 2023 Meeting

The following information was compiled as an investigative report to the Board for the period of August 10, 2023 thru October 24, 2023; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

OPEN - 6

<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
REAL ESTATE APPRAISER			
2021-000853	Violation of licensing regulation	Complaint	10/14/2021
2021-001048	Violation of licensing regulation	Complaint	11/22/2021
2023-000414	Violation of licensing regulation	Complaint	05/18/2023
2023-000726	Violation of licensing regulation	Complaint	07/12/2023
2023-000889	Violation of licensing regulation	Complaint	09/24/2023

REAL ESTATE BROKER

2023-000905	Violation of licensing regulation	Complaint	08/21/2023
-------------	-----------------------------------	-----------	------------

Closed - 2

<u>Case #</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>
---------------	-----------------------	--------------------	---------------	----------------

REAL ESTATE APPRAISER

2023-000792	Violation of licensing regulation	Closed-Intake	09/11/2023	Incomplete Complaint
2023-000443	Violation of licensing regulation	Closed-Complaint	10/20/2023	No Action - No Violation

END OF REPORT

Executive Administrator Discussion

Statute Project(s)
-Update from Ms. Hayes

Regulation Project(s)

-Update from Regulation Project Committee meetings regarding consideration of AQB verbiage, PAREA, and Practicums

Continued Board Discussion(s)

-Work Product Checklist

New Business

- Staff Question Regarding AMC National Registry Requirements
- Staff Question Regarding Degree Review Program

Pending Board Ballots

Board Business

- Update on CE Audits
- Summary from AARO Conference