

Annual Report
Fiscal Year 2014

BOARD OF MARINE PILOTS

July 2014



**DIVISION OF CORPORATIONS, BUSINESS
AND PROFESSIONAL LICENSING**

This Annual Performance Report is presented in accordance with Alaska Statute 08.01.070(1) and Alaska Statute 37.07.080(b). Its purpose is to report the accomplishments, activities, and the past and present needs of the licensing program.

**ALASKA STATE BOARD OF MARINE PILOTS
FY 2014 ANNUAL REPORT**

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**ALASKA STATE BOARD OF MARINE PILOTS
FY 2014 ANNUAL REPORT
IDENTIFICATION OF BOARD**

<u>Board Member</u>	<u>Date Appointed</u>	<u>Term Expires</u>
Curtis Thayer Chairman (Governor's Designee)	January 8, 2010	Indefinite
David Arzt Pilot Member	March 1, 2011	March 1, 2015
Hans H. Antonsen Pilot Member	March 1, 2013	March 1, 2017
Rick Erickson Vessel Agent	March 1, 2010	March 1, 2018
Robert L. Richmond Public Member	January 1, 2011	March 1, 2016
Tom Rueter Vessel Agent	March 1, 2012	March 1, 2016
Tylan Schrock Public Member	January 1, 2011	April 26, 2015

**ALASKA STATE BOARD OF MARINE PILOTS
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IDENTIFICATION OF STAFF**

Crystal Dooley, Marine Pilot Coordinator

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Division of Corporations, Business and Professional Licensing
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Sara Chambers, Director

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ALASKA STATE BOARD OF MARINE PILOTS
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NARRATIVE STATEMENT

The Board of Marine Pilots met four (4) times during the fiscal year.

- October 30, 2013 in Anchorage, Alaska
- January 30, 2014 in Anchorage, Alaska
- April 3, 2014 by teleconference
- May 1, 2014 in Juneau, Alaska

Over the course of the year, the Board continued their work to establish, audit and enforce the standard as set in Alaska Statute 08.62 to:

- Ensure that persons entering the practice meet rigorous standards of competency, and maintain such standards during their practice;
- Assist the public in the knowledge of who is licensed;
- Approve the standards by which pilot organizations are operated and trainees are selected;
- Approve or disapprove rates for pilotage services;
- Ensure that drug and alcohol testing is compliant;
- Ensure that sufficient pilots are available to provide service; and
- Vessels subject to pilotage have a licensed pilot while transiting compulsory waters.

Throughout the year, the Board maintained their review of applications for pleasure craft of foreign registry seeking exemption from pilotage. For FY 14, fifteen (15) applications were received and issued an exemption for their pleasure craft between 65-ft and 175-ft in length, with ten (10) new exemption numbers issued to yachts visiting Alaska for the first time. The average LOA was 118.5-ft. The Marine Pilot Coordinator has strengthened relationships with the Department of Environmental Conservation to ensure compliance with Certificate of Financial Responsibility (COFR) regulations based on the gross registered tonnage of foreign pleasure craft.

In conjunction with exemptions, the Board annually reviews the safety and navigational packets distributed by Alaska-registered vessel agents who act on behalf of a vessel with authority to secure pilotage services. In FY 14, seven (07) vessel agents registered with the Board.

In addition to the initial licensure of one (01) new Deputy Marine Pilot, the Board issued three (03) training pilot endorsement, and four (04) tonnage upgrades.

Board Membership

The Board is comprised of two (2) public members, two (2) pilot members, two (2) vessel agents and one (1) commissioner's designee. During the course of FY14, one (01) public member seat was re-appointed by the Governor.

Investigations

In FY14, there were two investigations. One remains pending.

Public Information

The Board website has made it possible to provide online access to meeting and exam schedules, agendas, Board minutes, meeting materials, and notices for proposed regulation. This distribution has helped the Board reduce costs and ensure current and historical information for public access. In addition, the Marine Pilot Coordinator has embraced the use of ListServ to email information and deadlines to all interested members who register with an email list.

Drug and Alcohol Monitoring

The Board continues to maintain their oversight of mandatory drug and alcohol testing by licensed Marine Pilots, Deputy Marine Pilots, trainees and apprentices. As administered by the pilot associations, results are monitored by the Marine Pilot Coordinator to ensure compliance. The audit is reported to the Board on an annual basis.

Continuing Education

The Board continues to support training and continued competency for all licensees by setting those standards in regulation.

Rate Filings

In FY13, the Board oversaw the process for three (03) revised rates for the provision of pilotage services. By statutory process, two (02) Region One Southeastern Alaska Region and one (01) Region Two Western Alaska Region. Revised rates were adopted and became effective January 1, 2014.

Working Groups

The Foreign Pleasure Craft Working Group, established in FY12, continues to make recommendations to the regulatory process of evaluating applications from foreign-flagged pleasure craft for pilotage exemption.

Pending Issues

The next Board of Marine Pilots meeting is scheduled for October 30, 2014 in Anchorage, Alaska.

ALASKA STATE BOARD OF MARINE PILOTS
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BUDGET RECOMMENDATIONS FOR FY 2015

TRAVEL REQUESTS: Ranked in order of the board's priority. Provide the best estimates based on past actuals and seasonal trends in travel, such as summer hotel rooms or increased fuel costs. Calculate on full costs and note any third-party fiscal offsets. Expand the tables below as needed.

Board Meetings

Date	Location	# of Board Members	# of Staff	Total Estimated Cost (total of airline, hotel, mileage, M&IE, parking, rental car, taxi, etc.)
10/30/2014	Anchorage	7	1	\$5,500.00
TBD	TBD	7	1	\$5,500.00
TBD	TBD	7	1	\$5,500.00

Travel Required to Perform Examinations

Date	Location	# of Board Members	# of Staff	Total Estimated Cost (total of airline, hotel, mileage, M&IE, parking, rental car, taxi, etc.)
TBD	TBD			

Description of meeting and its role in supporting the mission of the board:

Out-Of-State Meetings and Additional In-State Travel

Rank in order of the board's priority. "Reimbursement" refers to payment to cover travel costs. "Direct" refers to an offer by a company to secure travel arrangements on behalf of the board member.

Rank	Date	Location	# of Board Members	# of Staff	Total Estimated Cost		Total Potential Third-Party Offset
					(total of airline, hotel, mileage, M&IE, parking, rental car, taxi, etc.)	Conference Fee	<input type="checkbox"/> Reimbursement <input type="checkbox"/> Direct
1	09/08/14 - 09/10/14	New Orleans, LA	0	1	\$2,000.00	\$275.00	

Description of meeting and its role in supporting the mission of the board:
 NCIT training for the Marine Pilot Coordinator.

NON-TRAVEL BUDGET REQUESTS

Dues/Memberships/Resources/Online Training/Teleconferences/Examination Contracts

Provide details of the budgetary request. Break down into specific events, where applicable.

Product or service:	Provider:	Cost per event:
Teleconference	TBD	\$500.00

Description of item and its role in supporting the mission of the board:

Other Items with a Fiscal Impact:

Product or service:	Provider:	Cost per event:
N/A		

Description of item and its role in supporting the mission of the board:

**ALASKA STATE BOARD OF MARINE PILOTS
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 BUDGET RECOMMENDATIONS FOR FY 2015 CONTINUED**

Summary of FY15 Fiscal Requests

Board Meetings	\$16,500.00
Travel for Exams	N/A
Out-Of-State and Additional In-State Travel	\$2,000.00
Dues/Memberships/Resources/Online Training/Teleconferences	\$500.00
Total Potential Third-Party Offset	N/A
Other	N/A
Total Requested:	\$19,000

Additional information:

The Deputy Pilot Core Examination will be scheduled as per the examinee and the Marine Pilot Coordinator's schedule. The Local Knowledge Test and oral boards will coincide with Board meetings.

**ALASKA STATE BOARD OF MARINE PILOTS
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RECOMMENDATIONS FOR PROPOSED LEGISLATION FOR FY 2015**

The Board has no recommendations for proposed legislature at this time.

**ALASKA STATE BOARD OF MARINE PILOTS
FY 2014 ANNUAL REPORT
ANTICIPATED REGULATION CHANGES FOR FY 2015**

The Board has no recommendations for proposed regulations at this time.

ALASKA STATE BOARD OF MARINE PILOTS
FY 2014 ANNUAL REPORT
BOARD GOALS AND OBJECTIVES

The Board's goals for FY15 are a continuation of goals from FY14. The Board has an incredibly strong width and depth of institutional knowledge of all facets of the industry. The current Marine Pilot Coordinator has been in this position approximately one year. The Board will continue to meet the needs of the professional maritime community as well as develop a smoother process for foreign pleasure craft transiting through Alaska.

1. The Board will continue to assess and evaluate their written examinations for licensing.
2. The Board will continue to provide input and comment on any proposed legislation/regulations involving the protection of shipping, the safety of human life and property, and the protection of the marine environment;.
3. The Board will continue to ensure fair and equal access to the experience necessary to obtain or upgrade a pilot's license;
4. The Board will continue to ensure equitable and nondiscriminatory dispatch of pilots for prompt pilotage service;
5. The Board will continue to assess and evaluate standards for training of Deputy trainees, apprentices, and Deputy Marine Pilots.
6. The Board will continue to assess and evaluate standards for continuing competency of Marine Pilots.
7. The Board will continue to assess and evaluate the licensing of Marine Pilots.
8. The Board will continue to evaluate the impact of current regulations.
9. The Board will continue to leverage the professional expertise of both the Marine Pilots and the maritime industry to provide a comprehensive perspective to decisions that impact the safety and sustainability of the Alaskan maritime resources.
10. The Board will continue to assess the impact and management of foreign pleasure craft as vessel traffic increases and situations arise.

**ALASKA STATE BOARD OF MARINE PILOTS
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SUNSET AUDIT RECOMMENDATIONS**

Date of last Legislative Audit: November 05, 2012

Board sunset date: June 30, 2019

Audit Recommendation #1: The Marine Pilot Coordinator should improve administration of BMP operational activities.

Action taken: The new Marine Pilot Coordinator has been briefed on the importance of maintaining records, using checklists, and requesting missing information.
Next Steps: Marine Pilot Coordinator will continue to utilize and create organizational tools so that information flows quickly and efficiently.
Date completed: N/A

FISCAL YEAR 20____ STATISTICAL OVERVIEW

Program: _____

AS 08. _____

12 AAC _____

Name of Individual Completing Report: _____

Date: _____

FY14 LICENSEES	NEW-ISSUED FY 20____	TOTAL AS OF 6/30/____

A. Current Active Licenses, Endorsements, Permits

List type and if issued by examination or credential, as applicable.

LICENSE TYPE & PROGRAM CODE	Lic. Type Code	Status Code	NEW-ISSUED FY 20____	TOTAL AS OF 6/30/____	LICENSURE BASIS
Example: Civil Engineer - AEL	C	AA	10	250	Exam: 6 Credentials: 4
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
TOTAL					

B. Temporary Licenses

LICENSE TYPE & PROGRAM CODE	Lic. Type Code	Status Code	NEW-ISSUED FY 20____	TOTAL AS OF 6/30/____	NOTES
Example: Physical Therapist - PHY	R	AA	4	24	
1.					
2.					
3.					
4.					
TOTAL					

C. Current Licenses Issued as Inactive (not lapsed licenses)
 (Only Medical, Chiropractic, CPA, and Real Estate)

LICENSE TYPE & PROGRAM CODE	Lic. Type Code	Status Code	TOTAL AS OF 6/30/____
Example: Salesperson - REC	S	II	64
1.			
2.			
3.			
4.			
TOTAL			

D. Retired Licenses

CATEGORY & PROGRAM CODE	Lic. Type Code	Status Code	RETIRED DURING FY 20____	TOTAL AS OF 6/30/____	NOTES
Example: Osteopath - MED	O	RR	1	8	
1.					
2.					
3.					
TOTAL					

E. Examination Detail

(List each examination administration separately. Write "See Attached" and attach a separate sheet if necessary.)

EXAM TYPE	LOCATION	DATE	CANDIDATES	NO. PASSED	NO. FAILED
Number of Postponed Exams					
Number of Exam Reviews					

F. Miscellaneous Program Activity

List all instances of fee-related work performed under Centralized Regulations per 12 AAC 02.105 (tracked by each program's fee ticker)

DESCRIPTION	TOTAL
Example: License Verification	62

G. Miscellaneous Program Activity

List all instances of fee-related work performed under the licensing program's regulations that is not included above

DESCRIPTION	TOTAL
Example: Course Approval	16

H. Board Meetings and Teleconferences

DATE	LOCATION <i>(indicate if teleconference)</i>