

# *Annual Report*

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# *Fiscal Year 2016*

## **BOARD OF PUBLIC ACCOUNTANCY**



### **DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

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This annual performance report is presented in accordance with  
Alaska statute AS 08.01.070(10).

Its purpose is to report the accomplishments, activities, and the  
past and present needs of the licensing program.

**BOARD OF PUBLIC ACCOUNTANCY  
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**Identification of the Board**

<b>Board Member</b>	<b>Date Appointed</b>	<b>Term Expires</b>
<b>Donovan Rulien, CPA</b> Chair	Mar 01, 2013	Mar 01, 2017
<b>Jeffrey Johnson, CPA</b> Secretary/Treasurer	Mar 01, 2011	Mar 01, 2019
<b>Karen Brewer-Tarver, CPA</b>	Mar 01, 2012	Mar 01, 2020
<b>Andre Horton</b> Public Member	Mar 01, 2011	Mar 01, 2019
<b>Craig Chapman, CPA</b>	Mar 01, 2013	Mar 01, 2017
<b>Leslie Schmitz, CPA</b>	Mar 01, 2014	Mar 01, 2018
<b>Wayne Don</b> Public Member	Mar 01, 2012	Mar 01, 2016

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**Identification of Staff**

**Cori Hondolero – Executive Administrator**

Department of Commerce, Community & Economic Development  
Division of Corporations, Business and Professional Licensing  
550 West 7<sup>th</sup> Ave., Suite 1500  
Anchorage, Alaska 99501  
(907) 269-4712

**Greg Francois – Investigator**

Department of Commerce, Community & Economic Development  
Division of Corporations, Business and Professional Licensing  
550 West 7<sup>th</sup> Ave., Suite 1500  
Anchorage, Alaska 99501  
(907) 269-7901

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**Narrative Statement**

The Board continued with its normal business activities of reviewing and approving applications and supporting documents to license Certified Public Accountants, reviewing and approving applications for reinstatements and Out-of-State permits to practice, approving candidates to sit for the Uniform CPA Examination, and auditing CPE. Disciplinary matters were dealt with in accordance to Alaska State statutes and all regulatory matters were accomplished following established procedures.

Some of the significant issues arising in fiscal year 2016 were:

- The Board was unable to travel at the level outlined in the FY15 annual report due to State travel restrictions. The inability to travel at the desired level impacts the Boards participation at the National level.
- Regulations changes occurred during FY16; the major changes included the removal of state specific ethics, removal of the one hour minimum for CPE and removal of required attest hours for initial licensure (previously 500 hours were required).
- Board recommended fee increases went in to effect prior to the 2015 renewal. Based on current budget information, additional fee increases may be required before the 2017 renewal.
- The Board approved CPAES (exam) contract fee return was in effect for all of FY16.
- The Board identified statutes/regulations that it would like to review during FY17 and reached out to the State Society of CPAs, so that they can be involved in the discussion prior to any changes being made. The Board anticipates regulations going out for public comment in early FY17 and possible statute changes during FY17.

**Submitted by Don Rulien, Chair  
For Fiscal Year Ended June 30, 2016**

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**Budget Recommendations for FY 2017**

<b>Board Meeting Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
August 18-19, 2016	Fairbanks	6	1
	<input checked="" type="checkbox"/> Airfare:		\$1,622.85
	<input checked="" type="checkbox"/> Hotel:		\$999.00
	<input checked="" type="checkbox"/> Ground:		\$152.55
	<input checked="" type="checkbox"/> Other:		\$984.35
<b>Total Estimated Cost:</b>			<b>\$3,759.00</b>

<b>Board Meeting Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
November 7-8, 2016	Anchorage	7	1
	<input checked="" type="checkbox"/> Airfare:		\$1,000.00
	<input checked="" type="checkbox"/> Hotel:		\$1,100.00
	<input checked="" type="checkbox"/> Ground:		\$200.00
	<input checked="" type="checkbox"/> Other:		\$700.00
<b>Total Estimated Cost:</b>			<b>\$3,000.00</b>

<b>Board Meeting Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
February 2017	Juneau	7	1
	<input checked="" type="checkbox"/> Airfare:		\$2,580.00
	<input checked="" type="checkbox"/> Hotel:		\$2,100.00
	<input checked="" type="checkbox"/> Ground:		\$510.00
	<input checked="" type="checkbox"/> Other:		\$1,200.00
<b>Total Estimated Cost:</b>			<b>\$6,390.00</b>

<b>Board Meeting Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
May 2017	Anchorage	7	1
	<input checked="" type="checkbox"/> Airfare:		\$1,000.00
	<input checked="" type="checkbox"/> Hotel:		\$1,100.00
	<input checked="" type="checkbox"/> Ground:		\$200.00
	<input checked="" type="checkbox"/> Other:		\$700.00
<b>Total Estimated Cost:</b>			<b>\$3,000.00</b>

**BOARD OF PUBLIC ACCOUNTANCY  
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**Budget Recommendations for FY 2017 (continued)**

**Travel Required to Perform Examinations**

Not applicable

Date	Location	# Board	# Staff
Misc	ANCH/FAI	2-7	1

**Description of meeting and its role in supporting the mission of the Board:**

Board completes exam site visits in Anchorage and Fairbanks. These are done in conjunction with quarterly Board meetings, so there is no additional cost.

<input type="checkbox"/> Airfare:	\$0.00
<input type="checkbox"/> Hotel:	\$0.00
<input type="checkbox"/> Ground:	\$0.00
<input type="checkbox"/> Conference:	\$0.00
<input type="checkbox"/> Other:	\$0.00

**Total Estimated Cost:** **\$0.00**

**Out-of-State Meetings and Additional In-State Travel**

Date	Location	# Board	# Staff
Oct 30 – Nov 2, 2016	Austin, TX	2	1

**Description of meeting and its role in supporting the mission of the Board:**

National Association of State Boards of Accountancy (NASBA) – Annual Meeting. Participation required to keep the Board up to date with industry standards and national trends. \*One member may be eligible for 3<sup>rd</sup> party reimbursed travel.

<input checked="" type="checkbox"/> Airfare:	\$3,300.00
<input checked="" type="checkbox"/> Hotel:	\$3,000.00
<input checked="" type="checkbox"/> Ground:	\$200.00
<input checked="" type="checkbox"/> Conference:	\$2,085.00
<input checked="" type="checkbox"/> Other:	\$500.00
<input type="checkbox"/> Direct Third-Party Offset:	\$0.00
<input checked="" type="checkbox"/> Reimbursed Third-Party Offset:	\$2,795.00

**Net Total Estimated Cost:** **\$6,290.00**

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**Budget Recommendations for FY 2017 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

<b>Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
March 2017	New Orleans, LA	0	2
<b>Description of meeting and its role in supporting the mission of the Board:</b>			
National Association of State Boards of Accountancy (NASBA) – Executive Directors Conference. Special conference specifically for Board Executive Directors and Investigative/legal staff.			
*May be able to request 3 <sup>rd</sup> party reimbursement for majority of costs if State does not approve travel.			
<input checked="" type="checkbox"/> Airfare:			\$2,200.00
<input checked="" type="checkbox"/> Hotel:			\$1,500.00
<input checked="" type="checkbox"/> Ground:			\$100.00
<input checked="" type="checkbox"/> Conference:			\$1,390.00
<input checked="" type="checkbox"/> Other:			\$250.00
<input type="checkbox"/> Direct Third-Party Offset:			\$0.00
<input checked="" type="checkbox"/> Reimbursed Third-Party Offset:			\$2,720.00
<b>Net Total Estimated Cost:</b>			<b>\$2,720.00</b>

**Out-of-State Meetings and Additional In-State Travel**

<b>Date</b>	<b>Location</b>	<b># Board</b>	<b># Staff</b>
June 2017	Unknown	2	1
<b>Description of meeting and its role in supporting the mission of the Board:</b>			
National Association of State Boards of Accountancy (NASBA) – Regional Meeting. Participation required to keep the Board up to date with industry standards and national trends. If there are new Board members, they may be eligible for a scholarship for first time attendance at the conference (airfare & hotel reimbursed; conference fee waived).			
<input checked="" type="checkbox"/> Airfare:			\$3,300.00
<input checked="" type="checkbox"/> Hotel:			\$3,000.00
<input checked="" type="checkbox"/> Ground:			\$200.00
<input checked="" type="checkbox"/> Conference:			\$2,085.00
<input checked="" type="checkbox"/> Other:			\$500.00
<input type="checkbox"/> Direct Third-Party Offset:			\$0.00
<input checked="" type="checkbox"/> Reimbursed Third-Party Offset:			\$2,795.00
<b>Net Total Estimated Cost:</b>			<b>\$6,290.00</b>

**BOARD OF PUBLIC ACCOUNTANCY  
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**Budget Recommendations for FY 2017 (continued)**

**Out-of-State Meetings and Additional In-State Travel**

Date	Location	# Board	# Staff
October 2017	Unknown	1-2	1
<b>Description of meeting and its role in supporting the mission of the Board:</b>			
Alaska Society of CPAs Annual Meeting. Board presents update of current issues and answers questions from Society members. May be possible to do a day trip; reducing hotel/M&IE expenses (depending on location of meeting).			
<input checked="" type="checkbox"/> Airfare:			\$1,000.00
<input checked="" type="checkbox"/> Hotel:			\$400.00
<input checked="" type="checkbox"/> Ground:			\$80.00
<input type="checkbox"/> Conference:			\$0.00
<input checked="" type="checkbox"/> Other:			\$50.00
<input type="checkbox"/> Direct Third-Party Offset:			\$0.00
<input type="checkbox"/> Reimbursed Third-Party Offset:			\$0.00
<b>Net Total Estimated Cost:</b>			<b>\$1,530.00</b>

**Out-of-State Meetings and Additional In-State Travel**

Not Applicable

Date	Location	# Board	# Staff
<b>Description of meeting and its role in supporting the mission of the Board:</b>			
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Conference:			\$0.00
<input type="checkbox"/> Other:			\$0.00
<input type="checkbox"/> Direct Third-Party Offset:			\$0.00
<input type="checkbox"/> Reimbursed Third-Party Offset:			\$0.00
<b>Net Total Estimated Cost:</b>			<b>\$0.00</b>

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**Budget Recommendations for FY 2017 (continued)**

**Non-Travel Budget Requests**

- Not Applicable                       Resources                       Examinations  
 Membership                       Training                       Other

Product or Service	Provider	Cost Per Event
Annual Membership	National Association of State Boards of Accountancy (NASBA)	\$3,200.00

**Description of item and its role in supporting the mission of the Board:**

National association that was established to help enhance the effectiveness of State Boards of accountancy and to help protect the public.

**Other Items with a Fiscal Impact**

- Not Applicable

Product or Service	Provider	Cost Per Event
Teleconference	GCI	\$500.00

**Description of item and its role in supporting the mission of the Board:**

Board will hold teleconferences as necessary to complete Board business. Average cost per occurrence includes public noticing as necessary and call in/per line fees. Board will typically need to hold at least 1-2 teleconferences per year.

**Summary of FY 2017 Fiscal Requests**

Board Meetings	\$16,149.00
Travel for Exams	\$0.00
Out-of-State and Additional In-State Travel	\$16,830.00
Dues, Memberships, Resources, Training, Teleconferences	\$3,200.00
Total Potential Third-Party Offsets	\$0.00
Other:	\$500.00
<b>Total Requested:</b>	<b>\$36,679.00</b>

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**Recommendations for Proposed Legislation for FY 2017**

- No Recommendations**  
The Board has no recommendations for proposed legislation at this time.

- Recommendations**  
The Board has the following recommendations for proposed legislation:

**AS 08.04.080 – Adoption of rules - AMEND**

The board may adopt rules of professional conduct to establish and maintain a high standard of integrity and dignity in the profession of public accounting. [At least 30 days before the adoption of any rule or amendment, the board shall mail copies of the proposed rule or amendment together with a notice of its effective date to each holder of a license or permit issued under this chapter to the address of the license or permit holder last known to the board.]

**AS 08.04.180 – Prior applicants - REPEAL**

[Any applicant who, before April 26, 1960, applied to take an examination for the certificate of certified public accountant, or held a valid license as a public accountant, or was regularly enrolled in a college or correspondence course in accounting, or a person whose registration under this chapter is accepted by the board, shall receive a license when the applicant has met either the requirements of this chapter, or the requirements that were effective at the time the applicant's first application was filed, at the option of the applicant.]

The Board may also review the following and request amendments:

AS 08.04.195 – Reciprocity with other states

AS 08.04.240 – Application of partnerships, limited liability companies, and other legal entities for permits

AS 08.04.420 – Practice privileges

AS 04.04.421 - Out-of-state permits and exemptions

AS 08.04.426 – Quality review

AS 08.04.580 – Partnership posing as accountants or auditors

AS 08.04.590 - Use of title with corporate name

AS 08.04.595 - Use of title with limited liability company name

AS 08.04.598 - Use of title with name of other legal entity

AS 08.04.660 – Ownership of accountant's working papers

Sec. 08.04.680. Definitions.

**BOARD OF PUBLIC ACCOUNTANCY  
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**Regulation Recommendations for FY 2017**

**No Recommendations**

The Board has no recommendations for proposed regulations at this time.

**Recommendations**

The Board has the following recommendations for proposed regulations:

NEW - 12 AAC 04.004. Code of professional conduct.

REPEAL – 12 AAC 04.010

REPEAL – 12 ACC 04.015

REPEAL - 12 AAC 04.020

REPEAL - 12 AAC 04.030

REPEAL – 12 AAC 04.040

REPEAL – 12 AAC 04.050

REPEAL – 12 AAC 04.060

REPEAL – 12 AAC 04.070

REPEAL - 12 AAC 04.080

REPEAL – 12 AAC 04.100

REPEAL – 12 AAC 04.110

**12 AAC 04.038(a)(1)** – amended to read “an audit or other engagement to be performed in accordance with the Statements on Auditing Standards (SAS) of the American Institute of Certified Public Accountants, AICPA Professional Standards, Volume 1, AU-C Sections 200-935, as revised as of June 1, 2015, adopted by reference;”

**12 AAC 04.038(a)(2)** – amended to read “a review of a financial statement to be performed in accordance with the Statements on Standards for Accounting and Review Services (SSARS) of the American Institute of Certified Public Accountants, AICPA Professional Standards, Volume 2, AR Sections 20-600, as revised as of, June 1, 2015, adopted by reference;”

**12 AAC 04.038(a)(3)** – amended to read “an examination of prospective financial information to be performed in accordance with the Statements on Standards for Attestation Engagements (SSAE) of the American Institute of Certified Public Accountants, AICPA Professional Standards, Volume 1, AT Sections 20-600, as revised as of, June 1, 2015, adopted by reference; and”

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**Regulation Recommendations for FY 2017 (continued)**

**No Recommendations**

The Board has no recommendations for proposed regulations at this time.

**Recommendations**

The Board has the following recommendations for proposed regulations:

**12 AAC 04.038(c)** – amended to read “A licensee performing an attest engagement shall maintain a quality control system that complies with the Quality Control Standards (QCS) of the American Institute of Certified Public Accountants, AICPA Professional Standards, Volume 2, QC Section 10, as revised as of, June 1, 2015, adopted by reference.”

**12 AAC 04.185(b)(2)** – amended to read “nine semester credit hours or 15 quarter credit hours of business law and economics; and

(A) statistics; or

(B) computer science; or

(C) algebra, calculus, or mathematics

**12 AAC 04.610(a)(1)** – amended to read “American Institute of Certified Public Accountants (AICPA) Standards for Performing and Reporting on Peer Reviews, 2015 edition, adopted by reference, excluding any reference to compilations;

**12 AAC 04.610(a)(2)** – amended to read “National State Auditors Association (NSAA) Peer Review Manual, 2013 edition, adopted by reference.”

The Editor’s note will also need to be amended to read:

*“A copy of the Standards for Performing and Reporting on Peer Reviews, adopted by reference in 12 AAC 04.610, may be obtained from the American Institute of Certified Public Accountants (AICPA), 220 Leigh Farm Road, Durham, North Carolina 27707-8110. A copy of the Peer Review Manual, adopted by reference in 12 AAC 04.610 may be obtained from the National State Auditors Association, 449 Lewis Hargett Circle, Suite 290, Lexington, KY 40503-3590.”*

**12 AAC 04.620(c)** – amended to read “The guidelines in Chapter 8, of the American Institute of Certified Public Accountants (AICPA), AICPA Peer Review Administrative Manual, 2015, is adopted by reference. If a firm is merged, otherwise combined, dissolved, or separated, the organization administering the quality review shall apply those guidelines to determine which firm is considered the succeeding firm. That determination is subject to review by the board under those guidelines. The succeeding firm shall retain its quality review status and its quality review due date.”

The Editor’s note will also need to be amended to read:

*“A copy of Chapter 8 of the American Institute of Certified Public Accountants (AICPA) Peer Review Administrative Manual, 2015, adopted by reference in 12 AAC 04.620, may be obtained from the American Institute of Certified Public Accountants (AICPA), 220 Leigh Farm Road, Durham, North Carolina 27707-8110.”*

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**Goals and Objectives**

**Part I**

**FY 2016's goals and objectives, and how they were met:**

**Goal 1. Monitor legislation, evaluate and review statutory/regulatory changes related to:**

- a. General housekeeping to update references/publication dates in the regulations.
- b. Review of UAA through a coordinated effort with the ASCPA for recent changes and identify additional areas where Alaska statutes and regulations differ and evaluate impact of differences.
- c. Review and implement (if needed) sections of the UAA as modified for "attest" functions.
- d. Review the definition of 'practice of public accounting'
- e. Conduct CPE random audits.
- f. Complete a review of firm/licensee renewal forms and processes.
- g. Review requirements for CPA firm permits.
- h. Monitor NASBA discussion re: the requirement for 500 attest hours for licensure and required years of experience.
- i. Review education evaluation services currently accepted by Board for foreign applicants with industry evaluation standards.

During FY16 the Board continued to review potential updates to the statutes/regulations and anticipates changes to both in FY17.

**Goal 2. Review and evaluate National Association of State Board of Accountancy (NASBA) services.**

- a. Continue to monitor NASBA CPA Exam Services (CPAES).
- b. Evaluate and analyze other services offered by NASBA.

The contract was renewed for another year; the Board will review/amend the contract as necessary before each renewal. No substantial changes for FY17.

**Goal 3. Ensure Alaska CPA candidates have positive examination opportunities.**

- a. Monitor testing experiences by visiting sites and using the post-testing survey for all candidates testing at the Anchorage and Fairbanks sites. Monitor that the surveys are delivered timely.
- b. Follow-up on concerns indicated in the surveys.
- c. Keep the ASCPA and the public abreast of new developments.

The Board reviewed exam surveys at every meeting and conducted test site visits at both Alaska locations (Anchorage & Fairbanks). Serious issues are elevated to NASBA and Prometric for follow up as necessary.

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**Goals and Objectives (continued)**

**Part I**

**FY 2016's goals and objectives, and how they were met:**

**Goal 4. Evaluate and address changes in the professional environment to continue to fulfill our mission to protect public interests.**

- a. Review new rules proposed by NASBA and the AICPA, for impact on Alaska CPAs and make changes to Alaska statutes and regulations as needed.
- b. Represent Alaska CPA concerns at regional, annual, and special meetings and support NASBA committee participation.
  1. Promote attendance by staff and new Board members at regional, special and annual meetings to provide understanding of current regulatory issues being dealt with at a national level and a state-by-state level.
  2. Promote attendance of continuing Board members at regional and annual meetings to provide input and to obtain information at both national and state levels regarding matters impacting Alaska CPAs.
- c. Mentor executive administrator in developing procedures and goals for timely response to public, CPAs and CPA candidate requests.

The Board participated in national and regional meetings during FY16, but not at the desire level. The opportunity to participate in these conferences and meetings has allowed the Board the ability to have input in the national regulatory aspect of our profession and provide Board member and staff exceptional educational opportunities. The Board has continued to endeavor to participate in and actively monitor NASBA activities. In doing so, Board members volunteer for NASBA committees and attend NASBA regional, annual and special meetings. During FY16, Jeffrey Johnson participated as a member of Legislative Support Committee, Don Rulien participated as a member of the Uniform Accountancy Act Committee and Leslie Schmitz participated as a member of the CBT Administration Committee. The Board encourages staff and Board members to participate in NASBA and to attend regional, annual, executive director and special meetings in order to stay abreast of the quickly changing accounting environment.

The inability of the Board to travel to attend NASBA meetings can be detrimental to the Board and the Board's mission to protect the public. The accounting profession is constantly changing, new laws are implemented and jurisdictions throughout the nation are experiencing a wide range of issues. By not attending these meetings and conferences, our Board is not able to keep up to the pace of changes regulating the industry.

The Board feels that it is extremely important for its members to attend the regional, national/annual, and special NASBA meetings. These meetings are very informative and educational to Board members and the executive administrator. They are the only practical way for the Board to stay informed on issues regarding how Boards administer their duties, and changes that other Boards are facing. Much of what a Board does is determining the licensure of out-of-state candidates. The conferences provide technical education for new Board members which assist the Board with their duty of protection of the public. These conferences provide the information needed to stay abreast in regard to the ever-changing accounting environment; members are able to interact with NASBA staff and request a wide range of assistance from NASBA for legislative drafting to services that they provide.

The Board also participated at the Alaska Society of CPA's annual meeting in FY16. The Board feels this is an important meeting as it provides an opportunity to provide an update to the Society members as well as learn what issues the Society is addressing on an annual basis.

**BOARD OF PUBLIC ACCOUNTANCY**  
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**Part I Goals and Objectives (continued)**

**Goal 5. Work with the Division regarding**

- a. Future licensee fee structure; fees must cover monitoring expenses and operating costs while not being cost prohibitive to licensees.
- b. Board and staff travel and participation at NASBA/AICPA meetings including:
  - 1. Executive Administrator attendance at NASBA annual and regional meetings and the NASBA Executive Director conference.
  - 2. No less than three (3) Board members will attend the NASBA regional conference and three (3) Board members will attend the annual NASBA meeting.
  - 3. One Board member and/or the Executive Administrator will attend any special NASBA or AICPA meetings as they arise.
  - 4. Investigator will attend NASBA ED/Legal counsel conference.
  - 5. One or two Board members and the Executive Administrator will attend the Alaska Society of CPAs annual meeting.
- c. Ongoing improvements and maintenance of the Board website.
- d. Collections of licensee emails for future correspondence and newsletters.
- e. Timely review and resolution of CPE audits.
- f. Obtaining more information with fiscal reports, including personnel and legal costs.

The Board provided the Division with its fee recommendations and additional feedback once a Division proposal was presented (a). The Board was represented at the NASBA annual meeting, the ED conference, and the Regional meeting (b). The Board was able to collect some e-mail addresses and other information via online renewal in 2015 (c-d). At the close of FY16 there are only a few outstanding CPE cases from the 2015 renewal (e). The Division prepared/disbursed fiscal information with each quarterly report received by the Board during FY16 (f).

**Goal 6. Pursue public awareness of enforcement activities.**

- a. Timely update of investigative information and statistics on the Board website.
- b. Interact with the investigative unit regarding consistency and monitoring of cases.
- c. Continue participation with the NASBA Accountancy Licensee Database (ALD).
- d. Executive Administrator to provide enforcement decisions to the general public.

The Board continues to monitor investigative and CPE cases for consistency and timely distribution of notice of actions taken. The executive administrator automatically distributes copies of actions adopted at quarterly Board meetings to the liaison from the Alaska Society of CPAs. Alaska participates in NASBA's ALD program, but hopes to increase the level of information being automatically uploaded in the daily feed. PDF versions of Board actions are made available by the executive administrator as they are requested.

**BOARD OF PUBLIC ACCOUNTANCY  
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**Goals and Objectives**

**Part II**

**FY 2017's goals and objectives, and proposed methods to achieve them.  
Describe any strengths, weaknesses, opportunities, threats and required resources:**

**Goal 1. Monitor legislation, evaluate and review statutory/regulatory changes related to:**

- a. General housekeeping to update references/publication dates in the regulations.
- b. Review of UAA through a coordinated effort with the ASCPA for recent changes and identify additional areas where Alaska statutes and regulations differ and evaluate impact of differences.
- c. Review and implement (if needed) sections of the UAA as modified for "attest" functions.
- d. Review the definition of 'practice of public accounting'
- e. Conduct CPE random audits.
- f. Complete a review of firm/licensee renewal forms and processes.
- g. Review requirements for CPA firm permits.
- h. Monitor NASBA discussion re: the requirement for 500 attest hours for licensure and required years of experience.
- i. Review education evaluation services currently accepted by Board for foreign applicants with industry evaluation standards.

**Goal 2. Review and evaluate National Association of State Board of Accountancy (NASBA) services.**

- a. Continue to monitor NASBA CPA Exam Services (CPAES).
- b. Evaluate and analyze other services offered by NASBA.

**Goal 3. Ensure Alaska CPA candidates have positive examination opportunities.**

- a. Monitor testing experiences by visiting sites and using the post-testing survey for all candidates testing at the Anchorage and Fairbanks sites. Monitor that the surveys are delivered timely.
- b. Follow-up on concerns indicated in the surveys.
- c. Keep the ASCPA and the public abreast of new developments.

**BOARD OF PUBLIC ACCOUNTANCY**  
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**Part II Goals and Objectives (continued)**

**Goal 4. Evaluate and address changes in the professional environment to continue to fulfill our mission to protect public interests.**

- a. Review new rules proposed by NASBA and the AICPA, for impact on Alaska CPAs and make changes to Alaska statutes and regulations as needed.
- b. Represent Alaska CPA concerns at regional, annual, and special meetings and support NASBA committee participation.
  - 3. Promote attendance by staff and new Board members at regional, special and annual meetings to provide understanding of current regulatory issues being dealt with at a national level and a state-by-state level.
  - 4. Promote attendance of continuing Board members at regional and annual meetings to provide input and to obtain information at both national and state levels regarding matters impacting Alaska CPAs.
- c. Mentor executive administrator in developing procedures and goals for timely response to public, CPAs and CPA candidate requests.

**Goal 5. Work with the Division regarding:**

- a. Future licensee fee structure; fees must cover monitoring expenses and operating costs while not being cost prohibitive to licensees.
- b. Board and staff travel and participation at NASBA/AICPA meetings including:
  - 1. Executive Administrator attendance at NASBA annual and regional meetings and the NASBA Executive Director conference.
  - 2. No less than three (3) Board members will attend the NASBA regional conference and three (3) Board members will attend the annual NASBA meeting.
  - 3. One Board member and/or the Executive Administrator will attend any special NASBA or AICPA meetings as they arise.
  - 4. Investigator will attend NASBA ED/Legal counsel conference.
  - 5. One or two Board members and the Executive Administrator will attend the Alaska Society of CPAs annual meeting.
- c. Ongoing improvements and maintenance of the Board website.
- d. Collections of licensee emails for future correspondence and newsletters.
- e. Timely review and resolution of CPE audits.
- f. Obtaining more information with fiscal reports, including personnel and legal costs.
- g. Work with Division on cost saving measures.

**Goal 6. Pursue public awareness of enforcement activities.**

- a. Timely update of investigative information and statistics on the Board website.
- b. Interact with the investigative unit regarding consistency and monitoring of cases.
- c. Continue participation with the NASBA Accountancy Licensee Database (ALD).
  - 1. Work with Division on automatic reporting of license action.
- d. Executive Administrator to provide enforcement decisions to the general public.

**BOARD OF PUBLIC ACCOUNTANCY  
Fiscal Year 2016 Annual Report**

**Sunset Audit Recommendations**

**Date of Last Legislative Audit:** 6/1/2012  
**Board Sunset Date:** 6/30/2021

**Audit Recommendation:** DCBPL's Director should continue to address deficiencies in the investigative case management system.

**Action Taken:** A task force of investigative staff and IT professionals was formed to identify weaknesses and propose solutions.

**Next Steps:** Continue to monitor the case management system.

**Date Completed:** Ongoing monitoring by Division

**Audit Recommendation:**

**Action Taken:**

**Next Steps:**

**Date Completed:**