

Annual Report

Fiscal Year 2016

BOARD OF SOCIAL WORK EXAMINERS



**DIVISION OF CORPORATIONS, BUSINESS
AND PROFESSIONAL LICENSING**

This annual performance report is presented in accordance with
Alaska statute AS 08.01.070(10).

Its purpose is to report the accomplishments, activities, and the
past and present needs of the licensing program.

**BOARD OF SOCIAL WORK EXAMINERS
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**BOARD OF SOCIAL WORK EXAMINERS
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Identification of the Board

Board Member	Date Appointed	Term Expires
Angela Christiansen Licensed Clinical Social Worker	Mar 01, 2016	Dec 01, 2020
Danielle LaFon Licensed Baccalaureate Social Worker	Mar 01, 2014	Dec 01, 2018
Rachel Olson Public Member	Oct 20, 2015	Mar 01, 2019
Zachary Paulson Licensed Clinical Social Worker	Mar 01, 2013	Mar 01, 2017
Laura Thiesen Licensed Clinical Social Worker	Mar 01, 2010	Mar 01, 2018

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Identification of Staff

Chelsea Childress – Licensing Examiner

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2551

Dawn K Hannasch – Records and Licensing Supervisor

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2525

Brian Howes – Investigator

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
550 W. 7th Ave., Suite 1500
Anchorage, AK 99501-3567
(907) 465-2550

Jun Maiquis – Regulations Specialist

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
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(907) 465-2550

BOARD OF SOCIAL WORK EXAMINERS FY 2016 Annual Report

Narrative Statement

The Board of Social Work Examiners is staffed by the Division of Corporations, Business, and Professional Licensing. The Board consists of social workers and one public member. Board members are appointed by the Governor and confirmed by the Legislature.

Our primary function is protection of the public, which is accomplished by adopting regulations to carry out laws governing the practice of social work in Alaska. The Board makes final licensing decisions and takes disciplinary actions against people who violate licensing laws.

The Board of Social Work Examiners met four times in Anchorage during FY 2015 (August, December, March, and June) and held one teleconference (February).

There were several changes to the Board during FY2015. Rachel Olson replaced public member Tina Walter and Angie Christiansen, LCSW replaced Marilyn Kerr, LCSW. Our new Records and Licensing Supervisor, Dawn K Hannasch, began in August, 2015 and our new Licensing Examiner is Chelsea Childress, who replaced Angie Parker in September, 2015. There were also changes in the Investigations Department with Sonia Lipker replacing Michelle Wall-Rood.

The Board approved a new fee structure for license renewals. The new fees are as follows: temporary license – Masters & Baccalaureate - \$75, initial application - \$100, initial and renewal license – Baccalaureate - \$300, initial and renewal license – Masters - \$350, initial and renewal license - Clinical - \$400. There was also a fee increase for a CEU Initial Application - \$100 and CEU Renewal Application - \$50.

The Board maintained its relationship with the Association of Social Work Board (ASWB), the nonprofit association of social work licensing boards in the United States and Canada. The Board had representation at both the spring education meeting which focused on mobility with rapidly changing technology, and the fall delegate assembly which addressed the overall operation of the association, from financial records to examination administration to long-range goals. Chelsea Childress and Rachael Olson attended new board member training which is provided by ASWB.

The Board continued to have a liaison with the NASW-AK and UAA. The “Pathway to Licensure” was presented to BSW and MSW students at UAA and a presentation for NASW-AK was done in October. The board also met with the NASW-AK Chapter President for the purpose of discussing and brainstorming ideas on encouraging master’s level social workers to seek clinical licensure.

The Board’s activities include, but are not limited to: reviewing all applications for licensure, audits continuing education credits, supervision requests, and extension of examination of time, and approves seminars sponsored by individuals/agencies that have not gone through the approval for continuing education by ASWB. The Board works collaboratively with the Board Investigator to review investigative reports and act on cases brought forward for determination.

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Budget Recommendations for FY 2017

Board Meeting Date	Location	# Board	# Staff
Sep 22, 2016	Anchorage, AK	5	1
	<input checked="" type="checkbox"/> Airfare: Alaska Air		\$835.00
	<input checked="" type="checkbox"/> Hotel: Westmark		\$594.00
	<input checked="" type="checkbox"/> Ground: mileage		\$315.01
	<input checked="" type="checkbox"/> Other: M&IE and rental car/taxi		\$506.00
Total Estimated Cost:			\$2,250.00

Board Meeting Date	Location	# Board	# Staff
Dec 01, 2016	Anchorage, AK	5	1
	<input checked="" type="checkbox"/> Airfare: Alaska Air		\$860.00
	<input checked="" type="checkbox"/> Hotel: Westmark		\$804.00
	<input checked="" type="checkbox"/> Ground: Mileage/Taxi		\$671.00
	<input checked="" type="checkbox"/> Other: M&IE		\$150.00
Total Estimated Cost:			\$2,485.00

Board Meeting Date	Location	# Board	# Staff
Mar 01, 2017	Anchorage, AK	5	1
	<input checked="" type="checkbox"/> Airfare: Alaska Air		\$860.00
	<input checked="" type="checkbox"/> Hotel: Westmark		\$804.00
	<input checked="" type="checkbox"/> Ground: Mileage/Taxi		\$671.00
	<input checked="" type="checkbox"/> Other: M&IE		\$150.00
Total Estimated Cost:			\$2,485.00

Board Meeting Date	Location	# Board	# Staff
Jun 01, 2017	Fairbanks, AK	5	1
	<input checked="" type="checkbox"/> Airfare: Alaska Air, Ravn Air		\$1,390.00
	<input checked="" type="checkbox"/> Hotel: Pike's Waterfront Lodge		\$908.28
	<input checked="" type="checkbox"/> Ground: Mileage/Taxi		\$588.00
	<input checked="" type="checkbox"/> Other: M&IE		\$492.00
Total Estimated Cost:			\$3,378.00

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Budget Recommendations for FY 2017 (continued)

Travel Required to Perform Examinations

Not applicable

Date	Location	# Board	# Staff
Description of meeting and its role in supporting the mission of the Board:			
	<input type="checkbox"/> Airfare:		\$0.00
	<input type="checkbox"/> Hotel:		\$0.00
	<input type="checkbox"/> Ground:		\$0.00
	<input type="checkbox"/> Conference:		\$0.00
	<input type="checkbox"/> Other:		\$0.00
Total Estimated Cost:			\$0.00

Out-of-State Meetings and Additional In-State Travel

Not Applicable

Date	Location	# Board	# Staff
Aug 19, 2016	Washington, D.C.	1	0
Description of meeting and its role in supporting the mission of the Board:			
New Board Member Training: Topics to be covered include the role and responsibilities of board members, the licensure examinations, political realities of boards, adjudication, discipline, enforcement, and other current regulatory issues.			
	<input checked="" type="checkbox"/> Airfare: Alaska Air, Ravn Air		\$641.00
	<input checked="" type="checkbox"/> Hotel: n/a (where conference is)		\$250.00
	<input checked="" type="checkbox"/> Ground: Taxi/Car Rental		\$50.00
	<input checked="" type="checkbox"/> Conference: n/a		\$0.00
	<input checked="" type="checkbox"/> Other: MI&E		\$125.00
	<input checked="" type="checkbox"/> Direct Third-Party Offset: n/a (except for catering)		\$0.00
	<input checked="" type="checkbox"/> Reimbursed Third-Party Offset: Should be 100%		\$1,066.00
Net Total Estimated Cost:			\$0.00

**BOARD OF SOCIAL WORK EXAMINERS
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Budget Recommendations for FY 2017 (continued)

Out-of-State Meetings and Additional In-State Travel

Not Applicable

Date	Location	# Board	# Staff
Sep 30, 2016	Washington, D.C.		1
Description of meeting and its role in supporting the mission of the Board:			
Administrators Workshop: Addresses regulation, situational analyses, regulator processes, leadership and management, board relations, and resources available to ASWB members.			
<input checked="" type="checkbox"/> Airfare: Alaska Air			\$741.26
<input checked="" type="checkbox"/> Hotel: Wherever the workshop is held			\$250.00
<input checked="" type="checkbox"/> Ground: Taxi/Car			\$50.00
<input checked="" type="checkbox"/> Conference: n/a			\$0.00
<input checked="" type="checkbox"/> Other: Meals			\$180.00
<input checked="" type="checkbox"/> Direct Third-Party Offset: n/a			\$0.00
<input checked="" type="checkbox"/> Reimbursed Third-Party Offset: Should be 100%			\$1,221.00
Net Total Estimated Cost:			\$0.00

Out-of-State Meetings and Additional In-State Travel

Not Applicable

Date	Location	# Board	# Staff
Nov 18, 2016	San Diego, CA	1	0
Description of meeting and its role in supporting the mission of the Board:			
Annual Delegate Assembly: addresses the overall operation of the association, from financial records to examination administration to long-range goals.			
<input checked="" type="checkbox"/> Airfare: Alaska Air			\$325.00
<input checked="" type="checkbox"/> Hotel: Wherever the conference is held			\$250.00
<input checked="" type="checkbox"/> Ground: Taxi/Car			\$50.00
<input checked="" type="checkbox"/> Conference: Not yet posted			\$350.00
<input checked="" type="checkbox"/> Other: Meals			\$160.00
<input type="checkbox"/> Direct Third-Party Offset:			\$0.00
<input type="checkbox"/> Reimbursed Third-Party Offset:			\$0.00
Net Total Estimated Cost:			\$1,135.00

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Budget Recommendations for FY 2017 (continued)

Out-of-State Meetings and Additional In-State Travel

Not Applicable

Date	Location	# Board	# Staff
Aug 27, 2017	Henderson, NV	1	0
Description of meeting and its role in supporting the mission of the Board:			
Spring education meeting			
<input checked="" type="checkbox"/> Airfare: Fly to Las Vegas, drive to Henderson			\$580.00
<input checked="" type="checkbox"/> Hotel: Wherever the conference is			\$150.00
<input checked="" type="checkbox"/> Ground: Taxi/Car			\$100.00
<input checked="" type="checkbox"/> Conference: Not yet posted			\$250.00
<input checked="" type="checkbox"/> Other: Meals			\$160.00
<input type="checkbox"/> Direct Third-Party Offset:			\$0.00
<input type="checkbox"/> Reimbursed Third-Party Offset:			\$0.00
Net Total Estimated Cost:			\$1,240.00

Out-of-State Meetings and Additional In-State Travel

Not Applicable

Date	Location	# Board	# Staff
Description of meeting and its role in supporting the mission of the Board:			
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Conference:			\$0.00
<input type="checkbox"/> Other:			\$0.00
<input type="checkbox"/> Direct Third-Party Offset:			\$0.00
<input type="checkbox"/> Reimbursed Third-Party Offset:			\$0.00
Net Total Estimated Cost:			\$0.00

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Budget Recommendations for FY 2017 (continued)

Non-Travel Budget Requests

- Not Applicable Resources Examinations
 Membership Training Other

Product or Service	Provider	Cost Per Event
ASWB Membership	ASWB	\$500.00

Description of item and its role in supporting the mission of the Board:

To strengthen protection of the public by providing support and services to the social work regulatory community to advance safe, competent and ethical practices.

Other Items with a Fiscal Impact

- Not Applicable

Product or Service	Provider	Cost Per Event
		\$0.00

Description of item and its role in supporting the mission of the Board:

Summary of FY 2017 Fiscal Requests

Board Meetings	\$10,598.00
Travel for Exams	\$0.00
Out-of-State and Additional In-State Travel	\$2,375.00
Dues, Memberships, Resources, Training, Teleconferences	\$500.00
Total Potential Third-Party Offsets	\$0.00
Other:	\$0.00
Total Requested:	\$13,473.00

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Recommendations for Proposed Legislation for FY 2017

- No Recommendations**
The Board has no recommendations for proposed legislation at this time.

- Recommendations**
The Board has the following recommendations for proposed legislation:

The Board shall adopt regulations for Senate Bill 74 that was recently passed regarding telehealth. The Board aims to have these regulations adopted by FY 2017.

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Regulation Recommendations for FY 2017

- No Recommendations**
The Board has no recommendations for proposed regulations at this time.

- Recommendations**
The Board has the following recommendations for proposed regulations:

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Goals and Objectives

Part I

FY 2016's goals and objectives, and how they were met:

The Board's primary goal of public protection was met through a variety of means:

- Regular meetings were held to review and approve applications for licensure
- Board members reviewed questions posed by Investigators and provided guidance on disciplinary sanctions
- Continuing education for new Board members and existing members through the ASWB
- Providing education about the "Path to Licensure"

Maintaining full Board membership:

- The membership of the Board is currently complete per Sec. 08.95.010

The Board continues to remain abreast of changes within the profession through:

- Ongoing association with the ASWB
- Attendance at trainings and the annual assembly

Ensure financial stability of the Board by:

- Reviewing revenues and expenditures through quarterly budget reports
- Increased the licensure fees

Maintain ongoing communication with stakeholders:

- Continue to liaison with NASW-AK and presented "Path to Licensure" to licensees
- Continue to liaison with UAA and provide "Path to Licensure" to students

Recommend Statute and Regulation changes:

- The Board will continue to work toward regulatory changes with regard to professional Ethics and Standards of Practice

Recommend Statute and Regulation changes:

- The Board will continue to work toward regulatory changes with regard to professional Ethics and Standards of Practice

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Goals and Objectives

Part II

FY 2017's goals and objectives, and proposed methods to achieve them.

Describe any strengths, weaknesses, opportunities, threats and required resources:

1. The Board will continue collaborative relations with the Division of Corporations, Business and Professional Licensing to effectively carry out the duties of the Board.
2. Public protection will remain the primary concern of the Board.
3. The Board will continue to work with the Division to ensure that the licensure fees be set at a level consistent with the costs of conducting Board business.
4. The Board will maintain its membership with the ASWB for the purpose of examinations, regulation, trainings, and current trends in the profession.
5. The Board will continue to work on regulation changes using the Division staff and the Department of Law.
6. The Board will hold a minimum of three face-to-face meetings in FY 2017 - additional meetings may be held as needed.

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Sunset Audit Recommendations

Date of Last Legislative Audit: 9/30/2009
Board Sunset Date: 6/30/2018

Audit Recommendation: The Division's professional licensing administrative officer should take steps to improve administrative staff.

Action Taken: The Division has been working with the office of Admin to complete a reclassification audit, this is ongoing. The Division has hired a new Occupational Licensing Examiner who is currently serving to provide support to two Boards.

Next Steps: The new Occupational Licensing Examiner will attend the Administrative Workshop in September 2016 provided by ASWB to identify ways to provide maximum support to the public and the regulatory boards.

Date Completed: Ongoing