

**STATE OF ALASKA  
DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT  
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING  
BOARD OF CERTIFIED REAL ESTATE APPRAISERS**

**MINUTES OF TELECONFERENCE MEETING  
AUGUST 2, 2013**

By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Board of Certified Real Estate Appraisers was held August 2, 2013, at 333 Willoughby Ave., State Office Building, 9th Floor-Conference Room C, Juneau, AK.

**Call to Order/ Roll Call**

The meeting was called to order at 3:01 pm by Donna Rulien, Board Chair.

Those present, constituting a quorum of the Board:

Donna Rulien, Chairperson, Residential Real Estate Appraiser  
Clint Lentfer, General Appraiser  
Lance Cook, Residential Appraiser  
James Picard, Mortgage Banking Executive  
Sarah Heath, Public Member

In attendance from the Department of Commerce, Community and Economic Development Division of Corporations, Business and Professional Licensing, were:  
Alysha Hernandez, Licensing Examiner

**Agenda Item 1 – Review Agenda**

The Board reviewed the agenda and had no additions.

**Agenda Item 2 – Public Comment**

There were no individuals available for public comment.

**Agenda Item 3 – CE Audit**

Ms. Rulien asked that Ms. Hernandez explain to the Board what they will be looking for to be able to approve the audits of the 2011-2013 renewal cycle. Ms. Hernandez gave a brief explanation of what the Board should be looking for as well as information regarding the hours that are required.

**Upon a motion duly made by Mr. Cook, seconded Mr. Lentfer and approved unanimously, it was:**

**MOVED to approve the Continuing Education audits of**

- APR 18 Franklin King**
- APR 22 Bruce Bowler**
- APR 35 James Corak**
- APR 41 Charles Horan**
- APR 42 Steven MacSwain**
- APR 48 Jerry Smith**
- APR 176 Ronald Wendte**
- APR 551 Carla Colby**
- APR 655 Brandon Simpson**
- APR 678 Dekay Bayliffe**

<b>Clint Lentfer</b>	<b>APPROVE</b>
<b>Lance Cook</b>	<b>APPROVE</b>
<b>James Picard</b>	<b>APPROVE</b>
<b>Sarah Heath</b>	<b>APPROVE</b>
<b>Donna Rulien</b>	<b>APPROVE</b>

**Upon a motion duly made by Ms. Rulien, seconded by Mr. Cook and approved unanimously, it was:**

**MOVED to approve the audit for APR 619 Ian Guinn pending receipt of a certificate of completion for 1 CE hour within the 2011-2013 renewal cycle.**

<b>Clint Lentfer</b>	<b>APPROVE PENDING</b>
<b>Lance Cook</b>	<b>APPROVE PENDING</b>
<b>James Picard</b>	<b>APPROVE PENDING</b>
<b>Sarah Heath</b>	<b>APPROVE PENDING</b>
<b>Donna Rulien</b>	<b>APPROVE PENDING</b>

Ms. Hernandez clarified that the audits that were not able to be sent to the Board members, she will have posted to the Boards online voting site for a mail vote August 6, 2013. Board members should vote as usual and return the ballots within 30 day.

There being no further board business, the meeting was adjourned at 3:37 pm.

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Laura Carrillo (For Alysha Hernandez) Date

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Dave Derry, Chair

Date