

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND  
ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF CERTIFIED REAL ESTATE APPRAISERS**

**MINUTES OF MEETING  
January 22, 2007**

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled teleconference of the Board of Certified Real Estate Appraisers was held January 22, 2007. Sites for the teleconference were: Juneau, Anchorage, Fairbanks and Ketchikan.

**Call to Order/Roll Call**

Mr. MacSwain, Chairman called the meeting to order at 9:07 a.m.

Those present, constituting a quorum of the Board:

Steven MacSwain, Chairman, General Real Estate Appraiser – Anchorage  
Butch Olmstead, Mortgage Banking Executive – Ketchikan  
William Larick, General Real Estate Appraiser – Anchorage

Excused from the meeting were:

Gene Shafer, Vice Chair, Residential Real Estate Appraiser – Fairbanks  
Nelida Irvine, Public Member - Anchorage

In attendance from the Department of Commerce, Community and Economic Development, Division of Corporations, Business and Professional Licensing, was:

Jan Mays, Licensing Examiner – Juneau  
Steve Winker, Paralegal – Juneau

There was one guest present from the public:

Heather Fair – General Real Estate Appraiser License No. 382

**Agenda Item 1 – Stipulation Agreement, Proposed Decision And Order**

Steve Winker, Paralegal, Division of Corporations, Business and Professional Licensing, called this teleconference to have the Board of Certified Real Estate Appraisers make a motion on the stipulation agreement regarding Heather Fair, Case No. 3300-06-008. Mr. Winker explained to the Board that the Division is here to present an agreement which was filed against Ms. Fair in November 14, 2006. Mr. Winker stated that the agreement is in the middle of an administrative hearing process. Mr. Winker asked the Board if there were any questions regarding this agreement. The Board had no comments.

**Upon a motion by Larick, seconded by Olmstead, and approved unanimously, it was:**

**RESOLVED to adopt the Stipulation Agreement, Proposed Decision And Order regarding Heather Fair, General Real Estate Appraiser License No. 382, Case No. 3300-06-008.**

Mr. MacSwain will sign the agreement and hand-deliver it to the Anchorage Office. The Anchorage Office will than route the document to Steve Winker in the Juneau Office.

There being no further business, the meeting adjourned at 9:30 a.m.

Respectfully Submitted:

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Jan Mays, Licensing Examiner

Approved:

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Steve MacSwain, Chairman  
Board of Certified Real Estate Appraisers

Date: \_\_\_\_\_